



Sacramento
Employment and
Training
Agency

November 3, 2020

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925 Del Paso Blvd., Suite 100
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Main Office
(916) 263-3800

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(916) 263-3804

Website: <http://www.seta.net>

Ms. Karen Malkiewicz, Principal
Elk Grove Unified School District
8401-B Gerber Road
Sacramento, CA 95828-3711

RE: CFDA #: 93.569

Dear Ms. Malkiewicz:

Congratulations! Pursuant to action taken by the SETA Governing Board on October 29, 2020, Elk Grove Unified School District has been awarded \$44,906 in Community Service Block Grant (CSBG), CARES-Act Supplemental funds to operate a Safety-Net Services Program. The term of Contract #20C022SN-CARE will be November 2, 2020 through March 31, 2022.

In order to proceed with the contract process, the following documents, provided to you electronically, must be completed and submitted to SETA:

- ☐ Board Resolution
- ☐ Quarterly Projections
- ☐ Program Budget and Cost Allocation Plan in the amount of \$44,906
- ☐ Evaluation/Monitoring Standards Form

Time is of the essence; therefore, please submit the completed documents to me at **Lorena.Correa@seta.net** no later than **Tuesday, November 17, 2020.**

If you have any questions or need assistance in completing these forms, please contact me at (916) 274-6390.

Sincerely,

Lorena Correa

Lorena Correa
Workforce Development Analyst III

cc: Jennifer Barrett-Grove
Michelle King

Preparing People for Success: in School, in Work, in Life