



"OUR CHILDREN – OUR FUTURE"

## ***Ravenswood City School District***

### **ADMINISTRATIVE OFFICE**

2120 Euclid Avenue, East Palo Alto, California 94303  
(650) 329-2800 Fax (650) 325-3015

#### *Board Members:*

Ana Maria Pulido, President  
Sharifa Wilson, Vice President  
Stephanie Fitch, Clerk  
Marielena Gaona- Mendoza, Member  
Tamara Sobomehin, Member

Ms. Gina Sudaria  
Superintendent

**Date:** October 22, 2020

**To:** Honorable Board of Trustees

**From:** Ms. Gina Sudaria, Superintendent

**Re:** Consideration to Approve Deductive Change Order #1 with Best Contracting Services, Inc. for the Cesar Chavez-Ravenswood Middle School Roof Restoration

#### **QUICK SUMMARY/ABSTRACT:**

RCSD Administration in conjunction with The Garland Group, Inc. requested several proposals to restore the various roofs at the RMS Middle School. Best Contracting Services, Inc. was the low bidder and their contract to re-roof five (5) buildings was approved by the Board on August 13, 2020 in the amount of \$ 398,666.00.

After several discussions regarding the scope of renovations for the campus, the District decided to only install a new roof for the Gym/MPR, Bldg at this time and roll the renovations for the remaining four (4) roofs in with other planned projects at the campus. The contractor was advised on August 14, 2020 that the District had decided to down scope their project and that a Deductive Change Order would be forthcoming.

The Proposed Deductive Change Order (PCO #1) was approved by the Contractor, Best Contracting Services, the Architect, The Garland Group, Inc., TELACU Construction Management and the District and is summarized in the attachment. It reflects the elimination of new roofing installations for Buildings B, C, D and K. The credit per this Change Order #1 to Best Contracting Services, Inc., is in the amount of (\$ 246,666.00 )

#### **RATIONALE:**

This is the next part of the continuing effort to make improvements to the Ravenswood Middle School campus, which one of the goals was to insure that our students have a safe environment. This project achieved this by providing a new roof over the gym, MPR, newly renovated music and locker rooms.

#### **FINANCIAL IMPACT:**

The total cost of Deductive Change Order is (\$ 246,666.00) will be credited toward Measure H & S bond funds.

#### **RECOMMENDATION:**

It is recommended that the Board of Trustees approve Change Order #1 to Best Contracting Services, Inc.

## CHANGE ORDER FORM

Ravenswood City School District  
2120 Euclid Avenue  
East Palo Alto, CA 94303

**CHANGE ORDER NO.:**

1

## **CHANGE ORDER**

**Project: Cesar Chavez-Ravenswood Middle School**  
**Bid No.: 2020-05-002**

**Date: October 15, 2020**

The following parties agree to the terms of this Change Order:

**Owner:**

Ravenswood City School  
District  
2120 Euclid Avenue  
E. Palo Alto, CA 94303

**Contractor:**

Best Contracting Services,  
Inc.  
19027 S. Hamilton Avenue  
Gardena, CA 90248

**Architect:**

The Garland Company, Inc.  
3800 E. 91<sup>st</sup> Street  
Cleveland, Ohio 44105-2103

**Construction Manager:**

TELACU Construction  
Management  
604 N. Eckhoff Street  
Orange, CA 92868

Reference	Description	Cost	Days Ext.
PCO # 1	Credit Change Order	( \$ 246,666.00)	0
Requested by:	Owner		
Performed by:	Contractor		
Reason:	Buildings B, C, D, K eliminated from scope		
	Total This Change Order #5	( \$ 246,666.00)	
Contract time will be adjusted as follows:			
Previous Completion Date: [Date]			
[0] Calendar Days Extension			
Current Completion Date: August 15, 2019			
Original Contract Amount:		\$ 398,666.00	
Amount of Previously Approved Change Order(s):		\$ 0	
Amount of this Change Order:		(\$ 246,666.00)	
Contract Amount:		\$ 152,000.00	

The undersigned Contractor approves the foregoing as to the changes, if any, and the Cost, if any, specified for each item and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein.

This change order is subject to approval by the governing board of this district and must be signed by the District.

The compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project. Any costs, expenses, damages or time extensions not included are deemed waived.

**CHANGE ORDER FORM**

By execution of this Change Order the Contractor specifically waives, relinquishes, and releases any and all rights under Section 1542 of the California Civil Code which reads as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

**Signatures:**

District:

Contractor:

\_\_\_\_\_  
Gina Sudaria  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tom Ryan

\_\_\_\_\_  
11-16-2020  
Date

Architect:

Construction Manager:

\_\_\_\_\_  
Adam Faville

\_\_\_\_\_  
Date

\_\_\_\_\_  
Norine Bruno

\_\_\_\_\_  
10-15-2020  
Date

**END OF DOCUMENT**

**CHANGE ORDER FORM**

RAVENSWOOD CITY SCHOOL DISTRICT



**CESAR CHAVEZ-RAVENSWOOD MIDDLE SCHOOL**  
**Roof Restoration**  
**Bid# 2020-05-002**

**PROPOSED CHANGE ORDER – PCO # 01**

TO: RAVENSWOOD CITY SCHOOL DISTRICT DATE ISSUED: OCT 15, 2020

FROM: TELAD CH / RCSD PRICING DUE BY: ON FILE

REFERENCE RFI EMAIL DATED AUG 3, 2020 FROM TOM RYAN

REFERENCE RFQ # \_\_\_\_\_

CONSTRUCTION CHANGE DIRECTIVE # \_\_\_\_\_

AMOUNT \$ ( \$ 246,666.00 )

DESCRIPTION: SCOPE REDUCTION - BEST CONTRACTING SERVICES, INC.

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Please submit an itemized quotation for change in the contract sum and time incidental to the proposed modifications to the Contract Documents as described herein. Cost breakdown format shall be as specified including all back up documentation.

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RAVENSWOOD CITY SCHOOL DISTRICT

**THIS IS NOT A CHANGE ORDER. THIS IS A DIRECTIVE TO PROCEED WITH THE WORK HEREIN DESCRIBED WHEN SIGNED BELOW.**

REQUESTED BY:

A. ☐ Architect

B. ☐ DSA Inspector

C. ☐ Contractor

D. ☒ Owner

COST IMPACT:

A. ☐ NONE

B. ☒ DEDUCT: \$ 246,666.00

C. ☐ ADD: \$

TIME IMPACT:

A. ☒ NONE

B. ☐ DEDUCT \_\_\_\_\_ DAYS

C. ☐ ADD: \_\_\_\_\_ DAYS

**APPROVAL OF THE PCO BY ALL PARTIES LISTED BELOW SERVES, AS A NOTICE TO PROCEED AND PCO WILL BE FOLLOWED BY A FORMAL CHANGE ORDER.**

Contractor:

BY: UNDER SEPARATE COVER

Architect:

BY: UNDER SEPARATE COVER

District:

BY: \_\_\_\_\_

Construction Manager:

BY: Norine Brown

RAVENSWOOD CITY SCHOOL DISTRICT

THIS IS NOT A CHANGE ORDER. THIS IS A DIRECTIVE TO PROCEED WITH THE WORK HEREIN DESCRIBED WHEN SIGNED BELOW.

REQUESTED BY:

A. ☐ Architect

B. ☐ DSA Inspector

C. ☐ Contractor

D. ☒ Owner

COST IMPACT:

A. ☐ NONE

B. ☒ DEDUCT: \$ 246,666.00

C. ☐ ADD: \$

TIME IMPACT:

A. ☒ NONE

B. ☐ DEDUCT \_\_\_\_\_ DAYS

C. ☐ ADD: \_\_\_\_\_ DAYS

**APPROVAL OF THE PCO BY ALL PARTIES LISTED BELOW SERVES, AS A NOTICE TO PROCEED AND PCO WILL BE FOLLOWED BY A FORMAL CHANGE ORDER.**

Contractor:

BY: Thomas J. Ryan 10/16/2020

Architect:

BY: \_\_\_\_\_

District:

BY: \_\_\_\_\_

Construction Manager:

BY: Norine Brown

## Norine Bruno

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**From:** Tom Ryan <tryan@bestcontracting.com>  
**Sent:** Monday, August 03, 2020 9:30 AM  
**To:** Norine Bruno; Darrell Gallacher  
**Cc:** afaville@garlandind.com  
**Subject:** total cost breakout at Ravenswood MS

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good morning Norine, Hope all is well for you.

Please find the breakout of bldgs. At Ravenswood MS project Round 2

* Bldg. B=	85,392.00	Mat/labor
* Bldg. C=	40,000.00	Mats/Labor
* Bldg. D=	73,000.00	Mats/Labor
Bldg. F	152,000.00	Mas/Labor
* Bldg. K=	48,274.00	Mats/Labor

Thanks TJ RYAN

\* DELETED FROM SCOPE

