



ROWLAND UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

MINUTES

Board of Education Regular Meeting

December 11, 2020

4:30 PM

Virtual Meeting

https://rowlandschools-org.zoom.us/webinar/register/WN_qpDxWgAERx6SR4L6YgioQg

For additional information, please visit www.rowlandschools.org.

Attendance Taken at 4:37 PM:

Present:

Mr. Dennis Bixler

Mr. Cary Chen

Mrs. Lynne Ebenkamp

Mr. Alex Flores

Mr. David Malkin

Dr. Julie Mitchell

Ms. Angelena Pride

Mr. Erik Venegas

Dr. Matilde Zamora

I. OPENING

I.A. Call to Order

Minutes:

The Regular Meeting of the Board of Education of Friday, December 11, 2020, was called to order by Board President, David M. Malkin, at 4:37 p.m.

I.B. Roll Call and Attendance

Minutes:

Superintendent, Julie Mitchell, Ed.D., called roll and took attendance of the Board of Education.

All Board Members were present.

All Cabinet Members were present.

I.C. Adoption of the Agenda of the Regular Board Meeting of Friday, December 11, 2020

Quick Summary:

Adopt the Agenda of the Regular Board Meeting of Friday, December 11, 2020.orAdopt the Agenda of the Regular Board Meeting of Friday, December 11, 2020, with the following corrections/modifications:

Motion Passed: Adopt the Agenda of the Regular Board Meeting of Friday, December 11, 2020. Passed with a motion by Ms. Angelena Pride and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen

Yes Mrs. Lynne Ebenkamp

Yes Mr. David Malkin

Yes Ms. Angelena Pride

Yes Mr. Erik Venegas

I.D. Public Comments on Closed Session Agenda Items Only - Written Requests to Address the Board must be received 30 minutes prior to the meeting by going to <https://forms.gle/4ii34w3KfSPgLpMf8> and completing the form

Quick Summary:

PLEASE NOTE: The public is welcome to provide comment to the Board. Remarks are limited to three (3) minutes, unless extended or limited by vote of the Board. A maximum of twenty (20) minutes, unless extended by the Board, is allocated for each subject discussed. The Brown Act open meeting regulations under which the Board must operate do not allow Board Members to comment on non-agenda items or information you may bring up that are not on the agenda. Additionally, no action can be taken. However, the Board may give direction to Staff following a comment.

Minutes:

There were no public comments received on Closed Session Agenda Items.

II. CLOSED SESSION

Quick Summary:

Recess to Closed Session.

Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities.

Minutes:

The Board recessed to Closed Session at 4:39 p.m.

II.A. Meet with Chief Negotiator, Dennis J. Bixler, and discuss negotiations pursuant to Government Code, Section 3549.1 and/or Section 54957.6,

regarding the Association of Rowland Educators (ARE) and California School Employees Association (CSEA) [Collective Bargaining]

II.B. Public Employee Discipline/Dismissal/Release

II.C. Public Employment pursuant to Government Code, Section 54957 - Title: Director of Special Education

III. OPEN SESSION

Quick Summary:

The Board will return to Open Session.

Minutes:

The Board returned to Open Session at 6:04 p.m., with David M. Malkin presiding.

III.A. Flag Salute

Quick Summary:

All in attendance will be led in the Pledge of Allegiance to the flag by Maria Fernanda Anzo Robles, Hurley Elementary School fifth grade student.

Minutes:

All in attendance were led in the Pledge of Allegiance to the flag by Maria Fernanda Anzo Robles, Hurley Elementary School fifth grade student.

III.B. Closed Session Report

Quick Summary:

Report on any Board Action Taken in Closed Session, pursuant to Government Code 54957.7.

There were no actions taken in Closed Session.

III.C. Board Recognitions

III.C.1. Hurley Elementary School - California Association for Bilingual Education (CABE) 2020 Seal of Excellence Award Recipient

Quick Summary:

The Board will recognize Hurley Elementary School for receiving the California Association for Bilingual Education (CABE) 2020 Seal of Excellence Award.

Rationale:

Hurley Elementary School is one of only three schools in the state to receive the 2020 Seal of Excellence Award by the California Association of Bilingual Education (CABE). This award honors exemplary bilingual education programs that have implemented outstanding opportunities to serve the needs of English learners. Hurley Elementary is being recognized for its

outstanding commitment to biliteracy with its Spanish Dual Language Immersion program as well as the overall academic growth of English Learners, in both the dual and English only programs.

Minutes:

The Board, joined by Jan Corea, CABA CEO, Olivia Yahya, CABA Board President, Dr. Carolina Serna, CABA Board Member, and Claudia Lockwood, Multilingual Excellence Consultant, recognized Hurley Elementary School for accomplishments.

IV. CEREMONIAL READMINISTRATION OF THE OATH OF OFFICE

IV.A. Ceremonial Readministration of Oath of Office to David M. Malkin

Quick Summary:

The Oath of Office will be re-administered for ceremonial purposes to Mr. David M. Malkin by his son, Dr. Mathew Malkin. The re-elected Board Member will be presented as a continuing Board of Education member to the audience.

The official Oath of Office took place earlier in the day, with Dr. Julie Mitchell swearing in Mr. David M. Malkin.

Minutes:

Dr. Mitchell administered the official Oath of Office earlier in the day. For ceremonial purposes the Oath of Office was re-administered to Mr. David M. Malkin by his son, Dr. Mathew Malkin.

IV.B. Ceremonial Readministration of Oath of Office to Erik Venegas

Quick Summary:

The Oath of Office will be re-administered for ceremonial purposes to Mr. Erik Venegas by his daughter, Ms. Kaitlyn Venegas. The newly elected Board Member will be presented as a new Board of Education member to the audience.

The official Oath of Office took place earlier in the day, with Dr. Julie Mitchell swearing in Mr. Erik Venegas.

Minutes:

Dr. Mitchell administered the official Oath of Office earlier in the day. For ceremonial purposes the Oath of Office was re-administered to Mr. Erik Venegas by his daughter, Kaitlyn Venegas.

V. REORGANIZATION OF THE BOARD

V.A. Election: Clerk of the Board of Education

Quick Summary:

Nominate and elect a Board Member as the Clerk of the Board of Education to serve effective immediately with said term of office ending on December 10, 2021.

Motion Passed: Nominate and elect Cary C. Chen as the Clerk of the Board of Education to serve effective immediately with said term of office ending on December 10, 2021. Passed with a motion by Ms. Angelena Pride and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

V.B. Election: Vice President of the Board of Education

Quick Summary:

Nominate and elect a Board Member as the Vice President of the Board of Education to serve effective immediately with said term of office ending on December 10, 2021.

Motion Passed: Nominate and elect Lynne Ebenkamp as the Vice President of the Board of Education to serve effective immediately with said term of office ending on December 10, 2021. Passed with a motion by Ms. Angelena Pride and a second by Mr. Erik Venegas.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

V.C. Election: President of the Board of Education

Quick Summary:

Nominate and elect a Board Member as the President of the Board of Education to serve effective immediately with said term of office ending on December 10, 2021.

Motion Passed: Nominate and elect Angelena M. Pride as the President of the Board of Education to serve effective immediately with said term of office ending on December 10, 2021. Passed with a motion by Mr. Cary Chen and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

Minutes:

Dr. Mitchell thanked David M. Malkin for the District's noteworthy achievements made during his leadership as Board President.

David M. Malkin shared the following comments in completion of his term as Board President.

VI. REPORTS

VI.A. Hurley Elementary School Spotlight Report

Quick Summary:

Hurley Elementary School Principal Dr. Yesenia Alvarez and Maria Rios will provide a brief report highlighting what is going on at their organization.

Minutes:

Hurley Elementary School Principal Dr. Yesenia Alvarez and Maria Rios provided a presentation that included students Maria Fernanda and Emily Belez who highlighted Hurley receiving the CAFE Seal of Excellence, as well as their programs, school celebrations, and how they practice the three Rs - Respect, Responsibility and Relationships.

VI.B. Superintendent's Report

Minutes:

Dr. Mitchell shared the following with the Board:

Holiday Events: The community is invited to two holiday musical events from the comforts of their home! The RUSD Music Channel on You Tube will stream two concerts: Streaming from December 23 December 31 at 7 PM will be Nogales and Rowland High School Bands Holiday Concert.

On December 24 at 7 PM enjoy Winterfest, a concert that will feature choir, band, and orchestra students from across the District with beautiful holiday music.

RUSD is proud to bring joy and gifts to families in need this week with our annual Adopt N' Shop program, serving 116 families with 316 children. We thank the staff and community for their support in making the holidays more joyous for families in need.

Oswalt New Campus Update: The Oswalt construction project continues to move forward on schedule and within budget. All underground utilities related to phase one of the project have been completed and we are pleased to share that steel beams have started to go up and the building's construction is more visible to the community. We are pleased with the progress on this major construction project.

VI.C. Student Board Representatives' Reports

VI.C.1. John A. Rowland High School

Quick Summary:

Receive a John A. Rowland High School Student Representative to the Board Report.

Minutes:

Joseph Tseng, John A. Rowland High School student, provided a report highlighting activities and events taking place across their campus.

VI.C.2. Santana High School

Quick Summary:

Receive a Santana High School Student Representative to the Board Report.

Minutes:

Mel Garcia, Santana High School student, provided a report highlighting activities and events taking place across their campus.

VI.C.3. Nogales High School

Quick Summary:

Receive a Nogales High School Student Representative to the Board Report.

Minutes:

Yohana Lopez, Nogales High School student, provided a report highlighting activities and events taking place across their campus.

VII. PUBLIC COMMENTS

VII.A. Written Requests to Address the Board must be received 30 minutes prior to the meeting by going to <https://forms.gle/4ii34w3KfSPgLPmF8> and completing the form

Quick Summary:

PLEASE NOTE: The public is welcome to provide comment to the Board. Remarks are limited to three (3) minutes, unless extended or limited by vote of the Board. A maximum of twenty (20) minutes, unless extended by the Board, is allocated for each subject discussed. The Brown Act open meeting regulations under which the Board must operate do not allow Board Members to comment on non-agenda items or information you may bring up that are not on the agenda. Additionally, no action can be taken. However, the Board may give direction to Staff following a comment.

Minutes:

1. Roy Humphreys, community member, commented on the need for transparency and provided advice to incoming Board member.

2. Aimee Urbien, Association of Rowland Educators (ARE) President, congratulated Erik Venegas and David Malkin and thanked the Board and Cabinet for making public safety a priority and not returning to in-person instruction until it is safe to do so.

VIII. PUBLIC HEARING

VIII.A. Public Hearing - Proposed Energy Conservation Services with Climatec LLC

Quick Summary:

A Public Hearing will be held in accordance with California Government Code 4217.10 through 4217.18, to receive public input on the Proposed Energy Conservation Services with Climatec LLC for the implementation of Phase IV and Air Quality Safety of the RUSD Energy Infrastructure Modernization Program.

Members of the public are invited to provide comment to the Board of Education on proposed work in Phase IV, including to provide enhanced air quality safety in our classrooms, schools, and district locations. If a member of the community wishes to address the Board, please register and log into the Board meeting. Those who wish to provide comments will be asked come forward by raising their "virtual hand". Comments during this Public Hearing are limited to only this topic.

Public Hearing opened at _____ p.m.

Public Hearing closed at _____ p.m.

Rationale:

This public hearing provides an opportunity for members of the public to address the Board and provide input regarding the Proposed Energy Conservation Services with Climatec LLC. Community members can share their comments on the implementation of Phase IV of the RUSD Energy Infrastructure Modernization Program.

Phase IV Energy Infrastructure improvements include indoor air quality measures such as ionization technology to actively sanitize air throughout indoor spaces and modernization of antiquated HVAC equipment. In alignment with current health guidelines, these improvements also include improved ventilation to bring in more outside air and advanced air filtration.

Minutes:

The Public Hearing opened at 6:58 p.m.

No comments were received.

The Public Hearing closed at 6:59 p.m.

IX. DISCUSSION/ACTION ITEMS

IX.A. Single Plan for Student Achievement (SPSA) for Consolidated Programs

Quick Summary:

Pursuant to California Education Code (EC) Section 64001 and the Federal Elementary and Secondary Education Act (ESEA) reauthorized as the Every Student

Succeeds Act (ESSA), schools that receive federal funds through the Consolidated Application and Reporting System (CARS) and ESEA Program Improvement funds consolidate all school plans into the Single Plan for Student Achievement (SPSA).

Rationale:

The California Department of Education, Education Code Section 64000 requires schools and districts that receive federal or other applicable funding through the district's Consolidated Programs Application (ConApp) process to prepare a School Plan for Student Achievement (SPSA) for any recipient school. The SPSA requirements are also included in the Federal Program Monitoring (FPM) process. The California Department of Education does not require that school plans be submitted to the Department, but that are reviewed and retained on file at each participating school site and the District office.

The purpose of the SPSA is to coordinate all educational services at the school. The SPSA shall, at minimum address how funds provided to the school through any of the sources under Section 64000 will be used to improve the academic performance of pupils to the performance goals established by the Every Student Succeeds Act (ESSA). The SPSA also serves as the organizer for an individual school's improvement process. The plan should be developed with a deep understanding of the root causes of student academic challenges and identify research-based instructional strategies to improve the achievement of students.

The SPSA involves a continuous development, implementation, and monitoring cycle. The major steps of this continuous cycle include:

1. Analyzing student data and identifying needs;
2. Measuring effectiveness of current improvement strategies to determine critical cause for student underachievement;
3. Identifying a limited number of achievement goals, key improvement strategies, and funding sources to implement the plan;
4. Attaching timelines, personnel responsible, proposed expenditures, and funding sources to implement the plan;
5. Recommending the SPSA for governing board approval;
6. Implementing the plan; and
7. Monitoring and evaluating the effectiveness of the implementation

SPSA plans for each school have been developed in accordance with the California Department of Education requirements as described above, each school plan is unique and has actions that address the schools needs based on the need assessment at the school. School plans are kept on file at each school site and in the Office of Special Projects. School plans are available upon request from the site principal or Silvia Rivas, Director of Special Projects/GATE.

Motion Passed: Approve the 2020-2021 updated School Plan for Student Achievement for all schools in the Rowland Unified School District. Passed with a motion by Mr. David Malkin and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

Minutes:

The Board thanked staff for their hard work to make this a viable plan.

IX.B. Local Control Funding Formula (LCFF) Budget Overview for Parents

Quick Summary:

The Board is being asked to approve the Rowland Unified School District Local Control Funding Formula (LCFF) Budget Overview for Parents for the 2020-2021 school year.

Rationale:

LCFF requires districts to prepare an overview of the budget for parents. SB 820 requires the parent budget to include the following for 2020-2021: (1) The specific amount of federal funds allocated to the LEA under the Coronavirus Aid, Relief, and Economic Security (CARES) Act; (2) Total Budgeted Expenditures in the Learning Continuity and Attendance Plan (Learning Continuity Plan); and (3) Total Budgeted Expenditures that Contribute to Increasing or Improving Services for Unduplicated Pupils in the Learning Continuity Plan. The board is being asked to review and approve the RUSD 2020-2021 Budget Overview for Parents in advance of the state deadline of December 15, 2020.

Motion Passed: Approve the Rowland Unified School District Local Control Funding Formula (LCFF) Budget Overview for Parents for the 2020-2021 school year. Passed with a motion by Mrs. Lynne Ebenkamp and a second by Mr. Cary Chen.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

Minutes:

Board members expressed their appreciation for the information provided sharing that this is another example of the District's transparency.

IX.C. First Interim Financial Report

Quick Summary:

The Board is being asked to receive the First Interim Report and certify that the District will meet its financial obligation for the remainder of the 2020-21 fiscal year and the next two subsequent fiscal years, based on financial information as of October 31, 2020. In certifying the 2020-21 First Interim Report as positive, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

Rationale:

Education Code 42130, as well as, the enactment of AB 2861 in 1986, and AB 1200, which became effective January 1992, provides specific requirements and procedures for reports by district superintendents to governing boards, and certifications by governing boards as to their expectations regarding the district's ability to meet its financial obligations for the remainder of the current and two subsequent fiscal years. The reporting schedule calls for two interim financial reports during the year. The first report covers the period ending October 31; and the second report covers the period ending January 31. In preparing the First Period Interim Report, staff has followed the format requested by the State. It consists of a financial report, attendance detail, and cash flow projection. They cover the financial and budgetary status of the District, identify the outstanding obligations of the District, and support a finding by the Board of Education that the District will be able to meet its financial obligations for the remainder of the current and two subsequent fiscal years. The Interim Report also includes summary data for the other funds and accounts: Adult Education, Deferred Maintenance, Capital Facilities, Special Reserve, Child Development, Cafeteria, School Facilities, Insurance, and Building. The First Interim Report captures all changes since budget adoption and essentially creates a new working budget. These changes typically result from both state actions, as well as local actions taken by the District.

Motion Passed: Receive the First Interim Report and certify that the District will meet its financial obligation for the remainder of the 2020-21 fiscal year and the next two subsequent fiscal years, based on financial information as of October 31, 2020. Passed with a motion by Mr. David Malkin and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

Minutes:

Board members engaged in discussion and asked if the District has adequate funding from CARES and other funding sources to purchase personal protection equipment without having to go into the District's reserves.

Alejandro Flores, Assistant Superintendent of Administrative Services, advised that the District has purchased enough for the next six months but will need to purchase more later which may need to come from the District's reserves or general fund.

IX.D. Comprehensive School Safety Plans

Quick Summary:

Pursuant to Education Code 32288, plans must be updated annually and the updated plans must be submitted to the Board for approval.

Rationale:

Education Code 32281 requires that each school district and county office of education be responsible for the overall development of all Comprehensive School Safety Plans for its schools operating kindergarten or any of grades 1 to 12, inclusive. The purpose of the plans is to ensure that students and staff have a safe and secure campus where they are free from physical and psychological harm. The Comprehensive School Safety Plans assist schools in maximizing school safety and in creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

Motion Passed: Approve the Comprehensive School Safety Plans for all sites. Passed with a motion by Mr. Cary Chen and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

Minutes:

Board members engaged in discussion regarding the significant improvements made to the plans over the past three years and recommended a table of comments be placed at the beginning from section 2.

IX.E. Revised Salary Schedules (R&U&N) for Non-Classified and Classified Employees

Quick Summary:

It is recommended that the Board approve the increase in compensation for positions with hourly salaries below \$14.00 per hour to \$14.00 per hour, effective January 1, 2021, in compliance with Labor Code 1182.12. These positions are shown on Salary Schedule U: Noon Aides and Student Assistants; Salary Schedule R: Recreation; and Salary Schedule N: Playground Supervision Aides and Classified Employees.

Rationale:

In April of 2016, California Labor Code 1182.12 was amended to provide for a series

of minimum wage increases for Californians. Beginning in January 2019, the code amendment increases the California Minimum Wage from \$11.00 per hour to \$12.00 per hour and will raise the minimum wage each year on January 1 until the minimum wage reaches \$15.00 per hour in January 2023. To be in compliance with California Labor Code, RUSD must increase the rate of compensation for any positions currently below \$14.00 per hour effective January 1, 2021. All employers in the State of California must comply with this new minimum wage.

RUSD employs Campus Aides, Food Service Assistants, Playground Supervision Aides, Recreation Leaders, Life Guards, and Student Workers who are currently paid less than \$14.00 per hour and the district is required to increase their hourly rate. The cost of this mandated increase in compensation will be provided through multiple funding sources.

Motion Passed: Approve the increase in compensation for positions with hourly salaries below \$14.00 per hour to \$14.00 per hour, effective January 1, 2021, in compliance with Labor Code 1182.12. Passed with a motion by Mr. Erik Venegas and a second by Mr. David Malkin.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

IX.F. Board Member Nomination: CSBA Delegate Assembly

Quick Summary:

Nominate any Board of Education Member from CSBA Region 23, to the California School Board Association's Delegate Assembly, Region 23, Subregion 23-B, should the Board have any candidates.

Rationale:

The Delegate Assembly is a vital link in the association's governance and sets the general policy direction for the association. Working with member boards, the Board of Directors, and Executive Committee, Delegates ensure that the association promotes the interests of school districts and county offices of education throughout the state.

Delegates elected in 2021 will serve a two-year term beginning April 1, 2021, through March 31, 2023. There are two required Delegate Assembly meetings each year; in 2021, the dates are May 15-16 and November 30 - December 1.

Minutes:

No nomination was made.

IX.G. Resolution No. AS-20-21:09, Certification of Signatures

Quick Summary:

The Board is being asked to adopt Resolution AS-20-21:09 and approve Certification of Signatures authorizing designated signatures for warrants, checks, orders for salary payment, contracts, agreements, notices of employment, and other related documents and actions from January 1, 2021, to December 31, 2021.

Rationale:

The governing board of each school district and community college district is required to hold an annual organizational meeting according to Education Code Section 35143/72000 and LACOE requires the Certification of Signatures Resolution to be approved at that meeting.

Motion Passed: Adopt Resolution AS-20-21:09 and approve Certification of Signatures authorizing designated signatures for warrants, checks, orders for salary payment, contracts, agreements, notices of employment, and other related documents and actions from January 1, 2021, to December 31, 2021. Passed with a motion by Mr. Cary Chen and a second by Mr. David Malkin.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

IX.H. Resolution No. AS-20-21:10, Authorizing Procurement of Infrared Thermal Screening Camera Systems from Infrared Cameras Inc.

Quick Summary:

The Board is being asked to approve and adopt Resolution No. AS-20-21:10, Authorizing the Procurement of Infrared Thermal Screening Camera Systems from Infrared Cameras Inc.

Rationale:

Due to COVID-19, the District intends to purchase infrared thermal cameras that will allow non-contact screening of the skin temperatures of students, staff, and all other persons prior to entry at District facilities. The District plans to place the cameras at District facilities, including all school campuses. The District obtained quotes and has participated in demonstrations from vendors, and determined that Infrared Cameras Inc. is the only FDA approved infrared camera system for screening human skin temperatures. As a result, the District determined that a competitive market does not exist for FDA approved infrared camera systems and that no competitive advantage will be gained by the public bidding process.

The cost quoted by ICI for each turnkey infrared camera system includes installation, training and customer service.

Motion Passed: Adopt Resolution No. AS-20-21:10, Authorizing the Procurement of Infrared Thermal Screening Camera Systems from Infrared Cameras Inc. Passed with a motion by Mrs. Lynne Ebenkamp and a second by Mr. Erik Venegas.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

Minutes:

Alejandro Flores, Assistant Superintendent of Administrative Services, shared that the District researched and worked with other districts to look for other options to provide a competitive bid for thermal screening, however, this is the only FDA approved infrared thermal screening camera system they found at this time. He shared that another district just purchases this system and the District wants to ensure RUSD can check temperatures once in-person instruction resumes.

Board members engaged in discussion and received clarification on how the equipment will be calibrated and maintained, the installation of the equipment, the purpose of the resolution, storage of the equipment after hours and how the equipment will be protected if it rains.

IX.I. Resolution No. AS-20-21:11, RUSD Energy Infrastructure Modernization Program

Quick Summary:

The Board is being asked to approve and adopt Resolution No. AS-20-21:11 to make certain findings and approve the implementation of Phase IV of the RUSD Energy Infrastructure Modernization Program for completing HVAC modernizations and indoor air quality improvements districtwide.

Rationale:

The District desires to implement energy infrastructure improvements throughout its facilities including indoor air quality measures such as ionization technology to actively sanitize air throughout indoor spaces and other modernizations for antiquated HVAC equipment. The Board of Education shall consider adoption of a resolution that makes certain findings and approves the implementation of Phase IV of the RUSD Energy Infrastructure Modernization Program in accordance with California Government Code 4217.10 through 4217.18. The proposed Climatec LLC agreements are for design/build implementation of the Phase IV infrastructure modernizations. If approved, construction will commence immediately and will be completed late Winter/early Spring 2021.

Motion Passed: Adopt Resolution No. AS-20-21:11 to make certain findings and approve the implementation of Phase IV of the RUSD Energy Infrastructure Modernization Program for completing HVAC modernizations and indoor air quality improvements districtwide. Passed with a motion by Mr. David Malkin and a second

by Mrs. Lynne Ebenkamp.
Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

Minutes:

Board members shared their appreciation for Mr. Flores and staff for continuously looking for ways to keep our energy conservation up to date as it is a good investment as well as good for the environment.

X. CONSENT CALENDAR

Rationale:

NOTICE: All matters listed under Consent Calendar are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information not requiring additional discussion. They will be enacted by a motion as referenced below. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion, unless Members of the Board, staff, or public request specific items be discussed, added to, or deleted from the Consent Calendar for separate action. Members of the public may request that a specific item be removed from the Consent Calendar by completing the "Written Request to Address the Board" form/card and presenting it to the Secretary of the Board, in accordance with Board Bylaw 9322. All Consent items are indicated by the designation (c) after the item title.

Motion Passed: To approve and/or ratify items on the Consent Calendar. Passed with a motion by Mrs. Lynne Ebenkamp and a second by Mr. Cary Chen.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

X.A. General Function Consent Items

X.A.1. Approve the Minutes of the Regular Board Meeting of Thursday, November 12, 2020

Quick Summary:

Approve the Minutes of the Regular Board Meeting of Thursday, November 12, 2020.

X.A.2. Gifts/Donations

Quick Summary:

Accept the gifts/donations made to the District as listed on the attached, and

send the appropriate letters of appreciation.

X.B. Educational Consent Items

X.B.1. Abstract - Walmart Local Community Contribution Grant

Quick Summary:

Ratify the abstract submission and funds received for the Walmart Local Community Contribution Grant.

Rationale:

Jellick Elementary School would like to support families in learning strategies to implement at home so that our students are successful at reading and writing. Jellick Elementary School applied and received the Walmart Local Community Contribution Grant total of \$2,500.00.

X.B.2. Independent Contractor Agreement between the Rowland Unified School District, Special Education and Betty Bostani dba The Office of Dr. Betty B. Bostani

Quick Summary:

The Board is being asked to approve the Independent Contractor Agreement between the Rowland Unified School District, Special Education and Betty Bostani dba The Office of Dr. Betty B. Bostani. The contract agreement is from December 12, 2020, through June 30, 2021.

Rationale:

Betty Bostani will perform a Psycho-Education Assessment for a Special Education student.

X.B.3. Independent Contractor Agreement between the Rowland Unified School District, Special Education and Susan Hollar dba Hollar Speech and Language Services

Quick Summary:

The Board is being asked to approve the Independent Contractor Agreement between the Rowland Unified School District, Special Education and Susan Hollar dba Hollar Speech and Language Services. The contract agreement is from December 12, 2020, through June 30, 2021.

Rationale:

Susan Hollar shall perform an Independent Education Evaluation in the area of Speech/Language for a Special Education Student.

X.B.4. Contract Agreement between the Rowland Unified School District, Shelyn Elementary and Literacy Partners

Quick Summary:

Ratify the contract agreement between the Rowland Unified School District,

Shelyn Elementary and Literacy Partners. The contract agreement is from September 9, 2020, through June 30, 2021.

Rationale:

Literacy Partners has begun providing Shelyn teachers (K-6) with a ten-day custom professional development package in Reader's and Writer's Workshop to support developing consistency as a school and district around Reader's and Writer's Workshop.

X.B.5. Contract Agreement between the Rowland Unified School District, Special Education and Literacy Partners

Quick Summary:

The Board is being asked to approve the contract agreement between the Rowland Unified School District, Special Education and Literacy Partners. The contract agreement is from December 12, 2020, through June 30, 2021.

Rationale:

Literacy Partners will provide a custom virtual professional development support for RSP teachers, K-8 Speech and Language Support, TK support.

X.B.6. Contract Agreement between the Rowland Unified School District and BrainPOP

Quick Summary:

The Board is being asked to approve the contract agreement between the Rowland Unified School District and BrainPOP. The contract agreement is from December 18, 2020, through June 30, 2022.

Rationale:

Brainpop is an online platform that provides animated clips aligned to all academic content areas, along with comprehension activities. A team of 65 RUSD teachers piloted the program in fall 2020 and found it to be an engaging resource to supplement their core content materials. The tool provides grade-level content to support standards-based instruction, and allows teachers to use materials from prior grades to address any gaps in knowledge. The pilot team met on December 3, 2020 and recommended making this tool available for all RUSD teachers.

X.B.7. Contract Agreement between the Rowland Unified School District and Parlay Ideas

Quick Summary:

The Board is being asked to approve the contract agreement between the Rowland Unified School District and Parlay Ideas. The contract agreement is from January 1, 2021, through June 30, 2023.

Rationale:

Parlay is an online tool that helps teachers support robust online discussions.

RUSD teachers who piloted the tool during the fall 2020 semester reported increased student engagement with more students interested in class discussions. Teachers found it especially helpful for English learners and other students who might be reluctant to participate in open online discussions. On December 3, 2020 the 17 teachers who participated in the pilot recommended making this tool available to all teachers in RUSD at the secondary level.

X.B.8. Contract Agreement between the Rowland Unified School District and Mind Research Institute (ST Math)

Quick Summary:

The Board is being asked to approve the contract agreement between the Rowland Unified School District and Mind Research Institute (ST Math). The contract agreement is from January 1, 2021, through June 30, 2021.

Rationale:

ST Math is an online platform that provides personalized support and intervention in mathematics. The intervention focuses on developing conceptual understanding through interactive tasks. This contract would allow 65 teachers at 14 schools to conduct a pilot of the program during the spring 2021 semester.

X.B.9. Contract Agreement between the Rowland Unified School District, Hurley Elementary, Rorimer Elementary, and iStation

Quick Summary:

The Board is being asked to approve the contract agreement between the Rowland Unified School District, Hurley Elementary, Rorimer Elementary, and iStation. The contract agreement is from January 1, 2021, through June 30, 2023.

Rationale:

iStation is an online platform that provides personalized learning for students in English language arts, Mathematics, and Spanish. Using diagnostic assessments data, students engage in a learning path that supports their unique needs. The program supports academic intervention, providing teachers with ongoing data about student progress. iStation provides learning opportunities in Spanish, making it a valuable resource for the dual language programs at Hurley Elementary and Rorimer Elementary.

X.B.10. Contract Agreement between the Rowland Unified School District and Newsela

Quick Summary:

The Board is being asked to approve the contract agreement between the Rowland Unified School District and Newsela. The contract agreement is from December 15, 2020, through June 30, 2022.

Rationale:

Newsela is an online platform that provides text sets aligned to current events and RUSD adopted curriculum. The platform allows teachers to differentiate the same text for up to five reading levels. This allows all students to access the content at their own reading level. Currently RHS, NHS, Giano, Jellick and Ybarra use this online tool. This contract will make Newsela available at all schools.

X.B.11. Contract Agreement between the Rowland Unified School District and Qualtrics

Quick Summary:

The Board is being asked to approve the contract agreement between the Rowland Unified School District and Qualtrics. The contract agreement is from January 30, 2021, through June 30, 2024.

Rationale:

Qualtrics has developed a series of proprietary computer software programs that facilitate and automate the process of conducting surveys, polls, and reports. The use of the Qualtrics platform will provide the opportunity for RUSD to generate, analyze and interpret data generated from a variety of sources.

X.B.12. Contract Agreement between the Rowland Unified School District and Nearpod, Inc. (Flocabulary)

Quick Summary:

The Board is being asked to approve the contract agreement between the Rowland Unified School District and Nearpod, Inc. (Flocabulary). The contract agreement is from January 1, 2021, through June 30, 2023.

Rationale:

Flocabulary is an online platform that provides songs, videos, and activities aligned to the academic content areas. The program also provides content to support Social Emotional Learning which is used as a resource by the RUSD BEST coaches. During the fall 2020 semester a team of 63 RUSD teachers piloted the program. On December 8, 2020 the team convened to evaluate the program and made the recommendation to provide access for all RUSD teachers.

X.B.13. Amended Contract Agreement between the Rowland Unified School District, Telesis, Hurley, Blandford Elementary and Literacy Partners

Quick Summary:

The Board is being asked to amend the contract agreement between the Rowland Unified School District, Telesis, Hurley, Blandford Elementary and Literacy Partners. The amended agreement is from September 25, 2020, through June 30, 2021.

Rationale:

Literacy Partners is providing teachers (K-6) with a four-day virtual custom professional development (PD) package in Writer's Workshop (WW) to support developing consistency as a school and district around WW.

The original contract was approved at the September 10, 2020 Board Meeting for the dates of September 25, 2020, through December 16, 2020. The dates were changed in order to engage teachers in conversation surrounding reopening of schools.

A service fee of \$1,000.00 is required according to the contract with Literacy Partners if they are not notified at least 30 days in advance of any change in dates of service. RUSD notified Literacy Partners of cancellation of the November 18, 2020 PD 7 days prior to the date of service. The new contract amount will be updated not to exceed \$37,000.00 (Original Amount of \$36,000.00 + \$1,000.00 service fee).

X.B.14. Amended Contract Agreement between the Rowland Unified School District, Northam Elementary and Literacy Partners

Quick Summary:

The Board is being asked to amend the contract agreement between the Rowland Unified School District, Northam Elementary and Literacy Partners. The amended agreement is from September 25, 2020, through June 30, 2021.

Rationale:

Literacy Partners is providing Northam teachers (K-6) with support in launching Writer's Workshop, implement the virtual units of study, and develop collective commitments of implementation.

The original contract was approved at the September 10, 2020 Board Meeting for the dates of September 25, 2020, through December 9, 2020. The dates were changed in order to engage teachers in conversation surrounding reopening of schools.

A service fee of \$1,000.00 is required according to the contract with Literacy Partners if they are not notified at least 30 days in advance of any change in dates of service. RUSD notified Literacy Partners of cancellation of the November 18, 2020 PD 7 days prior to the date of service. The contract agreement will be updated not to exceed \$10,000.00 (Original Amount of \$9,000.00 + \$1,000.00 service fee).

X.C. Administrative Consent Items

X.C.1. Contract Agreement between the Rowland Unified School District and Keenan & Associates

Quick Summary:

The Board is being asked to approve the Contract Agreement between the Rowland Unified School District and Keenan & Associates, to conduct Forklift Operator training for employees of the Nutrition Services department. The agreement is from December 12, 2020, through June 30, 2021.

Rationale:

Per Government Code Section 53060, District may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal or administrative matters if such persons are specially trained and experienced and competent to perform the special services required. This service is considered a Professional Service and the item does not require bidding. Keenan & Associates will provide forklift training and instruction, followed by a written test and assessment of skills while operating equipment. After the training, and upon successful completion of all training phases, attendees will be cleared for Operator Certification. Re-certification must occur every three years. Under the Occupational Safety Act of 1970, employers are responsible for providing a safe and healthful workplace. Training is an essential part of the Rowland Unified School District's safety program for protecting workers from injuries.

X.C.2. Contract Agreement between the Rowland Unified School District and Saxon Engineering Services, Inc.

Quick Summary:

The Board is being asked to approve the Contract Agreement between the Rowland Unified School District and Saxon Engineering Services, Inc. to provision professional Civil Engineering Services for future Bond Funded Projects at Rowland Elementary School. The agreement is from December 12, 2020, through June 30, 2021.

Rationale:

Per Government Code Section 53060, the District may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required. These services are considered a Special Service and do not require bidding. Saxon Engineering Services, Inc. shall provide a variety of Civil Engineering Services, but not limited to, Topography Survey, Grading and Paving Plan for the bidding process of the new classroom building. The installation of the new classroom building is part of the Bond Measure R Projects.

X.C.3. Contract Agreement between the Rowland Unified School District and Kajeet, Inc.

Quick Summary:

The Board is being asked to approve the Contract Agreement between the Rowland Unified School District and Kajeet, Inc. to provision SmartBus Wi-Fi services for the District's bus transportation fleet. The agreement is from December 12, 2020, through December 30, 2024.

Rationale:

Kajeet, Inc. shall provision four years of Wi-Fi connectivity for up to 65 students at one time, making it ideal for community WiFi, daily bus routes, athletic buses and field trips. Filtered WiFi for On-the-Go Security and Connectivity customized filters will help keep students safe and on-task with school work.

X.C.4. Contract Agreement between the Rowland Unified School District and STS Education pursuant to CMAS, Information Technology Goods & Services - Pacific OneSource, Inc., (dba) STS Company, Contract No. 3-20-00-0515F

Quick Summary:

The Board is being asked to approve a Contract between the Rowland Unified School District and STS Education pursuant to CMAS, Information Technology Goods & Services - Pacific OneSource, Inc. (dba) STS Company, Contract No. 3-20-00-0515F for the purchase and installation of Promethean Boards. The agreement is from December 12, 2020, through May 31, 2023.

Rationale:

The approval of the District Agreement will help to support the Technology Department which has identified the purchase of the Promethean Boards that best meet the needs of RUSD students and staff. This project will enhance the educational offerings for both distance and on campus students alike. Promethean Boards are advanced interactive educational tools that provide an extension of the classroom into the student's home. Public Contract Code section 10298, subdivision (b) ("Section 10298") permits the District to enter into contracts for "the acquisition of goods, information technology, or services" without competitive bidding pursuant to the terms of an existing CMAS Contract authorized by the Director of the Department of General Services ("DGS"). Here, in accordance with Section 10298, the District Agreement is entered into pursuant to an existing CMAS Contract authorized by the DGS. Through this program the District will receive significant savings on volume purchases and will comply with Public Contract Code section 10298.

X.C.5. Contract Agreement between the Rowland Unified School District and Alvarez & Associates-CPTED for COVID Compliance Certification

Quick Summary:

The Board is being asked to approve the Contract Agreement between the Rowland Unified School District and Alvarez & Associates-CPTED, Inc. to provide professional COVID Compliance services. The agreement is from December 12, 2020, through June 30, 2021.

Rationale:

Per Government Code Section 53060, the District may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required. These services are considered a Special Service and do not require bidding.

Alvarez & Associates-CPTED, Inc. will be providing professional services related to safety COVID protocol, safety pathways, a district-wide COVID Plan and for each site to be COVID Compliance Certified.

X.C.6. Purchase of Technology Equipment and Related Services from NIC Partners Company

Quick Summary:

The Board is being asked to approve the purchase of technology related equipment and services from NIC Partners Company utilizing the Cooperative Master Agreement, Western States Contracting Alliance (WSCA-NASPO), Cisco Systems, Inc., Data Communications Products and Related Support Services Contract No. AR233.

Rationale:

Consider approval to engage in the purchase of Tetration SaaS Software, Cisco Equipment and the support services from NIC Partners Company through the WSCA-NASPO "piggyback" Contract No. AR233. The WSCA-NASPO Contract No. AR233 was Board Approved at the meeting of October 8, 2020. The approval of the purchase will help to support the Technology Department by upgrading the District-Wide Server Infrastructure. The new infrastructure will provide a new robust server environment and enhance student learning throughout our District offerings for both distance and on campus students alike. This will also improve the overall security posture of the District while will generate ease and security of internal usage of applications for all business platforms and all personnel and student demographic information.

Public Contract Code Notwithstanding Sections 20118, ("piggyback" statute) Sections and 20111, the governing Board of any school district, without advertising for bids, if the board has determined it to be in the best interest

of the district, may authorize by contract, lease requisition, or purchase order, any public corporation or agency, including any county, city town, or district, to purchase materials, supplies, equipment, and other personal property for the district. Through this program the District will receive significant savings on volume purchases and will comply with Public Contract Code Section 20118.

X.C.7. Purchase of Technology Equipment and Related Services from Apple Incorporated

Quick Summary:

The Board is being asked to approve the purchase of technology related equipment and services from Apple Incorporated utilizing the Piggyback Bid Agreement, Apple Inc., Glendale Unified School District, Contract Agreement No. 12987/Bid No. P-13 18/19.

Rationale:

Consider approval to purchase 700 Personalized 10.2-inch iPad Wi-Fi Laptops and the support services from Apple Incorporated through the Glendale Unified School District "piggyback" Contract Agreement No. No. 12987/Bid No. P-13 18/19. The Glendale Unified School District "piggyback" Contract Agreement No. 12987/Bid No. P-13 18/19 was Board Approved at the meeting of November 18, 2018. The purchase is required to support our teachers in providing the tools necessary to enhance both on campus and distance learning for our students. Public Contract Code Notwithstanding Sections 20118, ("piggyback" statute) Sections and 20111, the governing Board of any school district, without advertising for bids, if the board has determined it to be in the best interest of the district, may authorize by contract, lease requisition, or purchase order, any public corporation or agency, including any county, city town, or district, to purchase materials, supplies, equipment, and other personal property for the district. Through this program the District will receive education discount pricing from Apple Incorporated on all purchases and will comply with Public Contract Code Section 20118.

X.C.8. Purchase of Technology Equipment and Related Accessory Items from CDW Government, LLC

Quick Summary:

The Board is being asked to approve the purchase of technology related equipment and the accessory items from CDW Government, LLC, utilizing the Sourcewell Cooperative Purchasing Solutions Cooperative Master Agreement Contract No. 081419.

Rationale:

Consider approval to purchase 700 "Teachers Kits" which are comprised of 32" Display Monitors and the accessories to support the teaching staff from CDW Government through the Sourcewell Cooperative Purchasing Solutions, Cooperative Master Agreement Contract No. 081419. The Sourcewell

Cooperative Purchasing Solutions Cooperative Master Agreement Contract No. 081419 was Board Approved at the meeting of August 13, 2020. The purchase is required to support our teachers in providing the tools necessary to enhance both on campus and distance learning for our students. Public Contract Code Notwithstanding Sections 20118, ("piggyback" statute) Sections and 20111, the governing Board of any school district, without advertising for bids, if the board has determined it to be in the best interest of the district, may authorize by contract, lease requisition, or purchase order, any public corporation or agency, including any county, city town, or district, to purchase materials, supplies, equipment, and other personal property for the district. Through this program the District will receive government discount pricing from CDW Government, LLC on all purchases and will comply with Public Contract Code Section 20118.

X.C.9. Piggyback Bid Contract, County of Los Angeles, Falcon Fuels, Inc., Contract No. MA-IS-1640101-22 for Diesel Fuel and Unleaded Gasoline

Quick Summary:

The Board is being asked to approve the County of Los Angeles, Falcon Fuels, Inc., "piggyback" Bid Contract No. MA-IS-1640101-22 for the procurement of diesel fuel and unleaded gasoline. The "piggyback" agreement is from December 12, 2020, through April 30, 2021.

Rationale:

California Public Contract Code (PCC) 20118 authorizes school districts to order against competitive bids prepared by other school districts (commonly referred to as "piggyback") and public agencies, provided such authority is granted by the Board and the originating agency at the time of the bid preparation and award of contract. Pursuant to the same code, these public agencies include any public corporation or agency, including any county, city, town or district. The Falcon Fuels, Inc., "piggyback" bid from the County of Los Angeles, will allow the Rowland Unified School District to purchase diesel fuel and unleaded gasoline at a discounted rate and will comply with the requirements of Public Contract Code 20118. Through this "piggyback" bid the Rowland Unified School District will receive significant savings on volume purchases.

X.C.10. Request for Proposal/Qualifications (RFP/Q) for Professional Fiscal Auditor Services

Quick Summary:

The Board is being asked to approve the issuance of a Request for Proposal/Qualifications (RFP/Q) District-Wide Fiscal Auditor Professional Services.

Rationale:

The selected Auditing Firm will be asked to properly audit all funds, books and accounts under the jurisdiction and control of the District including, but

not limited to, the required compliance audit provision of the State of Local Government issued by the U.S. Office of Management Budget. Therefore, the selected auditor will assist the District in promoting fiscal responsibility and align fiscal priorities.

X.C.11. Request for Proposal/Qualifications (RFP/Q) for Professional Performance Bond Audit Services

Quick Summary:

The Board is being asked to approve the issuance of a Request for Proposal/Qualifications (RFP/Q) for Performance Audit Services of Proposition 39 Bond, Measure R.

Rationale:

The selected Auditing Firm will perform audits Pursuant to Education Code 41020 for Measure R, Proposition 39. The District intends to select a firm that best meets the District's needs to perform the performance audit services required by the "California Constitution, art. XIII (A), 1, subd. (b), par. (3) (School districts under Proposition 39 must "conduct an annual, independent performance audit to ensure that the [bond] funds have been expended only on the specific projects listed.)"

X.C.12. Notice of Completion Hollingworth Elementary School New Concrete Ramp

Quick Summary:

The Board is being asked to accept as complete the installation of a new concrete ramp at Hollingworth Elementary School by GDL Best Contractors, Inc. and to authorize the recording of a Notice of Completion.

Rationale:

The Commercial Claim Section of the Office of the Los Angeles County Superintendent of Schools requires that any contract work done for a specified job that exceeds \$25,000 must have the approval of the Notice of Completion from the Board. The installation of the new concrete 24' x 7' handicapped ramp with handrails was affixed on classroom Building G for the safety of students and staff at the Hollingworth Elementary School. The project was completed on October 30, 2020, by GDL Best Contractors, Inc.

X.C.13. Notice of Completion Ruth Richard Food Center Structural Roof Repairs Project

Quick Summary:

The Board is being asked to accept as complete the structural roof repairs at the Ruth Richard Food Center by Bligh Roof Company (DBA) Bligh Pacific Inc. and to authorize the recording of a Notice of Completion.

Rationale:

The Commercial Claim Section of the Office of the Los Angeles County

Superintendent of Schools requires that any contract work done for a specified job that exceeds \$25,000 must have the approval of the Notice of Completion from the Board. The structural roof repairs have been completed to the roof at the Ruth Richard Food Center. The repairs were necessary due to normal wear, leaks in the Boiler Room and to prevent further damage to the rooftop. The project was completed on November 18, 2020, by the Bligh Roof Company.

X.C.14. Notice of Completion Removal and Replacement of Intercom System

Quick Summary:

The Board is being asked to accept as complete the removal and the installation of a new intercom system at the Telesis Academy by Time and Alarm Systems and to authorize the recording of a Notice of Completion.

Rationale:

The Commercial Claim Section of the Office of the Los Angeles County Superintendent of Schools requires that any contract work done for a specified job which exceeds \$25,000 must have the approval of the Notice of Completion from the Board. The removal of existing Telecor Intercom System has been replaced with a new Bogen Nyquist Internet Protocol Intercom System at the Telesis Academy. The replacement was necessary due to the Telecor Intercom System failure issues. The system was replaced with the new Bogen Nyquist System to meet the current district standards and for the safety of students and staff. The project was completed on October 27, 2020, by Time and Alarm Systems.

X.C.15. Rejection of Proposal for the Design/Build New Bus and Truck Service Lifts Project

Quick Summary:

The Board is being asked to reject the Design/Build New Bus and Truck Service Lifts Project proposal submitted by one vendor, per the District's need of a wider pool of submittals.

Rationale:

District administrative staff followed bid protocol by placing a solicitation for proposals in specified trade journals and in a newspaper of general circulation, the San Gabriel Valley Tribune, on October 16, 2020, and October 23, 2020. District administrative staff received one (1) proposal for the Design/Build New Bus and Truck Service Lifts Project, RFP No. 2020/21: (R2), on November 23, 2020. After careful review it was determined that the District would like the opportunity to choose from a wider pool of firms to perform said project.

X.C.16. Approval and Ratification of Warrants

Quick Summary:

Approve and/or ratify the Warrants as listed on the attached.

X.C.17. Approval and Ratification of Purchase Orders

Quick Summary:

Approve and/or ratify the Purchase Orders as listed on the attached.

X.D. Human Resources Consent Items

X.D.1. Student Teaching Agreement between the Rowland Unified School District and California State University, Northridge. Agreement No. TA 20-21.25

Quick Summary:

The Board is being asked to approve the Student Teaching Agreement between the Rowland Unified School District and State of California through the Trustees of The California State University, Northridge, to provide teaching experience through practice teaching for the students enrolled in teacher training curricula. The agreement is from December 12, 2020, through June 30, 2023.

Rationale:

The Student Teaching Agreement between RUSD and California State University, Northridge, will enable RUSD to train and mentor prospective teachers. This relationship will provide an avenue to assist the District in recruitment and development of highly qualified teachers.

X.D.2. Independent Contractor Agreement between the Rowland Unified School District and Bobby Bates

Quick Summary:

The Independent Contractor Agreement between the Rowland Unified School District and Bobby Bates will allow for our staff to be trained on Microsoft Office programs between December 14, 2020 and June 14, 2021.

Rationale:

To further develop skills and meet professional development interests, this agreement provides the authorization for employee training between December 14, 2020 and June 30, 2021.

X.D.3. Independent Contractor Agreement between the Rowland Unified School District and Always Safe & Healthy

Quick Summary:

This agreement will allow Always Safe & Healthy to provide First Aid and CPR/First Aid Certification training for Classified Professional Development from December 14, 2020 through June 30, 2021.

Rationale:

Employees have a need to maintain current CPR and First Aid certifications, as a point of health and safety and as required in specific job descriptions. This agreement will allow a trainer from Always Safe and Healthy to provide training for our employees from December 14, 2020 - June 30, 2021 at a cost not to exceed \$13,245.00.

X.D.4. Human Resources Action Report HR:20-21:5

Quick Summary:

Approve Human Resources Action Report HR:20-21:5.

XI. BOARD REPRESENTATIVE & COMMITTEE APPOINTMENTS

XI.A. Appointment: Board Representative to Los Angeles County Committee on School District Organization in October/November 2021

Quick Summary:

Appoint a Board member as the official Board Representative to elect members to the Los Angeles County Committee on School District Organization in October/November 2021.

Rationale:

The Los Angeles County Committee on School District Organization is an independent, 11-member elected body that studies and makes recommendations and decisions on such matters as transferring territory between/among school districts, unifying or deunifying a school district, and forming new districts. Committee members are elected to four-year terms by Los Angeles County school boards. Elections are held every fall and a representative of each school board must designate a representative to attend and vote on behalf of their district. Lynne Ebenkamp served in this role during 2019 and 2020.

Motion Passed: Appoint David M. Malkin as the official Board Representative to elect members to the Los Angeles County Committee on School District Organization in October/November 2021. Passed with a motion by Mr. Cary Chen and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

XI.B. Appointment: Board Representative to iQ Academy-Los Angeles Board of Directors

Quick Summary:

Appoint a Board Representative to Board of Directors, iQ Academy California-Los Angeles, a Rowland Unified School District authorized Charter School, for the

purpose of representing the Rowland Unified School District.

Rationale:

These meetings are generally done telephonically, generated at the RUSD District Office, no more than one time per month. Cary Chen served in this role during 2019 and 2020.

Motion Passed: Appoint Cary C. Chen as a Board Representative to the Board of Directors, iQ Academy California-Los Angeles, an RUSD authorized Charter School, for the purpose of representing the Rowland Unified School District. Passed with a motion by Mr. David Malkin and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

XI.C. Appointment: Board Representative to the California Association of Large Suburban School Districts (CALSSD)

Quick Summary:

Appoint a Board Representative to the California Association of Large Suburban School Districts (CALSSD).

Rationale:

The meetings will be held in the ACSA, Third Floor Conference Room in Sacramento, California. District staff will generally attend the meetings with the Board representative, once a review of the agenda has been done and topics are relevant and of interest to the needs of the District. The meeting dates have not been released at this time. Lynne Ebenkamp served in this role during 2019 and 2020.

Motion Passed: Appoint Cary C. Chen as Board Representative to the California Association of Large Suburban School Districts (CALSSD). Passed with a motion by Mrs. Lynne Ebenkamp and a second by Mr. Erik Venegas.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

XI.D. Appointment: Board Representative to Los Angeles County School Trustee Association (LACSTA) Meetings

Quick Summary:

Appoint a Board Representative to the 2021 Los Angeles County School Trustees Association (LACSTA) to vote on all Association matters, and to communicate between the Executive Board, the Association, and the local Rowland Unified School

District Board.

Rationale:

LACSTA generally meets approximately six times per year in the evening. Dates and locations have not yet been published. Angelena Pride served in this role during 2019 and 2020.

Motion Passed: Appoint Erik Venegas as Board Representative to the 2021 Los Angeles County School Trustees Association (LACSTA) to serve on all Association matters as the Voting Delegate, and to communicate between the Executive Board, the Association, and the local Rowland Unified School District Board of Education. Passed with a motion by Mr. Cary Chen and a second by Mr. David Malkin.

Yes Mr. Cary Chen

Yes Mrs. Lynne Ebenkamp

Yes Mr. David Malkin

Yes Ms. Angelena Pride

Yes Mr. Erik Venegas

XI.E. Board Liaison: Citizens' Bond Oversight Committee (CBOC)

Quick Summary:

Appoint a Board Member to serve as Liaison to the Rowland Unified School District Citizens' Bond Oversight Committee (CBOC).

Rationale:

The CBOC meetings approximately eight times per year at locations within the District. David Malkin served in this role during 2019 and 2020.

Motion Passed: Appoint David M. Malkin to serve as Liaison to the Rowland Unified School District Citizens' Bond Oversight Committee (CBOC). Passed with a motion by Mr. Erik Venegas and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen

Yes Mrs. Lynne Ebenkamp

Yes Mr. David Malkin

Yes Ms. Angelena Pride

Yes Mr. Erik Venegas

XI.F. Board Liaison: Rowland Council Parents and Teachers Association (RCPTA)

Quick Summary:

Appoint a Board representative to serve as Liaison to the RCPTA for the purpose of representing Rowland Unified School District.

Rationale:

The RCPTA meets monthly, currently scheduled on Wednesday evenings, generally at the District Office. Donna Freedman served in this role during 2020.

Motion Passed: Appoint Lynne Ebenkamp to serve as Liaison to the RCPTA for the purpose of representing Rowland Unified School District. Passed with a motion by Mr. Erik Venegas and a second by Mr. Cary Chen.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

XI.G. Board Liaison: Rowland Heights Community Coordinating Council

Quick Summary:

Appoint a Board representative to serve as Liaison to the Rowland Heights Community Coordinating Council for the purpose of representing Rowland Unified School District.

Rationale:

This position has been filled on a rotating basis during 2020 by Cary Chen, Lynne Ebenkamp, Donna Freedman and David Malkin.

Motion Passed: Appoint Cary C. Chen, Lynne Ebenkamp and David M. Malkin on a rotating basis to serve as Liaison to the Rowland Heights Community Coordinating Council for the purpose of representing Rowland Unified School District. Passed with a motion by Mrs. Lynne Ebenkamp and a second by Mr. David Malkin.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

XI.H. Board Liaison: City of Industry

Quick Summary:

Appoint a Board representative to serve as Liaison to the City of Industry for the purpose of representing Rowland Unified School District.

Rationale:

David Malkin served in this role during 2019 and 2020.

Motion Passed: Appoint David M. Malkin to serve as Liaison to the City of Industry for the purpose of representing Rowland Unified School District. Passed with a motion by Mrs. Lynne Ebenkamp and a second by Mr. Cary Chen.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

XI.I. Board Liaison: City of La Puente

Quick Summary:

Appoint a Board representative to serve as Liaison to the City of La Puente for the purpose of representing Rowland Unified School District.

Rationale:

Angelena Pride served in this role during 2019 and 2020.

Motion Passed: Appoint Angelena M. Pride to serve as Liaison to the City of La Puente for the purpose of representing Rowland Unified School District. Passed with a motion by Mrs. Lynne Ebenkamp and a second by Mr. Cary Chen.

Yes Mr. Cary Chen

Yes Mrs. Lynne Ebenkamp

Yes Mr. David Malkin

Yes Ms. Angelena Pride

Yes Mr. Erik Venegas

XI.J. Board Liaison: City of Walnut

Quick Summary:

Appoint a Board representative to serve as Liaison to the City of Walnut for the purpose of representing Rowland Unified School District.

Rationale:

Cary Chen served in this role during 2019 and 2020.

Motion Passed: Appoint Angelena M. Pride to serve as Liaison to the City of Walnut for the purpose of representing Rowland Unified School District. Passed with a motion by Mr. David Malkin and a second by Mrs. Lynne Ebenkamp.

Yes Mr. Cary Chen

Yes Mrs. Lynne Ebenkamp

Yes Mr. David Malkin

Yes Ms. Angelena Pride

Yes Mr. Erik Venegas

XI.K. Board Liaison: City of West Covina

Quick Summary:

Appoint a Board representative to serve as Liaison to the City of West Covina for the purpose of representing Rowland Unified School District.

Rationale:

Lynne Ebenkamp served in this role during 2019 and 2020.

Motion Passed: Appoint Erik Venegas to serve as Liaison to the City of West Covina for the purpose of representing Rowland Unified School District. Passed with

a motion by Mrs. Lynne Ebenkamp and a second by Mr. David Malkin.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

XII. CONFERENCE SECTION

XII.A. Board Members' Comments

Minutes:

1. David M. Malkin shared the following comments:

I will make this brief since I gave my words of wisdom earlier.

Once again, a big welcome to Erik Venegas to our Board. I thank you very much for giving of your time to be part of the Rowland Unified Family and I look forward to working with you in the next four years.

Charity Week is usually the first week in December. It captures the essence that giving is better than receiving. Tonight, I want to recognize the students and staff of RUSD that belong to Kiwanis, Rotary, and Lions Clubs. I am a member of Kiwanis, so I am more familiar with their service events. Kiwanis Clubs have sponsored youth programs on our campuses: Key Club at Rowland High School and Nogales, and K-Kids at Rowland Elementary. I want to share with you several service activities they led and participated in the past couple of weeks.

- First it was letters to Santa. Macy's sponsors a web site where you can write a letter to Santa and for each letter you send, they donate \$2.00 to Make-A-Wish foundation. At their meeting they allocated about an hour to writing multiple letters each to Santa that triggered the \$2.00 donations.
- Secondly, they had another letter writing event when they wrote letters that they sent to a central location to be later distributed to seniors that are isolated at home or in nursing homes. The letters were to be uplifting to cheer the seniors.
- Then we have Tzu Chi and our own FRC who collectively sponsored the monthly food distribution with the help of community volunteers such as Kaiser, Suburban Water, Kiwanis, ARE, Lions, and the list goes on. The number of families in line are growing each month and is now over 300.
- Then we have Rotary, along with students in Interact, participate in a Thanksgiving food distribution that has grown each year and is now at two sites in the Rowland community to better meet the needs of our families.
- We must not forget our own Family Resource Center Gifts For Giving that each year provides gifts to our families that are less fortunate. This year the need was especially great.
- I need to also mention our Nutritional Services that have been providing meals to our students throughout the year. Without their help many of our

families would not have a balanced or adequate diet that is so essential for good learning.

I am sure that each and every one of you have your own stories of giving that you know of or participate in. I applaud you and encourage others to participate. There are many service clubs in our own community who are looking for Santa Helpers, not just in December, but all year.

I will close with Holiday Wishes for all and please keep safe, wear a mask and maintain social distancing.

2. Erik Venegas shared the following comments:

I am humbled and very honored to be elected as a board member. I would like to thank my family for their support. Especially my daughter, who encouraged me to run. She became my number one supporter, campaign manager, and social media guru.

I also want to thank Dr. Mitchell for her leadership. She has been very supportive with this transition. One example, she had offered to all candidates running to have a meet and greet with the board. It was to get better insight to the board member role, which was helpful. During that meeting the board members all offered to meet with the candidates. I took them up on that offer.

So I want to thank Mr. Malkin, Ms. Pride, Ms Ebenkamp, Mr. Chen, and Ms Donna Freedman. I reached out to all of them. They all provided great insight on how they ran their campaigns, answered my questions, and what pit falls to avoid.

I want to thank the Association of Rowland Educators, and Amiee, for meeting with me and providing insight into their organizations and teacher's needs.

I also want to thank the classified employees union CSEA, and their leaders Marco, and Brianna. Not only for their endorsement and phone banking, which I do appreciate, but also having me meet with their members so I can hear their concerns directly.

As I said to both unions, we may not always see eye to eye, but I expect for open and respectful communication.

My goal here is to support the community. I do want to highlight one person. Her name is Carmen C. and she runs a community group in the south San Jose Hills area of our district. Carmen interviewed me and understood what I wanted to do. She was immediately on board. She shared my post, she promoted me online, she would reach out to me and tell me to do more campaigning. I highlight Carmen because she doesn't have any skin in the game of me being a board member. I don't believe she has kids or grandkids in our system. She just cares about the community. She heard and believed that I would support the entire Rowland community and that is what she was looking for. She doesn't do it for praise. She doesn't sit behind a

computer and complain. She sees a need and does something to improve it. She does it by finding solutions. Thank you Carmen.

I encourage everyone in the community, to be involved. Even just a tiny fraction of what Carmen does; collectively, we can move mountains.

Thank you to David Malkin for your service, and congratulations to Ms. Pride, Mrs. Ebenkamp and Mr. Chen on your new roles.

Lastly, I want to thank our student leaders that presented tonight live, Maria Robles, Jojo Tseng, Mel Garcia, Yohana Lopez You are promoting the goodness that Rowland Unified has to offer and I appreciate that.

3. Cary C. Chen congratulated Erik Venegas and thanked David Malkin for his service. He welcomed Erik to the team. Mr. Chen shared that he is honored to be part of the Swearing-in Ceremony earlier today and shared that he attended the Walnut City meeting where he provided information on Rowland Unified's holiday events and the Board members elected/reelected. He shared out information that was provided during the city meeting on mosquito issues in the County and how to report them. Mr. Chen shared that he attended the iQ Academy Board Meeting where they also approved their First Interim Report and Safety Plans. He commented on the community outreach events provided by the District like Tech Bytes and Go Go Grandparents.

4. Lynne Ebenkamp shared the following comments:

Thank you to Mr. Malkin for his leadership during this difficult year. David remained calm and confident during his tenure. As this was his first time serving as president, he did a great job and went above and beyond when responding to emails and comments from staff and community.

Next I want to welcome Mr. Venegas, representing his community on our board. Erik showed interest in our district prior to his election and he was eager to learn everything he could about our district.

Julie Mitchell has done a stellar job leading our district through these unprecedented Covid 19 times. Her cabinet and directors developed programs for our teachers and principals. The classified team worked hard supporting students in many ways, including, but not limited to student meals, disinfecting classrooms and offices, attendance monitoring, and many other areas. We all look forward to students being able to return to their schools. To remind you all, our students will not return until safe to do so and authorized by the LA County health department, according to their protocols.

Thank you Hurley School and congratulations again for your award received tonight.

I look forward to the virtual holiday programs this winter. Thank you to our entire district, students and parents.

Lastly, please have a Merry Christmas, Hannuka, Happy Holidays and Happy New year.

5. Angelena M. Pride congratulated Mr. Malkin on his reelection advising it is a testament to the support and confidence the community has in him and knows that he will continue to do a fantastic job in supporting the students and District. She congratulated Mr. Venegas on his election and echo everything Ms. Ebenkamp has said and have no doubt you will be a fantastic Board member. Ms. Ebenkamp congratulated Hurley Elementary on receiving such a prestigious honor. She thanked all of the student speakers who p[resented this evening. Ms. Pride shared that this has been a rough year and people have been suffering, but each one of us is still here which means each one of us has an opportunity to help somebody else in need. She reminded everyone to go out and help others advising that what we have done as a district has been fantastic but we can still do more. She wished everyone a wonderful holiday season.

XIII. RETURN TO CLOSED SESSION (IF NECESSARY)

Minutes:

The Board did not return to Closed Session.

XIV. ADJOURNMENT

Quick Summary:

Adjournment of the Regular Board Meeting of the Rowland Unified School District Board of Education.

Motion Passed: To Adjourn the Regular Board Meeting of the Rowland Unified School District Board of Education at 8:08 p.m. Passed with a motion by Mrs. Lynne Ebenkamp and a second by Mr. David Malkin.

Yes Mr. Cary Chen
Yes Mrs. Lynne Ebenkamp
Yes Mr. David Malkin
Yes Ms. Angelena Pride
Yes Mr. Erik Venegas

President, Board of Education

Clerk, Board of Education