# Health and Safety Plan

# Guiding Principles for Phase 2 Reopening

Presentation to the SCUSD Board of Trustees

October 08, 2020



# Plan Development









# **Safety Plan Timeline**











Safety Mtg #1 Sept. 10





County Guidelines Updated Sept. 21





Board Meeting Oct. 8



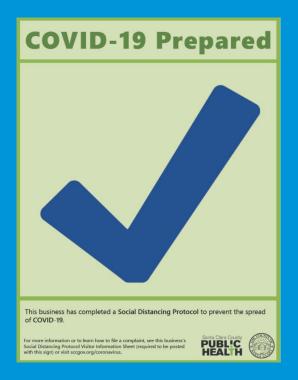


# **Safety Committee**

- UTSC & CSEA Labor Partners
- Classified Staff
- Site Administrators
- Operations Managers
- Cabinet Members



# **COVID-19 Prepared**















# **Daily Screenings**







# **Promoting Healthy Hygiene**



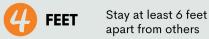


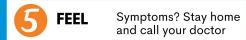












Santa Clara Unified School District



# **Personal Protective Equipment**



74,950

**12,875 117,490** 

Adult Masks Includes Gr 7-12

Face Shields Student and Adult

Student Masks Cloth & Disposable



## **Personal Protective Equipment**

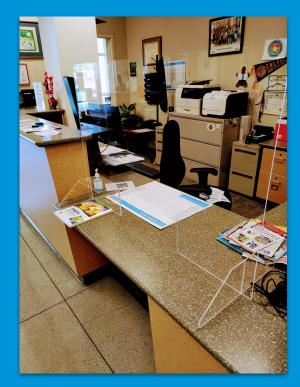
Site	K-6 Cloth Mask	K-6 Disposable Mask	7-12 Cloth Mask	7-12 Disposable Masks	N95 Mask	Adult Disposable Mask	Adult Cloth Mask	Face Shields	Thermometer	Hand Sanitizer
Bowers	550	550		10		250	125	100	4	50
Bracher	700	700				300	150	100	4	50
Braly	800	800				200	100	100	4	50
Briarwood	650	650				200	100	100	4	50
Central Park	900	900				200	100	100	4	50
Haman	700	700				200	100	100	4	50
Hughes	800	800				250	125	100	4	50
Laurelwood	1300	1300				300	150	100	4	50
Mayne	900	900				200	100	100	4	50
Millikin	1100	1100				200	100	100	4	50
Montague	800	800				200	100	100	4	50
Pomeroy	750	750				200	100	100	4	50
Ponderosa	1100	1100				200	100	100	4	50
Scott Lane	750	750				200	100	100	4	50
Sutter	850	850				200	100	100	4	50
Washington Open	650	650				200	100	100	4	50
Westwood	750	750				200	100	100	4	50
Buchser			2000	2000		400	200	200	4	100
Cabrillo			1750	1750		400	200	200	4	100
Peterson			1800	1800		400	200	200	4	100
Don Callejon	900	900	750	750		400	200	200	4	100
Santa Clara HS			4000	4000		800	400	400	4	500
Wilcox HS			3900	3900		800	400	400	4	500
Community Day			25	25		50	50	30	2	50
MECHS			200	200		50	50	40	2	50
New Valley			250	250		150	100	80	2	50
Wilson HS			450	450		200	100	50	2	50
District Nurses					120				- 1	
Family Child-Ed	3.950	27.390						12		





## **Personal Protective Equipment**





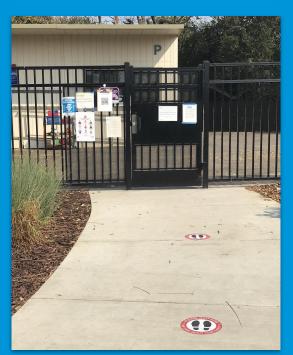




# Signage









## Cleaning

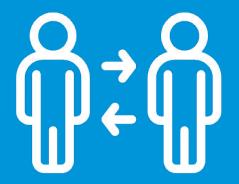






## **Transportation**

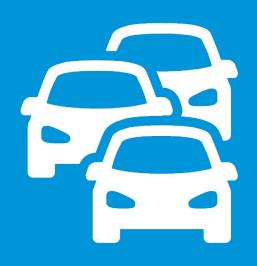






## **Food Services**







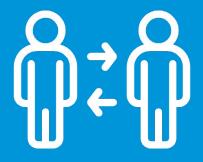
# **Training**















### What do I do if my child has COVID-19 symptoms?



### Step 1

Comfort your child and explain that they will need to be tested.



Seek medical care and have your child tested right away.



### Step 3

- Keep your child at home while waiting for their test results.
- Once you get the results, give the child's test results to the school.



If your child has COVID-19 symptoms but tests <u>negative</u>, they can return to school after 24 hours with no fever AND their symptoms get better.

If your child tests <u>positive</u>, they can return to school after at least 10 days since symptoms first began AND 24 hours with no fever AND their symptoms get better.

For more information on symptoms and when to return to school, go to <u>sccstayhome.org</u>.



### Where can I get my child tested?

Testing can be done by your child's healthcare provider or at a free COVID-19 testing site - find one here: sccfreetest.org.

If you need assistance with housing, transportation, meals, etc. while the younged assistance with housing at home call 408-885-3980.



For more information:



What do I do if my child was a "close contact" of someone who tested positive for COVID-19?



A Close Contact is someone who has been within 6 feet - for 15 minutes or more - of someone who tested positive for COVID-19

### Step 1

Comfort
your child
and explain
they will
need to be
tested.

### Step 2

Keep your child at home for 14 days after their exposure (except to get tested).

#### Step 3

Monitor your child for COVID-19

- symptoms, such as:Fever or chills
- · Cough
- Loss of taste or smell
- Shortness of breath or difficulty breathing
   Find a full symptom list at sccstayhome.org.

### Step 4

If your child has COVID-19 symptoms, have your child tested right away. If no symptoms, have your child tested around Day 7 after their exposure.

### Step 5

Give your child's test results to the school.

### Step 6

Your child must stay home for at least 14 days. Talk with your child's school and go to sccstayhome.org for more

information.



### Where can I get my child tested?

Testing can be done by your child's healthcare provider or at a free COVID-19 testing site - find one here: sccfreetest.org.

If you need assistance with housing, transportation, meals, etc. while your child is isolating or quarantining at home, call 408-885-3980.



For more information:



### What do I do if my child has a positive COVID-19 test?



#### Step 1

Immediately notify the school about your child's positive test result.



Keep your child at home.

If your child has COVID19 symptoms: Isolate for
10 days since symptoms
began AND 24 hours with
no fever AND symptoms
get better.

If no symptoms: Isolate for 10 days since their positive test was collected.

Monitor your child for new or worsening COVID-19 symptoms, such as:

Step 3

- · Fever or chills
- · Cough
- · Loss of taste or smell
- Shortness of breath or difficulty breathing
   Find a full symptom list at sccstayhome.org.

### Step 4

If you follow these steps, there is no need to get a "negative test" or a doctor's note to clear your child to return to school.



### Where can I get my child tested?

Testing can be done by your child's healthcare provider or at a free COVID-19 testing site - find one here: sccfreetest.org.

If you need assistance with housing, transportation, meals, etc. while your child is isolating or quarantining at home, call 408-885-3980.



For more information:





#### SCENARIO 1: Student or Staff Exhibits One or More Symptoms

#### Student or Staff exhibits any COVID-19 symptoms

 Individual exhibits one or more <u>symptoms</u> or a temperature of 100.0 or higher.

#### **Site or Department Administrator**

- · Immediately mask and isolate student/staff member and send them home.
- Gives isolation instructions to student/staff member and instructs them to get tested.
- Immediately notifies COVID-19 Designee.
- · Ensures all required cleaning protocols are completed.
- Distributes communication forms/letters as directed by COVID-19 Designee.
- Ensures student/staff stays home until permitted to return to school/work.

#### COVID-19 Designee<sup>1</sup>

- Works with Site/Department Administrator to provide instructions for <u>isolation</u> until test results return.
- Provides Site/Department Administrator with appropriate forms/letters for communications (students/staff)
- · Advises Facilities/Site Administrator on required cleaning.
- · Works with Site/Department Administrator to track test results.
- Based on test results, follows Test Result Decision Tree actions and advises Site/Department Administrator.
- . If staff member, notifies HR administrator.

#### If individual is a staff member:

#### HR Administrator<sup>1</sup>

- · HR Administrator contacts staff member to discuss isolation conditions & leave options.
- HR Administrator maintains communication with the Site/Department Administrator and Superintendent Designee regarding test results and when staff member can return to work.

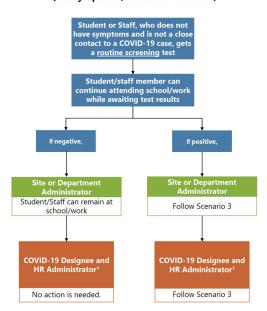
<sup>1</sup>Note: In some cases, the COVID-19 Designee and HR Administrator may be the same person.

9/21/2020

Santa Clara County Public Health Department



### ROUTINE COVID-19 SCREENING (No Symptoms, Not Close Contacts)



<sup>1</sup>Note: In some cases, the COVID-19 Designee and HR Administrator may be the same person.

9/21/2020

Santa Clara County Public Health Department



## **Phase 2 Transition Planning**



### Timeline Elements (estimates)

### Design (Sept 30 - Oct 16)

- Analyze existing design principles and sample schedules
- Examine sample schedules from other districts
- Address Phase 2 impacts and effects in negotiations

### Input (October 5 - 14)

- Parent survey; PTA/DELAC/CAC representative parent focus group
- Staff focus groups
- Principal input, principal advisory cmte

### **Decision (October 22)**

- Hybrid schedule
- "Phase in" stages and timeline

### Plan (October 23 - Reopening date)

- Parent selection (hybrid or distance)
- Staff survey regarding learning model preference (hybrid or distance)
- Each school finalizes staffing, student class rostering, implementation plan



### Elementary School Hybrid Schedule Design Principles

- Align with the schedule of students in distance only
- Allows for developmentally appropriate and responsive, effective instruction
- Allows for differentiated focus for the most vulnerable students
- Minimize numbers of students having to move classes or schools
- Provides consistency across the district AND site and teacher flexibility as to the exact timing of instructional activities
- Complies with state instructional minutes and daily live instruction requirements
- Provides time for regular teacher collaboration and flexibility for various site meetings/PD



### Elementary School Hybrid Schedule options

- AA/BB split week
- ABAB alternating day
- AM/PM daily cohorts

5th day can be all distance learning

Phased implementation, starting with the earliest grade levels and Special Education



### **Key Factors Affecting Phase 2 Transition**

- Potential COVID-19 surge → County moves to purple
- Negotiations
- % of parents selecting distance or hybrid
- Staff assignments
- Health and safety requirements change
- Unknown....



## **Discussion**

