

## STATUS OF PLANNING AND IMPLEMENTATION WORK UNDERWAY FOR THE IMMEDIATE PRIORITIES IN THE SMFCSD FACILITIES MASTER PLAN FOR THE NEW DECADE

FACILITIES MASTER PLAN IMMEDIATE PRIORITIES	<u>PROJECTED</u> Timeline including current updates	Current Status of Planning/Work/Comments
Note: all items with updates since the November report are highlighted	<b>QUARTER 4 2020</b>	
<b>A. Water bottle fillers</b>	Immediate: begin in January 2021—anticipated completion of at least one water bottle filler installed at each site by beginning of April.	A. The District’s M and O staff have identified outside locations where water bottle fillers can be added (primarily at existing water fountains which have been closed off). The Bottle fillers are on order. M and O is in the process of seeking quotes from contractors to do the installations for return to school activities.
<b>B. Hand-washing stations</b>	Immediate: begin in January 2021	B. The District’s M&O staff have identified exterior locations for hand-washing stations at all school sites. Some installations have been started and orders are underway for the remainder. It is possible that an outside contractor/s will be sought to complete the installations for return to onsite activities.
<b>C. Hand-sanitizers (note not a Measure T project but included here because of its relevance)</b>		C. In the meantime, hand sanitizer equipment has been installed in 90% of the classrooms and work areas—many have the sanitizing gel but others

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		do not yet because suppliers are unable to provide the needed gel until mid to late February.
<b>Add air filtration to schools (Stand-alone equipment for now)</b>	Immediate: begin in January 2021 and complete by end of February 2021 dependent on how quickly the additional orders are received.	1500 stand-alone air filters have been received with the vast majority installed (two per classroom with the first priority for installations going to classrooms/spaces which schools identified as either being used presently by Learning Hubs, teachers/others or are slated to have students when the hybrid model/other on-site activities with students start).
<b>CO2 detectors</b>	Q1 2021	Additional orders have been made to meet needs in other rooms and spaces.  Begin upgrade/new installations of CO2 monitors/all-in-one thermostats where needed.
	<b>QUARTER 1 2021</b>	
<b>HVAC - replace/upgrade at schools with 6th-8th graders and pod schools</b>	Q1 2021: determine next steps for Aedis HVAC and Air Filtration Implementation Report; recommended next steps are projected for the Board agenda on February 18 or March 4.	Aedis' Report presented to the Board of Trustees on January 21, 2021
<b>HVAC - add air conditioning with air filtration where there is none</b>	Q1 2021: determine next steps for implementation of Aedis Report—see above for timeline.	The Aedis Report includes recommendations on how to add air conditioning with filtration to buildings at each school site which do not currently have air conditioning. Note: this will require electrical system upgrades at many schools which are specified in the AEDIS Report.
<b>Note: the electrical item in the Immediate Priorities section of the FMP has been</b>		

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<p><b>moved here because it's most directly associated with adding HVAC</b></p>		
<p><b>Sinks - add where needed, repair existing, and add hot water to all</b></p>	<p>Q1 2021: complete installing <b>hand sanitizer stations</b> with sanitizing gel in all classrooms and work spaces. <b>See status above under Hand-washing stations.</b></p> <p><b>Repairs of existing sinks</b> has been underway since December with completion projected for the end of February except where there are associated larger issues such as replacement of plumbing lines going into the sinks.</p> <p>Begin <b>adding hot water</b> by end of Q1 2021 to be completed by the end of Q3 2021—this may require a contract/s with outside vendors except in the few instances where electrical upgrades will be required.</p> <p><b>Add new sinks</b> where needed and surrounding cabinetry: the timeline for the addition of new sinks will be provided in the Q2 2021 Status Report</p>	<p>The first priority was to install hand sanitizing stations in all classrooms and work spaces—see the first entry on the first page above for the status of hand-sanitizing stations.</p> <p>The District's M&amp;O staff have identified the locations where existing sinks and any repairs needed, where additional sinks may be needed, and where hot water would be added.</p> <p>Repairs of existing sinks are the first priority to be followed by adding hot water and additional sinks in classrooms where there are none (notably Abbott and Bowditch with Bowditch delayed until its rebuild/build/renovation project.) NOTE: some spaces, especially where additional sink installations are needed may take longer because of and other related construction such as cabinetry and plumbing needed.</p> <p>In the case of adding hot water, the plan is to add hot spots whose temperatures can be controlled.</p>
<p><b>Student Tech Devices/Chromebooks to</b></p>	<p>Q1 2021: determine what is needed to achieve</p>	<p>The District's Technology staff have determined the</p>

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<b>achieve 1:1 ratio</b>	1:1 ratio and whether there are other sources of available funding to achieve goal without using Measure T. This analysis is in progress and will be completed by the end of Q1 2021	cost of the needed Chromebooks and are identifying the numbers needed for each school to have a Chromebook for each student. Now that the numbers of Chromebooks that need to be purchased to achieve a 1:1 ratio for each student, then an analysis will be done of the availability of funding sources other than Measure T.
<b>Restrooms—modernize student and adult restrooms</b>	<p>Q1 2021: begin an analysis of needs by end of Q1 2021; expected completion of a restroom by restroom assessment is projected by the end of Q2 2021</p> <p>Q2 2021: work will begin on modernizing restrooms with the greatest need based on the Standards for Student and Adult Restrooms.</p>	The District's Facilities staff has developed District standards for the modernization of student and adult restrooms to reflect new health and safety expectations. The restrooms most in need of renovation or upgrades will be identified by the end of Q2 2021 as part of an analysis of all restrooms using the application of the Standards.
<b>Vape detectors for all schools with \grades 6-8</b>	Q1 2021: begin installation by end of Q1; revised in this Status Report to have installations be completed by the end of Q1 2021	The District's M&O staff have identified highly recommended vape detectors for student restrooms which will be purchased and installed in all restrooms serving students in grades 6-8 by the end of Q1 2021
<b>Solar Power for current sites</b>	Q1 2021/date revised in this Status Report by no later than the end of Q2 2021 to have an independent analysis of options, etc. with review by the Board of the independent consultant's report by end of Q2 2021 pending award of Professional Services agreement with timeline	Responses to Request for Submissions received on January 8; interviews scheduled for February 2 with two firms; recommendation on firm to do feasibility study on Board Agenda for February 18
<b>Multipurpose Rooms - add new MPRs to schools with outdated LGIs: Highlands, LEAD, Meadow Heights and Parkside Montessori</b>	Q1 2021: select architects for each by end of February 2021 with planning to start in Q2	<p>The process for creating a new Architect Pool for 2021 and beyond for Measure T and other facilities projects was completed with the approval of the Architect Pool by the Board of Trustees in December 2020.</p> <p>Requests for submissions from firms in the pool who meet the minimum criteria for the 4 Multipurpose Room projects were due on January 29 with interviews and reference checks of the semi-finalists the third week of February 18 with a</p>

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		recommendation to the Board of Trustees projected for March 4, 2021
<b>Bowditch renovation/rebuild and new gym</b>	Q1 2021: select architect for Bowditch rebuild/renovate /new gym projects by February 2021	The February 4 Board agenda includes a recommendation to approve a professional services agreement for HED Architects.
<b>Technology - limited upgrade-replace UPS</b>	Q1 2021: identify consultant to assist Technology in determining the scope of project and the most immediate needs by end of Q1 2021	The District's Technology staff will determine the scope of this project given the amount of funds dedicated to this project. This may require a professional services agreement with a technology consultant to determine the best scope within the funds allotted for this project.
	<b>QUARTER 2 2021</b>	
<b>Science classrooms/labs—update science classrooms with labs at schools with 6th-8th graders</b>	Q2 2021 select architect/s	The District Facilities staff, Science TOSA and Bowditch's science staff have worked with the architect for Bowditch's new science classroom building to develop District standards for Science labs for 7 <sup>th</sup> and 8 <sup>th</sup> grades. Standards for 6 <sup>th</sup> grade science classrooms are underway and will be completed as a draft for the architects selected.
<b>Carpet - replacement for health and safety</b>	Q2 2021: begin planning in Q2 for replacement beginning in Summer 2021 (Note: this may need to be coordinated with other work such as the addition of hot water and/or HVAC)	The District's M&O staff are identifying where carpeting needs to be replaced with vinyl for health and safety in preparation for a request for bids.  Note: some replacements have been done recently in response to safety needs.
<b>Additional spaces/classrooms for specialized uses such as Makers Space, Art, Music, STEM, Sensory (note—at the specific schools identified as Immediate Priorities for additional space a need)</b>	Q2 2021: begin school-by-school analysis/ conversation with school leadership of specific needs school by school identified by end of Q2 2021	Identification of each school's needs will be accomplished through this first step.
	<b>QUARTER 3 2021</b>	

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<b>Landscaping/Irrigation Repairs/upgrades including student gardens</b>	Q3 2021: begin analysis/planning in Q3	Approval for new District Standard for Synthetic turf for those schools with Measure T grass projects is planned for Feb 18 Board meeting with first installations planned for Beach Park School and Foster City School, the latter of which is a Measure T project, the planning of which will require DSA approval.
<b>Plumbing and sewer upgrades</b>	Q3 2021: begin analysis and planning in Q3 except for immediate needs at specific schools	The District's M&O staff have continue videoing all sewer lines and other pipes to confirm existing needs for repair/upgrade and identify other upgrades/repairs that are needed. Outside consultants with clean out and videotaping expertise will continue to be used for severely clogged pipelines.
	<b>ONGOING</b>	
<b>Educator Housing</b>	Continuing	The District continues to work with local public agencies and private developers to provide priority for District staff along with other public employees for affordable housing units that are being built or in the planning stages in San Mateo and Foster City and will continue to explore other options.
<b>Geese Abatement</b>	Continuing	The District staff are continuing to explore options for minimizing/eliminating the effects of geese on several school campuses and is working with the staff of Foster City to learn what they are doing.

Status report as of January 28, 2021—note that timelines for some items may change as continued planning and implementation is done.