

# Modesto City Schools

Early Childhood Education  
Policy Committee  
(DPPC)

**Date: Friday, December 4, 2020**

**Early Childhood Education Office  
1017 Reno Ave. Bldg C**

**Virtual Meeting**

Please call and let me know  
if you will be attending

Tel. (209) 492-1647



Dr. Sara Noguchi  
Superintendent

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**Board of Education**

Cindy Marks  
President

Charlene G. West, Ph.D.  
Vice President

Chad Brown  
Board Member

John Ervin III  
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Adolfo Lopez  
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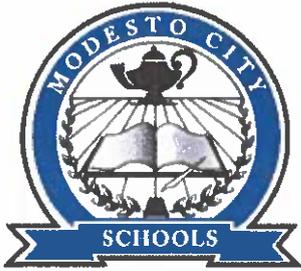
Head Start Program  
Policy Committee (DPPC)  
Location: Early Childhood Education  
1017 Reno Avenue • Building C  
Time: Virtual Meeting 12:30 p.m.  
Date: December 4, 2020

1. **Welcome & Start of Meeting**  
Roll Call
2. **Approval of Minutes**  
Review and approve Agenda (ACTION ITEM)  
Approve the October & November Minutes (ACTION ITEM)
3. **New Business**  
Program Goals and Objectives  
School Readiness Data
4. **Unfinished Business**  
By-Laws  
Past parent Up-date
5. **Subcommittees**
6. **Program Update**  
Budget Status report (Aug. & Sept)  
Monthly Attendance report (Aug. & Sept)  
In-Kind Report (Aug. & Sept)  
Credit Card Expense Report (Aug. & Sept)  
Program Summary report (Aug. & Sept)  
USDA Report (Aug. & Sept)  
Site Supervision  
Office of Head Start Communication
7. **Community Information Report**
8. **Other Business/Questions**
9. **Adjournment**  
Next meeting January 15, 2021



Modesto City Schools  
426 Locust Street  
Modesto, CA 95351  
209.574.1500  
www.mcs4kids.com

Every Student Matters, Every Moment Counts



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**Early Childhood Education  
Delegate Parent Policy Committee (DPPC)  
Head Start Program  
Minutes of Meeting  
November 6, 2020**

Welcome and Start of Meeting

- Donna Bush called the meeting to order at 12:39 p.m.
- Seven centers are represented only one officer, therefore, a quorum is not present.

Approval of Agenda & Minutes

- The approval of the November Agenda and October Minutes will be approved at the December DPPC Meeting.

**Executive Committee Minutes**

- The Executive Committee met on September 17, 2020. Nuemi Largo, Deisy Ochoa, Heidi Nunes, Kimbra Draper, Clara Nakai, Jassy Lopez and Donna Bush attended the meeting.
- Heidi Nunes shared information on what was going well in the program, areas where we need to grow and improve.
- Discussion was held regarding the distance learning model and the district's re-opening plan.
- Both officers approved the changes made to the program.

New Business

**By-Laws**

- The By-Laws lay out all the requirements for our meetings as well as the roles and responsibilities for everyone.
- Donna Bush shared that there are two minor changes to the By-Laws. If a Local, State or National emergency arises, the existing Officers that form the Executive Committee will remain seated until the agency is able to elect new officers.
- Any recommendations for any possible changes can be made at the December DPPC Meeting.

**Impasse Agreement**

- Federal regulations require an agreement in the event the Parent Committee and the Board of Education do not agree on an action item.
- The Impasse Agreement lays out all the steps to reach an agreement.

**Parent Reimbursement**

- Donna Bush shared with the members that there is a Parent Reimbursement Policy in place. Parents are reimbursed for mileage and childcare when meetings are in-person.
- Due to the COVID-19 situation, meetings are virtual and reimbursement is not necessary.

Unfinished Business

**Community Representative Up-date (ACTION ITEM)**

- Ileana Arauza from Children's Crisis Center would like to continue to be the Community Representative for our Committee.
- The approval for accept the new Community Representative will take place at the December DPPC Meeting.

### **Past Parent Update**

- The information for the Past Parent candidate will be available at the December DPPC Meeting.

### Subcommittee

- Subcommittee Members were reviewed. Parents were given an opportunity to volunteer for a committee.
- Andrea Reyes Solorio requested to be added to the Personnel Committee.

### Program Update

#### Budget Status Report:

This report displays a graph showing where all our money is spent. The first two items are salaries and is where most of our budget goes. The remainder of the budget goes towards what we use to run our program. We have a total of 3 million dollars to spend.

#### **Regional Head Start Budget Report:**

- As of February, 52.12% of the budget was spent.
- For March, 60.71% of the budget was spent.
- For April, 68.86% of the budget was spent.
- For May, 76.64% of the budget was spent.
- For June, 86.94% of the budget was spent.
- For July, 85.66% of the budget was spent.

#### **Blended Head Start Budget Report:**

- As of February, 50.56% of the budget was spent.
- For March, 59.00% of the budget was spent.
- For April, 67.17% of the budget was spent.
- For May, 74.61% of the budget was spent.
- For June, 82.52% of the budget was spent.
- For July, 89.51% of the budget was spent.

#### T&TA Budget Report:

This report shows how much was spent on workshops and trainings for the program.

#### **Regional Head Start T&TA Report:**

- As of February, 8.89% of the budget was spent.
- For March, 8.89% of the budget was spent.
- For April, 10.80% of the budget was spent.
- For May, 19.06% of the budget was spent.
- For June, 19.06% of the budget was spent.
- For July, 19.06% of the budget was spent.

#### Attendance Report:

This report reflects attendance per site. We are mandated to maintain 85% attendance.

#### **Regional Head Start Monthly Attendance Report:**

- **Attendance for February-86.59% BH, EV, FV, MU, PE and WS Head Start fell below the 85%.**
- **Attendance for March-74.41% BH, BU, EI Vis, EV, FV, KI, MA, MU, PE, RR, SH, TU, and WS fell below the 85%.**
- **Attendance for April – Not Available.**

- **Attendance for May-97.85%. This attendance report is for FCCH only. The attendance report for the rest of the centers is not available.**
- **Attendance for June-97.85%.**
- **Attendance for July-81.37%.**

**In-Kind Report:**

This report reflects money we are required to report and how we are coming up with our share of funds. For every five dollars that we spend, the Federal Government gives us \$4 dollars and we come up with one dollar. When parents volunteer they help generate that dollar we need to match.

**Regional Head Start In-Kind Report:**

- **In February, a total of \$59,230 was generated.**
- **In March, a total of \$13,580 was generated.**
- **In April, a total of \$0 was generated.**
- **In May, a total of \$0 was generated.**
- **In June, a total of \$0 was generated.**
- **In July, a total of \$504 was generated.**

**Credit Card Expense Report:**

This report shows how much was spent each month with a District provided credit card.

**Regional Head Start Credit Card Expenses:**

- **In February, a total of \$3,466.30 was spent.**
- **In March, a total of \$1,503.56 was spent.**
- **In April, a total of \$194.37 was spent.**
- **In May, a total of \$0 was spent.**
- **In June, a total of 1,911.90 was spent.**
- **In July, a total of \$2,567.01.**

**Program Summary Report:**

This report displays the current enrollment status.

**Regional Head Start Program Summary Report:**

- **For February, there were 500 children enrolled with a cumulative enrollment of 593. There are 58 (9.8%) of children enrolled who are over income and 66 (11.1%) of children enrolled with disabilities.**
- **For March, there were 500 children enrolled with a cumulative enrollment of 603. There are 60 (10.0%) of children enrolled who are over income and 66 (10.9%) of children enrolled with disabilities.**
- **For April, there were 496 children enrolled with a cumulative enrollment of 603. There are 60 (10.0%) of children enrolled who are over income and 66 (10.9%) of children enrolled with disabilities.**
- **For May, there were 496 children enrolled with a cumulative enrollment of 603. There are 60 (10.0%) of children enrolled who are over income and 66 (10.9%) of children enrolled with disabilities.**
- **For June, there were 60 children enrolled with a cumulative enrollment of 603. There are 60 (10.0%) of children enrolled who are over income and 66 (10.9%) of children enrolled with disabilities.**

**USDA (United States Department of Agriculture):**

This report displays the amount of USDA meals served to our children. The meals are funded through the Child Care Food Program.

- In February, a total of 8,582 meals were served.
- In March, a total of 5,528 meals were served.
- In April, a total of 0 meals were served.
- In May, a total of 0 meals were served.
- In June, a total of 0 meals were served.
- In July, a total fo 2,303 meals were served.

Site Supervision:

- Kimbra Draper shared the MCS-Early Childhood Education Reopening Plan with the members.
- The reopening date for Full Day Head Start will be on November 12, 2020. The reopening date for Part Day Head Start will be on November 30, 2020.
- Staff, students and parents will follow several Health and Safety Protocols and Procedures.
- Face coverings are not mandatory but, are strongly encouraged during work and school hours. Social Distance will be practiced and observed at all times. An order for Yoga Mats was placed to follow the Social Distance guidelines.
- Teachers will be calling parents from November 23-25 for Virtual Orientation.

Office of Head Start Communication:

- None at the moment.

Community Information Report:

- Ileana Ramirez shared that the Food Bank from the Salvation Army of Modesto provides an emergency food box once a week. The box may contain canned foods, meats, produce and rice. Due to pandemic, anyone living in the Stanislaus County can qualify.
- Home Deliver Meals provides five TV dinners for seniors (age 60 +) who are eligible. Seniors will qualify if, the senior is not able to drive themselves, live with someone who drives or has in-health support.

Other Business/Question:

- None at the moment.

Adjournment:

Meeting adjourned at 1:52 p.m.

Next meeting will be December 4, 2020.

## DPPC Notes

### 1. Welcome & Start of Meeting – Stefany

Welcome to our 2<sup>nd</sup> meeting. Thanks for joining us.

Roll Call – Donna

### 2. Approval of Minutes – Stefany

a. Everyone should have received an agenda. I need a motion to accept the agenda.

I need a second motion to approve the agenda. All in favor; anyone opposed; motion passed.

b. Everyone should have received the minutes. I need a motion to accept the October minutes. I need a second motion to approve the October minutes. All in favor; anyone opposed; motion passed.

Executive Committee Minutes – Stefany

When the executive committee meets they must report back to the group.

(READ the Attached Report)

### 3. New Business – Donna

By Laws

Impasse Agreement

Parent Reimbursement

### 4. Unfinished Business – Stefany

At our last meeting Donna talked about bring in a Community Representative. Ileana Ar from the Children's Crisis center would like to continue to be the community representative for our committee. Ileana would you like to share information about yourself and the agency you represent.

(After Ileana we need a motion to accept her as our community representative. Need a first motion, need a second motion. All in favor...anyone opposed? Motion passed.

Another piece of unfinished business is our past parent. Donna is still working on that and she will report back in December.

### 5. Subcommittees – Donna

### 6. Program Updates –

Budget Status Reports – Donna

Monthly Attendance reports – Stefany

In-Kind Report – Donna

Credit Card Expense Report – Nuemi

Program Summary report – Nuemi

USDA report – Tiffany

Site Supervision – Kimbra

Office of Head Start Communication – Kimbra

The executive committee met on September 17<sup>th</sup> at ECE. Attending Nuemi Largo, Deisy Ochoa , Heidi Nunes, Kimbra Draper, Clara Nakai, Jazzy Lopez and Donna Bush

Heidi shared information on what was going well in the program :

Our monitoring events showed:

Great organization and preparedness

Collaborative culture is evident

Confident in the leadership and vision of the department

Significant growth in preschool and regional head start.

Highlights from site visits:

• Positive classroom climates

Enhanced outdoor environments

Language rich environments

Where do we need to grow:

Fiscal

Human Resources

ERSEA

Program Structure

Phase I to improve quality:

Permanent reduction of 80 head start slots

Contract amount stays the same

Jobs are absorbed – no layoffs

Frees up money to address structure concerns

Discussion was held regarding the distance learning model and the district's re-opening plan

Both officers present approved the reduction in slot

~~The~~ meeting ended at 9:45 am.

MODESTO CITY SCHOOLS  
EARLY CHILDHOOD EDUCATION  
DELEGATE PARENT POLICY COMMITTEE  
BYLAWS

PREAMBLE

The Modesto City Schools Child Development Programs has established a Delegate Parent Policy Committee to ensure maximum parent participation in the decision making process of all Head Start/Early Head Start Program components and activities.

ARTICLE I - NAME

The name of this Committee shall be the Modesto City Schools Child Development Programs Delegate Parent Policy Committee (DPPC).

ARTICLE II – GOALS/DUTIES

Following the stipulations of the 2007 Head Start Act, the Policy Committee shall approve and submit to the governing body decisions about each of the following activities:

1. Activities to support the active involvement of parents in supporting program operations, including policies to ensure that the Head Start/Early Head Start agency is responsive to community and parent needs;
2. Program recruitment, selection, and enrollment priorities;
3. Applications for funding and amendments to applications for funding for programs;
4. Budget planning for program expenditures, including policies for reimbursement and participation in Policy Committee activities;
5. Bylaws for the operation of the Policy Committee;
6. Decisions regarding the employment of program staff including standards of conduct for program staff, contractors, and volunteers;
7. Developing procedures for how members of the Policy Committee of the Head Start agency will be elected; and
8. Recommendations on the selection of Delegate agencies and the service areas for such agencies.

Other duties of the Policy Committee necessary to implement program objectives include;

- Initiation of suggestions for improvement of program operation and development;
- Acting as liaison between delegate Policy Committees and the Policy Council;
- Assisting delegate staff and providers in understanding needs of children and families in a particular geographic area;
- Acting as a link to private and public organizations and assisting in mobilization of community resources;
- Administration of the Policy Committee Line Item Budget; and
- Promotion of benefits and needs of the program in the community.

It is understood and agreed that the fiscal and legal responsibility of the Modesto City Schools Head Start/Early Head Start Program is that of the Governing Body of the

Delegate. Federal regulations CFR 45 part 1303.50 (h) stipulate that “Each delegate...and Policy Committee...jointly must establish written procedures for resolving internal disputes, including impasse procedures, between and the governing body and policy group.” The Governing Body and the Policy Committee have read an agreement to follow an informal process in resolving disputes before either side declares an Impasse. This agreement is titled “Bind Arbitration Agreement for Resolution of Impasse” and this agreement should be followed in the event that the decisions made by the Governing Body are not the same as those of the Policy Committee.

### ARTICLE III – MEMBERS

#### Section A. Composition of Delegate Parent Policy Committee

The needs and resources of the Head Start/Early Head Start Program require that membership be obtained from a broad range of parents of children in the Program and from representatives of agencies with prime concern in the various components of the Program. In order to satisfy this Committee requirement, the standards for representation on the Committee shall be as follows:

##### Part 1. Current Parent Representation

Each Center/Family Child Care Home (FCCH) Network shall select one parent representative for every 10 children enrolled to serve on the Delegate Parent Policy Committee.

##### Part 2. Community Representatives

Community Representatives shall be people who are willing to contribute voluntary time and effort to the Policy Committee and may include members from businesses—public or private, community, civic or professional organizations. One past parent may be selected by the Policy Committee to serve as a Community representative.

A total of two Community representatives may serve on the Policy Committee. The Community Representatives shall not be currently enrolled in the Head Start Program or FCCH Early Head Start Partnership.

The responsibilities of the Community Representatives are to act as a member of the Policy Committee. The process of becoming a Committee Community Representative is as follows:

- Committee members will suggest/nominate persons or agencies at the October meeting. Child Development staff will contact the person/agency to see if they are interested in serving on the Policy Committee. Interested candidates will attend the November meeting, and the Committee will vote to accept the person/agency.

- The person/agency will begin to serve with voting rights at the November Policy Committee meeting and shall serve a one-year term with the possibility of election to four additional one-year terms.
- The Community Representatives shall be elected annually and may not serve for more than a combined total of five one-year terms.

Parents, who have completed their five-year term, cannot serve on the Policy Committee as Community representative.

Part 3. No less than 90% of the Policy Committee shall be parents or legal guardians of children currently enrolled in the Head Start/Early Head Start Programs.

## Section B. Selection of Members and Term of Office

### Parent Representatives

Part 1. Policy Committee/FCCH Network Committee members representing their centers/FCCH's will be elected by the site committee at the first site meeting in August/September to take office at the Committee's first meeting in October. Policy Committee members will serve until the following May. Only Officers of the Policy Committee will serve until the following October meeting with the right to vote. **If a local, state or national emergency arises, the existing Officers that form the executive committee will remain seated until the agency is able to elect new officers.**

Part 2. All Policy Committee members shall be elected or re-elected annually.

Part 3. No member shall serve on the Policy Committee for more than five consecutive or non-consecutive years.

Part 4. No staff member of the Grantee or delegate agency (nor member of their immediate family<sup>1</sup> or FCCH provider)<sup>2</sup> shall serve on the Policy Committee with the exception of parents who substitute occasionally for the program.

Two members of an immediate family may not serve on the Policy Committee as voting members.

Part 5. Two Policy Council representatives and two alternates will be elected at the October Delegate Parent Policy Committee

<sup>1</sup> The term "immediate family" means wife, husband, son, daughter, mother, and father, brother, sister or relative by marriage or similar degree.

<sup>2</sup> Human Development Services Office, Head Start Performance Standards, Support, Subpart D-Program Design and management, 1304.50, Program Governance.

meeting.

### Community Representatives

Members representing the community shall be elected according to what is established in Article III (Members). The Policy Committee may terminate Community Representative's membership when it is considered in the best interest of the Policy Committee

### Section C. Voting Rights

#### Parent Representative

Part 1. Each member shall be entitled to vote on each motion submitted by the Policy Committee with the exception of the Chairperson who will not have voting privileges except to break a tie.

Part 2. Proxy voting and absentee ballots shall not be permitted. **If a local, state or national emergency arises, ballots may be utilized if deemed necessary for elections purposes only.**

#### Community Representatives

All approved Community Representatives may participate in the Policy Committee meeting and have the right to vote.

### Section D. Standards of Conduct

All Policy Committee members (parent or community) and staff present at meetings will follow basic Standards of Conduct. These standards must be followed during all formal and informal Committee activities. The Standards of Conduct are as follows:

1. Decisions made and actions taken benefit the children that are served;
2. Courteous behavior must be maintained at all times;
3. Order must be maintained at all times;
4. Respect to follow Committee members and staff;
5. Keep on task and follow the Policy Committee agenda;
6. Take responsibility for your own actions;
7. Be punctual;
8. Communicate in an appropriate manner that conveys your views;  
and
9. Respect the decision made by the entire Policy Committee

### Section E. Termination of Membership

- Part 1. A member may voluntarily terminate their own membership for any reason by submitting a written letter to Early Childhood Education Programs.
- Part 2. A Member shall no longer hold membership to the Policy Committee if his/her relationship with the delegate agency terminates. The Policy Committee should be notified in writing about the termination.
- Part 3. Membership shall automatically terminate for any member who is absent for three consecutive regular meetings. Exceptions may be made by the Policy Committee for unusual circumstances. The termination shall be documented in writing to the representative.
- Part 4. Any representative that is not following the Standard of Conduct stipulated above may be removed from the Policy Committee with a majority vote of those members present in an official meeting.

Section F. Vacancy

A vacancy on the Policy Committee shall be filled for the remainder of the term according to the following:

Part 1. Parents

The site/FCCH affected will elect a representative to fill the vacancy. A revised Policy Committee Data Sheet will be submitted to Early Childhood Education Programs which indicates the name and contact information for the newly elected representative.

Part 2. Community Representatives

The Policy Committee will elect a Community representative to fill the vacancy.

#### ARTICLE IV - MEETINGS

- Section A. There shall be eight (8) regular meetings of the Committee each program year; beginning in October and ending in May.
- Section B. Meetings shall be held at the Child Development Programs Office, on the first Friday of the month beginning at 12:00 p.m.
- Section C. Quorum: A simple majority of all Modesto City Schools Head Start centers/FCCH Network plus two of the three officers or two-thirds of the total voting body and two of the three officers must be present to form a quorum.
- Section D. Section D. The Executive Board will make program decisions (approve/disapprove) on behalf of the Committee during non-meeting

months or during the months in which a quorum is not present. All program decisions (approved/disapproved) made by the Executive Committee during non-meeting months (July, August and September) or when a quorum is not present, will be reported to the full committee the following month or at the next regular scheduled meeting. Executive Committee meetings may be held by video or teleconference, however, at least one person must be available when a signature is required.

Section E. Members shall be notified by mail one week prior to each regular meeting.

#### ARTICLE V - SUB-COMMITTEES

Section A. During the first meeting in October, three subcommittees will be formed. The purpose of these sub committees will be to obtain detailed information and make recommendations to the Policy Committee. These subcommittees will include but not be limited to the following:

1. Personnel Subcommittee
2. Budget Subcommittee
3. Program Quality Subcommittee

Other subcommittees may be established as needed including a Bylaws Subcommittee to review the bylaws.

Section B. Volunteers for each of the subcommittees will be requested from among the Policy Committee members at the first regular meeting in October, or as needed throughout the year.

Section C. All subcommittee members shall serve until the end of their term year.

Section D. Vacancies on subcommittees shall be filled by the Chairperson as needed. Vacancies shall occur whenever a member leaves the program, moves from the area, or fails to attend sufficient meeting to effectively fulfill his/her obligation.

Section E. Minutes of all subcommittee meetings shall be taken.

Section F. All subcommittee meetings shall be open to the public.

Section G. The purpose of each subcommittee is to obtain information and recommend action to the Policy Committee.

Section H. Action taken by any subcommittee is not binding upon the Policy Committee until approved by the Policy Committee in a regular or special session. Exceptions may occur when the Policy Committee, in a regular or special session, gives prior approval for an action to be taken by the subcommittee.

#### ARTICLE VI - OFFICERS/EXECUTIVE COMMITTEE

- Section A. Officers shall be elected at the October meeting.
- Section B. The officers shall consist of a Chairperson, Vice-Chairperson and Secretary.
- Section C. Officers shall serve for one year beginning with the October meeting and serve until the following October. Membership shall automatically terminate for an Officer who is absent for two consecutive regular meetings.
- Section D. No officer shall serve for more than two (2) years in the same office.
- Section E. All officers shall be Head Start Parents.
- Section F. If an Officer vacates his/her position, the position will be moved up in order (voluntarily) and an election will be held at the following regular meeting.

#### ARTICLE VII- DUTIES OF OFFICERS

- Section A. Chairperson
- Is elected by the majority of quorum members (more than half)
  - Reviews the agenda before each meeting.
  - Presides at all the meeting of the Policy Committee according to the Bylaws and Parliamentary Procedures.
  - Calls meeting to order.
  - Adjourns each meeting.
  - Makes sure that all representatives are given equal opportunity to speak reading motions made, while not personally entering in to debates.
  - Votes only to break a tie.
  - Is an ex-officio member of all subcommittees (can participate without invitation from the subcommittee Chairperson
  - Advocates in public for the group and the program.
  - Represents the group in other organizations at the local, state and national level.
  - Is impartial and straight to the point
  - Signs budget applications and other important program documents
- Section B. Vice Chairperson
- Reviews the agenda before each meeting.
  - Takes the Chairperson`s place as necessary.
  - Advocates in public for the group and the program.
  - Represents the group in other organizations at the local, state and national level.

Section C. Secretary

- Reviews the agenda before each meeting.
- Records the Policy Committee meeting minutes.
- Maintains records of all proceedings at the Policy Committee meetings.
- Maintains a list of all Policy Committee members and their attendance.
- Serves as alternate to the Vice Chairperson on an interim basis
- In the absence of the Chairperson and the Vice Chairperson, performs the Chairperson's duties on an interim basis.
- Advocates in public for the group and the program.
- Represents the group in other organizations at the local, state and national level.

ARTICLE VIII - RULES OF ORDER

Section A. The Delegate Parent Policy Committee shall be governed by the Newly Revised Robert's Rules of Order Revised in all cases in which they are applicable and not inconsistent with these Bylaws.

Section B. The stipulations of the Ralph M. Brown Act will apply at each of the Policy Committee meetings, regular, special or subcommittee.

ARTICLE IX –COMMUNITY COMPLAINTS

Section A. Community complaints about the Modesto City Schools Head Start Programs will be addressed by the Policy Committee as outlined in the Grievance Procedure/Internal Dispute Resolution Procedure.

ARTICLE X - AMENDEMENTS

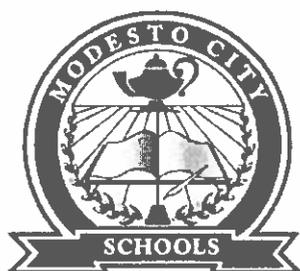
Section A. Notice of proposed amendment shall be given in writing to members of the Delegate Parent Policy Committee not less than fifteen (15) days prior to a regular meeting, and a vote thereon shall be taken at the next regular meeting. Amendments to the Bylaws shall be approved by a quorum.

ARTICLE XI – OFFICIAL ADDRESS

The official address of the Modesto City Schools Child Development Programs Head Start shall be: 1017 Reno Avenue, Building C, Modesto, CA 95351

Revised 12/03  
Approved 2/04  
Approved: March 5, 2010  
DPPC Revised and Approved: January 14, 2011  
Board of Education Approved: April 11, 2011  
DPPC revised and Approved: December 7, 2012  
Board of Education Approved: January 13, 2013  
DPPC revised and Approved: December 6, 2013  
Board of Education Approved: January 13, 2014  
DPPC reviewed – no revisions: December, 6, 2014  
Revised June, 2015

DPPC Reviewed and approved: June 5, 2015  
DPPC Reviewed, revised and approved: 2/5/2016  
DPPC Reviewed, revised and approved: 1/13/17  
DPPC reviewed – no revisions: 12/1/17  
DPPC Revised and approved: 2/2/18  
DPPC reviewed – no revisions 11/1/19  
DPPC revised – review at November, 2020 meeting



**AGREEMENT FOR RESOLUTION OF IMPASSE**  
**Between Modesto City Schools Board of Education**  
**and**  
**Modesto City Schools Head Start Delegate Parent Policy Committee**

This agreement for Resolution of Impasse is entered into by and between Modesto City Schools Board of Education (hereinafter Board), located 426 Locust Street, Modesto, California 95351, and the Modesto City Schools Head Start Delegate Parent Policy Committee (hereinafter DPPC), located at the same address.

I. Clarification of Responsibilities

- A. It is understood and agreed upon by all parties that the overall fiscal and legal responsibilities for the administration of the Head Start program lies with the Board.
- B. It is also agreed upon and understood that Head Start require that the Modesto City Schools Head Start program has a DPPC and that this DPPC has decision-making authority under the Head Start Performance Standards (45-CFR 13404) Subchapter B – The Administration for Children and Families, Head Start Programs (Parts 1301-1305). Sub chapter B outlines the policy-making right and responsibilities of the DPPC.

II. Definition of Impasse

Impasse occurs when the Board and the DPPC cannot agree on an issue for which the DPPC has the right to approve or disapprove. The DPPC must first take each step in the grievance process before an impasse can be declared. If there is disagreement over the areas of approval or disapproval responsibility according Subchapter B, clarification will be sought from the Head Start Grantee Office Stanislaus County Office of Education, and an impasse will not be declared until such clarification is obtained.

III. Mediation/Impasse Procedures

- A. At any time, either party may inform the other party, in writing, that the parties are “deadlocked” over one or more joint decisions. The declaration shall describe

the group's decision and the information and rationale used to arrive at the decision.

- B. Within 10 working days, the party receiving the "deadlock" declaration and decision rationale shall respond in writing with a description of their group's decision and the information and rationale used to arrive at their decision.
- C. Within ten (10) working days from receiving the other party's response, either party may notify the other in writing of their intent to utilize mediation to resolve the dispute(s). The parties shall attempt to agree on the selection of the mediator. Should the parties fail to mutually agree on a mediator, they shall make a joint request to the State of California Conciliation and Mediation Service for a list of seven (7) qualified mediators residing within the State of California. The parties shall each strike three (3) names from the list and the remaining person shall be accepted as the mediator. The first party to strike will be determined by the flip of a coin.
  - 1. The parties and the selected mediator shall jointly develop a process and timeline to explain the dispute(s), provide supporting documents and meet in an effort to resolve the dispute(s).
  - 2. If a compromise is negotiated, MCS will develop a written document detailing the content of the compromise. The Chairperson of the DPPC and the Board will sign the document.
  - 3. Each party shall designate only one (1) of its members to present its case at the mediation proceedings. To facilitate communication, a certified court translator may be present at all hearings and may be required to translate oral statements and such documents as are needed. Either representative may be assisted for translation or clarification purposes.
  - 4. Costs of travel, per diem for all parties, salary, payment for the mediator and interpreters and assistants to the DPPC shall be paid by MCS from Head Start funds.
- D. If mediation fails to resolve the deadlock, an impasse may be declared by either MCS or the DPPC. When an impasse is declared, the party declaring the impasse must notify the other party in writing that an impasse has been declared. MCS will, within (14) calendar days of receipt of written notification of an impasse, submit the matter to binding arbitration or negotiate a compromise between the two parties. The terms of any negotiated compromise will be reduced to writing and signed by the Chairperson of the DPPC and the Superintendent.
- E. If a compromise cannot be reached within the fourteen (14) calendar day period, then the matter will be submitted to binding arbitration. At the time a determination is made to submit the matter to arbitration a consultant will be

selected by the DPPC to assist them with translation, typing, and other needed support services. This is to assist the DPPC in preparing its data for the hearing. MCS will notify the Chairperson of the DPPC in writing by registered letter that the matter is being submitted to binding arbitration. Such notification shall include, at the minimum, the following:

1. A written statement indicating the issue or issues which have resulted in an impasse.
2. A statement that the DPPC shall designate a member for the arbitration panel within fourteen (14) calendar days of receipt of the notification and forward the name of the designee, the designee's business telephone number and address to MCS.
3. A statement that a certified court translator will be in attendance at all hearings and will translate verbal comments and written documents as needed.
4. The written statement shall be in English and in Spanish. Should the DPPC fail to designate an arbiter to represent its interests within fourteen (14) days, MCS shall make the appointment.

#### IV. Arbitration Panel Composition

- A. The arbitration panel shall consist of three (3) arbiters: one (1) to be designated by MCS, one (1) to be designated by the DPPC, and one (1) to serve as the Chairperson and to be designated by the other two arbiters.
- B. All three (3) arbiters shall be individuals of good reputation and standing within their community, shall not be associated with the MCS Head Start program, and shall not be affiliated (either through blood or marriage) with any DPPC members, delegate staff members, or MCS staff members. The third arbiter shall be a person of impartial judgment and good reputation and shall have none of the above affiliations. The third arbiter shall also have knowledge of federal regulations and the law in general.

#### C. Failure to Name a Third Member

Within ten (10) calendar days after the designation of the arbiter for the DPPC and the arbiter for MCS, the two (2) arbiters shall agree on a third arbiter. If the two (2) arbiters are unable to agree on a third arbiter, the MCS will appoint the third arbiter from a list of potential arbiters provided by the Stanislaus County Bar Association.

#### D. Scheduling the Arbitration Hearing

1. The three (3) person arbitration panel shall schedule the arbitration hearing within fourteen (14) calendar days after the designation of the third arbiter. This time frame may be extended by mutual agreement.

2. The hearing shall be held in a mutually agreed upon location with consideration for the convenience of the parties, but not at the Modesto City Schools offices, school sites, or early childhood education sites.

E. The duty of the arbitration panel is to resolve the issues in dispute as expeditiously and fairly as possible. The proceedings of the arbitration panel shall consist of:

1. Oral presentation of the DPPC's position.
2. Oral presentation of MCS's position.
3. Response by both parties to such questions as the arbitration panel wishes to ask.
4. Informal cross-examination of each party by the other within the limits allowed by the arbitration panel.
5. Such additional presentation of oral or written materials as the arbitration panel deems necessary to fully appraise it of relevant facts for an informed decision. The parties may suggest to the arbitration panel additional relevant witnesses or materials that would be helpful to the arbiters.
6. If the arbitration panel needs additional materials (such as budget statements, Head Start regulations, Modesto City Schools records, or other materials of that nature), MCS has the duty to provide the panel with such documents within a time limit which a reasonable person acting in good faith could have provided the information.

F. Compromise

The arbitration procedure does not preclude the parties from compromising their differences and reaching a settlement so long as the arbitration panel has issued no final decision.

G. Standard of Conduct

1. Both parties are obligated to operate in good faith before, during and after the proceedings. Neither party may communicate with the arbiters once the panel has been selected except at formal meetings attended by all parties. Any attempt to intimidate an arbiter shall result in a default judgement against the party guilty of it.

2. Refusal to comply with directions, continued use of delaying tactics, or other obstructive tactics by any person at the hearings shall constitute grounds for immediate exclusion of such person from the hearing by chairperson.

#### H. Representation of the Parties at the Hearing

Each party shall designate only one (1) of its members to present its case at the proceedings. To facilitate communication, a certified court translator will be present at all hearings and will be required to translate oral statements and such documents as are needed. Either representative may be assisted for translation or clarification purposes.

#### I. Post-Hearing Procedures and Decisions

1. The arbitration panel shall issue its decision in writing within fourteen (14) calendar days after the hearings are concluded. The decision shall be in writing in the languages appropriate to the parties involved and shall be forwarded to the Director of Early Childhood Education, the DPPC, and MCS within fourteen (14) calendar days of the conclusion of the hearings.
2. The final decision shall be binding on both parties, and there shall be no appeal.
3. MCS and DPPC are parties to the arbitration hearing.
4. MCS will, within five (5) days of receipt of the ruling, submit it to the Head Start Grantee office. The Grantee may, if necessary, submit such ruling to the Head Start Regional office. If the ruling is found by the Grantee or Regional office to be contrary to federal regulations, then it shall be declared void. In such a case, another arbitration panel shall be consulted, and the process outlined above shall be reenacted. If it is not found to be contrary to federal regulations, the decision shall be implemented immediately.

AGREED:

MODESTO CITY SCHOOLS  
HEAD START DELEGATE PARENT POLICY COMMITTEE

By Committee Chairperson:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

AGREED:

MODESTO CITY SCHOOLS  
BOARD OF EDUCATION

By Board President:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

**Area:** Fiscal Systems

**Subject:** FS04 – Parent Reimbursement

**Reference:** 1304.50 (f)

**Policy:** The program shall provide low income members with reimbursement for reasonable costs to allow for full participation in policy group activities and responsibilities.

**Procedure:**

1. MCS will reimburse parents participating in policy group activities for the following expenses:
  - a. Round trip mileage, using the current federal reimbursement rate. *.575*
  - b. Child care, paid per Head Start child, using the established rate which is determined annually by the Policy Group (As noted in SCOE FS04 the established rate is \$2.50).
    1. Overnight conferences will be reimbursed up to 10 hours per day for each full day away, and prorated for travel days.
  - c. Meals using the current federal per diem rate.
2. Policy council/committee activities include council/committee meetings, program self-assessment sessions, program workshops, interviews for positions within the program, conferences, and various other in & out-of-town trainings, workshops and meetings.
3. The Director annually allocates a portion of the program's budget for the Policy Group Parent Reimbursement Fund.
4. After completion of a policy group activity, members will complete the Parent Mileage/Child Care Claim form and submit it to the Family Support Services/ERSEA Specialist.
5. The Family Support Services/ERSEA Specialist will check the claim for accuracy and forward the claim to the Director for approval and signature.
6. The Director will approve and sign the claim.
7. Signed and approved claims will be forwarded to the Child Development Account Technician for account coding, tracking and submission to the Business Services Division.
  - a. Tracking will be done using the Main frame (QSS Accounting System)
8. Accounting Department will then issue checks to each parent for the approved claim.

**Supervised by:** Directors/designee

**Performed by:** Family Support Services/ERSEA Specialist, Child Development Account Technician, and District Accounting Department

**Forms needed:** Parent Mileage/Child Care Reimbursement form

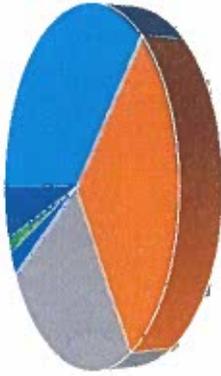
**Frequency:** As needed

**Policy Committee** March 4, 2011 Revised and Approved:

**Policy Committee** Revised and Reviewed: March 9, 2012  
Approval:

# RHS 19-20 PY 0 DPPC Head Start Budget Report / 19-20 PY0 Reporte de DPPC Presupuesto de Head Start

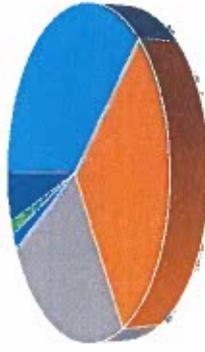
Basic Budget / Presupuesto Basico



- Certified Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Out of Area Travel / Viajes fuera del Area
- Supplies/Equipment / Materiales/ Equipo
- Other Operating Expenses / Otros Gastos de Operacion

	Budget/ Presupuesto	February	YTD Charges	% Spent / % Gastado
Certificated Salary / Salario Certificado	1,237,194	106,408.71	635,609.48	51.38%
Classified Salary / Salario Clasificado	1,047,234	80,774.88	518,057.92	49.47%
Fringe Benefits / Beneficios Adicionales	770,494	73,263.41	428,150.21	55.57%
Out of Area Travel / Viajes fuera del Area	59,338	6,480.74	31,903.83	0.00%
Supplies/Equipment / Materiales/ Equipo	92,570	4,986.72	57,676.54	53.77%
Other Operating Expenses / Otros Gastos de Operacion	182,469	15,471.94	95,102.55	62.31%
Indirect / Indirecto	3,389,299	287,386.40	1,766,500.53	52.12%
<b>Expenses/Gasto:</b>			<b>2,334,031.95</b>	<b>68.86%</b>

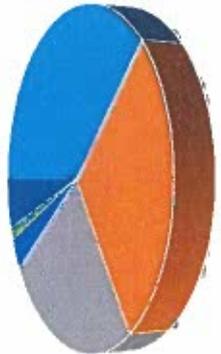
Basic Budget/Presupuesto Basico



- Certified Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Out of Area Travel / Viajes fuera del Area
- Supplies/Equipment / Materiales/ Equipo
- Other Operating Expenses / Otros Gastos de Operacion

	Budget/ Presupuesto	April	YTD Charges	% Spent / % Gastado
Certificated Salary / Salario Certificado	1,237,194	103,951.02	849,151.64	68.64%
Classified Salary / Salario Clasificado	1,047,234	77,953.12	675,122.02	64.47%
Fringe Benefits / Beneficios Adicionales	770,494	70,728.69	572,082.56	74.25%
Out of Area Travel / Viajes fuera del Area	59,338	4,237.06	45,653.80	0.00%
Supplies/Equipment / Materiales/ Equipo	92,570	4,615.89	66,365.37	76.94%
Other Operating Expenses / Otros Gastos de Operacion	182,469	14,878.54	125,656.56	71.69%
Indirect / Indirecto	3,389,299	276,364.32	2,334,031.95	68.86%
<b>Expenses/Gasto:</b>			<b>2,334,031.95</b>	<b>68.86%</b>

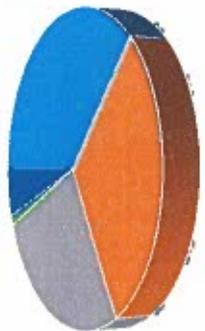
Basic Budget/Presupuesto Basico



- Certified Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Out of Area Travel / Viajes fuera del Area
- Supplies/Equipment / Materiales/ Equipo
- Other Operating Expenses / Otros Gastos de Operacion

	Budget/ Presupuesto	March	YTD Charges	% Spent / % Gastado
Certificated Salary / Salario Certificado	1,237,194	109,591.14	745,200.62	60.23%
Classified Salary / Salario Clasificado	1,047,234	79,110.98	597,168.90	57.07%
Fringe Benefits / Beneficios Adicionales	770,494	73,203.66	501,353.87	65.07%
Out of Area Travel / Viajes fuera del Area	59,338	9,512.91	41,416.74	0.00%
Supplies/Equipment / Materiales/ Equipo	92,570	4,072.94	61,749.48	66.71%
Other Operating Expenses / Otros Gastos de Operacion	182,469	15,675.47	110,778.02	60.71%
Indirect / Indirecto	3,389,299	291,167.10	2,057,667.63	60.71%
<b>Expenses/Gastos</b>			<b>2,057,667.63</b>	<b>60.71%</b>

Basic Budget/Presupuesto Basico

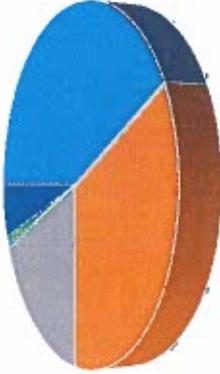


- Certified Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Out of Area Travel / Viajes fuera del Area
- Supplies/Equipment / Materiales/ Equipo
- Other Operating Expenses / Otros Gastos de Operacion

	Budget/ Presupuesto	May	YTD Charges	% Spent / % Gastado
Certificated Salary / Salario Certificado	1,237,194	95,527.67	948,679.31	76.68%
Classified Salary / Salario Clasificado	1,047,234	76,527.03	751,649.05	71.77%
Fringe Benefits / Beneficios Adicionales	770,494	70,181.38	642,263.94	83.36%
Out of Area Travel / Viajes fuera del Area	59,338	248.49	45,902.29	0.00%
Supplies/Equipment / Materiales/ Equipo	92,570	4,861.11	69,226.48	74.78%
Other Operating Expenses / Otros Gastos de Operacion	182,469	14,187.77	139,844.33	76.64%
Indirect / Indirecto	3,389,299	259,533.45	2,597,565.40	76.64%
<b>Expenses</b>			<b>2,597,565.40</b>	<b>76.64%</b>

# RHS 19-20 PY 0 DPPC Head Start Budget Report / 19-20 PY0 Reporte de DPPC Presupuesto de Head Start

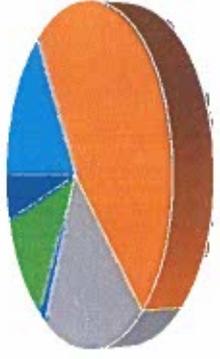
Basic Budget / Presupuesto Basico



- Certificated Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Out of Area Travel / Viajes fuera del Area
- Supplies/Equipment / Materiales/ Equipo
- Other Operating Expenses / Otros Gastos de Operacion

	Budget/ Presupuesto	June	YTD Charges	% Spent / % Gastado
Certificated Salary / Salario Certificado	1,237,194	147,699.91	1,096,179.22	88.60%
Classified Salary / Salario Clasificado	1,047,234	114,234.89	865,883.94	82.68%
Fringe Benefits / Beneficios Adicionales	770,494	64,257.37	706,521.31	91.70%
Out of Area Travel / Viajes fuera del Area	-	-	-	0.00%
Supplies/Equipment / Materiales/ Equipo	59,338	949.72	46,852.01	78.96%
Other Operating Expenses / Otros Gastos de Operacion	92,570	3,454.76	72,681.24	78.51%
Indirect / Indirecto	182,469	18,799.57	158,643.90	86.94%
<b>Expenses/Gastos:</b>	<b>3,389,299</b>	<b>349,196.22</b>	<b>2,946,761.62</b>	<b>86.94%</b>

Basic Budget/Presupuesto Basico

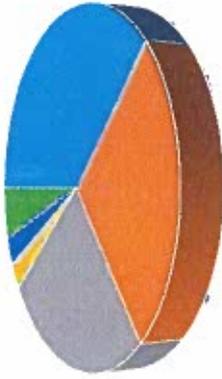


- Certificated Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Out of Area Travel / Viajes fuera del Area
- Supplies/Equipment / Materiales/ Equipo
- Other Operating Expenses / Otros Gastos de Operacion

	Budget/ Presupuesto	July	YTD Charges	% Spent / % Gastado
Certificated Salary / Salario Certificado	1,237,194	22,577.15	1,118,756.37	90.43%
Classified Salary / Salario Clasificado	1,047,234	(63,986.34)	801,897.50	76.57%
Fringe Benefits / Beneficios Adicionales	770,494	(7,435.63)	679,085.68	88.14%
Out of Area Travel / Viajes fuera del Area	-	-	-	0.00%
Supplies/Equipment / Materiales/ Equipo	59,338	1,498.85	48,350.86	81.48%
Other Operating Expenses / Otros Gastos de Operacion	92,570	17,057.18	89,738.42	96.94%
Indirect / Indirecto	182,469	6,757.45	165,401.35	90.65%
<b>Expenses/Gastos:</b>	<b>3,389,299</b>	<b>(49,531.34)</b>	<b>2,903,230.28</b>	<b>85.66%</b>

# BLENDED 19-20 PY 0 DPPC Head Start Budget Rept / 19-20 PY 0 Reporte Presupuesto Combinado de Head Start

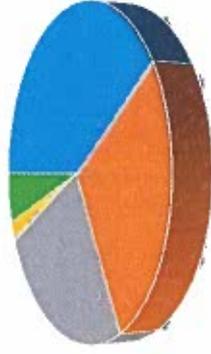
Blended Budget / Presupuesto Combinado



- Certificatd Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Supplies/Equipment / Materiales/Equipo
- Other Operating Expenses / Otros Gastos de Operación
- Indirect / Indirecto

	Budget/ Presupuesto	February	YTD Charges	% Spent/ Gastado
Certificatd Salary / Salario Certificado	119,043.00	11,212.37	64,801.56	54.44%
Classified Salary / Salario Clasificado	99,457.00	7,688.12	50,158.94	50.43%
Fringe Benefits / Beneficios Adicionales	90,084.00	7,646.31	41,532.43	46.10%
Supplies/Equipment / Materiales/Equipo	3,930.00	831.51	2,905.43	73.95%
Other Operating Expenses / Otros Gastos de Operación	6,808.00	804.63	2,059.57	30.25%
Indirect / Indirecto	18,169.00	1,603.61	9,186.96	50.56%
<b>Expenses/Gasto:</b>	<b>337,491.00</b>	<b>29,786.55</b>	<b>170,644.89</b>	<b>50.56%</b>

Blended Budget / Presupuesto Combinado



- Certificatd Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Supplies/Equipment / Materiales/Equipo
- Other Operating Expenses / Otros Gastos de Operación
- Indirect / Indirecto

	Budget/ Presupuesto	March	YTD Charges	% Spent/ Gastado
Certificatd Salary / Salario Certificado	119,043.00	11,499.57	76,301.13	64.10%
Classified Salary / Salario Clasificado	99,457.00	7,445.26	57,604.20	57.92%
Fringe Benefits / Beneficios Adicionales	90,084.00	7,344.00	48,876.43	54.26%
Supplies/Equipment / Materiales/Equipo	3,930.00	642.18	3,547.61	90.27%
Other Operating Expenses / Otros Gastos de Operación	6,808.00		2,059.57	30.25%
Indirect / Indirecto	18,169.00	1,532.37	10,719.33	59.00%
<b>Expenses/Gastos</b>	<b>337,491.00</b>	<b>28,463.38</b>	<b>199,108.27</b>	<b>59.00%</b>

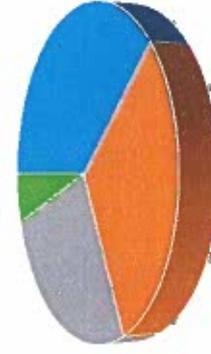
Blended Budget / Presupuesto Combinado



- Certificatd Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Supplies/Equipment / Materiales/Equipo
- Other Operating Expenses / Otros Gastos de Operación
- Indirect / Indirecto

	Budget/ Presupuesto	April	YTD Charges	% Spent/ Gastado
Certificatd Salary / Salario Certificado	119,043.00	11,025.75	87,326.88	73.36%
Classified Salary / Salario Clasificado	99,457.00	7,418.13	65,022.33	65.38%
Fringe Benefits / Beneficios Adicionales	90,084.00	7,140.48	56,016.91	62.18%
Supplies/Equipment / Materiales/Equipo	3,930.00	151.84	3,699.45	94.13%
Other Operating Expenses / Otros Gastos de Operación	6,808.00	378.55	2,438.12	35.81%
Indirect / Indirecto	18,169.00	1,485.93	12,205.26	67.18%
<b>Expenses/Gasto:</b>	<b>337,491.00</b>	<b>27,600.68</b>	<b>226,708.95</b>	<b>67.17%</b>

Blended Budget / Presupuesto Combinado

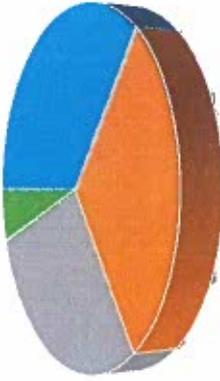


- Certificatd Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Supplies/Equipment / Materiales/Equipo
- Other Operating Expenses / Otros Gastos de Operación
- Indirect / Indirecto

	Budget/ Presupuesto	May	YTD Charges	% Spent/ Gastado
Certificatd Salary / Salario Certificado	119,043.00	9,563.94	96,850.82	81.39%
Classified Salary / Salario Clasificado	99,457.00	7,344.43	72,366.76	72.76%
Fringe Benefits / Beneficios Adicionales	90,084.00	6,845.94	62,862.85	69.78%
Supplies/Equipment / Materiales/Equipo	3,930.00		3,699.45	94.13%
Other Operating Expenses / Otros Gastos de Operación	6,808.00		2,438.12	35.81%
Indirect / Indirecto	18,169.00	1,351.62	13,556.88	74.62%
<b>Expenses</b>	<b>337,491.00</b>	<b>25,105.93</b>	<b>251,814.88</b>	<b>74.61%</b>

# BLENDED 19-20 PY 0 DPPC Head Start Budget Rept / 19-20 PY 0 Reporte DPPC Presupuesto Combinado de Head Start

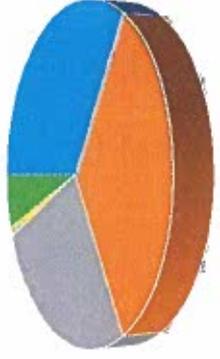
Blended Budget / Presupuesto Combinado



- Certificated Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Supplies/Equipment / Materiales/Equipo
- Other Operating Expenses / Otros Gastos de Operacion
- Indirect / Indirecto

	Budget/ Presupuesto	June	YTD Charges	% Spent/ Gastado
Certificated Salary / Salario Certificado	119,043.00	9,563.94	106,454.76	89.43%
Classified Salary / Salario Clasificado	99,457.00	7,677.86	80,044.62	80.48%
Fringe Benefits / Beneficios Adicionales	90,084.00	7,964.05	70,826.90	78.62%
Supplies/Equipment / Materiales/Equipo	3,930.00	27.75	3,727.20	94.84%
Other Operating Expenses / Otros Gastos de Operacion	6,808.00	-	2,438.12	35.81%
Indirect / Indirecto	18,169.00	1,435.79	14,992.67	82.52%
<b>Expenses/Gastos:</b>	<b>337,491.00</b>	<b>26,669.39</b>	<b>278,484.27</b>	<b>82.52%</b>

Blended Budget / Presupuesto Combinado



- Certificated Salary / Salario Certificado
- Classified Salary / Salario Clasificado
- Fringe Benefits / Beneficios Adicionales
- Supplies/Equipment / Materiales/Equipo
- Other Operating Expenses / Otros Gastos de Operacion
- Indirect / Indirecto

	Budget/ Presupuesto	July	YTD Charges	% Spent/ Gastado
Certificated Salary / Salario Certificado	119,043.00	8,016.75	114,471.51	96.16%
Classified Salary / Salario Clasificado	99,457.00	7,583.76	87,628.38	88.11%
Fringe Benefits / Beneficios Adicionales	90,084.00	6,381.13	77,208.03	85.71%
Supplies/Equipment / Materiales/Equipo	3,930.00	257.76	3,984.96	101.40%
Other Operating Expenses / Otros Gastos de Operacion	6,808.00	-	2,438.12	35.81%
Indirect / Indirecto	18,169.00	1,376.62	16,369.29	90.09%
<b>Expenses/Gastos:</b>	<b>337,491.00</b>	<b>23,616.02</b>	<b>302,100.29</b>	<b>89.51%</b>

# 19-20 PY 0 DPPC Head Start Budget Rept / 19-20 PY 0 Reporte de DPPC Presupuesto Head Start

## T&TA

T&TA Budget / Presupuesto T&TA



	Budget/ Presupuesto	February	YTD Charges	% Spent/ Gastado
Salary / Salario	-	-	-	0.00%
Fringe Benefits / Beneficios Adicionales	9,327.00	-	-	0.00%
Supplies/Equipment / Materiales/Equipo	2,500.00	-	-	0.00%
Other Operating Expenses / Otros Gastos de Operacion	673.00	1,051.95	1,051.95	42.08%
Indirect / Indirecto	12,500.00	59.86	59.86	8.89%
<b>Expenses/Gasto:</b>			<b>1,111.81</b>	<b>8.89%</b>

T&TA Budget / Presupuesto T&TA



	Budget/ Presupuesto	March	YTD Charges	% Spent/ Gastado
Salary / Salario	-	-	-	0.00%
Fringe Benefits / Beneficios Adicionales	9,327.00	-	-	0.00%
Supplies/Equipment / Materiales/Equipo	2,500.00	-	-	0.00%
Other Operating Expenses / Otros Gastos de Operacion	673.00	1,051.95	1,051.95	42.08%
Indirect / Indirecto	12,500.00	59.86	59.86	8.89%
<b>Expenses/Gastos</b>			<b>1,111.81</b>	<b>8.89%</b>

T&TA Budget / Presupuesto T&TA



	Budget/ Presupuesto	April	YTD Charges	% Spent/ Gastado
Salary / Salario	-	-	-	0.00%
Fringe Benefits / Beneficios Adicionales	9,327.00	-	-	0.00%
Supplies/Equipment / Materiales/Equipo	2,500.00	225.38	1,277.33	51.09%
Other Operating Expenses / Otros Gastos de Operacion	673.00	12.82	72.68	10.80%
Indirect / Indirecto	12,500.00	238.20	1,350.01	10.80%
<b>Expenses/Gasto:</b>			<b>238.20</b>	<b>10.80%</b>

T&TA Budget / Presupuesto T&TA

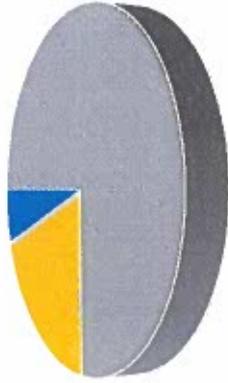


	Budget/ Presupuesto	May	YTD Charges	% Spent/ Gastado
Salary / Salario	-	-	-	0.00%
Fringe Benefits / Beneficios Adicionales	9,327.00	-	-	0.00%
Supplies/Equipment / Materiales/Equipo	2,500.00	977.40	2,254.73	90.19%
Other Operating Expenses / Otros Gastos de Operacion	673.00	55.61	128.29	19.06%
Indirect / Indirecto	12,500.00	1,033.01	2,383.02	19.06%
<b>Expenses</b>			<b>2,383.02</b>	<b>19.06%</b>

# 19-20 PY 0 DPPC Head Start Budget Rept / 19-20 PY 0 Reporte DPPC de Presupuesto Head Start

## T&TA

T&TA Budget / Presupuesto T&TA



- Salary / Certificado
- Fringe Benefits / Beneficios Adicionales
- Supplies/Equipment / Materiales/ Equipo
- Other Operating Expenses / Otros Gastos de Operacion
- Indirect / Indirecto

	Budget/ Presupuesto	June	YTD Charges	% Spent/ Gastado
Salary / Certificado	9,327.00	-	-	0.00%
Fringe Benefits / Beneficios Adicionales	2,500.00	-	-	0.00%
Supplies/Equipment / Materiales/ Equipo	2,500.00	977.40	2,254.73	90.19%
Other Operating Expenses / Otros Gastos de Operacion	673.00	55.61	128.29	19.06%
Indirect / Indirecto	12,500.00	1,033.01	2,383.02	19.06%
<b>Expenses/Gasto:</b>				

T&TA Budget / Presupuesto T&TA



- Salary / Certificado
- Fringe Benefits / Beneficios Adicionales
- Supplies/Equipment / Materiales/ Equipo
- Other Operating Expenses / Otros Gastos de Operacion
- Indirect / Indirecto

	Budget/ Presupuesto	July	YTD Charges	% Spent/ Gastado
Salary / Certificado	9,327.00	-	-	0.00%
Fringe Benefits / Beneficios Adicionales	2,500.00	-	-	0.00%
Supplies/Equipment / Materiales/ Equipo	2,500.00	977.40	2,254.73	90.19%
Other Operating Expenses / Otros Gastos de Operacion	673.00	55.61	128.29	19.06%
Indirect / Indirecto	12,500.00	1,033.01	2,383.02	19.06%
<b>Expenses</b>				

## Monthly Attendance Informe de Asistencia Mensual

Name	Monthly Attendance Feb., 2020
Bret Harle	84.70%
Barbank	86.01%
El Vista	86.52%
Everett	81.67%
Fairview	84.41%
ECCH	91.99%
Franklin	95.25%
Kirschben	90.61%
Martone	90.28%
Muir	83.75%
Pearson	73.10%
Rob Rd	90.00%
Shackelford	87.87%
Tuolumne	90.45%
W. Start	82.10%
Daily Attendance Totals	86.59%

Name	Monthly Attendance Mar, 2020
Bret Harle	69.83%
Barbank	69.03%
El Vista	75.00%
Everett	73.46%
Fairview	75.77%
ECCH	85.74%
Franklin	87.12%
Kirschben	72.73%
Martone	81.15%
Muir	66.54%
Pearson	62.18%
Rob Rd	71.92%
Shackelford	74.57%
Tuolumne	81.15%
W. Start FLC	74.46%
Daily Attendance Totals	74.41%

## Monthly Attendance Informe de Asistencia Mensual

Name	Monthly Attendance April, 2020
Bret Harte	N/A
Burbank	N/A
El Vista	N/A
Everett	N/A
Fairview	N/A
FCCH	N/A
Franklin	N/A
Kirschen	N/A
Martone	N/A
Muir	N/A
Pearson	N/A
Rob Rd	N/A
Shackelford	N/A
Tuolumne	N/A
W. Start	N/A
Daily Attendance Totals	N/A

Name	Monthly Attendance May, 2020
Bret Harte	N/A
Burbank	N/A
El Vista	N/A
Everett	N/A
Fairview	N/A
FCCH	97.85%
Franklin	N/A
Kirschen	N/A
Martone	N/A
Muir	N/A
Pearson	N/A
Rob Rd	N/A
Shackelford	N/A
Tuolumne	N/A
W. Start	N/A
Daily Attendance Totals	97.85

## Monthly Attendance Informe de Asistencia Mensual

Name	Monthly Attendance June, 2020
Bret Harie	N/A
Burbank	N/A
EJ Vista	N/A
Everett	N/A
Fairview	N/A
FCGH	97.85%
Franklin	N/A
Kirschen	N/A
Martone	N/A
Muir	N/A
Pearson	N/A
Rob Rd	N/A
Shackelford	N/A
Tuolumne	N/A
W. Start	N/A
Daily Attendance Totals	97.85

Name	Monthly Attendance July, 2020
Bret Harie	N/A
Burbank	N/A
EJ Vista	N/A
Everett	90.32%
Fairview	N/A
FCGH	80.02%
Franklin	N/A
Kirschen	N/A
Martone	95.27%
Muir	N/A
Pearson	N/A
Rob Rd	N/A
Shackelford	N/A
Tuolumne	82.52%
W. Start	0.00%
Daily Attendance Totals	81.37%

Modesto City Schools/Districto Escolar de Modesto  
 Head Start Parent Volunteer/Padres Voluntarios de Head Start  
 In-Kind Tracking Goal & Tracking Chart PY 0/Rastreo de Metas de In-Kind y Grafico de Rastreo PY 0

Site/Centro	Days of Operation/Días de Operación	# Hrs / Day # Horas/ Día	# Parents / Hrs # Padres/ Hora	Donated Salary Rate/ Tasa de Salario	Total Goal/ Meta Total	Amount Generated Per Month/ Cantidad Generada Por Mes												
						Total Generated/ Total Generado	September/ septiembre	October/ octubre	November/ noviembre	December/ diciembre	January/ enero	February/ febrero	March/ marzo	April/ abril	May/ mayo	June/ junio	July/ julio	August/ agosto
Bret Harbo	172	7	1	\$24.27	\$29,221	\$6,823.29	\$1,752.00	\$1,013.27	\$163.82	\$631.02	\$686.63	\$1,401.69	\$176.96	\$0.00	\$0.00	\$0.00	\$0.00	
Burbank	172	7	1	\$24.27	\$29,221	\$23,490.29	\$4,050.00	\$4,967.15	\$3,598.03	\$910.13	\$6,388.08	\$3,434.21	\$161.69	\$0.00	\$0.00	\$0.00	\$0.00	
El Vista	172	7	1	\$24.27	\$29,221	\$18,550.33	\$2,520.00	\$6,485.02	\$2,942.74	\$794.84	\$1,662.72	\$4,174.44	\$770.67	\$0.00	\$0.00	\$0.00	\$0.00	
Everett	236	10.5	1	\$24.27	\$80,141	\$338.78	\$0.00	\$321.58	\$0.00	\$0.00	\$18.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fairview	172	7	1	\$24.27	\$29,221	\$33,885.96	\$6,024.00	\$6,164.58	\$3,064.09	\$3,355.33	\$6,552.90	\$7,930.22	\$794.84	\$0.00	\$0.00	\$0.00	\$0.00	
Franklin	172	7	1	\$24.27	\$29,221	\$86,311.86	\$13,872.00	\$17,177.09	\$7,867.76	\$6,116.94	\$27,326.02	\$13,014.79	\$916.19	\$0.00	\$0.00	\$0.00	\$0.00	
Kirschman	172	3.5	1	\$24.27	\$14,611	\$32,633.37	\$2,606.00	\$9,966.77	\$6,534.70	\$2,894.20	\$6,367.60	\$4,271.62	\$1,310.58	\$0.00	\$0.00	\$0.00	\$0.00	
Marlone	236	10.5	1	\$24.27	\$60,141	\$1,028.76	\$96.00	\$0.00	\$121.36	\$316.61	\$109.22	\$242.70	\$0.00	\$0.00	\$0.00	\$144.00	\$0.00	
Muir	172	7	1	\$24.27	\$29,221	\$16,400.45	\$0.00	\$0.00	\$9,641.26	\$0.00	\$631.02	\$2,979.14	\$3,149.03	\$0.00	\$0.00	\$0.00	\$0.00	
Pearson	172	7	1	\$24.27	\$29,221	\$5,175.32	\$24.00	\$1,116.42	\$1,128.66	\$910.13	\$788.76	\$728.10	\$479.33	\$0.00	\$0.00	\$0.00	\$0.00	
Rob Rd	172	7	1	\$24.27	\$29,221	\$18,980.41	\$966.00	\$6,546.83	\$1,905.20	\$1,292.38	\$2,712.17	\$6,193.78	\$364.06	\$0.00	\$0.00	\$0.00	\$0.00	
Shactelford	172	7	1	\$24.27	\$29,221	\$43,918.26	\$8,478.00	\$8,342.81	\$7,675.39	\$2,265.25	\$7,171.79	\$7,226.39	\$2,754.65	\$0.00	\$0.00	\$0.00	\$0.00	
Tuolumne PD	236	10.5	1	\$24.27	\$60,141	\$17,387.74	\$2,850.00	\$3,086.36	\$2,924.54	\$2,766.78	\$2,384.63	\$3,373.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
O. Wright	172	7	1	\$24.27	\$29,221	\$11,815.09	\$1,110.00	\$1,389.46	\$2,014.41	\$1,698.90	\$2,190.37	\$2,164.30	\$687.65	\$0.00	\$0.00	\$0.00	\$360.00	
DPPC Meetings				\$100.64		\$18,991.40	\$102.62	\$6,331.04	\$3,485.68	\$3,280.64	\$2,870.66	\$3,075.60	\$1,846.36	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Total</b>					\$487,246	\$336,932	\$44,353	\$70,890	\$53,088	\$27,235	\$67,053	\$69,230	\$13,680	\$0	\$0	\$0	\$504	\$0



Modesto City Schools/ Distrito Escolar de Modesto  
19-20 Head Start  
Program Summary Report/ Reporte de Resumen del Programa

Area	Month/Mes											
	Julio	Agosto	Septiembre	October	November	December	January	February	March	April	May	Junio
Funded Enrollment/ Inscripción Financiada	500	500	500	500	500	500	500	500	500	500	500	60
Current Enrollment/ Inscripción Actual (Report 232s)	60	490	500	500	500	500	500	500	496	496	496	60
Cumulative Enrollment/ Inscripción Cumulativa (PIR A-15)	60	489	522	539	557	567	580	593	603	603	603	603
# Over-Income/ # Sobre Ingreso (PIR A-16 e&f)	8	52	52	53	55	56	57	58	60	60	60	60
% Over-Income/ % Sobre Ingreso	13.3%	10.6%	10.0%	9.8%	9.9%	9.9%	9.8%	9.8%	10.0%	10.0%	10.0%	10.0%
# Disabilities/ # Discapacidades (PIR C-25)	12	26	48	51	52	57	60	66	66	66	66	66
% Disabilities/ % Discapacidades	20.0%	5.3%	9.2%	9.5%	9.3%	10.1%	10.3%	11.1%	10.9%	10.9%	10.9%	10.9%

Modesto City Schools/Escuelas del Distrito de Modesto  
19-20 Head Start  
Child Care Food Program, USDA Summary Report / Programa de Comida de Cuidado de Niños, Resumen del Reporte USDA

Meal Type/ Tipo de Comida	YTD Total / Total del Año hasta la fecha	Month & Number of Meals/Snacks Served / Mes y Cantidad de Comidas/Botanas Servidas											
		September/ septiembre	October/ octubre	November/ noviembre	December/ diciembre	January/ enero	February/ febrero	March/ marzo	April/ abril	May/ mayo	June/ junio	July/ julio	August/ agosto
Breakfast/ Desayuno	28,363	4,960	5,176	4,058	3,545	3,270	3,908	2,600	0	0	0	846	
Lunch/Lonche	28,090	4,880	5,080	3,922	3,458	3,293	4,015	2,543	0	0	0	899	
Snack/Botana	4,676	684	721	555	489	625	659	385	0	0	0	558	
<b>Total</b>	<b>61,129</b>	<b>10,524</b>	<b>10,977</b>	<b>8,535</b>	<b>7,492</b>	<b>7,188</b>	<b>8,582</b>	<b>5,528</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,303</b>	<b>0</b>