

23 December, 2020

**Mr. Joel Cadiz**

Director – Facilities, Maintenance & Operations and Transportation  
San Mateo-Foster City School District  
1410 South Amphlett  
San Mateo, CA 94402  
(sent via e-mail: jcadiz@smfc.k12.ca.us)

**RE: Architectural/Engineering Services Proposal**

*Bowditch Middle School Modernization*

*Fee Adjustment Request*

**MIDDLE SCHOOL FACILITIES MODERNIZATION (MEASURE 'X')**

**HED Project No. 2019-04919**

**Dear Joel:**

Thank you again for the opportunity to work with SMFCSD on this important undertaking.

**General Background / Scope of Work:**

**Budget Adjustment and Related Scope of Work Adjustments:** The District has committed to providing campus improvements to Bowditch Middle School. As such, the District and Architect have executed a Master Agreement and Addendum No. 1 to establish a project scope based on a \$13,300,000 project bid-day construction budget. Subsequently, the District has decided to adjust the budget to \$14,400,00 and the scope of work and related designs have adjusted to this budget. The construction budget for the fee calculation remains proportioned at 30% modernization and 70% new construction. Per the terms of the Master Agreement and Addendum No. 1, the Architect's compensation is based on a bid-day construction budget basis. The Addendum No. 1 fee figure of \$1,055,000 is therefore adjusted to \$1,151,000.00 per the following:

**Schedule:**

- No change to schedule.

**Consultants:**

- No change to Consultants



San Mateo - Foster City School District  
Bowditch Middle School Modernization  
Page 2 of 3

**Compensation Calculation:**

Per the fee calculation in the Master Agreement and Addendum No. 1:

\$14,400,000.	Bid-Day Construction Budget
\$4,320,000.	30% Site & Facilities Modernization Allocation
\$10,080,000.	70% New Construction Allocation

*Modernization Fee Component (30%)*

First	\$500,000.	12.0%	\$60,000.
Second	\$500,000.	11.5%	\$57,500.
Third	\$1,000,000.	11.0%	\$110,000.
Fourth	\$2,320,000.	10.0%	\$232,000.
<u>Subtotal:</u>			<u>\$459,500.</u>

*New Construction Fee Component (70%)*

First	\$500,000.	9.0%	\$45,000.
Second	\$500,000.	8.5%	42,500.
Third	\$1,000,000.	8.0%	\$80,000.
Fourth	\$4,000,000.	7.0%	\$280,000.
Fifth	\$4,000,000.	6.0%	\$240,000.
Sixth	\$80,000.	5.0%	\$4,000.
<u>Subtotal</u>			<u>\$691,500.</u>

Combined Modernization + New Fee:	\$1,151,000.
Addendum No. 1 Fee:	\$1,055,000.

*Net Fee Increase Due To Budget Increase\*: \$96,000.*

*\*Fee Increase will be distributed through project phasing based on the phasing fee allocation listed in 'Exhibit D' of the Master Agreement, dated 17 March, 2020.*

**A/E Hourly Rates:** Unchanged per Master Agreement dated 17 March, 2020.

**Reimbursable Expenses:** Unchanged per Master Agreement dated 17 March, 2020.

Please notify me of further clarifications that may be required to advance this proposal.

Thank you for the opportunity to be of assistance to the San Mateo-Foster City School District.

Sincerely,  
**HED Architects**  
**A Michigan Corporation**

**Wallace B. Gordon, AIA**  
**C-12984**  
Principal



San Mateo - Foster City School District  
Bowditch Middle School Modernization  
Page 3 of 3

Position	Rate
Principal-in-charge	270
Design / Technical Leader	260
Project Manager / Senior Project Architect	235
Structural Engineer	250
Specification Writer	230
Project Architect	200
Interior Designer	165
Job Captain / Project Coordinator	135
Design and Technology Support	115
Administrator	105

\*Rates are subject to change, and will be adjusted annually on January 1