

Gilroy Unified School District

September 21, 2020

It is our pleasure to provide this proposal summarizing the Quality BiddersSM product and services Colbi Technologies would be providing to Gilroy Unified School District for management of their contractor prequalification process. This proposal is valid for 90-days.

Quality BiddersSM
Implementation Fee
 \$2,500

Quality BiddersSM an online automated contractor prequalification tool built specifically for California school districts. Quality BiddersSM is fully compliant with requirements to prequalify general contractors and M/E/P subcontractors bidding on projects receiving State bond funds, and maintain a CUPCCAA list of contractors registered for informal bidding.

Contractors may create their own accounts, fill out a standardized questionnaire and may submit only complete and validated applications for prequalification or informal bid registration. Software algorithms score their applications, allowing the district administrator to easily determine approval or rejection before emails are automatically sent to contractors.

Quality BiddersSM is paperless, reduces the time it takes to prequalify contractors, simplifies contractor outreach, tracks status of applications, approved prequalification and informal bid registration, and produces automatic reports and notifications.

Annual Software
Services Fee
 \$10,500

The Annual Software Services fee covers the License to use Quality BiddersSM software, Managed Services, and Support Services. There is no restriction on the number of users the District authorizes to use the software.

Managed Services

Colbi Technologies will provide access to Quality BiddersSM software when security login requirements are met, host collection and storage of prequalification applications and supporting documents, provide data backup and recovery, and will monitor, manage and remediate the servers and network infrastructure that support Quality BiddersSM software services.

Support Services

Colbi Technologies will provide live phone support for district and contractor users during normal business hours, provide 24/7 online support, provide Best Practice Advisories and Alerts, and provide automated Quality BiddersSM application updates. In addition, Colbi Technologies will provide a template for your website instructing contractors how to use the system.

**Prequalification
Review Services**

Optional
\$85/hour

As an optional service, Colbi Technologies will do all the work. We will review all submitted documents and financial statements, and conduct reference checks for two recently completed projects using a standard questionnaire. The District will be notified when each application is ready for final determination based on the score.

The District will receive monthly invoices for work performed.

**CUPCAA
Registration Review
Services**

Optional
\$5,000 per year

As an optional service, Colbi Technologies will provide daily monitoring of CUPCAA registration applications. Colbi Technologies will register contractors for District informal bidding based on our ability to verify Contractor License and DIR registration. During the month of November, Colbi Technologies will mail out a written notice on behalf of the District, to construction trade journals designated by DIR for the District, inviting all licensed contractors to submit registration applications for inclusion on the District's CUPCAA informal bidding list for the next year.

**Import of Historical
Prequalification Data**

Price to be Determined

If you already have a list of prequalified contractors we can upload your current contractor applications, status, and approval dates so all contractor information is in one database.

Cost will vary based on the integrity and amount of data. Colbi Technologies will provide a not-to-exceed estimate after review of sample data. After acceptance of completed work, the District will be billed based on actual cost, but not for more than the agreed to not-to-exceed cost.

We appreciate this opportunity to be of service to the Gilroy Unified School District.

Date: September 21, 2020

Signed: 
Lettie Boggs
CEO, Colbi Technologies