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## SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

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**To:** Ms. Gina Sudaria, Superintendent of Ravenswood City School District

**From:** Ms. Libier Gonzalez, Executive Director

**Date:** September 22<sup>nd</sup>, 2020

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NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Cesar Chavez Ravenswood Middle School agree as follows:

### RECITALS

- A. Scope of Services: PIQE will provide its Signature Parent Engagement Program for the parents/guardians of the students enrolled in the school above mentioned. PIQE will recruit parents by phone, provide an Orientation session, a series of five weekly training sessions, organize and conduct a Q&A forum with the school's leadership team, culminating in a graduation ceremony with certificates provided to parents who attend four or more sessions. The program is designed to develop skills and techniques which will empower parents to address the educational needs of their school-aged children.
- B. Virtual Services: Contingent on COVID-19 safety measures, should it be deemed necessary PIQE is prepared to provide on-line services. For virtual services, PIQE's Signature program will be provided in eight-75-minute sessions, in which PIQE will support families with online connectivity and navigation, bridge families to resources, and support families to re-engage and transition to distance learning via a virtual platform (Zoom).
- C. Location: Cesar Chavez Ravenswood Middle School of the Ravenswood School District
- D. Session Dates: October 14<sup>th</sup> through December 9<sup>TH</sup>.

Compensation: a flat fee of \$12,000 for one Spanish class, at one site with no more than 35 parents in a class; and an additional English class there shall be a flat fee of \$ 3,000.00 for up to 15 parent graduates. Additional parents after flat fee rates are charged at \$150.00 each. A parent graduate consists of a parent who registers and attends four or more of the core classes during the eight-week course. School is not responsible for parents who do not graduate from the course.

Funding: Hispanic Foundation of Silicon Valley(10K), Community Equity Collaborative(2K) and Cesar Chavez Ravenswood Middle School(3K)

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I accept these services at Cesar Chavez Ravenswood Middle School under the terms and conditions noted.

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Ms. Gina Sudaria  
Superintendent  
Ravenswood City School District

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Date

Parent Institute Representative:

  
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Ms. Libier Gonzalez, Executive Director PIQE