

FULLERTON JOINT UNION HIGH SCHOOL DISTRICT  
1051 West Bastanchury Road, Fullerton, California  
Minutes of the Special Meeting of the Board of Trustees  
March 4, 2021

Trustees Present: Marilyn Buchi, Vicki Calhoun, Joanne Fawley, Chester Jeng, and  
Lauren Klatzker

Staff Present: Linda Harter, Executive Assistant

**1. Call to Order**

President Buchi called the meeting to order at 4:30 p.m.

**1.1. Flag Salute**

The flag salute was led by Board Member Dr. Vicki Calhoun.

**1.2. Approval of the Agenda**

It was moved, seconded, and carried by a unanimous roll vote to approve the agenda.

**2. Public Comments:** No Public Comments were received.

**3. Contract Approval - Discussion/Action**

**3.1. Approval of Services Agreement Contract with Leadership Associates to Conduct a Superintendent Search (EC 2020/21 #189)**

It was moved, seconded, and carried by a unanimous roll call vote to ratify the services agreement contract with Leadership Associates to conduct a Superintendent search (EC 2020/21 #189) in an amount not to exceed \$26,500, and authorized the Superintendent or designee to execute the necessary documents.

**4. Superintendent Search Process – Discussion**

Leadership Associates consultants Dr. David Verdugo, Dr. Dennis Smith, and Ms. Sandy Thorstenson introduced themselves and provided background on their professional experience and their experience with the firm.

**4.1. Overview of Search Process**

Board Members were given an overview of the Superintendent search process.

**4.2. Board/Search Firm Protocols During the Search**

The consultants reviewed the protocols that will be in place during the Superintendent search.

**4.3. Timeline for the Search**

The timeline for the Superintendent search was reviewed and revised. A copy of the revised timeline will be provided by Leadership Associates and will be placed on the Superintendent Search page on the District website.

**4.4. Board Recommendation Regarding Community and Staff Groups to Participate in Input Sessions with Leadership Associates Consults**

The consultants and Board Members discussed community and staff groups that will be asked to provide input about the desired personal and professional qualities anticipated in the incoming superintendent. A schedule will be developed to meet (virtually) with community and staff groups.

**4.5. Discussion of Online Survey**

The consultants and Board Members discussed the timeline of the online survey.

**4.6. Board Input Regarding Desired Qualities and Characteristics of New Superintendent**

The consultants asked each of the Board Members for their input regarding the desired qualities and characteristics of the new Superintendent. Board Members were also asked for their input regarding the Districts strengths and weaknesses.

Following discussion, the consultants answered Board Member's questions.

**5. Recess**

President Buchi declared a recess at 6:36 p.m.

**6. Closed Session**

President Buchi reconvened the meeting to Closed Session at 6:45 p.m.

**6.1. Public Employee Appointment/Discussion Position: Superintendent (Government Code 54957)**

Board Members and consultants from Leadership Associates discussed the following item:

- Public Employee Appointment/Discussion Position: Superintendent (Government Code 54957).

**7. Adjournment**

President Buchi declared the meeting adjourned at 7:25 p.m. in accordance with Government Code Section 54956.9 (a,b,c).

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Clerk/President/Secretary to the Board of Trustees

Date approved:

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