



“OUR CHILDREN – OUR FUTURE”

**Ravenswood City School District**  
**ADMINISTRATIVE OFFICE**  
2120 Euclid Avenue, East Palo Alto, California 94303  
(650) 329-2800 Fax (650) 325-3015

*Board Members:*  
Tamara Sobomehin, President  
Stephanie Fitch, Vice President  
Marielena Gaona- Mendoza, Clerk  
Ana Maria Pulido, Member  
Sharifa Wilson, Member

Ms. Gina Sudaria  
Superintendent

**Date:** October 22, 2020

**To:** Honorable Board of Trustees

**From:** Ms. Gina Sudaria, Interim Superintendent

**Re: Consideration to Approval Change Order #3 with Lewis & Tibbitts, Inc. for the Costano Elementary School Kindergarten Playground Renovation**

**QUICK SUMMARY/ABSTRACT:**

The District awarded the construction contract to Lewis & Tibbitts, Inc. on April 4, 2019 for the construction of a new kinder playground including new play structures, security fencing, play yard and landscaping. The project was deemed high priority at the time and it was critical that the project move forward immediately in order to be completed by the end of summer 2019. In May of 2019 the project was suspended when it was discovered that the Hetch Hetchy pipeways exist directly beneath the project site. The District and consultants worked under the guidance, direction and cooperation with SFPUC in the year-long redesign of the entire project. Change Orders 1 and 2 reflecting the changes to the Contractor’s scope of work as a result of the redesign, was approved by the Board on June 25, 2020.

Lewis & Tibbitts remobilized at the site on July 9, 2020 and construction finally began the next day. Various unforeseen conditions and adjustments arose and are reflected in the attached Change Order #3.

**RATIONALE:**

This is the next part of the continuing improvements to the Costano Elementary School campus, which one of the goals is ensuring that our students have a safe environment. This project will achieve this by providing the long awaited and much needed kindergarten playground area.

**FINANCIAL IMPACT:**

The total cost of this change order #3 is \$ 27,808.09

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Change Order #3 to the contract with Lewis & Tibbitts, Inc. for the Costano Elementary School Kindergarten Playground Modification

**CHANGE ORDER FORM**

Ravenswood City School District  
2120 Euclid Avenue  
East Palo Alto, CA 94303

<b>CHANGE ORDER NO.:</b>
3

**CHANGE ORDER**

**Project: Costano Elementary School Kindergarten Renov**  
**Bid No.: 2018-19-006**

**Date: October 22, 2020**  
**DSA File No.: 01-118159**  
**DSA Appl. No.: 01-118159**

The following parties agree to the terms of this Change Order:

**Owner:**

Ravenswood City School  
District  
2120 Euclid Avenue  
E. Palo Alto, CA 94303

**Contractor:**

Lewis & Tibbitts, Inc.  
1470 Industrial Avenue  
San Jose, CA 95112

**Architect:**

SVA Architects  
2335 Broadway, Suite 301  
Oakland, CA 94612

**Construction Manager:**

TELACU Construction  
Management  
604 N. Eckhoff Street  
Orange, CA 92868

Reference	Description	Cost	Days Ext.
PCO # 3 Requested by: Performed by: Reason:	Remove and replace broken concrete in existing sidewalk Contractor Contractor Required for proper tie-in with new sidewalk	\$ 1,877.00	0
PCO # 4 Requested by: Performed by: Reason	Remove and replace portions of mowband Contractor Contractor Grade adjustments for Civil Design's revision	\$ 18,305.00	0
PCO # 5 Requested by: Performed by: Reason	Load, offhaul and disposal of playground equip fdn spoils Contractor Contractor Scope excluded from Playground contractor	\$ 788.00	0
PCO # 6 Requested by: Performed by: Reason	Additional demo/removal of extra bollards/post, planters, tree removal/stump grinding and water line relocation Contractor Contractor Actual landscaping required varied from original plans	\$ 3,781.78	0
PCO # 7 Requested by: Performed by: Reason	Additional labor and materials for revised point of connection for new irrigation Contractor Contractor Relocated backflow preventer per Architect	\$ 3,056.31	0

	Total This Change Order #3	\$ 27,808.09
Contract time will be adjusted as follows:	Original Contract Amount:	\$ 462,856.00
Previous Completion Date: [Date]	Amount of Previously Approved Change Order(s):	\$ 152,276.00
[0] Calendar Days Extension	Amount of this Change Order:	\$ 27,808.09
Current Completion Date: Oct 31, 2020	Contract Amount:	\$ 642,940.09

The undersigned Contractor approves the foregoing as to the changes, if any, and the Cost, if any, specified for each item and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein.

This change order is subject to approval by the governing board of this district and must be signed by the District.

The compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project. Any costs, expenses, damages or time extensions not included are deemed waived.

By execution of this Change Order the Contractor specifically waives, relinquishes, and releases any and all rights under Section 1542 of the California Civil Code which reads as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

**Signatures:**

District:

\_\_\_\_\_  
Gina Sudaria  
Interim Superintendent

\_\_\_\_\_  
Date

Architect:

UNDER SEPARATE COVER PER PCO'S  
\_\_\_\_\_  
Chris Bradley

\_\_\_\_\_  
Date

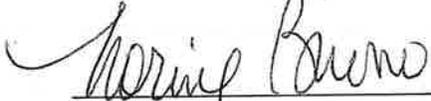
Contractor:

  
\_\_\_\_\_  
Nick Benigno  
Project Manager

\_\_\_\_\_  
10-14-2020

\_\_\_\_\_  
Date

Construction Manager:

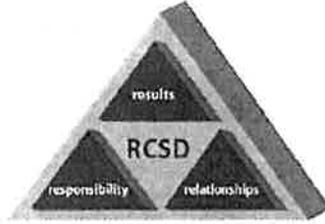
  
\_\_\_\_\_  
Norine Bruno

\_\_\_\_\_  
10-14-2020

\_\_\_\_\_  
Date

**END OF DOCUMENT**

**CHANGE ORDER FORM**



**Costano Elementary School - Kindergarten  
Play Area Renovation  
Project #:2018-19-06  
Bid# 2019-40102**

**PROPOSED CHANGE ORDER – PCO # 003**

TO: Norine Bruno DATE ISSUED: 7-31-2020

FROM: Nick Benigno PRICING DUE BY: \_\_\_\_\_

REFERENCE RFQ # \_\_\_\_\_ CONSTRUCTION CHANGE DIRECTIVE  
# \_\_\_\_\_ RFI 8

AMOUNT \$ 1,877

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**Please submit an itemized quotation for change in the contract sum and time incidental to the proposed modifications to the Contract Documents as described herein. Cost breakdown format shall be as specified including all back up documentation.**

Remove and replace broken concrete flag in existing sidewalk at new sidewalk tie-in on North end of project, per RFI#8

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RAVENSWOOD CITY SCHOOL DISTRICT

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**THIS IS NOT A CHANGE ORDER. THIS IS A DIRECTIVE TO PROCEED WITH THE WORK HEREIN DESCRIBED WHEN SIGNED BELOW.**

REQUESTED BY:

A.  Architect  
] Owner

B.  DSA Inspector

C.  Contractor

D.

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COST IMPACT: A.  NONE B.  DEDUCT: \$ \_\_\_\_\_  
C.  ADD: \$ 1,877

TIME IMPACT: A.  NONE B.  DEDUCT \_\_\_\_\_ DAYS  
C.  ADD: \_\_\_\_\_ DAYS

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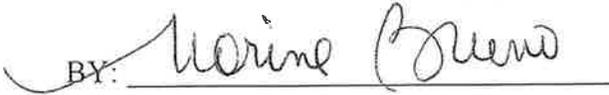
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**APPROVAL OF THE PCO BY ALL PARTIES LISTED BELOW SERVES, AS A NOTICE TO PROCEED AND PCO WILL BE FOLLOWED BY A FORMAL CHANGE ORDER.**

Contractor: BY: 

Architect: BY: UNDER SEPARATE COVER

District: BY: 

Construction Manager: BY: 

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RAVENSWOOD CITY SCHOOL DISTRICT

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**THIS IS NOT A CHANGE ORDER. THIS IS A DIRECTIVE TO PROCEED WITH THE WORK HEREIN DESCRIBED WHEN SIGNED BELOW.**

REQUESTED BY:

A.  Architect  
] Owner

B.  DSA Inspector

C.  Contractor

D.

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COST IMPACT: A.  NONE B.  DEDUCT: \$ \_\_\_\_\_  
C.  ADD: \$ 1,877

TIME IMPACT: A.  NONE B.  DEDUCT \_\_\_\_\_ DAYS  
C.  ADD: \_\_\_\_\_ DAYS

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**APPROVAL OF THE PCO BY ALL PARTIES LISTED BELOW SERVES, AS A NOTICE TO PROCEED AND PCO WILL BE FOLLOWED BY A FORMAL CHANGE ORDER.**

Contractor:

BY: 

Architect:

BY: 

District:

BY: \_\_\_\_\_

Construction Manager:

BY: \_\_\_\_\_



1470 INDUSTRIAL AVENUE SAN JOSE, CALIFORNIA 95112

main: (408) 925-0220 www.digLT.com fax: (408) 925-0240

July 31, 2020

Project: Costano Elementary School Kindergarten Area Renovation  
Ravenswood City School District  
2120 Euclid Avenue,  
E. Palo Alto, CA 94303

Attn: Ms. Norine Bruno  
Telacu Construction Management

**PCO#003: Remove and Replace Existing Broken Sidewalk at Tie-In Location (RFI#008)**

**Scope:**

- Sawcut and remove 4'x4' broken concrete flag of existing sidewalk
- Preparation of subgrade/base rock
- Installation of rebar additional dowels for tie-in per detail 2 on sheet C4.0 of the contract drawings
- Place and finish new concrete in conjunction with adjacent sidewalk pour per contract drawings

**Stipulations:**

- Includes soil report recommendations
- Excludes over-excavation and recompaction of unsuitable sub-soils beyond what is stated in soils report, if encountered
- Excludes ADA upgrades, POT, and adherence to ADA slope compliance beyond any areas shown in drawings and in this proposal
- Excludes permits, fees, and compaction testing if required

**PCO 003 Total LS Price: \$1,877**

Thanks,

Nick Benigno  
Lewis & Tibbitts Inc.

RAVENSWOOD CITY SCHOOL DISTRICT



**Costano Elementary School - Kindergarten  
Play Area Renovation  
Project #:2018-19-06  
Bid# 2019-40102**

**PROPOSED CHANGE ORDER – PCO # 004 Alternate**

TO: Norine Bruno DATE ISSUED: 8-7-2020

FROM: Nick Benigno PRICING DUE BY: \_\_\_\_\_

REFERENCE RFQ # \_\_\_\_\_ CONSTRUCTION CHANGE DIRECTIVE  
# \_\_\_\_\_ RFI \_\_\_\_\_ Field Discussion/Conference call/Email 8-4-2020

AMOUNT \$ 18,305

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**Please submit an itemized quotation for change in the contract sum and time incidental to the proposed modifications to the Contract Documents as described herein. Cost breakdown format shall be as specified including all back up documentation.**

Remove and replace portions of mowband, make grade adjustments per BKF revision  
Include option to dowel into new mowband in lieu of full length removal

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RAVENSWOOD CITY SCHOOL DISTRICT

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**THIS IS NOT A CHANGE ORDER. THIS IS A DIRECTIVE TO PROCEED WITH THE WORK HEREIN DESCRIBED WHEN SIGNED BELOW.**

REQUESTED BY:

A.  Architect  
] Owner

B.  DSA Inspector

C.  Contractor

D.

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COST IMPACT:

A.  NONE

B.  DEDUCT: \$ \_\_\_\_\_

C.  ADD: \$18,305.00

TIME IMPACT:

A.  NONE

B.  DEDUCT \_\_\_\_\_ DAYS

C.  ADD: \_\_\_\_\_ DAYS

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**APPROVAL OF THE PCO BY ALL PARTIES LISTED BELOW SERVES, AS A NOTICE TO PROCEED AND PCO WILL BE FOLLOWED BY A FORMAL CHANGE ORDER.**

Contractor:

BY: \_\_\_\_\_

Architect:

BY: \_\_\_\_\_

District:

BY: \_\_\_\_\_

Construction Manager:

BY: \_\_\_\_\_

*Marilyn Brown*



1470 INDUSTRIAL AVENUE SAN JOSE, CALIFORNIA 95112

main: (408) 925-0220 www.digLT.com fax: (408) 925-0240

August 7, 2020

Project: Costano Elementary School Kindergarten Area Renovation  
Ravenswood City School District  
2120 Euclid Avenue,  
E. Palo Alto, CA 94303

Attn: Ms. Norine Bruno  
Telacu Construction Management

**PCO#004: Grade Changes at North-East Play Area and Bench location -Dowel Alternative Option**

As subgrade preparation was being completed, it was noticed that there was a 3-5% cross slope coming from the play structure area toward the lawn area, impacting the number swirl and two of the new benches to be installed. After field discussion and a conference call involving the architect, civil engineer, and landscape architect, it was determined that portions of the mowband in this location were to be removed and replaced at corrected elevations to eliminate the steep finished pavement sloping, with grade adjustments per the revised sheet C3.0 issued by BKF.

**Scope:**

- Sawcut and remove portions of recently placed mowband concrete as shown on attached BKF marked up contract drawing.
- Backfill, form, reinforce, and place new concrete at removed portions of mowband to revised elevations as shown. Dowel into portions left in place, form, and pour new concrete on top.
- Re-form and adjust subgrade for bench concrete to match new grades
- Place, process, and fine grade additional base rock to achieve new grades as shown.

**Stipulations:**

- Includes soil report recommendations
- Excludes over-excavation and recompaction of unsuitable sub-soils beyond what is stated in soils report, if encountered
- Excludes ADA upgrades, POT, and adherence to ADA slope compliance beyond any areas shown in drawings and in this proposal
- Excludes permits, fees, and compaction testing if required

PCO 004 Total LS Price: \$18,305

Thanks,

Nick Benigno  
Lewis & Tibbitts Inc.

California Contractor License # 281666

A - General Contractor, C10 - Electrical, C36 - Plumbing, & C42 - Sanitation System



1470 INDUSTRIAL AVENUE SAN JOSE, CALIFORNIA 95112

main: (408) 925-0220 www.digLT.com fax: (408) 925-0240

July 31, 2020

Project: Costano Elementary School Kindergarten Area Renovation  
Ravenswood City School District  
2120 Euclid Avenue,  
E. Palo Alto, CA 94303

Attn: Ms. Norine Bruno  
Telacu Construction Management

**PCO#003: Remove and Replace Existing Broken Sidewalk at Tie-In Location (RFI#008)**

**Scope:**

- Sawcut and remove 4'x4' broken concrete flag of existing sidewalk
- Preparation of subgrade/base rock
- Installation of rebar additional dowels for tie-in per detail 2 on sheet C4.0 of the contract drawings
- Place and finish new concrete in conjunction with adjacent sidewalk pour per contract drawings

**Stipulations:**

- Includes soil report recommendations
- Excludes over-excavation and recompaction of unsuitable sub-soils beyond what is stated in soils report, if encountered
- Excludes ADA upgrades, POT, and adherence to ADA slope compliance beyond any areas shown in drawings and in this proposal
- Excludes permits, fees, and compaction testing if required

**PCO 003 Total LS Price: \$1,877**

Thanks,

Nick Benigno  
Lewis & Tibbitts Inc.

RAVENSWOOD CITY SCHOOL DISTRICT



**Costano Elementary School - Kindergarten  
Play Area Renovation  
Project #:2018-19-06  
Bid# 2019-40102**

**PROPOSED CHANGE ORDER – PCO # 005**

TO: Norine Bruno DATE ISSUED: 8-12-2020

FROM: Nick Benigno PRICING DUE BY: \_\_\_\_\_

REFERENCE RFQ # \_\_\_\_\_ CONSTRUCTION CHANGE DIRECTIVE  
# \_\_\_\_\_ RFI \_\_\_\_\_ Field Discussion on 8-11-2020

AMOUNT \$ 788.00

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**Please submit an itemized quotation for change in the contract sum and time incidental to the proposed modifications to the Contract Documents as described herein. Cost breakdown format shall be as specified including all back up documentation.**

Load, offhaul, and disposal of playground equipment foundation spoils, not included in playground equipment installer's contract/scope.

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RAVENSWOOD CITY SCHOOL DISTRICT

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**THIS IS NOT A CHANGE ORDER. THIS IS A DIRECTIVE TO PROCEED WITH THE WORK HEREIN DESCRIBED WHEN SIGNED BELOW.**

REQUESTED BY:

A.  Architect  
] Owner

B.  DSA Inspector

C.  Contractor

D.

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COST IMPACT:

A.  NONE

B.  DEDUCT: \$ \_\_\_\_\_

C.  ADD: \$788.00

TIME IMPACT:

A.  NONE

B.  DEDUCT \_\_\_\_\_ DAYS

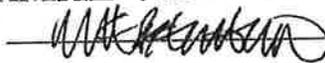
C.  ADD: \_\_\_\_\_ DAYS

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**APPROVAL OF THE PCO BY ALL PARTIES LISTED BELOW SERVES, AS A NOTICE TO PROCEED AND PCO WILL BE FOLLOWED BY A FORMAL CHANGE ORDER.**

Contractor:

BY: 

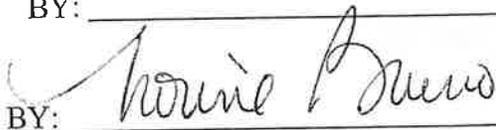
Architect:

BY: 

District:

BY: \_\_\_\_\_

Construction Manager:

BY: 



1470 INDUSTRIAL AVENUE SAN JOSE, CALIFORNIA 95112

main: (408) 925-0220 www.digLT.com fax: (408) 925-0240

August 12, 2020

Project: Costano Elementary School Kindergarten Area Renovation  
Ravenswood City School District  
2120 Euclid Avenue,  
E. Palo Alto, CA 94303

Attn: Ms. Norine Bruno  
Telacu Construction Management

**PCO#005: Playground Equipment Spoils Offhaul**

Offhaul of stockpiled spoils from playground equipment footing drilling/excavation was not included in the playground equipment installer's contract. Price is proposed cost of labor and equipment to load end dump, trucking time, and dump fees.

**PCO 005 Total LS Price: \$788**

**Stipulations:**

- Excludes any soils testing or contaminated soils remediation

Thanks,

Nick Benigno  
Lewis & Tibbitts Inc.

RAVENSWOOD CITY SCHOOL DISTRICT



**Los Robles-Ronald McNair Academy  
Project #:2018-2019-006  
Bid# 2019-40102**

**PROPOSED CHANGE ORDER – PCO # 006**

TO: Norine Bruno DATE ISSUED: 8-14-2020

FROM: Nick Benigno PRICING DUE BY: \_\_\_\_\_

REFERENCE RFQ # \_\_\_\_\_ CONSTRUCTION CHANGE DIRECTIVE  
# \_\_\_\_\_ RFI 2, 7, 13.1

AMOUNT \$ 3,781.78

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**Please submit an itemized quotation for change in the contract sum and time incidental to the proposed modifications to the Contract Documents as described herein. Cost breakdown format shall be as specified including all back up documentation.**

T&M for additional demo/removal of extra bollards/posts, planters, additional tree removal/stump grinding, locating 3/4" water line location for landscaping as it varied from plans.

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RAVENSWOOD CITY SCHOOL DISTRICT

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**THIS IS NOT A CHANGE ORDER. THIS IS A DIRECTIVE TO PROCEED WITH THE WORK HEREIN DESCRIBED WHEN SIGNED BELOW.**

REQUESTED BY:

A.  Architect  
] Owner

B.  DSA Inspector

C.  Contractor

D.

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COST IMPACT:

A.  NONE  
C.  ADD: \$ 3,781.78

B.  DEDUCT: \$ \_\_\_\_\_

TIME IMPACT:

A.  NONE  
C.  ADD: \_\_\_\_\_ DAYS

B.  DEDUCT \_\_\_\_\_ DAYS

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**APPROVAL OF THE PCO BY ALL PARTIES LISTED BELOW SERVES, AS A NOTICE TO PROCEED AND PCO WILL BE FOLLOWED BY A FORMAL CHANGE ORDER.**

Contractor:

BY: \_\_\_\_\_

Architect:

BY: \_\_\_\_\_

District:

BY: \_\_\_\_\_

Construction Manager:

BY: \_\_\_\_\_

### DAILY EXTRA WORK REPORT

PROJECT Ravenswood City School

WORK PERFORMED BY LEWIS & TIBBITTS INC., 1470 INDUSTRIAL AVE., SAN JOSE, CA 95112

DESCRIPTION OF WORK Field verify water location for landscape. Tie-in and remove 3/4" water faucet from new construction zone.

DATE PERFORMED 7/14/2020  
 DATE OF REPORT 7/20/2020  
 REPORT # 47303  
 CONTRACTOR JOB # 13135H

EQUIP. NO.	EQUIPMENT	HOURS	HOURLY RATE	EXTENDED AMOUNTS	P.R. NO.	LABOR	HOURS	HOURLY RATE	EXTENDED AMOUNTS
						Foreman	O.T.		
						Laborer	REG.		
						Jose E	REG.	8.00	\$58.34
							O.T.		
SUB-TOTAL									
MATERIAL AND SUB CONTRACTOR									
SUB-TOTAL									
RENTED EQUIPMENT									
SUB-TOTAL									

15% On Labor  
 15% On Contractor Owned Equip, Material and Subs  
 15% On Rented Equipment  
 Subtotal  
 1.35% Bond Premium

**TOTAL THIS REPORT \$609.25**

Total Cost of Labor	(A) \$78.41
Total Cost of Contractor Owned Equip, Material and Subs	(B)
Total Cost of Rented Equipment	(C)
<b>TOTAL THIS REPORT</b>	<b>\$609.25</b>

OWNER REPRESENTATIVE \_\_\_\_\_

CONTRACTOR'S REPRESENTATIVE \_\_\_\_\_













# Invoice

2337 American Ave.  
 Hayward CA 94545  
 (888) 969-8733  
 www.arborwell.com

Date 7/29/2020  
 Invoice # IN112651  
 Terms Net 30  
 Due Date 8/28/2020  
 Estimate #  
 Sales Rep Jonathan J Maystrik  
 PO #  
 Contact Name Lewis & Tibbitts, Inc : Nick Benigno

Stump(s)	1	Remove Stump - removal of a tree's stump with chip backfill. Arborwell is not liable for any damage to surrounding utilities.	As per Plan - 1ft below existing grade	\$266.60
Misc. Stump	1	Remove Stump - removal of a tree's stump with chip backfill. Arborwell is not liable for any damage to surrounding utilities.	**Add-on as per requested by client	\$150.00
	1	Disposal Fee/Material Disposal: waived if chips can be left on site.		\$387.30
<b>Subtotal</b>				\$10,070.30
<b>Total Tax</b>				\$0.00
<b>Total</b>				\$10,070.30
<b>Amount Due</b>				\$10,070.30

**Questions/Credit Card Payments?**

Accounts Receivable/Collections  
 Phone: (510) 606-1217  
 Fax: (510) 606-1247  
 We accept: American Express, Master Card, Visa, and Discover

RAVENSWOOD CITY SCHOOL DISTRICT



**Costano Elementary School - Kindergarten  
Play Area Renovation  
Project #:2018-19-06  
Bid# 2019-40102**

**PROPOSED CHANGE ORDER – PCO # 007**

TO: Norine Bruno DATE ISSUED: 9-24-2020

FROM: Nick Benigno PRICING DUE BY: \_\_\_\_\_

REFERENCE RFQ # \_\_\_\_\_ CONSTRUCTION CHANGE DIRECTIVE  
# \_\_\_\_\_ RFI 30

AMOUNT \$ 3,056.31

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**Please submit an itemized quotation for change in the contract sum and time incidental to the proposed modifications to the Contract Documents as described herein. Cost breakdown format shall be as specified including all back up documentation.**

Additional labor and materials for revised point of connection for new irrigation per RFI#30

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RAVENSWOOD CITY SCHOOL DISTRICT

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REQUESTED BY:

A.  Architect  
] Owner

B.  DSA Inspector

C.  Contractor

D.

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COST IMPACT: A.  NONE B.  DEDUCT: \$ \_\_\_\_\_  
C.  ADD: \$ 3,056.31

TIME IMPACT: A.  NONE B.  DEDUCT \_\_\_\_\_ DAYS  
C.  ADD: \_\_\_\_\_ DAYS

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**APPROVAL OF THE PCO BY ALL PARTIES LISTED BELOW SERVES, AS A NOTICE TO PROCEED AND PCO WILL BE FOLLOWED BY A FORMAL CHANGE ORDER.**

Contractor:

BY: \_\_\_\_\_

Architect:

BY: SIGNATURE UNDER SEPARATE COVER

District:

BY: \_\_\_\_\_

Construction Manager:

BY: \_\_\_\_\_

Keine Bueno

RAVENSWOOD CITY SCHOOL DISTRICT

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**THIS IS NOT A CHANGE ORDER. THIS IS A DIRECTIVE TO PROCEED WITH THE WORK HEREIN DESCRIBED WHEN SIGNED BELOW.**

REQUESTED BY:

A.  Architect  
] Owner

B.  DSA Inspector

C.  Contractor

D.

---

---

COST IMPACT:

C.  ADD: \$ 3,056.31

A.  NONE

B.  DEDUCT: \$ \_\_\_\_\_

TIME IMPACT:

C.  ADD: \_\_\_\_\_ DAYS

A.  NONE

B.  DEDUCT \_\_\_\_\_ DAYS

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**APPROVAL OF THE PCO BY ALL PARTIES LISTED BELOW SERVES, AS A NOTICE TO PROCEED AND PCO WILL BE FOLLOWED BY A FORMAL CHANGE ORDER.**

Contractor:

BY: \_\_\_\_\_

Christopher Bradley

Digitally signed by Christopher Bradley  
DN: C=US, E=cbradley@sva-architects.com,  
O=SVA Architects, CN=Christopher Bradley  
Date: 2020.09.28 19:35:45-0700

Architect:

BY: \_\_\_\_\_

District:

BY: \_\_\_\_\_

Construction Manager:

BY: \_\_\_\_\_



# Poms Landscaping, Inc.

12344 San Mateo Road  
Half Moon Bay, CA 94019

estimating@pomslandscaping.com  
650-712-4460 Office  
650-712-4408 Fax

Contractors' Lic. # 523855 A, B,  
C-27  
Signatory to Laborers Local 261

CA Certified SB # 1504200

DIR Reg # 1000002757

# PROPOSAL

Date	Estimate #
9/24/2020	23373
P.O. # / DIR #	

### Submitted To:

Lewis and Tibbitts  
1470 Industrial Avenue  
San Jose, CA 95112

### Project:

19-012 Costano Elementary School  
2695 Fordham Street  
East Palo Alto, CA 94303

We propose to	Qty	Cost	Total
Change Order per RFI 30 Irrigation POC			
Labor Lead	6	99.85	599.10
Labor Mid Level	6	70.50	423.00
Material 2" Backflow and associated fittings, concrete pad	1	1,600.155	1,600.16
Upgrade pipe size from 1.5--> 3" for 80' LF			
<b>Total</b>			\$2,622.26

All material will be as specified. Above work to be performed in accordance with the drawings and specifications submitted. All work to be completed in a workmanlike manner. Any alteration or deviation from the above specifications will be executed only upon written authorization and will become an extra cost over and above the original estimate. We will not be held responsible for delays caused by strikes, accidents or events deemed beyond our control.

NOTE: This proposal will be considered null and void if not accepted within 30 days. Workman's Comp and Public Liability Ins. on above work to be provided by: POMS LANDSCAPING, INC, State License No. 523855

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature & Date \_\_\_\_\_

**Lewis and Tibbitts Inc.**  
1470 Industrial Ave.  
San Jose, CA 95112  
Phone (408) 925-0220  
Fax (408) 925-0240



RFI #: 030

Date: 9/23/2020

## REQUEST FOR INFORMATION

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**Project: RCSD – Costano Kindergarten Playground Area Renovation**

L&T Job #: 19135H      Client Job #: 2019-40102

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**REQUESTED BY:** Billy Mullins [bmullins@digLT.com]

**SUBJECT:** Irrigation POC

**PLAN REFERENCE:**

**SPECIFICATION REFERENCE:**

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**Submitted to:**

Via Email:

**Chris Bradley**  
[cbradley@sva-architects.com]  
SVA Architects, Inc.  
**Norine Bruno**  
[nbruno@telacu.com]  
Telacu

**cc:**

Via Email:

**Nick Benigno**  
[nbenigno@digLT.com]  
L&T  
**Derrick Rinauro**  
[drinauro@digLT.com]  
L&T

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**QUESTION:**

See below RFI from Poms Landscaping regarding the irrigation point of connection.

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**ANSWER:**

## REQUEST FOR INFORMATION NO. 1

<b>PROJECT:</b> Costano ES Kindergarten Playground			
Directed To:	Lewis and Tibbitts	RFI Description:	POC for water
Attention:	Nick Benigno	Date RFI sent:	9-23-2020
Spec. Section:		Reply Date Requested:	ASAP
Additional Reference:	L3.1	Potential Cost/ Time Impact	yes
Project Location:	East Palo Alto	Sub Name and RFI No.	

**Question:**

The PCO as shown on plans is not correct. The backflow for irrigation does not come back in to the work area- it runs west only. We found a domestic line that runs N/S with a gate valve and cap. And we recommend tying in at this location and adding a secondary backflow there and moving the MV, FS manifold to this location.

Alternatively we can use irrigation backflow but will have to trench and go under existing concrete. We think the boring under concrete is more expensive than a secondary backflow.

Please provide which method you prefer and backflow size and detail for us to follow if that is the decision. Thank you.

Originator: Jackie Hodgdon

**Reply:**

If the most cost effective way is to install a backflow preventer rather than sawcutting concrete/replacing or core drilling under the existing concrete, then we would prefer that option.

We suggest a Febco 825-Y-2", as the proposed connection is not open to the public we don't feel the need for a cage.

Just to clarify the proposed location, we marked on the attached plan where we understand you are proposing your connection.

By: Kurt Ueno, ANLA Associates

Date: 09.23.2020

NO.	DESCRIPTION	DATE	BY
1	ISSUED FOR PERMITS	10/15/14	XXX
2	ISSUED FOR PERMITS	10/15/14	XXX
3	ISSUED FOR PERMITS	10/15/14	XXX
4	ISSUED FOR PERMITS	10/15/14	XXX
5	ISSUED FOR PERMITS	10/15/14	XXX
6	ISSUED FOR PERMITS	10/15/14	XXX
7	ISSUED FOR PERMITS	10/15/14	XXX
8	ISSUED FOR PERMITS	10/15/14	XXX
9	ISSUED FOR PERMITS	10/15/14	XXX
10	ISSUED FOR PERMITS	10/15/14	XXX

**IRRIGATION NOTES**

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AGENCIES AND AGENCIES OF THE STATE OF CALIFORNIA.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AGENCIES AND AGENCIES OF THE STATE OF CALIFORNIA.
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**HYDROZONES**

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1	ISSUED FOR PERMITS	10/15/14	XXX
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3	ISSUED FOR PERMITS	10/15/14	XXX
4	ISSUED FOR PERMITS	10/15/14	XXX
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9	ISSUED FOR PERMITS	10/15/14	XXX
10	ISSUED FOR PERMITS	10/15/14	XXX

**IRRIGATION LEGEND**

SYMBOL	DESCRIPTION
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(Symbol)	6" PVC
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# Poms Landscaping, Inc.

12344 San Mateo Road  
Half Moon Bay, CA 94019

estimating@pomslandscaping.com  
650-712-4460 Office  
650-712-4408 Fax

Contractors' Lic. # 523855 A, B,  
C-27  
Signatory to Laborers Local 261

CA Certified SB # 1504200

DIR Reg # 1000002757

# PROPOSAL

Date	Estimate #
9/24/2020	23373
P.O. # / DIR #	

<b>Submitted To:</b>
Lewis and Tibbitts 1470 Industrial Avenue San Jose, CA 95112

<b>Project:</b>
19-012 Costano Elementary School 2695 Fordham Street East Palo Alto, CA 94303

We propose to	Qty	Cost	Total
Change Order per RFI 30 Irrigation POC			
<b>Labor Lead</b>	6	99.85	599.10
Labor Mid Level	6	70.50	423.00
<b>Material 2" Backflow and associated fittings, concrete pad</b>	1	1,600.155	1,600.16
Upgrade pipe size from 1.5--> 3" for 80' LF			
<b>Total</b>			\$2,622.26

All material will be as specified. Above work to be performed in accordance with the drawings and specifications submitted. All work to be completed in a workmanlike manner. Any alteration or deviation from the above specifications will be executed only upon written authorization and will become an extra cost over and above the original estimate. We will not be held responsible for delays caused by strikes, accidents or events deemed beyond our control.

NOTE: This proposal will be considered null and void if not accepted within 30 days. Workman's Comp and Public Liability Ins. on above work to be provided by: POMS LANDSCAPING, INC, State License No. 523855

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature & Date \_\_\_\_\_

