



Ravenswood City School District

ADMINISTRATIVE OFFICE

2120 Euclid Avenue, East Palo Alto, California 94303
(650) 329-2800 Fax (650) 325-3015

Board Members:

Ana Maria Pulido, President
Sharifa Wilson, Vice President
Marielena Gaona- Mendoza, Member
Tamara Sobomehin, Member

Gina Sudaria

Interim Superintendent

Date: December 10, 2020

To: Honorable Board of Trustees

From: Ms. Gina Sudaria, Interim Superintendent

Re: *Consideration to Approve Change Orders #1-3 with AMS.net, Inc. for the Ravenswood IT Infrastructure Project Phase 5*

SUMMARY:

RCSD administration in conjunction with project manager Think Connected, Inc. request the following changes to the IT infrastructure work as shown below in order to allow completion of the Ravenswood IT Infrastructure Upgrade Project, Phase 5 at three school sites. The changes are to add an additional fiber cabling run to the Costaño School main network closet, to exchange wireless access point enclosures, and to return unneeded uninterruptible power supply (UPS) extra battery packs.

Based on the review and discussions of proposals received, the recommendation is to award Change Orders #1-3 to the contract with AMS.net for a total amount of -\$21,681.48 (credit).

RATIONALE:

The Ravenswood IT Infrastructure Project Phase 5 is upgrading the IT in the three elementary schools, and is working towards finishing upgrading the cabling, wired and wireless networks at Costaño School.

With the delay in the start of the Phase 5 project, it was necessary to connect the original old network to the new main network closet since staff is occupying rooms on the old network during the upgrade project. Therefore a fiber optic cable had to be run across the Costaño campus connecting the two network closets, which was not covered in the original RFP scope.

The Request for Proposal (RFP) and awarded bid also listed a wireless access point enclosure that was larger (and more costly) than necessary for the cool new smaller access points. Therefore, these were exchanged for a smaller enclosure. Finally, the purchased UPS batteries

that provide backup power during an outage were twice as large as anticipated for the project, so many of these were returned for credit. The final resulting amount of power meets our required power needs.

Based on the review and discussions of proposals received, the recommendation is to award Change Orders #1-3 to the contract with AMS.net for a total amount of -\$21,681.48 (credit).

Specifically, here is a description of the work for the Change Orders:

#1 – RCSD-P5IT – CO1 – Additional fiber run from existing old Costaño School MDF (main network closet) to new MDF. -- \$1,944.00.

#2 – RCSD-P5IT – CO2 – Replace external wireless access point enclosures with smaller better version. -(\$13,034.18 credit).

#3 – RCSD-P5IT – CO3 – Return 13 unneeded extra battery packs for backup UPSes. -(\$10,591.30 credit).

FINANCIAL IMPACT:

The total cost of this Change Order is in the amount of a \$21,681.48 credit, bringing the total cost of the RCSD-P5IT project to \$1,704,513.92 and would be credited to Measure H and S Bond Funds. The original awarded cost of the project was \$1,726,195.40.

STUDENT IMPACT:

The results of this contract will positively impact all students and staff at Costaño, Belle Haven, and Los Robles Ronald McNair schools.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Orders #1-3 to the contract with AMS.net for a total amount of -\$21,681.48 (credit).



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Gina Sudaria
Interim Superintendent

CHANGE ORDER REQUEST FORM
Phase 5 IT Infrastructure Sites Upgrade Project

Date: October 23, 2020

In reference to the “Master Service Agreement” for the Phase 5 IT Infrastructure School Sites Upgrade Project, and Project #RCSD-P5IT in agreement between Ravenswood City School District and VENDOR. Please review the conditions of the below change request.

Instructions: Please fill out the below information and send to rcsd-phase5@ravenswoodschools.org.

Please write a summary of the changes requested: Additional fiber run from the existing Costaño School MDF/MPOE to new MDF location.

Rationale for the request: In order to connect the WAN link from the MPOE/Old MDF to the new MDF an additional six strand single mode fiber run will need to be pulled. This will allow WAN connectivity to the new core equipment on one pair. Using a second pair from the fiber run we can then connect up the old MDF equipment to the network so that the IDF will continue to function during the retrofit.

Change request number: # 01

Impact of the change to the project schedule:

SoW / Change Request	Expected Date of Completion	New Date of Completion
Additional fiber run	12/15/2020	12/15/2020 – No change in project timeline.

Cost impact of the change:

SoW / Change Request	Product Costs	Service Cost	Total Costs
\$782,405.00	\$914	\$1030	\$784,349.00

Attach or provide a detailed summary of the equipment (BOM) and a detailed description of the labor.



AMS.NET, Inc.
 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

Ravenswood City Elementary School District
 2160 Euclid Ave
 East Palo Alto CA, 94303-1703 US
 ATTN: Solomon Hill

Ship To

Ravenswood City Elementary School District
 2160 Euclid Ave
 East Palo Alto, CA 94303-1703
 ATTN: Solomon Hill

Quote Description

Ravenswood CESD - 92020 - CO01 - Costano Additional
 Fiber Run

Quote #	#Q-00048197
Project #	92020
Modified	10/7/2020
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	Dave Gilland
IAM Phone	(925) 245-6125
IAM Email	dgilland@ams.net
Quote Exp.	12/31/2020

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Fiber Material					
1	FRME1 Panduit 24 port Fiber Rack Mount Enclosure Panduit Panduit Enclosures/Racks	Panduit	1.00	\$265.52	\$265.52
2	AP0061ANU.BK GENERAL CABLE 6 FIBER 8.3/125 SM TB I/O OFNP	General Cable	600.00	\$0.36	\$216.00
3	PLCUS2123003 12 FIBER PIGTAIL SM 3MM ROUND OFNP W/18" COLOR CODED BREAKOUT LC/UPC-BLUNT	Ilisintech	2.00	\$44.33	\$88.66
4	FSC24 Panduit Fiber Splice Chip (24 Fusion Splices)	Panduit	2.00	\$7.01	\$14.02
5	FAP6WBUDLCZ 12-Port Bulkhead - LC	Panduit	2.00	\$124.30	\$248.60

Labor					
6	AMS-CI-CT-PW Costano - AMS.NET will install (1) 6 strand SM fiber from the MDF to the MPOE for new WAN circuit.	AMS.NET	4.00	\$125.00	\$500.00
7	AMS-CI-FIBER-TERM Labor: Fiber Termination (Per Termination)	AMS.NET	12.00	\$30.00	\$360.00



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8	AMS-CI-PM-FOC Labor: Project Manager - Cabling	AMS.NET	1.00	\$170.00	\$170.00
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Order Summary

Subtotal	\$1,862.80
Adjustment	\$0.00
Estimated Taxes	\$81.20
Total	\$1,944.00



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Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.

7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to service@ams.net. A copy of AMS.NET's full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/

8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

11. Cisco Cloud services purchased from AMS.NET requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your



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access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.

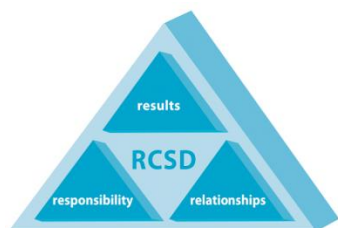
AMS.NET Tax ID: 94-3291626

C7 License: 763508

Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at www.ams.net/services/procurement-and-financing/

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____



“OUR CHILDREN – OUR FUTURE”

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CHANGE ORDER REQUEST FORM
Phase 5 IT Infrastructure Sites Upgrade Project

Date: October 23, 2020

In reference to the “Master Service Agreement” for the Phase 5 IT Infrastructure School Sites Upgrade Project, and Project #RCSD-P5IT in agreement between Ravenswood City School District and VENDOR. Please review the conditions of the below change request.

Instructions: Please fill out the below information and send to rcsd-phase5@ravenswoodschools.org.

Please write a summary of the changes requested: Replace external wireless access point enclosures for the project.

Rationale for the request: The external enclosures originally quoted for the project are too large for the installation locations. Instead we are requesting that the units are changed out to match the enclosures we are using for the Gym/MPR locations.

Change request number: # 02

Impact of the change to the project schedule:

SoW / Change Request	Expected Date of Completion	New Date of Completion
No scope change, only a hardware exchange.	This will affect all external access point installations	No change in schedule is required.

Cost impact of the change:

SoW / Change Request	Product Costs	Service Cost	Total Costs
(\$13,034.18)	(\$13,034.18)	\$0.00	(\$13,034.18)

Attach or provide a detailed summary of the equipment (BOM) and a detailed description of the labor.



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Customer Price Quote

Customer

Ravenswood City Elementary School District
 2160 Euclid Ave
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 ATTN: Solomon Hill

Ship To

Ravenswood City Elementary School District
 2160 Euclid Ave
 East Palo Alto, CA 94303-1703
 ATTN: Solomon Hill

Quote Description

92019 - CO02 - Oberon Enclosure Exchange

Quote #	#Q-00049147
Project #	92019
Modified	11/20/2020
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	Dave Gilland
IAM Phone	(925) 245-6125
IAM Email	dgilland@ams.net
Quote Exp.	2/10/2021

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
CABLING MATERIAL					
1	AMS-CP-HARDWARE-MISC OBERON 3001-00 14.25 x 22 In. Outdoor WiFi Access Point and Antenna Mount with Hinged Vanity Cover	Cabling	43.00	(\$472.33)	(\$20,310.19)
2	AMS-CP-HARDWARE-MISC 1026-12106-00 14 In. NEMA-4 Plastic Wifi Access Point Enclosure With Hinged Opaque Door	Cabling	43.00	\$153.63	\$6,606.09
RESTOCKING FEE					
3	AMS-FEE-CC Restocking fee / Shipping Fee	None	1.00	\$2,006.06	\$2,006.06

Order Summary

Subtotal	(\$11,698.04)
Adjustment	\$0.00
Estimated Taxes	(\$1,336.14)
Total	(\$13,034.18)



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8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

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access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.

AMS.NET Tax ID: 94-3291626

C7 License: 763508

Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at www.ams.net/services/procurement-and-financing/

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____



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Date: October 23, 2020

In reference to the “Master Service Agreement” for the Phase 5 IT Infrastructure School Sites Upgrade Project, and Project #RCSD-P5IT in agreement between Ravenswood City School District and VENDOR. Please review the conditions of the below change request.

Instructions: Please fill out the below information and send to rcsd-phase5@ravenswoodschools.org.

Please write a summary of the changes requested: Return thirteen unneeded extra battery packs for backup UPSes.

Rationale for the request: Due to the size of the IDF enclosures and the weight of the UPS batteries, it was determined to no install batteries in thirteen locations. Initially it was thought we would need to return fourteen of the units, but after the initial CO was created it was determined that only thirteen to be returned. There is a quote the return fourteen units and purchase one unit.

Change request number: # 03

Impact of the change to the project schedule:

SoW / Change Request	Expected Date of Completion	New Date of Completion
Return 13 UPS batteries	No timeline adjustments required	No timeline adjustments required

Cost impact of the change:

SoW / Change Request	Product Costs	Service Cost	Total Costs
(\$10,591.30)	(\$10,591.30)	\$0.00	(\$10,591.30)

Attach or provide a detailed summary of the equipment (BOM) and a detailed description of the labor.



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Customer

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 2160 Euclid Ave
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 ATTN: Solomon Hill

Ship To

Ravenswood City Elementary School District
 2160 Euclid Ave
 East Palo Alto, CA 94303-1703
 ATTN: Solomon Hill

Quote Description

Ravenswood ESD - 92019 - CO01 - UPS Battery Credit

Quote #	#Q-00048804
Project #	92019
Modified	11/4/2020
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	John Beyer
IAM Phone	(925) 245-6136
IAM Email	jbeyer@ams.net
Quote Exp.	1/27/2021

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
7.2 IDF Battery Pac With 5 Year Warranty To RMA					
1	SMX120BP APC Smart-UPS X 120V Short Depth External Battery Pack Tower/Rack Convertible	American Power Conversion	14.00	(\$624.26)	(\$8,739.64)
2	WBEXTWAR3YR-SP-03 Service Pack 3 Year Warranty Extension (for new product purchases)	American Power Conversion	14.00	(\$129.59)	(\$1,814.26)
Shipping					
3	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00

Order Summary

Subtotal	(\$10,553.90)
Adjustment	\$0.00
Estimated Taxes	(\$852.12)
Total	(\$11,406.02)



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 10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.
- Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.
11. Cisco Cloud services purchased from AMS.NET requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your



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www.ams.net

access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.

AMS.NET Tax ID: 94-3291626

C7 License: 763508

Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at www.ams.net/services/procurement-and-financing/

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____



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Customer Price Quote

Customer

Ravenswood City Elementary School District
 2160 Euclid Ave
 East Palo Alto CA, 94303-1703 US
 ATTN: Solomon Hill

Ship To

Ravenswood City Elementary School District
 2160 Euclid Ave
 East Palo Alto, CA 94303-1703
 ATTN: Solomon Hill

Quote Description

Ravenswood ESD - 92019 - CO03 - Additional UPS Hardware

Quote #	#Q-00049236
Project #	92019
Modified	11/18/2020
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	John Beyer
IAM Phone	(925) 245-6136
IAM Email	jbeyer@ams.net
Quote Exp.	2/15/2021

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
7.2 Battery Pac With 5 Year Warranty					
1	SMX120BP APC Smart-UPS X 120V Short Depth External Battery Pack Tower/Rack Convertible	American Power Conversion	1.00	\$624.26	\$624.26
2	WBEXTWAR3YR-SP-03 Service Pack 3 Year Warranty Extension (for new product purchases)	American Power Conversion	1.00	\$129.59	\$129.59
Shipping					
3	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00

Order Summary

Subtotal	\$753.85
Adjustment	\$0.00
Estimated Taxes	\$60.87
Total	\$814.72



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Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.
 2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.
 3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.
 4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.
 5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.
 6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.
 7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to service@ams.net. A copy of AMS.NET's full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/
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Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____