

**Regular Meeting of the Board of Trustees  
VISTA DEL MAR UNION SCHOOL DISTRICT**

Due to COVID 19 Pandemic and need for social distancing, the physical Board Meeting is closed to the public, however you can access the board meeting via Zoom Conference\*\*\* A link to the live meeting

October 13, 2020 5:30 p.m.

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## Minutes

### 1. OPEN SESSION

#### 1. Call to Order

Minutes:

Meeting was called to order by President Nicole Jones at 5:36 p.m.

#### 2. Roll Call

Minutes:

Present Ryan Harrington and Nicole Jones.

Absent Kit Boise-Cossart

#### 3. Establish Order of the Agenda

**Motion Passed:** Passed with a motion by Mr. Ryan Harrington and a second by Mrs. Nicole Jones.

Absent Mr. Kit Boise-Cossart

Yes Mr. Ryan Harrington

Yes Mrs. Nicole Jones

Minutes:

Passed with a motion by Ryan Harrington and seconded by Nicole Jones.

#### 4. Pledge of Allegiance

Minutes:

The Pledge of Allegiance to the Flag of the United States of America was led by Transitional Kindergarten student, Alena Jones and with Ms. Delaney Sullivan, her teacher.

#### 5. Vista Del Mar Education Association/CTA Dedicated Board Time

Minutes:

Bruce Robertson was unable to attend the meeting due to a family emergency. In his absence, Caroline Esdaile provided comments on the previous day's staff development day as productive with stellar leadership and transparency provided by the Superintendent/Principal; today was the first day of Parent-Teacher-Student Conferences and the students were ready to join their parents for the conferences and how meaningful it is to have the students participate with the parents and the teachers; and Mrs. Esdaile is supporting Ms. Sullivan with the Santa Barbara County Office of Education Teacher Induction Program and how delightful it is to support Ms. Sullivan in her second year as a teacher; and finally how grateful all the teachers are for newly purchased Mac Pro computers that the teachers are able to use with their classrooms of students.

## **2. PUBLIC COMMENTS**

Minutes:

There were no public comments.

## **3. BOARD MEMBER COMMENTS**

Minutes:

Trustee Harrington reported that the staff is doing a great job during this challenging time and what a great job with the Parent Teacher Student Conferences and thank you.

Trustee Jones echoed the compliments to the teachers and staff noted a fabulous job with the Parent Teacher and Student Conferences.

## **4. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent/Principal Dr. Lois presented an overview of highlights for the month of September.

## **5. RECOGNITION(S)**

### **1. Recognition of Staff**

Minutes:

SBCOE Safety and Health Committee recognized Manuel Nungaray for his successful completion of the training for Tile Floor Stripping and Re-Finishing.

## **6. INFORMATIONAL ITEM(S) (No Actions Required)**

### **1. Presentation Staff & Student Report on Distance Learning**

Minutes:

Ms. Sullivan, teacher for Transitional Kindergarten, Kindergarten, and Grade 1 provided an overview of a student's academic day in the classroom and the specific standards in content areas students are mastering. Mrs. Esdaile shared on behalf of don Bruce the collaborative day they have with students in grades 2-5 on a rotating schedule including the emphasis on why teaching literature is an art form and supporting students to develop their literacy skills (i.e. speaking, writing, reading, and listening) integrated across all content areas. She concluded with good writers are good readers.

### **2. Presentation Community Engagement Plan**

Minutes:

Dr. Lois presented a Four Phase Approach for the Community Engagement and Communication Plan. The Plan is to promote a bold new vision while building upon the foundation of the school and district's history.

Some of the Phase I work underway includes the development of a brochure with facts and testimonials as a mailer to all district residents, an OpEd to be sent to various media sources, a scheduled Virtual Town Hall Meeting for October 21st to provide a chance for questions and answers, the engagement with the Vista Volunteers for planning Halloween activities with students, and the beginnings of redesign and/or updating the district's website.

### **3. Presentation: Update by Wallace Group - Waste Management System**

Minutes:

Wallace Group engineer, Shannon Jessica provided an update that the Waste Management design plan has been submitted to the Santa Barbara County and the review by the County requires for one seepage well drill to be tested at full scale before the application rate can be used. This is a normal process and the schedule has been set back until a well driller has been identified.

A soil engineer to do the water testing once the well is drilled has been identified.

#### **4. Notice of Public Hearing Enter Into Agreement for An Energy Conservation Facility**

Minutes:

Based on California Government Code 4217.12, a Notice of Public Hearing is required allowing the Vista Del Mar Union School District to enter into an agreement for an "energy conservation facility". The Notice of Public Hearing included the date of the next regularly scheduled board meeting of November 10, 2020 and details for access to the meeting included on the notice for an energy conservation facility.

### **7. CONSENT AGENDA**

#### **1. Special Board Meeting Workshop Minutes September 29, 2020**

**Motion Passed:** Recommendation of approval of Special Board Meeting Workshop minutes of September 29, 2020. Passed with a motion by Mr. Ryan Harrington and a second by Mrs. Nicole Jones.

Absent Mr. Kit Boise-Cossart

Yes Mr. Ryan Harrington

Yes Mrs. Nicole Jones

### **8. ACTION ITEMS**

#### **1. Approval of Agreement with Earth Systems Pacific for a Drywell Performance Test**

**Motion Passed:** Recommendation of approval of drywell performance test by Earth Systems Pacific. Passed with a motion by Mr. Ryan Harrington and a second by Mrs. Nicole Jones.

Absent Mr. Kit Boise-Cossart

Yes Mr. Ryan Harrington

Yes Mrs. Nicole Jones

Minutes:

Wallace Group Engineer Shannon Jessica presented an agreement with Earth Systems Pacific for a Drywell Performance Test once the initial seepage well drill is completed.

#### **2. Approval of Agreement with Well Driller**

Minutes:

Item was tabled until a future meeting date when the information is available to present.

#### **3. Surplus Materials and Equipment**

**Motion Passed:** Approve the declaration of surplus materials and equipment to dispose of the obsolete and unusable equipment. Passed with a motion by Mr. Ryan Harrington and a second by Mrs. Nicole Jones.

Absent Mr. Kit Boise-Cossart

Yes Mr. Ryan Harrington

Yes Mrs. Nicole Jones

Minutes:

A list of materials and equipment were presented and declared as surplus.

#### **4. Approval of Regular Meeting Board Template**

Minutes:

Item was tabled until a future meeting date when Governance Team Consultant Molly McGee Hewitt is available to present.

## **5. Approval of Special Board Meeting Template**

Minutes:

Item was tabled until a future meeting date when Governance Team Consultant Molly McGee Hewitt is available to present.

## **6. Approval of Commercial Warrants**

**Motion Passed:** Approval of commercial warrants as presented. Passed with a motion by Mr. Ryan Harrington and a second by Mrs. Nicole Jones.

Absent Mr. Kit Boise-Cossart

Yes Mr. Ryan Harrington

Yes Mrs. Nicole Jones

## **9. ADJOURN TO CLOSED SESSION**

Minutes:

Adjourned to closed session at 6:28 p.m.

### **1. Public Employment (Job Title: Bus Driver/Maintenance)**

## **10. RECONVENE TO OPEN SESSION**

Minutes:

Reconvened to open session at 7:29 p.m.

### **1. Report of Action Taken In Closed Session, If Any Action.**

Minutes:

Action taken in closed session was to approve the residential lease agreement for the public employment of bus driver/maintenance person.

## **11. ADJOURN**

Minutes:

Adjourned to closed session at 7:30 p.m.

Respectfully submitted,

Lois M. Peterson, Superintendent/Principal