

MEASURE LCF CITIZENS' OVERSIGHT COMMITTEE
Thursday, January 14, 2021
Via Zoom

Committee Chair Mike Leininger called the meeting to order at 7:35 a.m.

Those present were:

Mark Evans	Harold Pierre	Wendy Sinnette
Jacob Tujian	Chuck Gelhaar	Mike Leininger
Josh Epstein	Amarpreet Singh Malik	Erin Rea
Gretchen Bergstrom	Chuck Giles	Randy Scoville

Pledge of Allegiance

Chuck Gelhaar led the Pledge of Allegiance.

Opportunity for the Public to Address the Committee

The following members of the Public submitted public comment:

David Haxton, Community Member

Lori Moody, Community Member

Miles Haxton, Community Member.

Approval of Minutes from October 29, 2020 Meeting

Prior to adoption, the committee reviewed the meeting dates that were listed in the minutes of October 29, 2020. It was moved and seconded (Gelhaar/Tujian) to approve the minutes of October 29, 2020. The motion to approve the minutes of October 29, 2020 was adopted unanimously.

Update from the Superintendent

Ms. Sinnette provided an update reporting that the Governing Board has met twice this week to ensure that the public is aware of the steps taken to support certain strategic reopenings. The district received a strong recommendation from the Department of Public Health to close in person instruction until February 1. The Governing Board met last night to discuss whether to close district sites and suspend in-person instruction. The Governing Board received over 100 public comments with the majority of the comments requesting that school sites remain open. The Governing Board took a very strategic approach and unanimously agreed to remain open for Special Education services, RSP, and TK-2 instruction. The 7-12 Pods will be suspended until February 1. To support teachers, the substitutes used for the 7-12 pod instruction will be used to assist teachers

who are uncomfortable with in person instruction. Verdugo Hills Hospital has secured 450 vaccines for district staff. This will be rolling out over the next 2 -3 weeks. The district is working closely with Verdugo Hills Hospital to ensure that all staff is vaccinated. Our focus for the rest of the school year is on getting seniors on campus. Athletic conditioning has been suspended through January 19th with further review at that time.

Update on Current and Upcoming Projects and Expenditures

Mr. Evans and Mr. Pierre provided a presentation on current and upcoming projects and expenditures. The report included all projects completed, not just projects funded through bond funds.

They reported on completed projects per site.

Completed Projects at La Cañada High School total \$6,451,471 and include:

- New Roofing at Bldg. 600
- Roofing Repairs at Bldg. A,B F & G
- Drainage Improvement at Football Field
- Wireless Locks & Access Control System
- Bldg. 600/Cafeteria Improvement
- Band Rm & parking Lot Drainage Improvement
- Prop 39 Lighting Upgrade
- Technology Upgrade
- Planning & Surveys

Completed Projects at Palm Crest Elementary total \$1,987,085 and include:

- Perimeter Fencing
- Roofing Repairs at Bldgs. D & C
- Prop 39 Lighting Upgrade (Exterior only)
- Sewer line
- Site Utilities Replacement
- Planning & Surveys

Completed Projects at La Cañada Elementary total \$1,341,046 and include:

- Perimeter Fencing
- Prop 39 Lighting Upgrade (Exterior only)
- Playground Improvement
- Planning & Surveys

Completed Projects at Paradise Canyon Elementary total \$2,509,591 and include:

- Roofing at Admin Bldg. G & Lunch Shelter
- Prop 39 Lighting Upgrade (Exterior only)

- Perimeter Fencing
- New Lunch Shelter
- Landscaping Improvement
- Fire Line/Hydrant & Driveway Replacement
- Utilities Minor Repairs
- Planning & Surveys

Completed Projects Districtwide total \$1,601,676 and include:

- Technology Upgrade
- Program Management/Legal/Audit/Accounting.

The Grand Total for all completed projects is \$13,890,869.

Mr. Evans and Mr. Pierre reported on the projects currently under construction. The LCHS perimeter Security & Wayfinding Improvement is 95% complete and is expected to be completed by January 31, 2021.

Mr. Evans and Mr. Pierre provided details on the Palm Crest Elementary Modernization Project and the New LCHS Outdoor Pool Facility and South Campus Improvements. Both projects are slated for construction to begin in Spring/Summer 2021.

The Paradise Canyon Elementary Modernization committee has met for the first time on January 13, 2021. The overall scope of the project is being developed.

The following items were not addressed in the facilities master plan but represent on-going and future needs that should be addressed:

- Emergency Generator at the District Office
- Utilities Replacement at LCHS
- Central Heating & Cooling Systems at LCHS

Mr. Evans reported on the Bond Series sale timeline. Series 1 and Series 2 have been sold. Series 3 is expected to be sold in 2024. Most of Series 3 will be used for PCY Modernization.

Mr. Evans provided a cash flow analysis of the Measure “LCF” Bond Program. He confirmed that the expenditures are within the language of the Measure LCF bond language.

The committee asked clarifying questions on project expenditures.

Report on Projects and Expenditures:

The committee reviewed the detailed encumbrance report by project. Mr. Pierre clarified that the report only covers the Measure LCF Fund 21.

Review of Draft Audit

The Committee reviewed the draft audit.

Future meetings were scheduled for April 1st and May 20th.

Adjournment

The meeting was adjourned at 9:02 a.m.