

San Mateo-Foster City School District
Minutes-Draft

SPECIAL MEETING~BOARD OF TRUSTEES

February 05, 2021, 2:00 PM

Zoom Webinar: <https://zoom.us/j/92940654434> - Webinar ID: 929 4065 4434

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1. CALL TO ORDER: 2:00 PM

The Special Board Meeting was called to order at 2:01 pm

2. FLAG SALUTE

The Flag Salute was led by Trustee Kenneth Chin.

3. ROLL CALL

All Board members were present:

Kenneth Chin

Noelia Corzo

Alison Proctor

Lisa Warren

Shara Watkins

4. APPROVAL OF AGENDA: February 5, 2021 (v)

Motion Passed: Passed with a motion by Lisa Warren and a second by Noelia Corzo.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Alison Proctor

Yes Lisa Warren

Yes Shara Watkins

5. STATEMENTS

5.1. Public Statements related to agenda item(s). Please limit statements to three minutes.

None

6. SUPERINTENDENT SERVICES/BOARD

6.1. Request for Proposal Executive Search Firm (Superintendent Search) (v)

Trustee Chin started the meeting by saying that at its Regular Board meeting on February 4, the Board decided to create an AdHoc Committee to look into direction as to whether issue an RFP. The Trustees met this afternoon to discuss and review the RFP template, issue an RFP, and discuss next steps.

The Trustees reviewed the RFP and agreed that it met all necessary componets to continue with the process of hiring a firm to assist with the search for a new Superintendent. They did want to make sure that the search firm understands the need for outreach in Spanish in our District.

The Board agreed to meet on February 16 at 10:00 am to review the proposals, determine who would be conducting interviews, and discuss questions.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES DISCUSS AND REVIEW THE REQUEST FOR PROPOSAL, MAKE ANY DESIRED CHANGES (IF ANY) AND TAKE ACTION TO PROCEED WITH THE ISSUANCE OF THE REQUEST FOR PROPOSAL.

Passed with a motion by Shara Watkins and a second by Noelia Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

7. ADJOURNMENT

7.1. Adjournment (v)

The Special Board Meeting adjourned at 2:24 pm.

Motion Passed: Passed with a motion by Shara Watkins and a second by Alison Proctor.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

Board Secretary

Date