

Los Gatos Union School District Minutes

Regular Board Meeting
December 15, 2020
Regular Session – 6:00 p.m.
Closed Session – 5:00 p.m.

The December 15, 2020 Regular Board Meeting will be conducted via teleconference. Instructions for public participation are posted in the agenda.

A. CALL TO ORDER (5:00 p.m.)

Quick Summary:

The December 15, 2020 Board Meeting will be conducted via teleconference. Interested parties and members of the public may connect to and participate in the meeting using the following instructions:

HOW TO CONNECT TO THE BOARD MEETING and PUBLIC COMMENT

Interested parties and members of the public may view the meeting via LIVE STREAM ([link: https://youtu.be/wEF1drmH6Ug](https://youtu.be/wEF1drmH6Ug)) and submit comments on items on the agenda and on any item within the jurisdiction of the Governing Board using a GOOGLE FORM. ([link: https://www.lgusd.org/apps/pages/index.jsp?uREC_ID=221154&type=d&pREC_ID=1910003](https://www.lgusd.org/apps/pages/index.jsp?uREC_ID=221154&type=d&pREC_ID=1910003))

Comments on Closed Session items must be received by 4:45 p.m. on Tuesday, November 19, 2020 to be read aloud at the board meeting. General public comments on non-agenda items must be received by 5:30 p.m. on Tuesday, November 15, 2020 to be read aloud at the board meeting. Comments on agenda items may be received up until the item is under consideration. If a comment is received after Public Comment has been closed, it will be considered written communication and will be forwarded to the Governing Board.

Comments may not exceed three (3) minutes. If a comment takes longer than three (3) minutes to read aloud, the remainder will be considered written communication and forwarded to the Governing Board.

Minutes:

Board President Daniel Snyder called the meeting to order at 5:01 p.m.

1. Roll Call

Trustees present: Peter Noymer, Courtney Monk, John Kuntzmann, Stephen Parsons, Daniel Snyder

2. Approval/Amendment of the Closed Session Agenda

Motion: *Trustee Peter Noymer made the motion to approve the closed session agenda as presented.*

Second: *Trustee Stephen Parsons*

Yes Peter Noymer
Yes Courtney Monk
Yes John Kuntzmann
Yes Stephen Parsons
Yes Daniel Snyder

3. Public Comment on Closed Session

Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any Closed Session item described in this notice. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

Minutes:

No public comments were submitted.

B. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code 54957

2. Conference with Labor Negotiators Marla Rodriguez, Sarah Tellez, Terese McNamee and Superintendent Paul Johnson regarding negotiations with LGETA and LGUCEA pursuant to Government Code 54957.6

Minutes:

Board President Daniel Snyder adjourned the meeting to closed session at 5:04 p.m.

C. ANNUAL ORGANIZATIONAL MEETING

6:02 p.m.

1. Oath of Office

Minutes:

Superintendent Paul Johnson administered the Oath of Office to Daniel Snyder at 6:03 p.m. and Stephen Parsons at 6:04 p.m.

2. Election of Officers: President

Motion: *Trustee Daniel Snyder nominated Trustee Stephen Parsons as Board President.*

Seconded by: *Trustee John Kuntzmann*

Yes Peter Noymer
Yes Courtney Monk
Yes John Kuntzmann
Yes Stephen Parsons
Yes Daniel Snyder

3. Election of Officers: Clerk

Motion: *Trustee Peter Noymer made the motion to elect Trustee Courtney Monk as Board Clerk.*

Seconded by: *Trustee Daniel Snyder*

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

4. Appointment of Superintendent as Authorized Agent and Secretary to the Board

Motion: *Trustee Stephen Parsons made the motion to appoint Superintendent Paul Johnson as Authorized Agent and Secretary to the Board.*

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

5. Appointment of Board Representative to Vote for County Committee on School District Organization and to Act as County School Boards Association Representative (1)

Motion: *Trustee Peter Noymer made the motion to appoint Trustee Daniel Snyder as Board Representative to vote for County Committee on School District Organization and the act as County School Board Representative.*

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

6. Appointment of Board Representatives to the Financial Advisory Committee (2)

Motion: *Trustee Stephen Parsons made the motion to appoint Trustees John Kuntzmann and Daniel Snyder as Board Representatives to the Financial Advisory Committee.*

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

7. Appointment of Board Liaison Committees: Home & School Club Council (1), Town Liaisons (2), Los Gatos Education Foundation (2), Los Gatos Elementary Teachers Association (2), Los Gatos Union Classified Employees Association (2), LGUSD Schools (5) and Los Gatos High School (2) Developer Liaisons (2), Reopening Liaisons (2), Parcel Tax Planning Committee Liaisons (2)

Motion: *Trustee Daniel Snyder made the motion to appoint Board Liaisons to the Home & School Club Council, Town of Los Gatos, LGEF, LGETA, LGUCEA, Los Gatos High School schools in the Los Gatos Union School District as follows:*

- *Home & School Club Council: Trustee Courtney Monk*
- *Town of Los Gatos: Trustees Stephen Parsons and Courtney Monk*
- *Los Gatos Education Foundation: Trustees Peter Noymer and Courtney Monk*
- *Los Gatos Elementary Teachers' Association: Trustees Stephen Parsons and Courtney Monk*
- *Los Gatos Union Classified Employees Association: Trustees Stephen Parsons and Courtney Monk*
- *Blossom Hill Elementary School: Trustee Stephen Parsons*
- *Daves Avenue Elementary School: Trustee Courtney Monk*
- *Lexington Elementary School: Trustee John Kuntzmann*
- *Louise Van Meter Elementary School: Trustee Daniel Snyder*
- *R.J. Fisher Middle School: Trustee Peter Noymer*
- *Los Gatos High School: Trustees Peter Noymer and Daniel Snyder*
- *Developer Liaisons: Trustees Peter Noymer and Daniel Snyder*
- *Reopening Liaisons: Trustees Daniel Snyder and Peter Noymer*
- *Parcel Tax Planning Committee Liaisons: Trustees Daniel Snyder and Peter Noymer*

Seconded by: *Trustee Courtney Monk*

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann

Yes Courtney Monk
Yes Stephen Parsons

8. Recognition of Outgoing Board President, Daniel Snyder

Minutes:

Board President Stephen Parsons thanked Trustee Danie Snyder for his leadership. Superintendent Paul Johnson shared that Trustee Snyder had led 18 meetings, thanked him for leadership and presented a small gift as a token of appreciation. Trustee Daniel Snyder stated it has been his pleasure to serve.

D. REGULAR SESSION

Minutes:

Board President Stephen Parsons called the meeting to order at 6:18 p.m.

1. Flag Salute

Minutes:

Trustee Daniel Snyder led the flag salute at 6:19 p.m.

2. Report Out of Closed Session

Minutes:

Board President Stephen Parsons reported no action was taken during closed session.

3. Approval/Amendment of Agenda

Motion: *Trustee John Kuntzmann made the motion to approve the agenda as presented*

Seconded by: *Trustee Peter Noymer*

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

4. Public Comment

Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

Minutes:

Public Comment was opened at 6:19 p.m. and closed at 6:25 p.m. Executive Assistant Michelle Strachan read comments from Kate Gude and Jeff Kaefer.

5. Remarks & Communication

Quick Summary:

This is the opportunity for community partners listed below to provide an update to the Governing Board regarding their respective organization. In accordance with the Brown Act, the Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

- Home & School Club - Blossom Hill Elementary School
- Home & School Club - Daves Avenue Elementary School
- Home & School Club - Lexington Elementary School
- Home & School Club - Louise Van Meter Elementary School
- Home & School Club - R.J. Fisher Middle School
- Los Gatos Elementary Teachers Association
- Los Gatos Union Classified Employees Association
- Los Gatos Education Foundation

Minutes:

Jennifer Shapiro spoke on behalf of the Blossom Hill Home & School Club.

Becky Tanner spoke on behalf of the Daves Avenue Home & School Club.

Beth Start spoke on behalf of the Lexington Home & School Club.

Lea Kupke spoke on behalf of the Louise Van Meter Home & School Club.

Heather LeRoy spoke on behalf of the Fisher Home & School Club and One Community.

Meghan Weisler spoke on behalf of the Los Gatos Elementary Teachers Association.

Deborah Weinstein spoke on behalf of the Los Gatos Education Foundation.

6. Superintendent's Report

Minutes:

Superintendent Paul Johnson commenced his presentation at 7:15 p.m. and concluded at 7:25 p.m.

Superintendent Johnson began with highlighting classroom visits and commended staff for their efforts. Mr. Johnson followed with an Equity Action Team update and thanked LGETA for adopting a family.

Mr. Johnson concluded with an overview of the reopening, asked the community to abide by the guidelines and thanked teachers, staff, administrators and Governing Board for their service.

E. CONSENT AGENDA

Quick Summary:

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

1. Minutes

Quick Summary:

The minutes for the Regular Board meeting, November 19,2020 are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the minutes as presented.

2. Warrant Register

Quick Summary:

The warrant register for the month of November 2020 is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the warrant register for the payment of invoices for goods and services as presented.

3. Service Contracts

Quick Summary:

The service contracts as of December 15, 2020 are presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the

service contracts for the payment of services as presented.

4. Personnel Report

Quick Summary:

The personnel report as of December 15, 2020, which includes a Short Term Hybrid Learning Support Aide/Health Screener Job Description and updates to the Hourly and Substitute Salary Schedule, is presented to the Governing Board for approval. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the report as presented.

5. Injury and Illness Prevention Program (IIPP)

Quick Summary:

The updated Injury and Illness Prevention Program (IIPP) is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the IIPP as presented.

6. Phase Two Network Upgrade

Quick Summary:

The Phase Two portion of a network upgrade is presented to the Governing Board for approval and action. It is the recommendation of the Director of Technology, Assessment & Accountability and the Superintendent that the Governing Board approve the upgrade.

Motion: *Trustee Peter Noymer made the motion to approve the consent agenda as presented*

Seconded by: *Trustee John Kuntzmann*

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

F. STRATEGIC OBJECTIVES

1. Personnel Investigative Report Summary

Quick Summary:

Independent investigator, Melissa Phung, will present a summary report of her findings of an internal investigation regarding District practices and protocols involving personnel to the Governing Board for discussion.

Minutes:

Superintendent Paul Johnson introduced Melissa Phung from Fagen Friedman & Fulfroost. Ms. Phung commenced her presentation at 7:29 p.m. and concluded at 7:40 p.m.

Board clarifying questions/comments at 7:40 p.m. and commenced at 7:50 p.m.

No public comments were submitted.

2. Los Gatos Union School District First Interim Budget Report for the 2020-21 School Year

Quick Summary:

Chief Business Official, Terese McNamee will present the Los Gatos Union School District First Interim Budget Report for the 2020-21 School Year to the Governing Board as required by Education Code before its submission to the California Department of Education. This is an action item.

Minutes:

Chief Business Official Terese McNamee commenced her presentation at 7:51 p.m. and concluded at 8:39 p.m. Questions asked throughout the presentation.

No public comments were submitted.

Motion: *Trustee Daniel Snyder made the motion to approve the consent agenda as presented*

Seconded by: *Trustee Peter Noymer*

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

3. LCAP Budget Overview for Parents

Quick Summary:

For the annual LCAP adoption approval from the Board of Trustees, the Board shall review and approve the Budget Overview for Parents. The template has been updated to reflect the changes in the LCAP template.

Minutes:

Chief Business Official Terese McNamee commenced her presentation at 8:40 p.m. and concluded at 8:42 p.m.

Board clarifying questions and discussion commenced at 8:42 p.m. and concluded at 8:47 p.m.

No public comments were submitted.

Motion: *Trustee John Kuntzmann made the motion to approve the overview as presented*

Seconded by: *Trustee Peter Noymer*

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

4. PUBLIC HEARING: Entering Into an Energy Service Contract with Forefront Power LLC

Quick Summary:

The public hearing is held for the purpose of taking testimony from the public, regarding Los Gatos Union School District entering into an Energy Service Contract with Forefront Power LLC. The Chief Business Official Terese McNamee will present a summary of the proposal.

Minutes:

The public hearing was opened and closed at 8:48 p.m. Executive Assistant Michelle Strachan read a comment from Lee Ann Wade.

5. Resolution #05-20-21 Making Findings on Energy Savings and Determining other matters in connection with Energy Service Contracts-All Sites

Quick Summary:

Chief Business Official Terese McNamee will present the proposed Resolution regarding Energy Savings and provide the Energy Service Agreements with Forefront Power LLC to the Governing Board for adoption, including the approval of related contracts.

Minutes:

Chief Business Official Terese McNamee commenced her presentation at 8:51 p.m. and provided an overview. Nate Smith-Ide with Forefront Power at 8:52 p.m. Board clarifying questions were asked throughout the presentation. Additional questions commenced at 9:08 p.m. and concluded at 9:15 p.m.

Motion: Trustee Daniel Snyder made the motion to adopt the resolution as presented.

Seconded by: Trustee John Kuntzmann

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

6. 2020-2021 Reopening School Update

Quick Summary:

District administrators will provide an update on the reopening plan to the Governing Board for discussion.

Minutes:

Superintendent Paul Johnson commenced at 9:16 p.m. He was assisted by district administrators Misty Hartung, Sarah Tellez, Arcia Dorosti and Timothy Landeck.

Board clarifying questions were asked throughout the presentation.

Public comment commenced at 9:46 p.m. and concluded at 10:37 p.m. Executive Assistant Michelle Strachan read comments from Marion Gloege, Nick Goddard, Ben Cortez, Susan Duran, Maxim Martynov, Emily Krolak, Mikailli, Suzanne Nestor, Bree Hanson, Sue Sweet, Maggie Verdoia, A. Randazzo, Melanie Wendt, Tom Wendt, Kate Gude, Sarah Bianchi, Melissa Crow, Becky Hanson, Charlie Dean, Mary Rabitz, Stacey Caro, Jessie and Amd Geis, Christina Rapisura, Amanda Jacobs, Michelle Jellen, Julia Lombardi, Linda Tasner, Andrew Ferguson, Lee Ann Wade, Jeff Kaefer, Kris Bazan, Fed O'Neil, Monica Wong, Melissa Schilling and Susan Carter Anderson.

Additional board questions/comments at 10:37 p.m. and concluded at 10:59 p.m.

7. Attendance Calendars (2021-2022 and 2022-2023)

Quick Summary:

Assistant Superintendent-Educational Services/Human Resources, Sarah Tellez, will present the proposed Los Gatos Union School District Attendance Calendars for the 2021-22 and 2022-23 school years to the Governing Board for discussion, approval and action.

Minutes:

Assistant Superintendent Sarah Tellez commenced her presentation at 10:59 p.m. and concluded at 11:01 p.m.

Board questions and comments commenced at 11:01 p.m. and concluded at 11:08 p.m.

Motion: Trustee Peter Noymer made the motion to approve the consent agenda as presented

Seconded by: Trustee Courtney Monk

Yes Daniel Snyder
Yes Peter Noymer
Yes John Kuntzmann
Yes Courtney Monk
Yes Stephen Parsons

G. BOARD ITEMS

1. Board Comments and Subcommittee Reports

Minutes:

Trustee Courtney Monk commented on the work of the Equity Action Team and encouraged the community to attend the meetings.

2. Los Gatos Union School District Governance and Planning Calendar 2020-2021

Quick Summary:

This information is provided to the Governing Board for discussion and planning purposes. Agenda items are subject to changes and modifications throughout the year.

3. Future Board Meetings

Quick Summary:

- Special Board Meeting - January 7, 2021 at 4:00 p.m.
- Regular Board Meeting - January 14, 2021 at 6:30 p.m.
- Special Board Meeting (Retreat) - January 21, 2021 at 4:00 p.m.
- Regular Board Meeting - February 25, 2021 at 4:00 p.m.
- Regular Board Meeting - March 11, 2021 at 4:00 p.m.
- Regular Board Meeting - April 15, 2021 at 4:00 p.m.
- Regular Board Meeting - May 20, 2021 at 6:30 p.m.
- Regular Board Meeting - June 8, 2021 at 6:30 p.m.
- Special Board Meeting - June 10, 2021 at 6:30 p.m.

H. ADJOURNMENT

Board President Stephen Parsons adjourned the meeting at 11:15 p.m.

Respectfully Submitted,

Approved and ordered into proceedings of
the LGUSD on January 14, 2021

Paul Johnson, Secretary
Board of Trustees

Courtney Monk, Clerk
Board of Trustees

Date