

# La Canada USD

## Board Policy

### Residential Travel Policy For Parents With Students In Residential Placement

BP 6159.5

Students who are placed in residential treatment centers through a district-generated IEP may have therapeutically necessary visits by family members (parents, siblings, or other relatives).

The La Cañada Unified School District shall pay for actual and necessary expenses, as limited in AR 6159.5, so that a parent/guardian of a student placed in a Residential Treatment Center by a district-generated Individualized Education Program (IEP) decision can make therapeutically necessary trips to visit the student.

The district shall fund expenses as outlined in the Administrative Regulation for up to three individual trips per year (including extended school year/summer school). An individual trip is defined as one person making a trip. This individual trip applies to a round trip, or a one-way trip. Additional trips may be authorized due to therapeutic need, as determined by the IEP (Individualized Education Program) Team or the Superintendent's designee.

A travel authorization form must first be sent to the residential facility for approval of a visit by a therapist and then sent to the district for secondary written approval by a district Administrator, before travel arrangements can be authorized.

Expenses shall be funded within limits established by the IEP team and Administrative Regulation 6159.5. The Superintendent or designee shall establish procedures for the submission and verification of expense claims.

Policy  
adopted:

LA CAÑADA UNIFIED SCHOOL DISTRICT  
La Canada Flintridge, California