



## PAID INTERNSHIP CREDENTIAL PROGRAM AGREEMENT

This Paid Internship Credential Program Agreement (“**Agreement**”) is entered into effective as of October 26, 2020 (“**Effective Date**”) by and between Berkeley Unified School District, who have partnered for the purpose of providing contractual services for students, or state-supported K-12 educational service unit, which is located at 2020 Bonar Street, Berkeley, CA 94702-1793, USA (individually or collectively, “**Institution**”), and National University (“**University**”), a California nonprofit, private University.

### RECITALS

- A. **University** is accredited by WASC Senior College and **University** Commission (WSCUC). **University** has met all of the preconditions prescribed by the California Commission on Teacher Credentialing (CTC) to offer the following internship credential programs (“**Programs**”): Inspired Teaching and Learning, Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, and Pupil Personnel Services Internship Credential – School Counseling, Pupil Personnel Services Internship Credential – School Psychology;
- B. California Education Code Sections 44452 and 44321 authorize a public school **Institution**, charter school or county office of education in cooperation with an approved college or **University** to establish an internship program meeting the provisions of applicable California statutes and CTC regulations. **Institution** is either a public school institution (or state-supported K-12 educational service unit), charter school, or county office of education and **University** is an approved University within the meaning of Ed Code Section 44452; and
- C. **Institution** and **University** wish to partner to deliver services in support of the Programs that meet the regulations and standards of CTC. Attached as Exhibit “A” to this Agreement and incorporated herein by this reference is a list of the Programs that **Institution** and **University** will be supporting through this partnership. The Intern(s) must remain at the **Institution** addressed above for the duration of their Credentials Internship.

Based on these recitals, **Institution** and **University** agree as follows:

- 1. **Term.** The term of this Agreement shall commence as of the Effective Date above and shall continue for a period of five (5) years or sooner if either party gives thirty (30) days written notice of its intent to terminate this Agreement. All Interns placed with **Institution** and who are in good standing with **Institution** and **University** as of the date of termination of this Agreement shall be permitted to complete their internship experience with **Institution**.
- 2. **Placement of Interns.** **University** students, certified as qualified and competent by **University** to provide intern services to **Institution**, may, at **Institution**’s discretion, be accepted and assigned to its schools for services as interns (“**Interns**”). **University** and **Institution** shall coordinate the process of selection and placement of Interns. **University** reserves the right to make the final determination on any Intern’s acceptance into the Program, while **Institution** reserves the right to make the final determination on any Intern’s employment. Neither **University** nor **Institution** shall discriminate in the selection or acceptance of, or participation by, any Intern pursuant to this Agreement because of race, color, national origin, religion, sex, sexual orientation, handicap, age, veteran’s status, medical condition, marital status, or citizenship, within the limits imposed by law.
- 3. **Program Requirements.** Each Intern accepted into the Program must have met all of the following qualifying minimum criteria:
  - a. Recommendation to a Program by an **Institution** designee.
  - b. Interview and screening by **Institution** staff, including a background check, **Institution** administrator interview and paper screening, Department of Justice fingerprint clearance, and a baccalaureate degree from an accredited **Institution**.

- c. Interview and screening by **University** staff, including a personal interview, written self-evaluation regarding teaching and learning, and verification of coursework and prior experience with K-12 students in a multicultural, multilingual setting.
  - d. Interview with a **University** Support Provider/Supervisor and a lead faculty member for the Program.
  - e. Passage of the CBEST exam or proof of basic skills assessment and verification of subject matter competence by completion of an approved program or passage of the CSET.
  - f. All service preconditions required by the CCTC shall have been met.
4. Insurance. The **Institution** and the **University** will obtain and maintain a broad form commercial general liability insurance policy with coverage of at least \$1,000,000 (one million dollars) for each occurrence and \$2,000,000 (two million dollars) in the aggregate, with no exclusion for molestation or abuse. The Parties will provide proof of such insurance upon execution of this Agreement to each other. For purposes of this Agreement, each of the Parties will provide workers' compensation insurance coverage for their own employees.
  5. Intern Employment Status. Interns shall be **Institution** employees for all purposes, including for the payment of any federal, state, or local income or occupational taxes, FICA taxes, unemployment compensation or workers' compensation contributions, vacation pay, sick leave, retirement benefits or any other payments or benefits for or on behalf of Interns.
  6. Reservation of Right to Payment. Pursuant to Education Code Section 44462, **Institution** reserves the right to request an adjustment of any Intern's salary to cover supervision services pursuant to this Agreement.
  7. Non-Displacement of Certificated Employees. Pursuant to CTC requirements, upon request **Institution** shall provide written certification to **University** that each Intern placed with **Institution** has not displaced a certificated **Institution** employee, which shall enable **University** to verify to CTC that all statutory and CTC requirements have been met.
  8. Teacher and Special Education Intern Support.
    - a. To support Education Credential Interns, **Institution** and **University** will each provide a qualified supervisor to assist each Intern in a Program. School supervisors are called "Site Support Providers". **University** supervisors are called "University Support Providers". Institution Support Providers will mentor, coach and consult with interns on all areas of responsibility as a teacher of record by visiting the classroom to conduct real time observations with pre- and post-debriefing protocols to provide weekly course planning, modeling and coaching with attention to differentiated instruction for English Learners; assessment of language needs and progress; and support for language accessible instruction. A minimum of two hours of support / mentoring and supervision must be provided to an intern every five instructional days.
    - b. Institution Support Providers shall hold a valid Clear or Life Credential in the content area for which they are providing supervision, three years of successful teaching experience, hold a valid English Learner Authorization or CLAD Certificate issued pursuant to section 80015 or valid bilingual authorization issued pursuant to section 80015.1, and must have demonstrated exemplary teaching practices.
    - c. Institution Support Provider and University's Support Provider will together meet periodically with Interns to ensure Interns are following the California standards for the specific credential each Intern is seeking to obtain.
    - d. Institution Support Provider/Site Supervisors and University's Support Providers will meet without the Intern to discuss the Intern's progress, as needed.
    - e. Concurrent with an Intern's experience at **Institution**, **University** will hold Program orientation seminars for Interns and training seminars for Institution Support Providers/Supervisors. During the Site Support Providers'/Site Supervisors' training, **University** representatives will review supervising techniques, establish procedures for conducting observations and providing assistance, introduce forms used in the Program, communicate seminar schedules, and offer further training and materials to Site Support Providers.
    - f. **Institution** will include Interns in appropriate **Institution** support programs and regularly scheduled staff development activities.
    - g. **Institution** will designate a liaison, who may or may not be on the Intern Advisory Committee, to ensure supervisory and support assistance is provided to Interns at a minimum of 2 hours a week while employed as the teacher of record.

- h. **Institution** and **University** will share supervision and ongoing support requirements totaling a minimum of 144 hours per school year. Interns without English Language Authorization must receive 45 hours of focused English Language instruction support per school year; (b)(5)(B) requires the employer to identify and individual with EL authorization who will be immediately available to assist an intern teacher who does not yet hold EL authorization. University Support Providers will monitor the completion of employer-provided support via an Intern Support Verification Form to verify the clockwork hours provided by Site Support Providers and/or employer support personnel. Forms must be submitted as part of the intern's clinical practice course assignments. Program faculty, program supervisors, and **Institution**-employed supervisors monitor and support candidates during their progress towards mastering the TPEs.
  - i. Employers who hire/place or wish to backdate interns outside National **University** clinical practice start offerings are required to provide 100% of the state mandated support (4 hours per week of general support, and 1.25 hours of EL specific support if the intern does not hold EL authorization) until the next available start date at which point the University Support provider will provide **University** support services as noted in article (8.h.).
  - j. National **University** provides **Institution**-employed supervisors with a minimum of 10 hours of initial orientation to the program curriculum, about effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The program ensures that **Institution** employed supervisors remain current in the knowledge and skills for candidate supervision and program expectations.
  - k. **Institution** with interns must have a fully qualified Credentialed administrator.
  - l. **University** may request use of video capture for candidate reflection and CAL TPA completion to reflect to the extent possible Intern's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards. **Institution** shall inform Special Education Credential Interns of video recording policies in place for the CAL TPA task video capture requirement.
9. Counseling Intern Support
- a. To support Services Credential Interns, **Institution** and **University** will each provide a qualified supervisor to assist each Intern in a Pupil Personnel Services School Counseling. **Institution** supervisors are called "Site Support Providers/Site Supervisors". **University** supervisors are called "Support Providers/**University** Supervisors".
  - b. Clinical Practice Supervisor shall refer to an employee of the **Institution** holding a valid Pupil Personnel Services or other credential issued by the Commission or equivalent certification recognized by the **Institution** typically with three or more years experience as a school counselor, school psychologist, school social worker, or mental health specialist. Clinical Practice shall consist of a minimum of six hundred (600) clock hours in public school settings at two of three school levels such as elementary, middle, high school with a minimum of two hundred (200) clock hours at each level. Paid interns may complete all 600 hours at their site of employment. Up to one hundred fifty (150) clock hours shall be devoted to issues of diversity. This may be satisfied with up to 100 clock hours in a diversity program or with the development and implementation of a program that addresses diversity issues. AND, at least fifty (50) clock hours shall be with at least ten (10) pupils (individually or in a group) of a racial and ethnic background different from that of the candidate. OR, all 150 clock hours with pupils of a racial and ethnic background different from that of the candidate.
  - c. Clinical practice shall refer to the participation by a Student in the duties and functions of a school counselor and may include school attendance worker under the direct supervision and instruction of one or more Clinical Practice Supervisors holding a PPS School Counseling Credential.
  - d. **Institution** and **University** shall independently determine the qualifications of their respective supervisors.
  - e. **Institution's** Site Support Provider/Site Supervisors and **University's** Support Provider/**University** Supervisors will together meet periodically with Interns to ensure Interns are following the California standards for the services credential each intern is seeking to obtain.
  - f. **Institution's** Site Support Provider/Site Supervisors and **University's** Support Providers/**University** Supervisors will meet without the Intern to discuss the Intern's progress, as needed.
  - g. Concurrent with an Intern's experience at **Institution**, **Institution** may hold Program orientation seminars for Interns. An initial meeting is held with the Site Support Providers'/Site Supervisors' training, **University** representatives to review supervising techniques, establish procedures for conducting observations and providing assistance, introduce forms used in the Program, and communicate intern schedules.
  - h. **Institution** will include Interns in appropriate **Institution** support programs and regularly scheduled staff development activities.

- i. **Institution** will designate a liaison, who may or may not be on the Intern Advisory Committee, to ensure supervisory and support assistance to Interns at **Institution**.
- j. University Support Providers will maintain contact with Interns on or off-site on a regularly scheduled basis to monitor each Intern's progress.

Paid Counseling Internship Students (may include but is not limited to):

- Special Education IEP Consultation of Psycho-Educational Assessment Results
- Collaborate and consult with parents and teachers to provide Referrals to Parents/Teachers
- Design and Implement Interventions – both academic and behavioral/mental health
- Review of Special Education/Cumulative Records
- Conduct Classroom Observations in General Ed./Special Ed. Classrooms
- Facilitate Group/Individual Counseling
- Administrator/Teacher/Parent Consultation
- Design and Implement Behavioral Interventions
- Documentation of services (e.g., assessment logs) required by **Institution** supervising school counselor

#### 10. Psychology Intern Support

- a. To support Services Credential Interns, **Institution** and **University** will each provide a qualified supervisor to assist each Intern in a Pupil Personnel Services School Counseling, Pupil Personnel Services School Psychology, and Administrative Services Programs. **Institution** supervisors are called "Site Support Providers/Site Supervisors". **University** supervisors are called "Support Providers/University Supervisors".
- b. Clinical Practice Supervisor shall refer to an employee of the **Institution** holding a valid Pupil Personnel Services or other credential issued by the Commission or equivalent certification recognized by the **Institution** typically with two or more years experience as a school counselor, school psychologist, school social worker, or mental health specialist.
- c. Clinical Practice Assignment shall typically refer to a full day of Clinical Practice consisting of five days a week for 12 to 18 weeks, dependent upon the program. Clinical Practice Assignment shall satisfy all requirements set by the commission.
- d. Clinical Practice Internship totals 1650 clock hours and shall consist of 450 hours of practicum and 1200 hours of Internship Clinical Practice field experience depending upon the specific program requirements.
- e. Clinical practice shall refer to the participation by a Student in the duties and functions of a school counselor, school psychologist, school social worker, or school attendance worker under the direct supervision and instruction of one or more Commission qualified Clinical Practice Supervisors.
- f. **Institution** and **University** shall independently determine the qualifications of their respective supervisors.
- g. **Institution's** Site Support Provider/Site Supervisors and **University's** Support Provider/University Supervisors will together meet periodically with Interns to ensure Interns are following the California standards for the services credential each intern is seeking to obtain.
- h. **Institution's** Site Support Provider/Site Supervisors and **University's** Support Providers/University Supervisors will meet without the Intern to discuss the Intern's progress, as needed.
- i. Concurrent with an Intern's experience at **Institution**, **Institution** may hold Program orientation seminars for Interns and training seminars for **Institution** Site Support Providers/Supervisors. **Institution** representatives will review supervising techniques, established procedures for conducting observations and providing assistance, introduce forms used within the **Institution**, communicate needs, and/or offer further training and materials to Support Interns and **Institution** needs.
- j. **Institution** will include Interns in appropriate **Institution** support programs and regularly scheduled staff development activities.
- k. **Institution** will designate a liaison, who may or may not be on the Intern Advisory Committee, to ensure supervisory and support assistance to Interns at **Institution**.
- l. University Support Providers will visit Interns at their sites on a regularly scheduled basis to monitor each Intern's progress.

Psychology Internship Students (may include but is not limited to):

- Special Education IEP Consultation & Presentation of Psycho-Educational Assessment Results
- Writing Psycho-Educational Reports which shall be reviewed by the **Institution** Supervisor.
- Collaborate and consult with parents and teachers to provide Referrals to Parents/Teachers
- Design and Implement RtI/MTSS Interventions – both academic and behavioral/mental health
- Review of Special Education/Cumulative Records
- Conduct Classroom Observations in General Ed./Special Ed. Classrooms
- Conduct Psycho-Educational Assessments-Full
- Facilitate Group/Individual Counseling

- Teacher/Parent Consultation
  - Design and Implement Behavioral Interventions
  - Participate in Study Team Consultation
  - Participate in Mandatory On-going Supervision with SDUSD Credentialed School Psychologist
  - Documentation of services (e.g., assessment logs) required by **Institution** supervising school psychologist
  - School-wide positive behavioral intervention support
  - Comprehensive and balanced school psychological services as required by the National Association of school Psychologists (NASP) Domains of Practice and Internship experience.
11. Preliminary Administrative Services Interns must complete a range of activities in educational settings. Settings must:
    - a. Support the candidate's ability to complete the APA
    - b. Demonstrate commitment to collaborative student-centered practices and continuous program improvement
    - c. Support partnerships with education, social, and community entities that support teaching and learning for all students
    - d. Create a learning culture to support all students
    - e. Understand and reflect socioeconomic and cultural diversity
    - f. Support the candidates to access data, work with other educators, and observe teaching practice
    - g. Permit video capture for candidate reflection and CALAPA completion to reflect to the extent possible Intern's knowledge skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards. **Institution** shall inform Credential Intern of video recording policies in place for the CAL APA task video capture requirement
    - h. **Institution's** Site Support Provider and **University's** Support Provider will meet periodically with Interns to ensure Interns are following the California standards for the specific credential each Intern is seeking to obtain.
  12. Academic Responsibility. **University** shall have exclusive control over all academic issues involving the Programs, which shall include, without limitation: selection of course content and required textbooks; delivery of instructional programs; selection and approval of faculty; admission, registration, and retention of Interns; evaluation of Interns' prior experience and education; evaluation of Interns' academic progress; scheduling courses; awarding academic credit; and conferring degrees.
  13. Duration of Internship. Once a student has been accepted as an Intern by **Institution**, and if the student remains in good standing in the Program at **University** and within the **Institution's** policies and performance standards, the Intern will be permitted to finish his/her internship at **Institution**. However, an Intern who performs below acceptable **Institution** or **University** standards, after appropriate support and advice efforts have been exhausted, may be removed from the paid internship position by the **Institution** and/or removed from his/her Program by the **University**. All services provided by **University** and **Institution** pursuant to this Agreement shall terminate upon an Intern's removal from the **Institution** or termination of participation in a Program.
  14. Assessment. Assessment is a function of the Teacher Education Internship Seminar course (for the Teacher Education Internship Credential), Specialist Education Clinical Practice Seminar courses (for the Special Education Internship Credential), Intern Field Experience course (for the Preliminary Administrative Services Internship Credential) and Best Practices Internship Seminar for School Counseling and School Psychology (for the Pupil Personnel Services Internship Credential). Students in those classes will pre-assess their teaching or administrative skills, develop a plan for growth, and assess their growth at the close of the course. This pre-assessment, development and post-assessment will occur in collaboration with the **Institution** Site Support Provider/Site Supervisor and the University Support Provider/University Supervisor.
  15. Video Assessment. **Institution** and **University** agree the use of video recording equipment on any **Institution** property, including but not limited to, **Institution** classrooms, is solely for the purpose of assessing Interns as part of the credentialing process. The **Institution** shall provide University Site Support Providers and Interns with any or all applicable rules, regulations, and instructions relating to the assessment. The **University** and **Institution** agree no video recording of any student teacher will occur without prior written notification of the name of the student teacher as well as date, time, and location of the video recording to the principal of the school where the video recording is to take place. Principal of the **Institution** shall provide written approval of said recording; subject to the parent/guardian authorizations set forth in Section 14. of this agreement.
  16. Control, Supervision, Evaluation of Video Recording. The control, supervision, evaluation, and/or direction of all student teachers and any other **University** personnel in connection with the assessment of the student teachers, including, but not limited to, all classroom video recording of the student teachers, shall be at the **University's** sole discretion.

The **University** and **Institution** agree no video recording of any **Institution** student shall be permitted to occur without the express written approval and authorization from the students' parent/guardian

17. **Indemnity.** The **Institution** shall defend, indemnify and hold the **University**, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the **Institution**, its officers, employees, or agents.

The **University** shall defend, indemnify and hold the **Institution**, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the **University**, its officers, employees, or agents.

18. **Relationship of Parties.** Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, or a joint venture, partnership or agency relationship between the parties.
19. **Publicity.** Neither **University** nor **Institution** shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.
20. **Records.** It is understood and agreed that all employment records shall remain the property of **Institution**, and all student records, including Intern assessments, will remain the property of **University**.
21. **Entire Agreement and Severability.** If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
22. **Confidentiality of Student Intern Records.** For purposes of this Agreement and any **University** Program Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), **University** designates **Institution** and its Facilities/Educational Sites as having a legitimate educational interest in the educational records of any student who participates in the Internship Credential Program to the extent that access to the records is required by **Institution** programs or facilities to which the student is assigned to carry out the relevant educational experience. **Institution** and its organizational components (i.e., programs) agree to maintain the confidentiality of each student's educational record in accordance with the provisions of FERPA.
23. **Confidentiality of Institution Pupil Records.** No Intern will have access to or have the right to receive any **Institution** pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the Internship program. The discussion, transmission, or narration in any form by Interns of any individually identifiable pupil information, educational, medical or otherwise, which is obtained in the course of the Internship program, is forbidden except as a necessary part of the practical Internship experience. To the extent an Intern is given access, they are subject to the privacy regulations outlined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"). Otherwise, Interns shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the internship experience with **University**, its employees, agents or others.
24. **Limitation of Liability.** Limitation of Liability, except for obligations to make payment under this Contract, Liability for Indemnification, Liability for Breach of Confidentiality, or Liability for Infringement or Misappropriation of Intellectual Property Rights, in no event shall either Party or any of its Representatives be liable under this Contract to the other Party of any Third Party for Consequential, Indirect, Incidental, Special, Exemplary, Punitive, or Enhanced Damages, Lost Profits or Revenues or Diminution in Value arising out of, or relating to, and/or in connection with any Breach of this Contract, regardless of whether such damages were foreseeable, whether or not it was advised of the possibility of such damages and the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.
25. **Certificate of Clearance.** In accordance with California Education Code Section 44320, each credential candidate prior to assignment to **Institution** must obtain at their sole expense a "Certificate of Clearance," which includes a complete Live Scan Service. The **University** will ensure that student's receive a Certificate prior to beginning their assignment in the **Institution** or hold a valid document issued by the CTC accounting for fingerprint clearance.

26. Tuberculosis Clearance. In accordance with California Education Code Section 49406, each credential candidate prior to assignment to **Institution** must obtain at the candidate's sole expense an examination by a licensed physician or surgeon within the past 60 days to determine that they are free of active tuberculosis, prior to beginning the candidate's assignment in the **Institution**.
27. Non-Discrimination. The **Institution** and **University** agree not to discriminate against any employee, faculty member, supervisor or student of or relating to this Agreement or the Services on the basis of race, color, religion, sex, ancestry, age, national origin or disability (as defined in The Americans with Disabilities Act of 1990, 42 USC 12101, et seq. and any regulation promulgated thereunder) or any other unlawful basis.
28. Arbitration. In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be finally settled by arbitration administered by the American Arbitration Association in accordance with the provisions of its Commercial Arbitration Rules.
29. Entire Agreement and Severability. If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
30. Assignment. Neither party shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other party.
31. Notices. All notices or other communications given under this Agreement will be in writing and sent to the addressee listed below (unless a party has changed its address by giving notice), and will be effective upon receipt if delivered personally or by overnight mail, or effective three days after mailing if by certified mail, return receipt requested.
32. Representations. Each party represents that: (a) it will abide by all applicable federal, state, or local statutes or regulations; (b) the individual signing this Agreement has the authority to do so; and (c) it has the ability and authority to perform each of its obligations under this Agreement. These representations will continue after the Agreement terminates.
33. General Provisions. The Agreement: (a) will be binding and enforceable by the parties and their respective successors or assigns, but not by any individual or organization not a party to this Agreement; (b) may be executed in counterparts and effective with original or facsimile signatures; (c) will be governed by California law; and (d) has been executed at San Diego, California.

This Agreement is executed by and between:

**University:**     **National University**

**Institution:**     **Berkeley Unified School District**

By: \_\_\_\_\_  
Dave C. Lawrence, MBA, EdD  
Vice Chancellor, Finance

By: \_\_\_\_\_  
Name:  
Title:

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Contact:  
Credentials Contract Coordinator  
9980 Carroll Canyon Road  
San Diego, CA 92131  
Telephone (858) 642-8310  
Facsimile (858) 642-8717  
credcontracts@nu.edu

Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

## **EXHIBIT A**

### **Internship Programs**

**Institution** and **University** wish to partner to support the following Programs:

Inspired Teaching and Learning  
Teacher Education Internship Credential  
Special Education Internship Credential  
Preliminary Administrative Services Internship Credential  
Pupil Personnel Services Internship Credential – School of Counseling  
Pupil Personnel Services Internship Credential – School of Psychology