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**PROPOSED CHANGE ORDER FORM**

San Mateo-Foster City School District  
1170 Chess Drive  
Foster City, CA 94404

**PCO NO.:**

PCO#025.4

**Project:** Foster City Elementary School

**Bid No.:** 3541001/106 11.2018

**RFI #:** Scope as Outlined in Alternates #02 and #03 for ASI-022

**Date:** January 12, 2021

**DSA File No.:** #41-26

**DSA Appl. No.:** #01-117111

Contractor hereby submits for District's review and evaluation this Proposed Change Order ("PCO"), submitted in accordance with and subject to the terms of the Contract Documents, including Sections 17.7 and 17.8 of the General Conditions. Any spaces left blank below are deemed no change to cost or time.

Contractor understands and acknowledges that documentation supporting Contractor's PCO must be attached and included for District review and evaluation. Contractor further understands and acknowledges that failure to include documentation sufficient to, in District's discretion, support some or all of the PCO, shall result in a rejected PCO.

	<b>WORK PERFORMED OTHER THAN BY CONTRACTOR</b>	<b>ADD</b>	<b>DEDUCT</b>
(a)	<b>Material</b> (attach suppliers' invoice or itemized quantity and unit cost plus sales tax)	\$191,472.79	
(b)	<b>Add Labor</b> (attach itemized hours and rates, fully encumbered)	\$439,586.26	
(c)	<b>Add Equipment</b> (attach suppliers' invoice)	\$42,475.00	
(d)	<b>Subtotal</b>	\$673,534.05	
(e)	<b>Add overhead and profit for any and all tiers of Subcontractor</b> , the total not to exceed ten percent (10%) of Item (d)	\$67,353.41	
(f)	<b>Subtotal</b>	\$740,887.46	
(g)	<b>Add Overhead and Profit for Contractor</b> , not to exceed five percent (5%) of Item (f)	\$37,044.37	
(h)	<b>Subtotal</b>	\$777,931.83	
(i)	<b>Add Bond and Insurance</b> , not to exceed one and a half percent (1.5%) of Item (h)	\$11,668.98	
(j)	<b>TOTAL</b>	\$789,600.81	
(k)	<b>Time</b> (zero unless indicated; "TBD" not permitted)	<u>58</u> Calendar Days	

**SCOPE OF WORK.**

ASI-022 dated 01/03/2020 for the Full Walkway Canopy was previously priced out accordingly HMC has requested Overaa to price out the Full Walkway Canopy (as outlined in scope alternate #2,) and the Lunch Shelter/Shade Structure (as outlined in scope alternate #3,) per HMC's email direction on 12/30/20.

Overaa's COR#025 is a lump sum cost for both scope as outlined in alternates #2 and 3 and will be performed concurrently. Overaa's base contract work for the landscape and hard-scape will need to pause and hold off while the footings and foundation work for both the full walkway canopy and lunch shelter area is built.

Scope as outlined in Alternate #02 for the Full Walkway Canopy adjacent to the west side of Building B (segment 1 and 2) between grid lines WC3 and WC4. This work will include all work related to excavation, footings, foundations, structural steel, metal decking, downspouts and gutters. Lastly the walkway canopy will receive finish paint and electrical lighting. This work includes (3) walkway canopy extensions at the breezeway areas. Lastly this includes the cost for Waterproofing and Flashing Issue we have.

1. Total Cost for scope as outlined in Alternate #02 for the Full Walkway Canopy is \$912,782.01.

2. Total Cost for scope as outlined in Alternate #03 for the Lunch Area/Shade Structure is \$309,977.26.

3. Total Cost for scope as outlined in the alternate cost for the (3) covered walkway extensions is \$110,269.03.

4. Total Cost for scope as outlined in the Waterproofing and Flashing Details is \$45,000.00.

5. Total Allowance Cost for relocating (15) downspouts along full walkway canopy area is \$25,000.00.

The Total Change Order Request covering Items #1-5 is \$1,358,028.30 along with a time extension of (58) calendar days from the previous approved contract completion schedule dated February 16, 2021. The new contract completion date will be April 15, 2021. Please see the proposed and updated construction completion schedule with scopes as outlined in Alternates #2 and #3 incorporated in the highlighted and colored schedule task ID. #32. We did not include any potential delays related to Covid impacts or weather/rain delays. Any weather impacts will be added "day for day". Lastly Overaa will need direction the week of January 11, 2021 and board approval on January 21, 2021.

	<b>WORK PERFORMED BY CONTRACTOR</b>	<b>ADD</b>	<b>DEDUCT</b>
(a)	<b>Material</b> (attach itemized quantity and unit cost plus sales tax)	\$156,125.11	
(b)	<b>Add Labor</b> (attach itemized hours and rates, fully encumbered)	\$317,114.25	
(c)	<b>Add Equipment</b> (attach suppliers' invoice)	\$30,875.00	
(d)	<b>Subtotal</b>	\$504,114.36	
(e)	<b>Add Overhead and Profit for Contractor</b> , not to exceed fifteen percent (15%) of Item (d)	\$75,617.15	
(f)	<b>Subtotal</b>	\$579,731.51	
(g)	<b>Add Bond and Insurance</b> , not to exceed one and a half percent (1.5%) of Item (f)	\$8,695.97	
(h)	<b>TOTAL</b>	\$568,427.49	
(i)	<b>Time</b> (zero unless indicated; "TBD" not permitted)	<u>58</u> <b>Calendar Days</b>	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 *et seq.* It is understood that the changes herein to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project. Contractor is not entitled to separately recover amounts for overhead or other indirect costs. Any costs, expenses, damages, or time extensions not included are deemed waived.

**SUBMITTED BY:**

Contractor:



January 12, 2021

C. Overaa & Co. (Project Manager)

Date

END OF DOCUMENT



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**CHANGE ORDER REQUEST**  
**COR No: 25.00**

01/12//2021  
San Mateo-Foster City School District  
Attn: Kevin Sanders  
1170 Chess Drive  
Foster City, CA 94404

Re: 3458- Foster City Elementary School  
Subject: Revised Walkway Canopy and Extensions, Lunch Shelter Area, Waterproofing/Flashing

Dear Kevin,

ASI-022 dated 01/03/2020 for the Full Walkway Canopy was previously priced out accordingly. HMC has requested Overaa to price out the Full Walkway Canopy (Project's Scope as Outlined in Alt #2.) and the Lunch Shelter/Shade Structure (Project's Scope as Outlined in Alt #3.) per HMC's email direction on 12/30/20.

Overaa's COR#025.0 is a lump sum cost for both scopes as outlined in Alternates #2 and 3 and will be performed concurrently. Overaa's base contract work for the landscape and hard-scape will need to pause and hold off while the footings and foundation work for both the full walkway canopy and lunch shelter area is built.

The following are scope of work as outlined:

1. Full Walkway Canopy  
Scope as outlined in Alternate #02 for the Full Walkway Canopy adjacent to the west side of Building B (segment 1 and 2) between gridlines WC3 and WC4. This work will include all work related to excavation, footings, foundations, structural steel, metal decking, downspouts and gutters. Lastly the walkway canopy will receive finish paint and electrical lighting.  
**Total Cost for scope as outlined in Alternate #02 for the Full Walkway Canopy is \$912,782.01.**
2. Lunch Area/Shade Structure  
Scope as outlined in Alternate #03 for the Lunch Area/Shade Structure adjacent to west side of Building A shown on S2.10A. This work will include all work related to excavation, footings, foundations, structural steel, metal decking, downspouts and gutters. Lastly the Lunch Area/Shade Structure will receive finish paint and electrical lighting.  
**Total Cost for scope as outlined in Alternate #03 for the Lunch Area/Shade Structure is \$309,977.26.**
3. Additional (3) Covered Walkway Canopy Extensions  
Add for the additional the (3) Walkway Canopy Extensions requested by HMC Architect's Email dated 12/30/20. This overview of the (3) highlighted areas in green suggest (3) individual breeze ways of which will receive walkway canopy extensions into Building B. Witht the rough sketch from HMC, we assume that the Covered Walkway Extensions are roughly 15'x20' each, similar to a single bay of canopy. This work includes added foundation, structural steel, metal decking,



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paint, and tie-in at (3) locations. The canopy extensions excludes any scope related to electrical, plumbing, underground utilities, fixtures, wall panels, stairs, handrails, and glazing.

**Total Cost for scope as outline in the alternate cost for the (3) covered walkway extensions is \$110,269.03.**

4. Waterproofing and Flashing Details per RFI#050.1, RFI#304, and Submittal #110.0  
Flashing and waterproofing detail changes defined in RFI#050.1, RFI#304, and Submittal #110.0 suggested in PCO#078.0 was previously issued. If this change order request is approved, PCO#078.0 will be voided and the Flashing and Waterproofing issue will be settled for \$45,000.00. No compensable time will be added for this work.

**Total Cost for scope as outlined in the Waterproofing and Flashing Details is \$45,000.00**

5. Allowance for the modification of the downspouts (15 locations) as noted in pink  
Per email sent by Judy Krall from HMC on January 11, 2021; a preliminary ASI is undergoing coordination efforts for relocating downspout and cleanout locations. As Overaa followed and installed cleanouts for the future downspout locations based off the civil drawings, HMC's new design will require (15) downspouts to be relocated.

**Total Allowance Cost for relocating (15) downspouts along full walkway canopy area is \$25,000.00**

The Total Change Order Request covering items #1-5 is a lump sum cost of \$1,358,028.30 along with a time extension of (58) calendar days from the previous approved contract completion schedule dated February 16, 2021. The new contract completion date will be April 15, 2021. Please see the proposed and updated construction completion schedule with scopes as outlined in Alternates #2 and #3 incorporated in the highlighted and colored schedule task ID. #32. We did not include any potential delays related to covid impacts or weather/rain delays. Any weather impacts will be added "day for day". Lastly Overaa will need direction the week of January 11, 2021 and board approval on January 21, 2021.

This COR excludes any additional work not listed in the original drawings. We cannot anticipate any added electrical, added columns, or any unknown changes. Furthermore we exclude any work related to underground utilities, mechanical work, glazing, OFCI/OFOI, fixtures, benches, stairs, ladders, inspections, testing, or any other work not mentioned above.





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# CHANGE ORDER REQUEST

COR No: 25.00

<b>DISTRICT:</b> SAN MATEO-FOSTER CITY SCHOOL DISTRICT Date: <u>1/13/21</u> By: <u>Kevin Sanders</u> [Print Name and Title here]	<b>CONTRACTOR:</b> <u>C. Overaa &amp; Co.</u> Date: <u>January 11, 2021</u> By: <u>Alan Chan (Overaa Project Manager)</u> [Print Name and Title here]
<b>ARCHITECT:</b> <u>HMC</u> <u>Judy Krall</u> Date: <u>1/12/2021</u> By: <u>Judy Krall - Sr. Proj. Manager</u> [Print Name and Title here]	<b>PROJECT INSPECTOR:</b> <u>[Signature]</u> Date: <u>1/12/21</u> By: <u>Araceli Adams Project Inspector</u> [Print Name and Title here] <u>Dist 2866 class 1</u>

We appreciate your effort to timely review this request and issue the associated contract change order. This quotation covers only the direct cost of the work described and does not include any evaluation of the impact of the subject change upon the contract time or any costs related thereto. This quotation is only for the work described herein. No other impacts are considered unless specifically noted. Unless noted otherwise, this proposal will remain valid for ten days from the date of this proposal.

Very truly yours,

**C. OVERAA & CO.**

Approved By:

Owner: \_\_\_\_\_

Date: \_\_\_\_\_

PCO: 30

Alan Chan

Project Manager

Cc: Andrea Olowoyeye, Cody Johnson, Jose Guzman, Chris Manning, Don Stock

[illegible]





Site plan of the proposed school building layout. The plan shows a central 'WALKWAY' running horizontally. To the left of the walkway are 'BUILDING A MULTI-PURPOSE ROOM' and 'BUILDING B CLASSROOMS'. To the right are 'BUILDING C1 ADMIN.' and 'BUILDING C2 CLASSROOMS'. A 'DROP-OFF LANE' and 'MAIN ENTRY' are indicated on the left. A 'HANDICAPPED ACCESSIBLE' area is marked near the walkway. A note on the right states: 'ADD ALTERNATE #2 OPERATING WINDOW (MOTORIZED AT TOP AND MANUAL AT LOWER) WORK TA CONTROL'. Another note at the bottom right says 'ADD ALTERNATE #7'.

ADD ALTERNATE #2

ADD AL TERMATE 07



