

**San Mateo-Foster City School District**  
**Minutes-Draft**  
**CLOSED SESSION/REGULAR MEETING~BOARD OF TRUSTEES**  
December 14, 2020, 6:30 PM

Teleconference Meeting Via Zoom - <https://zoom.us/j/92194440432> - Zoom ID: 92194440432  
To listen to the meetings: One tap mobile +16699009128,,92194440432# US (San Jose

**1. CALL TO ORDER: 6:30 PM**

The Special Board Meeting was convened at 6:34 pm.

**2. Roll Call**

All Board Members were present:

Kenneth Chin  
Noelia Corzo  
Alison Proctor  
Lisa Warren  
Shara Watkins

**3. Approval of Agenda: December 14, 2020 (v)**

**Motion Passed:** Passed with a motion by Shara Watkins and a second by Alison Proctor.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

**4. RECESS REGULAR MEETING/CONVENE ANNUAL ORGANIZATIONAL MEETING**

The Annual Board Reorganization meeting convened at 6:36 pm.

**4.1. Ceremonial Swearing In of New Trustees: Noelia Corzo, Lisa Warren, and Shara Watkins**

The Board proceeded with the ceremonial swearing in of Trustees Noelia Corzo, Lisa Warren, and Shara Watkins.

Trustee Corzo was sworn in by her son Mike Alvarado Corzo. Dr. Rosas welcomed Trustee Corzo to the Board for her second term.

Trustee Lisa Warren, new Trustee, was sworn in by Cristina Haley, Principal of San Mateo Park Elementary School. Dr. Rosas welcomed Trustee Warren to her first term as a member of the Board.

Trustee Shara Watkins was sworn in by Dr. Joan Rosas. Dr. Rosas welcomed her to the Board for her second term.

**4.2. Election of Officers (v)**

**Nomination of the President: Kenneth Chin**

**Motion Passed:** Passed with a motion by Noelia Corzo and a second by Alison Proctor.

Abstain Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

**Nomination of the Vice President: Alison Proctor**

**Motion Passed:** Passed with a motion by Noelia Corzo and a second by Shara Watkins.

Yes Kenneth Chin  
Yes Noelia Corzo  
Abstain Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

**Nomination of Clerk: Shara Watkins**

**Motion Passed:** Passed with a motion by Alison Proctor and a second by Kenneth Chin.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

**Nomination of Trustee Representative: Lisa Warren**

**Motion Passed:** Passed with a motion by Kenneth Chin and a second by Noelia Corzo.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Abstain Lisa Warren  
Yes Shara Watkins

Trustee Chin thanked Trustee Corzo for her leadership as President during these unprecedented times.

**4.3. Appointments by the President**

The following appointments were made by the Board President:

Secretary of the Board = Dr. Joan Rosas

Legislative Representatives = Trustee Chin

Liaisons to San Mateo City Council = Trustee Watkins and Chin

Liaisons to Foster City City Council = Trustee Proctor and Chin

Liaison to the San Mateo - Foster City Education Foundation = Trustee Proctor

Liaison to PTA Coordinating Council = Trustee Chin

Liaison to the District Special Education District Advisory Council (SEDAC) = Trustees Corzo and ~~Proctor~~ Warren

Liaison to the District English Language Advisory Council (DELAC) = Trustees Corzo and Proctor

Liaison to the Sanctuary Task Force = Trustees Corzo and Warren

Liaison to the Equity Task Force = Trustees Corzo and Watkins

Liaison to "Home Room Committee" Educator Housing = Trustee Watkins

Liaison to Communications Committee = Trustee Corzo

Liaison to Labor Management Initiative (LMI) = Trustees Warren and Proctor

Trustee Corzo noted that she was assigned to five committees, which Trustee Chin said he would revisit.

**4.4. Adjourn Annual Organizational Meeting (v)**

The Annual Organization meeting adjourned at 6:55 pm

**Motion Passed:** Passed with a motion by Shara Watkins and a second by Lisa Warren.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor

Yes Lisa Warren  
Yes Shara Watkins

## 5. RECONVENE TO REGULAR MEETING

The Regular Board meeting reconvened at 6:56 pm.

## 6. STATEMENTS

### 6.1. Public Statements Related to Agenda Item(S). Please limit statements to three minutes.

Julie MacArthur, on behalf of SMETA, extended a warm welcome to Trustee Lisa Warren. Ms. MacArthur requested that SMETA have a section on the regular Board Agenda for giving updates and reports of the Association, the same way that the San Mateo Union High School District's Union provides their reports at their regular Board meetings. She noted that the Public Comments can go into late hours and two or three minutes is a limited time to speak and share the full perspective of SMETA.

Chelsea Bonini, Trustee of the San Mateo County Board of Education, congratulated Trustee Warren in joining the Board. She pledged to engage in the District's community conversations and listening sessions. She encouraged the Board to attend the County Board of Education meetings and become liaisons as both Boards share visions such as supporting the disproportionality compliance through SELPA. She shared the meeting schedules, adding that their next meeting is March 23, 2021. She encouraged the Board to appoint new members to the SELPA Community Advisory Committee (SELPA - CAC) for the 2021 year and noted that the application and informational material is available on their website. The SELPA – CAC's next meeting will be on March 3. She thanked the Board on behalf of the students and said that she is looking forward to working with the Board over the next four years.

Randi Paynter congratulated Trustee Warren for joining the Board and Trustees Corzo and Watkins for continuing on the Board. She is grateful for the Board's work, time, and commitment. She brought up the topic of Public Comments and described the purpose for it, cautioning the Board of using the information collected during the Public Comments from the participants as the main source of information, as they may not fully represent the entire community. She added to be mindful of the many barriers as to why many other stakeholders do not participate in the Board meetings, for example, not being able to login to access the meetings, work, language, are just a few.

### 6.2. Public Statements Related to Non-agenda Topics: Persons will be called on at the appropriate time.

## 7. PROPOSED CONSENT AGENDA (v)

**Motion Passed:** Passed with a motion by Shara Watkins and a second by Alison Proctor.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

### 7.1. BUSINESS/FINANCE

#### 7.1.1. Meadow Heights Elementary School - Concrete Steps - Cato's Paving

## 8. BUSINESS/FINANCE

### 8.1. 2020-2021 First Interim Report (v)

Patrick Gaffney, Chief Business Official, presented the 2020-2021 First Interim Report. He reviewed revenues and expenditures, the Multi-year Projections as well as Next Steps. He talked about the budget cycle, adding that the next update on the funds will be at Second Interim, in March 2021. He shared that the pandemic has created drastic decrease in funding in the Annex programs and in the Child Nutrition Program, but he anticipates that savings will cover the losses for this year. He also pointed out that due to the new restrictions in transportation, they may need additional drivers. He noted that the total amount of expenditures utilizing the Cares Act, as of December 2020, has added up to \$4,351,420.

The Board asked clarifying questions.

Public Comments:

Julie MacArthur wanted more detailed information on the \$500,000 spent on Professional Development addressed in the report. Mr. Gaffney offered to provide her with a detailed spreadsheet containing the information.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE 2020-2021 FIRST INTERIM FINANCIAL REPORT. Passed with a motion by Alison Proctor and a second by Noelia Corzo.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

### **8.2. LCFF Budget Overview for Parents (v)**

Mr. Gaffney presented the LCFF Budget Overview for Parents. He stated that this is part of the First Interim and is typically built into the LCAP.

Board Comments:

Trustee Proctor felt that since the overview is for parents that the information could be customized so it can be more clear for anyone to understand. She thought that the pie charts, for example, don't seem to line up with the percentages. Mr. Gaffney explained that this a format provided by the County and the State and that it is an ongoing process so he can certainly look into modifying the format for clearer future community presentations.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES ADOPT THE 2020-2021 BUDGET OVERVIEW FOR PARENTS. Passed with a motion by Shara Watkins and a second by Noelia Corzo.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

### **8.3. Resolutions to Exempt the School District from Local Zoning and Planning Ordinances (v)**

Tish Busselle, Consultant, presented to the Board three different Resolutions: 1) San Mateo County; 2) City of San Mateo, and 3) City of Foster City. The Resolutions are for exempting the District from zoning and other ordinances related to upcoming construction projects. She pointed out that this is a customary process for school districts. She added that the District has many upcoming projects and asked the Board for the approval of the three Resolutions as presented.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE BY A MINIMUM TWO-THIRDS VOTE RESOLUTIONS 14/20-21 (SAN MATEO), 15/20-21 (FOSTER CITY) AND 16/20-21 (SAN MATEO COUNTY). Passed with a motion by Shara Watkins and a second by Lisa Warren.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

## **9. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Trustee Proctor brought up the request made by Julie MacArthur about allowing space on the regular Board Agenda for SMETA to provide updates as well as the recommendation from Chelsea Bonini about appointing members to the SELPA - CAC.

Trustee Corzo reflected on Trustee Watkin's and her service as Board members over the past three years. She added that she is grateful for the work done. While the work can be overwhelming at times, she feels excited about the work ahead and for the positive changes. She thanked her son and was proud of him for swearing her in. She shared that he will be 10 years old soon. She also thanked her family and the community for their involvement and support.

Trustee Chin thanked Trustees Corzo and Watkins for leading the Board during these unprecedented times and welcomed Trustee Warren to the Board.

Trustee Warren thanked the Board and Dr. Rosas for the warm welcome. She said that it is a unique experience for her to serve in the capacity as Trustee and that she is looking forward to being an advocate for the students in the District and serving as a Board member.

Dr. Rosas wished everyone a happy holiday. She reminded everyone to have a time to breathe and be with family, and visit with friends virtually. “Be careful, be safe, but also have some fun,” she said. She was hopeful that everyone would have the opportunity to rest and rejuvenate as we all have worked so diligently during these busy months.

**10. FUTURE MEETING DATES**

December 15, 2020	7:00 PM	Equity Task Force
January 11, 2021	7:00 PM	SMFCSD Education Foundation
January 12, 2021	7:00 PM	Equity Task Force
January 21, 2021	6:30 PM	Regular Board Meeting
January 25, 2021	7:00 PM	Executive Council Meeting - PTA
January 26, 2021	9:00 AM	School Visitations
January 26, 2021	7:00 PM	SEDAC
January 30, 2021	1:00 PM	Board Study Session

**11. ADJOURNMENT**

**11.1. Adjournment (v)**

The Special Board Meeting adjourned at 7:53 pm.

**Motion Passed:** Passed with a motion by Noelia Corzo and a second by Shara Watkins.

- Yes Kenneth Chin
- Yes Noelia Corzo
- Yes Alison Proctor
- Yes Lisa Warren
- Yes Shara Watkins

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Board Secretary

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Date