

Added January 11, 2021 at 1:38 pm / Revised January 12, 2021 at 5:02 p.m.

Board of Education Annual Organization Meeting and Regular Meeting

December 17, 2020 7:00 PM

Via Zoom Teleconference

Closed Session 5:30 PM | Organizational Meeting 7:00 PM followed by Regular Meeting

Attendance Taken at 5:30 PM:

Present:

Melissa Aguirre

Enrique Diaz

B C Doyle

Mark Good

Michelle Nelson

James Pace

Linda Piceno

Absent:

Tuyen Fiack

1. CALL TO ORDER (5:30 PM)

PUBLIC COMMENT ON CLOSED SESSION: Notice is hereby given that a closed session of the Board of Education will be held under the general provisions of Govt. Code Section 54957. This opportunity is provided to allow the public to comment prior to the Board's consideration (Govt. Code Section 54954.3).

2. ADJOURN TO CLOSED SESSION

a. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957[b])

b. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (Government Code section 54956.9(d)(2)):

c. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9):

d. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957[a])

3. CONVENE TO OPEN SESSION (7:00 PM)

Board President, Mark Good called the meeting to order at 7:02 PM.

a. Pledge of Allegiance

b. Approval of Agenda

Motion Passed: Items 8I & 8K were pulled from the agenda to discuss separately. Passed with a motion by Linda Piceno and a second by Enrique Diaz.

Yes Enrique Diaz

Yes B C Doyle

Absent Tuyen Fiack

Yes Mark Good

Yes James Pace

Yes Linda Piceno

c. General Public Comment

[Members of the Public as well as GUSD teachers addressed the Governing Board regarding the return to in person school as well as negotiations.](#)

d. Report of Action Taken in Closed Session

No reportable action was taken during closed session.

4. ANNUAL ORGANIZATIONAL MEETING

a. Recognition of Outgoing Board President Mark W. Good, and Outgoing Board Member BC Doyle

Dr. Deborah Flores, Superintendent, and Board Members Enrique Diaz, Mark Good, James

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Pace, and Linda Piceno, thanked outgoing Board Member BC Doyle for his service to the students, parents, community and to GUSD.

b. Certification of Election Results - November 3, 2020 (Presidential Election)

Motion Passed: It is recommended the Board accept the November 3, 2020 election results as provided by the Santa Clara County Registrar of Voters. Passed with a motion by James Pace and a second by Linda Piceno.

Yes Enrique Diaz
Yes B C Doyle
Absent Tuyen Fiack
Yes Mark Good
Yes James Pace
Yes Linda Piceno

c. Swearing in of Reelected and Newly Elected Board Members by Superintendent, Dr. Deborah A. Flores.

Dr. Deborah A. Flores, Superintendent, swore in the two newly elected, one reelected, and one appointed Board Members.

d. Election of Board President

Board Member Linda Piceno made a motion to nominate current Board President Mark Good, as new Board President.

Motion Passed: Passed with a motion by Linda Piceno and a second by Michelle Nelson.

Yes Melissa Aguirre
Yes Enrique Diaz
Absent Tuyen Fiack
Yes Mark Good
Yes Michelle Nelson
Yes James Pace
Yes Linda Piceno

e. Election of Board Vice President

Board Member James Pace made a motion to nominate current Board Vice President as new Vice President.

Motion Passed: Passed with a motion by James Pace and a second by Enrique Diaz.

Yes Melissa Aguirre
Yes Enrique Diaz
Absent Tuyen Fiack
Yes Mark Good
Yes Michelle Nelson
Yes James Pace
Yes Linda Piceno

f. Appointment of Secretary to the Board

Board Member James Pace made a motion to appoint current Secretary to the Board, Dr. Deborah Flores, Superintendent.

Motion Passed: Passed with a motion by James Pace and a second by Linda Piceno.

Yes Melissa Aguirre
Yes Enrique Diaz
Absent Tuyen Fiack
Yes Mark Good
Yes Michelle Nelson
Yes James Pace
Yes Linda Piceno

g. Proposed 2021 Board Meeting Calendar

The Board Members agreed to approve the proposed calendar.

Motion Passed: Passed with a motion by Michelle Nelson and a second by Linda Piceno.

Yes Melissa Aguirre
Yes Enrique Diaz
Absent Tuyen Fiack
Yes Mark Good

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Yes Michelle Nelson
 Yes James Pace
 Yes Linda Piceno

h. 2021 Board Committee and School Assignments

Board President, Mark Good, presented this item:

- Mr. Good explained that in the past Board Members have reviewed the current list of assignments. They then emailed any changes to the Executive Committee (Board President, Board Vice President and Superintendent) with their preferences.
- The Executive Committee reviews the list with proposed changes and this item will be placed on the January 14 Board Meeting for approval.
- Mr. Good, asked the Board Members to email the members of the Executive Committee by January 5.

i. Appointment of Representative for the 2021 County Committee on School District Organization

Board Member, James Pace was appointed as the representative for the 2021 County Committee on School District Organization.

Motion Passed: Passed with a motion by Linda Piceno and a second by Michelle Nelson.

Yes Melissa Aguirre
 Yes Enrique Diaz
 Absent Tuyen Fiack
 Yes Mark Good
 Yes Michelle Nelson
 Yes James Pace
 Yes Linda Piceno

5. REGULAR BOARD MEETING

6. STUDENT BOARD MEMBER REPORT - Alexis Bembry, Christopher High School

Alexis Bembry, Student Board Representative of Christopher High School (CHS), reported on both CHS and Las Animas Elementary School.

Rucker Elementary:

- Arts Alive activity took place in November; materials were purchased by the Home & School Club and sent home for the students to make art projects.
- Monthly Awards Assembly on December 11.
- The staff had a virtual staff party.
- Pajama Spirit Day on December 18.

Christopher High School:

- The students continue virtual lunchtime activities.
- Breast Cancer Awareness in October, students dressed out in pink to spread awareness.
- They continue with Channel C, this is the biggest way that they communicate with students.
- Voter Education Campaign, the students held a mock election.
- ASB poinsettia fundraiser, the students sold 972 poinsettias, ASB made \$5,000.
- They continue with Mindful Monday, this includes 30 minutes of yoga with Nick Fortino.
- The choir concert was held on December 10.
- They had a virtual holiday movie night.
- School wide virtual assembly, they had 800 students join via zoom, the guest speaker was Danny Vuong-Batimana.

7. SUPERINTENDENT'S REPORT - Dr. Deborah Flores

Superintendent, Dr. Deborah A. Flores, reported on the following:

- Since early December, she has been listening to press conferences; the first one was the Governor's Press Conference, which was warning of a new system of five regions in the State and if the region drops below 15%, then a stay-in-place order goes into effect until January 4. The announcement was made on this day that the entire Bay Area would have the stay at home order until January 7. If the numbers continue to hold at the current level or get worse, the date will likely be moved into the future.
- A week before the Thanksgiving break, Dr. Flores asked all administrators to scale back operations in the District.

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- Dr. Flores has met with the two new Board Members twice; first with the District's legal counsel to go over the legal aspects and a general orientation. Most recently, she and Mr. Alvaro Meza, Assistant Superintendent /CBO met with them to provide details on the budget.
- She met with the Non-Site Management team last Wednesday and with the Principals the following day. She covered many things that were COVID related.
- The Reopening Planning Committee has continued to meet, since May. They meet monthly – there are also three subcommittees that meet monthly. During the last meeting, she reviewed details of what is going on with COVID.
- Dr. Flores said she enjoyed listening to the two choirs. They were great, and the music was very uplifting.
- She has continued APS Visits, which are annual visits she does with members of the Education Services team. They use an instrument that comes from the California Department of Education, which they have modified over the years. Recently the APS Visits have been converted from in-person visits to virtual visits. They completed the high schools and now are visiting the elementary schools. They always include Gilroy Prep Schools, which is the charter school in these visits.
- The County Superintendent meetings have continued every Tuesday at 2:00 pm; this includes the Santa Clara County Superintendents and the members of the County EOC team. Mr. Meza as well as Dr. Paul Winslow, Assistant Superintendent of Human Resources have also been attending meetings with their counterparts. Dr. Winslow is GUSD's designee on meeting that occurs every month with COVID-19 reporting and contact tracing.

Upcoming:

- December 18 is the last day before the District closes for the holiday break. Offices will reopen on January 4.
- No school on January 18, Martin Luther King Jr. Day.
- Staff development day is on January 22.
- ACSA Superintendent Symposium is scheduled on January 27-29.

8. CONSENT AGENDA**a. Personnel Items**

Motion Passed: Board approval is recommended of the attached personnel items. Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre
 Yes Enrique Diaz
 Absent Tuyen Fiack
 Yes Mark Good
 Yes Michelle Nelson
 Yes James Pace
 Yes Linda Piceno

b. Approval of Board Meeting Minutes: November 19, 2020

Motion Passed: Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre
 Yes Enrique Diaz
 Absent Tuyen Fiack
 Yes Mark Good
 Yes Michelle Nelson
 Yes James Pace
 Yes Linda Piceno

c. Monthly Donations Report December 2020

Motion Passed: Board approval is recommended for this donation report. Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre
 Yes Enrique Diaz
 Absent Tuyen Fiack
 Yes Mark Good
 Yes Michelle Nelson
 Yes James Pace

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Yes Linda Piceno

d. Williams/Valenzuela Settlement Quarterly Uniform Complaint Report for July 1, 2020 through September 30, 2020

Motion Passed: Board approval is recommended of the Williams/Valenzuela Settlement Quarterly Uniform Complaint Report for the period of July 1, 2020 through Sept 30, 2020. Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

e. NEW Service Agreement with HopSkipDrive for the 2020-2021 School Year (not to exceed \$10,000)

Motion Passed: Approval of the Service Agreement with HopSkipDrive and the Gilroy Unified School District is recommended. Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

f. NEW Service Agreement with Elaine Talley for the 2020-2021 School Year (not to exceed \$1,950)

Motion Passed: Approval of the Service Agreement with Elaine Talley and the Gilroy Unified School District is recommended. Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

g. RENEWAL of Service Agreement with Planned Parenthood Mar Monte (PPMM) for the 2020-2021 School Year (not to exceed \$17,520)

Motion Passed: Board approval of the service agreement with Planned Parenthood Mar Monte and Gilroy Unified School District is recommended. Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

h. Renewal of Service Agreement with the Department of Rehabilitation Services(DOR) effective for 2020-2023 School Years (the total for three years is \$536, 007.00)

Motion Passed: Approval of the Service Agreement with The Department of Rehabilitation Services (DOR) and the Gilroy Unified School District is recommended. Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre

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Yes Enrique Diaz
 Absent Tuyen Fiack
 Yes Mark Good
 Yes Michelle Nelson
 Yes James Pace
 Yes Linda Piceno

i. RENEWAL of the Memorandum of Understanding (MOU) between the Gilroy Unified School District and the Sobrato Early Academic Language (SEAL) program for professional development to support the implementation of the SEAL program (not to exceed \$13,500)

- Trustee Michelle Nelson, read into record several questions she submitted regarding this item.
- Kathleen Biermann, Director of Educational Services responded to Trustee Nelson's questions.

Motion Passed: Board approval of the MOU between the Gilroy Unified School District and the Sobrato Early Academic Language Program is recommended. Passed with a motion by James Pace and a second by Linda Piceno.

Yes Melissa Aguirre
 Yes Enrique Diaz
 Absent Tuyen Fiack
 Yes Mark Good
 Yes Michelle Nelson
 Yes James Pace
 Yes Linda Piceno

j. Approval of the School Plan for Student Achievement (SPSA)

Motion Passed: Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre
 Yes Enrique Diaz
 Absent Tuyen Fiack
 Yes Mark Good
 Yes Michelle Nelson
 Yes James Pace
 Yes Linda Piceno

k. Professional Services Agreement between Ascencion Solarsano, Brownell and South Valley Middle School with The Core Collaborative to Provide Professional Development in the 2020-21 School Year (not to exceed \$82,077.63)

- Dr. Deborah Padilla, Director of Educational Services, Secondary read into record a list of questions Trustee Michelle Nelson submitted.
- Dr. Padilla then responded to these questions.

Motion Passed: Board approval is recommended for the professional services agreement between The Core Collaborative and Gilroy Unified School District. Passed with a motion by James Pace and a second by Linda Piceno.

Yes Melissa Aguirre
 Yes Enrique Diaz
 Absent Tuyen Fiack
 Yes Mark Good
 Yes Michelle Nelson
 Yes James Pace
 Yes Linda Piceno

l. Video/Auto Podcast Program for Brownell, Ascencion Solarsano, South Valley and Virtual Academy (not to exceed \$50,000)

Motion Passed: Board approval is recommended for the professional services agreement between STAR Arts Education and Gilroy Unified School District. Passed with a motion by Michelle Nelson and a second by James Pace.

Yes Melissa Aguirre
 Yes Enrique Diaz
 Absent Tuyen Fiack

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Yes Mark Good
 Yes Michelle Nelson
 Yes James Pace
 Yes Linda Piceno

9. ACTION/INFORMATION ITEMS

a. First Interim Financial Report

Kimberly Smith, Director of Fiscal Services, and Alvaro Meza, Assistant Superintendent/CBO presented the following:

- First Interim is being presented with a positive certification (District will be able to meet its financial obligation for the current and subsequent two fiscal years).
- Shared a slide on all other funds; General fund, Building Fund, Food Service, Developer Fees, State Preschool, Self-insured Fund, Adult Ed., School Facilities, and the Foundation Scholarship Trust Fund.
- First Interim total General Fund Revenues (both unrestricted and restricted revenues). She pointed out the Federal Revenue, which is 11%, if CARES funding was not included, it would only be 6%. The Local Revenue include grants and donations. Local property taxes for Prop 30 is now considered Prop 55 as an extension of Prop 30. The State Aid category is where the Local Control Funding Formula revenues are recognized.
- First Interim Total General Fund Expenditures (this is both unrestricted and restricted), total expenditures is \$156,286,469. The majority of the expenditures are made up of the certificated salaries, classified salaries and employee benefits. The percentage in restricted and unrestricted is approximately 70% of total general fund expenditures.
- Unrestricted General Fund (on-going) expenditures total \$98,075,473, minus the one-time carryover of \$7,131,121 equals \$90,944,352. The salary and benefits of that total equal 85%. The 85% cannot be paid using restricted funds.
- Mrs. Smith shared the 2020-21 Revised Budget vs. First Interim. The revised budget was 19.50% vs. the current 15.41%; this is a difference of 4.09%.
- Mr. Meza shared the State Enacted Budget – June 2020 slide, the District just avoided a 10% reduction to LCFF, and cuts by the Governor to State Categorical programs. The Legislature told the Governor to include deferrals and not to fund the cost of living adjustments (COLA). Zeroing out the COLA and zeroing out over \$2 million to GUSD. Some positives that came out of the enacted budget, was the hold harmless on average daily attendance (ADA), because the District is in declining enrollment. There is no hold harmless on supplemental and concentration funds, which is \$12.4 million, based on 58% of the District's needy students. The needy students are low income, English Language Learner (ELL), and foster and McKinney Vento students.
- California is waiting on a stimulus package; the budget included was \$14 billion at the State level.
- The recovery in the stock market is linked to the top 1% income earners, by early September they had recovered all their losses. The California economy is driven by the top 1% earners. The Legislative Analyst Office (LAO) reported that personal income, corporate taxes and sales taxes were outperforming by 22% over the projected levels.
- The recovery has been uneven; those that are billionaires and are doing really well, while low to middle-income earners they have not recovered. Shared the Santa Clara County data.
- The LAO summarizes the entire report; use half of windfall (shared earlier by Mrs. Smith) for restoring budget resilience, use other half for pandemic related needs, and begin Multiyear efforts to address ongoing deficits now.
- Alvaro shared the GUSD's reserve, which is linked to historic shutdown due to the pandemic. Despite the historic shut down (more than 25% of the year), salary and benefits made up 87.5% of total unrestricted expenditures.
- How will the one-time reserves be used; reserves cannot fund on-going obligations (salary increases). Reserves will fund unprecedented investments in reopening schools (contribution to child nutrition, ventilation needs, disinfectants, cleaning

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supplies, social distancing partitions, PPE), hotspots, Chromebook, COVID-19 testing requirement, etc. Reserves represent cash. The District cannot meet payroll without cash.

- Average Daily Meal participation, 11,622 average daily meal participation, the District Food Service department is staffed at that level. The District is down to 3,000 daily meal participation.
 - Under the LCFF, the District has students with high needs that generate over \$2 million in concentration funds. A drop in the identification of “needy” students will result in a corresponding drop in funding.
 - There is no hold harmless provisions for falling below a 55% threshold of low-income students. The District is currently at 53%.
 - The District did receive \$9.8 million in Corona Relief one-time funds. The District has \$1.3 million dollars left. District has invested heavily on supporting distance learning.
 - Declining enrollment is another trend going back to 2016. The five year declining enrollment is a staggering 630-student loss.
 - The District is declining, as indicated by graphs. Mr. Meza reviewed the birth rates in Gilroy showing a steadily decline. He indicated this was also a national trend. Mr. Meza, shared historical enrollment data.
 - Looking at MYP they are funded on declining ADA, the state did have hold harmless this year. The hold harmless provision on ADA will expire on 2022-23.
 - Data was shared on the expenditure assumptions, from 2020-21 to 2022-23.
 - Mr. Meza talked about the Statewide and GUSD State variables.
 - On the Multi Year Projection (MYP), the District does not have hold harmless on supplemental or concentrated funds. The percentage of Free and Reduced students will impact funding this year. The assumption being used in the MYP is 57% for the “needy” students.
- Budget reductions are included in the MYP. Place holder reductions include \$1 million in each of the subsequent years. These would be on-going reductions.
- Mrs. Smith shared the balances for all other funds (sharing the beginning fund, revenue and expenditures).
 - Completed the presentation by sharing the next steps: Governor’s January Proposal for 2020-21 budget, District Financial Audit Report January 2021, Outcome of negotiations with employee bargaining units, and finally revise MYP forecast as needed.

Motion Passed: Board approval is recommended to certify the First Interim Financial Report with a Positive Certification. Passed with a motion by Linda Piceno and a second by Michelle Nelson.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

b. Monthly District Cash Flow Update December 2020

Kimberly Smith, Director of Fiscal Services shared the following:

- The cash flow presented related to First Interim.
- It also reflects cash deferrals.
- The latest 64.09% is what the District will be receiving this year, it is based on actuals from July through Novembers, and the rest is projections at this time.
- In November the beginning, cash balance was \$33,206,869.
- The cash inflow balance was \$15,399,291.
- The cash outflow total expenditure includes salaries and benefits totaling \$12,889,751.
- The ending was \$36,785,926 million just to clarify August did take out the TRAN, the Temporary Revenue Anticipation Note to be sure to meet obligations, medical payments, without TRAN it would have been \$31.7 million.

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c. 2020-2021 Budget Overview for Parents

Kimberly Smith, Director of Fiscal Services presented the following:

- The information she shared was relative to the 2020-21 First Interim.
- The purpose of the budget overview is that it provides transparency to parents regarding the funds apportioned to, and budgeted by the LEA, it highlights the COVID-19 fiscal response efforts under the Learning Continuity (LC) Plan and how it relates to the LEA's First Interim budget report. It continues to highlight the LEA's commitment to provide increased/improved services to the high needs/unduplicated students.

Motion Passed: Approve the Budget Overview for Parents. Passed with a motion by Linda Piceno and a second by Michelle Nelson.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

d. Dr. TJ Owens Gilroy Early College Academy (GECA) Graduation Requirement Exception Class of '21 and '22: Update Report to the Board of Education

Dr. Deborah Padilla, Director of Educational Services, presented the following:

- They are requesting the temporary suspension clause listed in the board policy 6146.1. That excludes units earned due to Advanced Placement (AP) courses Graduating classes of for 2020-21 and to 2021-22 therefore allowing students that count scores yield for college units towards the 40-unit college graduation requirement.
- This is necessary because of the COVID-19 crisis, and Gavilan College having moved all courses online, in which students have struggled maintaining classes at the high school levels online, and more challenging at Gavilan College online courses.
- So students do not fail those courses and remain eligible, the staff is asking for this exception just for the two years so students in those two classes will not be penalized.

Motion Passed: An exception to Board Policy 6146.1 allowing students in the classes of 2021 and 2022 to use AP credit toward the 40 unit college credit requirement is recommended. Passed with a motion by Linda Piceno and a second by Enrique Diaz.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

e. Gilroy Unified School District Initial Proposal to the California School Employees Association (CSEA), Local Chapter 69, for Re-openers for the 2020-2021 School Year

Paul Winslow, Assistant Superintendent, Human Resources, presented the following:

- This is being presented to the Board and the District, submitted by CSEA.
- This is the initial proposal to the district to begin this year's negotiating session.

Motion Passed: GUSD Board of Education approve the initial proposal as presented so that the negotiation process can begin. Passed with a motion by James Pace and a second by Linda Piceno.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

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Yes Linda Piceno

f. California School Employees Association (CSEA) Chapter #69 Initial Proposal for 2020-2021 Reopener Negotiations

Paul Winslow, Assistant Superintendent, Human Resources, presented the following:

- Such as the previous item, this is GUSD's item being presented to the Board and the District.

Motion Passed: GUSD Board of Education approve the initial proposal as presented so that the negotiation process can begin. Passed with a motion by Michelle Nelson and a second by Enrique Diaz.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

g. Second Reading of Updates to Board Policies (October 2020)

Dr. Deborah A. Flores, Superintendent, presented the following:

- These Board Policy updates were presented to the Board for discussion at the previous meeting.
- Did not receive any questions or feedback, therefore, they are being presented at this meeting for approval.

Motion Passed: Board approval of the revisions to the Board Policies is requested. Passed with a motion by Michelle Nelson and a second by Melissa Aguirre.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

10. ACTION/INFORMATION ITEMS REGARDING FACILITIES AND MAINTENANCE

Motion Passed: Passed with a motion by Linda Piceno and a second by Michelle Nelson.

Yes Melissa Aguirre

Yes Enrique Diaz

Absent Tuyen Fiack

Yes Mark Good

Yes Michelle Nelson

Yes James Pace

Yes Linda Piceno

a. Monthly Maintenance and Facilities Update December 2020

Paul Nadeau, Director of Facilities, presented the following:

- Almost completed work on the 6th grade pods, currently installing the furniture, finishing fencing, completing the library. The furniture installation began. Doing some case work in the Administrative building. The new solar structure crowns the school on First Street, this covers the entire parking structure, it will be completed by mid-January.
- The continue the design work on the South Valley Middle School project, should go to DSA by April, prior to that the Board will see a schematic design.

Dan McAuliffe, Maintenance Manager, presented the following:

- The full Gilroy High School roof assessment was done with TREMCO, they will go to the Facilities Subcommittee with some recommendation.
- Due to the Stay at Home order the maintenance staff has reduced staff. The maintenance staff has split into two teams rotating weekly shifts. The custodial staff is working their normal assignments with reduced shift of six hours.

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- During the holiday break, they worked on the fire system inspection and testing, kitchen fire suppression system was serviced, as well as the GHS roof drain sealing, and the HVAC assessment have started at Christopher High School.

b. Approval of Contract with Earth Systems, Inc., for Geological Studies at South Valley Middle School (not to exceed \$50,600)

Paul Nadeau, Director of Facilities, presented the following:

- This is a geological study for South Valley Middle School.
- In this geographical study, they will look at the soils at the school site and give the District a composition report.

c. Approval of Purchase of Furniture from KI Furniture, Inc., for Brownell Middle School (not to exceed \$10,955.81)

Paul Nadeau, Director of Facilities, presented the following:

- This item is for the installation, in the administration building to replace some of the old filing cabinets.
- This also supplies two file cabinets and a desk to the health office.

d. Ratification of the Cost of Services for the Testing, Verification and Certification of the HVAC Systems at Gilroy HS, Christopher HS, Glen View ES and Rucker ES with Val's Plumbing and Heating and Associates, Inc. (not to exceed \$225,000)

Dan McAuliffe, Maintenance Manager presented on the following:

- This item is to be able to certify that the HVACs are safe and effective, adjusting each one to have as much outside air as possible.

e. Ratification of the Cost of Services with Waterproofing Associates, Inc., for the Metal Roof Repairs at the South County Annex Site (not to exceed \$34,488)

Dan McAuliffe, Maintenance Manager presented on the following:

- This item was presented to the Facilities Subcommittee when it was known the roof had a defect.
- This needed immediate attention, TREMCO provided an inspection and report at no cost, which helped District staff solicit bids.

f. Approval of Contract with EF&S Concrete, Inc., for Grinding of Concrete Trip Hazards at the El Roble ES (not to exceed \$10,674)

Dan McAuliffe, Maintenance Manager presented on the following:

- This is for the condition of the concrete at El Roble, this is a much larger project and is going to require total removal of concrete.

11. BOARD MEMBER REPORTS

There were no Board Member reports.

12. UPCOMING AND NEW/REFERRAL AGENDA ITEMS

None

13. ANNOUNCEMENTS

No announcements were made.

a. If necessary, the Board will adjourn to closed session to continue the discussion of items in Section 2 above.

14. ADJOURNMENT

The meeting adjourned at 10:29 PM.

Superintendent