

<p style="text-align: center;">HEAD START/EARLY HEAD START GRANT APPLICATION GOVERNING BOARD APPROVAL</p>
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On behalf of the Elk Grove Unified School District Head Start/Early Head Start Governing Board I, Beth Albiani, Board President, certify the Governing Board has approved the 1.22% Head Start Cost Of Living (COLA) funding in the amount of forty-three thousand one hundred eighty-one dollars (\$43,181.00) at its meeting on April 20, 2021. Attached is the sign-in sheet of attendees; minutes of the meeting are forthcoming.

Beth Albiani

Name

Signature

Date

**Elk Grove Unified School District
Head Start Program
Budget Narrative - Cost of Living Adjustment (COLA)
2021 – 2022**

Cost of Living Adjustment (\$43,181)

Cost of Living Adjustments (COLA) funds will be used to address increases in District fringe rates and associated indirect charges as follows:

Fringe Benefits (\$41,417)

Benefits are calculated based upon each employee's salary and include retirement benefits. The fiscal department projects a 3% increase to Health and Welfare and 2.3% for PERS.

Indirect Charges (\$1,764)

The indirect cost recovery calculation of 4.26% of total direct costs is based on the approved 2020-21 rate set by the California Department of Education.

Non Federal Share (\$10,795)

Volunteers are valued at the current teacher assistant rate of \$16.19 per hour.

Parent at home support activities 666.77 hours x \$16.19 = \$10,795

HEAD START-EARLY HEAD START BUDGET

Agreement # #####/FY 2021-22

Fiscal Year: Budget Period: From 8/01/21 To 7/31/2022

Grantee/Delegate: Elk Grove Unified School District

City: Elk Grove

Phone: 916-686-7595

Program contact: Janet Anderson

Chair: Junior Goris

HEAD START

of children enrolled:

EARLY HEAD S # of children enrolled:

of Class Sites:

of handicapped:

of handicapped:

of Classes:

Cost Categories	Head Start COLA	Head Start	Head Start Total	Head Start * Non-Federal	EHS COLA	EHS	EHS Total	EHS * Non-Federal	Total
Personnel see attached Schedule A. Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fringe Benefits See attached Schedule B - @ approx.	\$ 41,417	\$ -	\$ 41,417	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,417
Travel see attached Schedule C. Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment see attached Schedule D. Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies see attached Schedule E. Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other see attached Schedule H. Other	\$ -	\$ -	\$ -	\$ 10,795	\$ -	\$ -	\$ -	\$ -	\$ 10,795
TOTAL DIRECT CHARGES	\$ 41,417	\$ -	\$ 41,417	\$ 10,795	\$ -	\$ -	\$ -	\$ -	\$ 41,417
Indirect Charges 4.26%	\$ 1,764		\$ 1,764				\$		\$ 1,764
TOTAL	\$ 43,181	\$ -	\$ 43,181	\$ 10,795	\$ -	\$ -	\$ -	\$ -	\$ 53,976

Carrie Hargis 4/2/21
Carrie Hargis, Director, Fiscal Services
Elk Grove Unified School District

Schedule B - Fringe Benefits

Agency Elk Grove Unified School District

2021-22

Program

HSES Line Item	%	Description	Head Start		Early Head Start		Head Start NFS	Early Head Start NFS
			COLA		COLA			
1		Social Security	-	-	-	-	-	-
		Unemployment Insurance	-	-	-	-	-	-
		Worker's Comp Insurance	-	-	-	-	-	-
		State Disability	-	-	-	-	-	-
Total Line 1			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2		Health & Welfare (increased by 3%)	21,460	-	-	-	-	-
Total Line 2			\$ 21,460	\$ -	\$ -	\$ -	\$ -	\$ -
3		Retirement-PERS (increased by 2.3%)	19,957	-	-	-	-	-
Total Line 3			\$ 19,957	\$ -	\$ -	\$ -	\$ -	\$ -
4		Other Fringe	-	-	-	-	-	-
Total Line 4			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Total Fringe	\$ 41,417	\$ -	\$ -	\$ -	\$ -	\$ -

Admin Allocation	
HS	EHS
#DIV/0!	#DIV/0!

*The default Admin Allocation percentages for Fringe Benefits are calculated based on the data entered in the Personnel section of the Line Item Budget.

HSES Line Item	Description	Head Start		Early Head Start		Head Start	Early Head
		COLA		COLA		NFS	Start NFS
1	Depreciation /Use Allowance						
Total Line 1		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Rent						
Total Line 2		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Mortgage						
Total Line 3		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	Utilities, Telephone						
Total Line 4		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Building and Child Liability Insurance						
Total Line 5		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Building Maint. / Repair & Other Occp.						
Total Line 6		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Incidental Alterations/Renovations						
Total Line 7		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Local Travel						
Total Line 8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	Nutrition Services						
Total Line 9		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	Child Services Consultants						
Total Line 10		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	Volunteers Home activities - 666.77 hrs x 16.19/hr					10,795	
Total Line 11		\$ -	\$ -	\$ -	\$ -	\$ 10,795	\$ -
12	Substitutes (if not paid benefits)						
Total Line 12		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Parent Services						
Total Line 13		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Accounting and Legal Services						
Total Line 14		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Publications/Advertising/Printing						
Total Line 15		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Training or Staff Development						
Total Line 16		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17	Other						
Total Line 17		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other		\$ -	\$ -	\$ -	\$ -	\$ 10,795	\$ -

Adm%

	COLA		Head Start		NFS		COLA		Early Head Start		NFS
Personnel		-		-		-		-		-	-
Fringe Benefits		41,417		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	#DIV/0!
Travel		-		-		-		-		-	-
Equipment		-		-		-		-		-	-
Supplies		-		-		-		-		-	-
Contractual		-		-		-		-		-	-
Construction		-		-		-		-		-	-
Other		-		-		-		-		-	-
Indirect Charges	100%	1,764		-		-		-		-	-
TOTAL		43,181		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	#DIV/0!

Total Admin Cost \$ 43,181

Head Start Admin % 4.26%

Total Admin Cost

Early Head Start Admin %

#DIV/0!

#DIV/0!