

## **Memorandum of Understanding**

Between  
California School Employees Association and its Chapter 303  
and  
Ravenswood City School District

### **Classified School Employees Summer Assistance Program 2021-22**

This agreement is between California School Employees Association and its Chapter 303 (“CSEA”) and Ravenswood City School District (“District”) regarding the impacts and effects of the District’s decision to participate in the Classified School Employee Summer Assistance Program (CSESAP) for the 2021-2022 school year.

### **Agreement**

1. The District agrees to participate in the CSESAP for the 2021-22 school year, pursuant to the terms of participation requirements established by the California Department of Education (“CDE”) and Section 45500 of the California Education Code.
2. Pursuant to the participation requirements established by the CDE, prior to January 1, 2021, the District shall provide notice to all bargaining unit members. The CSEA team will assist the district to advertise this program, to the extent that it is possible to do so and help to ensure that CSEA bargaining unit members fully understand the terms and conditions of this program, as follows:
  - a) Unit member participation will require a monthly paycheck withholding that will not be paid back until the summer;
  - b) It is possible, but difficult, to withdraw from this program after an employee has opted-in;
  - c) Depending on how many California school Districts participate, employees may get less-than, dollar-for-dollar matching funds from the State, due to no fault of the district;
  - d) CSEA encouraged the district to participate in this program.

However, the parties recognize that it is the District who is responsible for meeting its obligations under the terms of participation as defined by the CDE and section 45500 of the Education code.

3. After January 1, 2021, the District shall meet the participation requirements of the program, as defined by the CDE and section 45500 of the Education code and shall provide timely written notification and all applicable CDE paperwork to bargaining unit members prior to any date which requires a bargaining unit member to take action.

4. The District shall ensure that it meets the program participation deadlines established by the CDE and Education Code 45500.
5. No participating bargaining unit member in the CSESAP shall be barred from applying for, and if selected, performing Summer school work, during the Summer, in which this benefit is earned.
6. Per the terms established by CDE, a bargaining unit member may withdraw from *further* participation in the program more than 30-days after the start of the 2021-2022 school year and leave withheld amounts in the program. In such instances, the District agrees to report this contribution to the CDE as if contributions had been made for the duration of the program at a reduced percentage.
7. In the event that the State matching funds which are provided from the State to the District, are not dollar-for-dollar, the District shall not be liable for funding any portion of this program any funds. Moreover, the parties recognize that this program is solely funded by the State and that the District shall be held harmless by CSEA if the CDE does not fulfill their obligations to meet deadlines or fund the program. The District does recognize that it shall be responsible for payment of any employer statutory costs. The District further agrees that is responsible for fulfilling the terms of this agreement, which shall be enforceable through the grievance procedure which is established in the parties collective bargaining agreement.

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Gina Sudaria, Superintendent

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Randy Jackson, President, CSEA Chapter 303

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Mark Westerberg, CSEA LRR