



Modesto City Schools

Early Childhood Education

Policy Committee
(DPPC)

Date: Friday, November 6, 2020

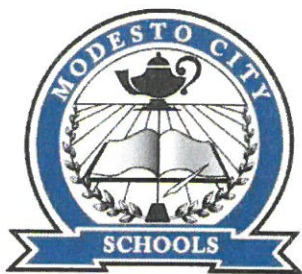
Early Childhood Education Office

1017 Reno Ave. Bldg C

Virtual Meeting

Please call and let me know
if you will be attending

Tel. (209) 492-1647



Dr. Sara Noguchi
Superintendent

Board of Education

Cindy Marks
President

Charlene G. West, Ph.D.
Vice President

Chad Brown
Board Member

John Ervin III
Board Member

Adolfo Lopez
Board Member

Amy Elliott Neumann
Board Member

Vacancy
Board Member

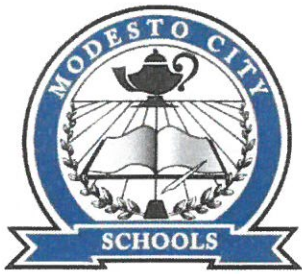
Head Start Program
Policy Committee (DPPC)
Location: Early Childhood Education
1017 Reno Avenue • Building C
Time: Virtual Meeting 12:30 p.m.
Date: November 6, 2020

1. **Welcome & Start of Meeting**
Roll Call
2. **Approval of Minutes**
Review and approve Agenda (ACTION ITEM)
Approve the October Minutes (ACTION ITEM)
Executive Committee Minutes
3. **New Business**
By-Laws
(Review and discuss By-Laws)
Impasse Agreement
(Review and discuss Impasse Agreement)
Parent Reimbursement
(Review mileage and child care reimbursement)
4. **Unfinished Business**
5. **Subcommittees**
6. **Program Update**
Budget Status report (Feb. to July)
Monthly Attendance report (Feb. to July)
In-Kind Report (Feb. to July)
Credit Card Expense Report (Feb. to July)
Program Summary report (Feb. to July)
USDA Report (Feb. to July)
Site Supervision
Office of Head Start Communication
7. **Community Information Report**
8. **Other Business/Questions**
9. **Adjournment**
Next meeting December 4, 2020



Modesto City Schools
426 Locust Street
Modesto, CA 95351
209.574.1500
www.mcs4kids.com

Every Student Matters, Every Moment Counts



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Board Member

Early Childhood Education Delegate Parent Policy Committee (DPPC) Head Start Program Minutes of Meeting October 9, 2020

Welcome and Start of Meeting

- Donna Bush called the meeting to order at 12:37 p.m.
- Nine centers are represented. A quorum is present.

Approval of Agenda & Minutes

- There are no Minutes for approval.

New Business

What is this and why am I here?

- Members were given an overview of the Delegate Parent Policy Committee.
- **Delegate Officer Roles and Responsibilities**
- Delegate Officer Roles and Responsibilities were shared with the members.
- **Delegate Officer Election (ACTION ITEM)**
- Election was held for Chairperson, Vice Chairperson and Secretary.
- The following members were elected:
 - Stefany Garcia, Chairperson
 - Nuemi Largo, Vice Chairperson
 - Tiffany Cobb, Secretary

- Nuemi Largo asked for a motion to accept the elected officers. Tiffany Cobb made a motion to accept the elected officers. Jasmine Martinez second the motion, all in favor. Motion passed.

County Representatives Roles and Responsibilities

- Members were given an overview of the Stanislaus County Office of Education Parent Policy Council.
- County Representatives Roles and Responsibilities were shared with the members.

County Representatives Election (ACTION ITEM)

- Modesto City Schools will be represented by the following:

Representatives:

- Stefany Garcia
- Andrea Reyes

Alternates:

- Tiffany Richie
- Lucia Arevalo

- Nuemi Largo asked for a motion to accept the elected representatives and alternates. Jasmine Martinez made a motion to accept the elected representatives and alternates. Tiffany Cobb second the motion, all in favor.

Past Parent Roles and Responsibilities (ACTION ITEM)

- DPPC By-Laws requires the participation of a Past Parent in our meetings. Nominations for the past parent will take place at the November DPPC Meeting.

Community Representative Roles and Responsibilities

- Donna Bush asked for suggestions to contact a Community Representative.
- The Community Representative elected will be at the November DPPC Meeting.



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Budget Revision

- Jassy Lopez ECE Technician shared to the members that due to the difficulties that COVID has presented, our Non-Federal match budget has been reduced from \$880,291 to the new requirement of \$846,434.
- An approval is required to move forward with a budget revision.
- Nuemi Largo asked for a motion to accept the new budget revision. Daisy Tamayo made a motion to accept the budget revision. Jessica Villegas-Ruelas second the motion, all in favor.

Unfinished Business

- None at this time.

Subcommittee

- Members were given an overview of the subcommittees and will have an opportunity to sign up for the Personnel, Budget and Program Quality Committees.
- For interested parents, a survey will be available to sign up for the Personnel, Budget and Program Quality Committees.

Program Update

Budget Status Report:

This report displays a graph showing where all our money is spent. The first two items are salaries and is where most of our budget goes. The remainder of the budget goes towards what we use to run our program. We have a total of 3 million dollars to spend.

Regional Head Start Budget Report:

- The report will be available at the November DPPC Meeting.

T&TA Budget Report:

This report shows how much was spent on workshops and trainings for the program.

Regional Head Start T&TA Report:

- The report will be available at the November DPPC Meeting.

Attendance Report:

This report reflects attendance per site. We are mandated to maintain 85% attendance.

Regional Head Start Monthly Attendance Report:

- The report will be available at the November DPPC Meeting.

In-Kind Report:

This report reflects money we are required to report and how we are coming up with our share of funds. For every five dollars that we spend, the Federal Government gives us \$4 dollars and we come up with one dollar. When parents volunteer they help generate that dollar we need to match.

Regional Head Start In-Kind Report:

- The report will be available at the November DPPC Meeting.

Credit Card Expense Report:

This report shows how much was spent each month with a District provided credit card.

Regional Head Start Credit Card Expenses:

- The report will be available at the November DPPC Meeting.

Program Summary Report:

This report displays the current enrollment status.

Regional Head Start Program Summary Report:

- Not available at the moment.

USDA (United States Department of Agriculture):

This report displays the amount of USDA meals served to our children. The meals are funded through the Child Care Food Program.

- The report will be available at the November DPPC Meeting.

Site Supervision:

- Heidi Nunes shared that MCS ECE is considering a hybrid learning model where Part Day Head Start and Preschool students would come to their school campus two days per week in person learning and would engage in three days per week for distance learning. Full Day Head Start Students would return to school and receive in person learning five days per week.
- New school procedures including all health and safety protocols will be required.
- A survey was sent to parents last week and 70% of the parents are interested in sending their child back to school, 30% of the parents would like to continue with distance learning from home.

Office of Head Start Communication:

- None at the moment.

Community Information Report:

- None at the moment.

Other Business/Question:

- None at the moment.

Adjournment

Meeting adjourned at 1:54p.m.

Next meeting will be November 6, 2020.

Modesto City School
Early Childhood Education
Delegate Parent Policy Committee

Officers

Chairperson

Stefany Garcia

Franklin

Vice Chairperson

Nuemi Largo

Martone

Secretary

Tiffany Cobb

Muir

Policy Council

Representatives

Andrea Reyes-Solorio (El Vista)

Stefany Garcia (Franklin)

Alternates

Tiffany Richey (Muir)

Lucia Arevalo (EL Vista)

Budget Committee

Stefany Garcia (Franklin)

Nuemi Largo (Martone)

Tiffany Cobb (Muir)

Jasmine Martinez (Fairview)

Personnel

Stefany Garcia (Franklin)

Nuemi Largo (Martone)

Tiffany Cobb (Muir)

Jasmine Martinez (Fairview)

Deisy Ochoa-Tamayo (Rob Rd.)

Lucia Arevalo (El Vista)

Tiffany Richie (Muir)

Program Quality

Stefany Garcia (Franklin)

Nuemi Largo (Martone)

Tiffany Cobb (Muir)

Jasmine Martinez (Fairview)

Deisy Ochoa-Tamayo (Rob Rd.)

Sofia Hernandez (Orville Wright)

Tiffany Richey (Muir)



Delegate Parent Policy Committee

Comité Delegado de Políticas para
Padres
DPPC

What is this?

¿Que es esto?

- Office of Head Start provides Stanislaus County Office of Education (SCOE) with the entire grant to provide Head Start Services in Stanislaus County.
- *La Oficina de Head Start proporciona a la Oficina de Educación del Condado de Stanislaus (SCOE) todo el subsidio completo para brindar servicios de Head Start en el Condado de Stanislaus.*
- Modesto City Schools is a delegate to Stanislaus County Office of Education
- *El Distrito Escolar de Modesto es un delegado de la Oficina de Educación del Condado de Stanislaus.*
- MCS has 10 part day sites, 3 sites that offer full day services.
- *El Distrito Escolar de Modesto (MCS) tiene 10 centros de día parcial, 3 centros que ofrecen servicios de día completo.*

What is this?

¿Que es esto?

- Part Day Sites: Burbank, El Vista, Fairview, Franklin, Kirschen, Muir, Pearson, Robertson Road, Shackelford and Orville Wright
- *Centros de Día Parcial: Burbank, El Vista, Fairview, Franklin, Kirschen, Muir, Pearson, Robertson Road, Shackelford y Orville Wright*
- Full Day Sites: Everett, Martone and Tuolumne
- *Centros de Día Completo: Everett, Martone y Tuolumne*
- Twenty-two Family Child Care Homes; Ten homes that offer services to 46 Early Head Start children
- *Veintidós Hogares de Cuidado Infantil Familiar; Diez hogares que frecen servicios a 46 niños de Head Start Edad Temprana*

Why Am I Here?

¿Por qué estoy aquí?

- You are here because you were elected as a DPPC representative from your site.
- *Usted está aquí porque fue elegido como representante de DPPC de su centro.*
- At this level, we will work on:
- *En este nivel trabajaremos en:*
 - Program goals and objectives
 - *Metas y objetivos del programa*
 - Will make decisions regarding program locations
 - *Se tomaran decisiones con respecto a las ubicaciones del programa*
 - Budget Development for the next program year
 - *Desarrollo presupuestario para el próximo año del programa*
 - Interviewing Head Start Staff (if necessary)
 - *Entrevistar al personal de Head Start (si es necesario)*

How this meeting will run....

Cómo se desarrollará esta reunión....

- In your packet you will have an agenda. This agenda is our road map for the meeting.
- En su paquete tendrá una agenda. Esta agenda es nuestra herramienta para la reunión.
- All members will have an opportunity to ask questions and be a part of the conversation.
- Todos los miembros tendrán la oportunidad de hacer preguntas y ser parte de la conversación.

How this meeting will run....

Cómo se desarrollará esta reunión...

- ACTION ITEM – These are areas that need to be voted on. All items on the agenda will have discussion and conversation. Members will ask questions. After all questions are answered the Chairperson will ask for a motion. Any voting member can make a motion by saying "I Donna Bush make a motion to accept the agenda. The Chairperson will then ask for a second to that motion and another voting member will say "I Kathy King second that motion. The Chairperson will then ask, "All in favor?" and the remaining members will voice yes or no. And the motion will either be passed or have to be revisited if it does not pass.

ARTÍCULO DE ACCIÓN - Estas son áreas sobre las que se debe votar. Todos los puntos de la agenda se debatirán y conversarán. Los miembros harán preguntas. Después de que se respondan todas las preguntas, el Presidente solicitará una moción. Cualquier miembro votante puede hacer una moción diciendo "Yo, Donna Bush, hago una moción para aceptar la agenda. El Presidente entonces pedirá una segunda moción y otro miembro votante dirá "Yo Kathy King apoyo esa moción. El Presidente preguntará: "¿Todos a favor?" y los miembros restantes expresarán sí o no. Y la moción será aprobada o tendrá que ser revisada si no pasa.

Delegate Officer Roles and Responsibilities

Funciones y Responsabilidades de los Oficiales Delegados

- Chairperson- shall preside over all meetings, making sure the agenda is followed, ensures all members have an opportunity to share their ideas.
- Chairperson will also assist with establishing the agenda for each meeting.
- Presidente-presidirá todas las reuniones, asegurándose de que se siga la agenda, asegurando que todos los miembros tengan la oportunidad de compartir sus ideas.
- El Presidente también ayudará a establecer la agenda para cada reunión.
- Vice Chairperson – in the absence of the Chairperson the Vice Chairperson shall preside over all meetings.
- Vicepresidente- en ausencia del Presidente, el Vicepresidente presidirá todas las reuniones.

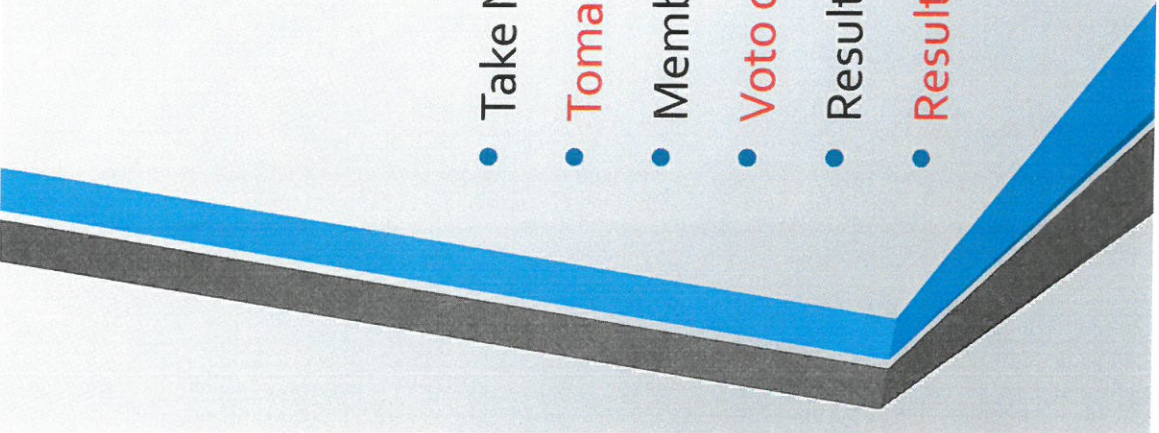
Delegate Officer Roles and Responsibilities

Funciones y Responsabilidades de los Oficiales Delegados

- Secretary – shall maintain the record of all proceeding of the DPPC meetings.
- Secretaria/o-mantendrá el registro de todos los procedimientos de las reuniones de DPPC.

Officers will serve until next October. This is also our Executive Committee that is responsible for program decisions during non meeting months and when a quorum is not present.

Los oficiales servirán hasta el próximo octubre. Este también es nuestro Comité Ejecutivo que es responsable de las decisiones del programa durante los meses en los que no se reúnen y cuando no hay quorum.



Let's start the Election of Officers

Comencemos la Elección de Oficiales

- Take Nominations
- **Tomar Nominaciones**
- Members Vote
- **Voto de Miembros**
- Results are revealed
- **Resultados son revelados**

Stanislaus Head Start Policy Council (SHSPC)

Consejo de Políticas de Head Start de Stanislaus (SHSPC)

- Stanislaus County Office of Education facilitates the county wide Policy Council. Parent representatives from all delegate agencies throughout the County meet to be a part of the decision making for the entire county. They will be involved in the community assessment, program planning and budget development.
- La Oficina de Educación del Condado de Stanislaus facilita el Consejo de Políticas del condado. Los padres representantes de todas las agencias delegadas en todo el condado se reúnen para ser parte de la toma de decisiones para todo el condado. Participarán en la evaluación de la comunidad, planificación del programa y desarrollo del presupuesto.

niños y reembolso de millas.

Stanislaus Head Start Policy Council (SHSPC)

Consejo de Políticas de Head Start de Stanislaus (SHSPC)

- Other delegate agencies are CCCDS, Empire, Keyes, Modesto City Schools, Salida, Sylvan, Turlock and Waterford. Parents from SCOE Directly operated sites and Early Head Start Programs also participate.
- Otras agencias delegadas son CCCDS, Empire, Keyes, Distrito Escolar de Modesto, Salida, Sylvan, Turlock y Waterford. También participan los padres de los centros operados Directamente por SCOE y de los Programas de Head Start Edad Temprana.
- Meet once a month at night (virtually)
- When meetings are not virtual, they offer dinner, child care and mileage reimbursement.
- Reunirse una vez al mes por la noche (virtualmente)
- Cuando las reuniones no son virtuales, ellos ofrecen cena, cuidado de niños y reembolso de kilometraje.

County Representatives Roles and Responsibilities

Funciones y Responsabilidades de los Representantes del Condado

- Modesto City Schools can send two representatives and two alternates
- El Distrito Escolar de Modesto puede enviar dos representantes y dos suplentes
- Representatives and alternates will vote on action items
- Los representantes y suplentes votarán sobre los puntos de acción

Let's start the Election of Representatives and Alternates

Comencemos la Elección de Representantes y Suplentes

- Take Nominations
- Tomar Nominaciones
- Members Vote
- Voto de Miembros
- Results are revealed
- Resultados son revelados

Establishing the rest of the committee

Estableciendo el resto del comité

- Past Parent
- Padre Anterior
- Community Representative
- Representante de la Comunidad

Subcomités

Subcommittees Subcomité

- Personnel
- Personal
- Budget
- Presupuesto
- Program Quality
- Calidad del Programa

Informe de estado del presupuesto

Program Up-date

Actualización del Programa

- Budget Status Report
- Informe de Estado de Presupuesto
- Monthly Attendance Report
- Informe de Asistencia Mensual
- In-Kind Report
- Informe de In-Kind
- Credit Card Expense Report
- Informe de Gastos de Tarjeta de Crédito
- Program Summary Report
- Informe de Resumen del Programa
- USDA Report
- Informe de USDA
- Communication from the Office of Head Start
- Comunicación de la Oficina de Head Start



Community Information Report

Reporte de Información Comunitaria

- Information sharing regarding any community events
- Compartiendo información con respecto a cualquier eventos comunitarios

Other Business/Questions
Otros Asuntos/Preguntas

- Meeting wrap up
- *Conclusion de la reunion*

Adjournment *Despedida*

- Meeting is finished. The next meeting will be November 6, 2020
- *La reunión a finalizado. La próxima reunión será el 6 noviembre del 2020*