

**Customer:** Ravenswood City School District

**Contact:** William Eger

**Address:** 2120 EUCLID , EAST PALO ALTO , CA, 94303

**Project Name:** CC Ravenswood MS move-out onsite Buildings C, D, E

Description	Amount
MATERIAL AND EQUIPMENT DELIVERY	\$4,812.54
PRE MOVE MEETING WITH PROJECT MANAGER & SUPERVISOR	\$634.76
DAY 1 ONSITE RELOCATION	\$9,779.10
DAY 2 ONSITE RELOCATION	\$9,905.93
DAY 3 ONSITE RELOCATION	\$9,905.93
DAY 4 ONSITE RELOCATION	\$9,905.93
DAY 5 ONSITE RELOCATION	\$9,905.93
MOVE VALUATION (WE BREAK, WE FIX \$10K)	\$100.00

**Non-Taxable Subtotal** \$51,002.61

**Taxable Subtotal** \$3,947.50

**Net Subtotal** \$54,950.11

**Total Sales Tax** \$384.88

**Quote Total** **\$55,334.99**

In the event the actual hours for the project exceeds the estimated hours, you will be invoiced at Time & Materials

Please sign the proposal acknowledging your acceptance and fax to 408-254-9712 or scan and email to [MKADING@COROVAN.COM](mailto:MKADING@COROVAN.COM).

**IMPORTANT NOTICE: CAREFULLY READ THE CONTRACT DOCUMENTS AND MASTER SERVICES AGREEMENT ("MSA")**  
<http://corovan.com/clientmsa> IF CUSTOMER AGREES, **ACCEPT** BY SIGNING BELOW. DELIVERY BY PAPER, EMAIL OR FAX IS BINDING. CONTACT COROVAN TO DISCUSS, OR IF YOU CANNOT ACCESS THE LINKED MSA OR CONTRACT DOCUMENTS. WITHOUT LIMITATION, THE MSA AND CONTRACT DOCUMENTS INCLUDES: AN ESTIMATED QUOTE FOR SERVICES, A VALUATION SELECTION, BINDING RESPONSIBILITIES BETWEEN SOPHISTICATED BUSINESS PARTIES, LIMITS TO COROVAN'S LIABILITY, WAIVER OF JURY TRIAL, ELECTS BINDING ARBITRATION IN SAN DIEGO UNDER CALIFORNIA LAW, AND HAS AN ATTORNEYS' FEES CLAUSE.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Company Name \_\_\_\_\_ Title \_\_\_\_\_



MOVING	COV	Client	N/A
Move all existing furniture	X		
Move existing file cabinets	X		
Move shelving			X
Move private office furniture	X		
Move plants			X
Move server room		X	
Move workstations		X	
Move artwork	X		
Move copiers		X	

INSTALLATION	COV	Client	N/A
Wall track			X
Conference tables			X
Overheads			X
Shelving			X
Modular Offices			X
Workstations			X
Field Measurement			X
Specification			X
Product Inventory			X

PACKING	COV	Client	N/A
Pack individual offices		X	
Pack supply room			X
Pack conference room			X
Pack common areas		X	
Pack file room			X
Pack kitchen			X
Pack library			X

TECH SERVICE DISCONNECT/RECONNECT	COV	Client	N/A
PCs		X	
Printers		X	
Servers		X	
Copiers		X	

PLANNING	COV	Client	N/A
Bldg / elev reservations		X	
Elec permits / cubicles			X
Installation plans		X	
Destination signage			X
Secure parking permits			X
Office layout diagrams		X	
Certificate of insurance		X	

BRACING	COV	Client	N/A
Gang and level files			X
Hang artwork			X
Brace bookcases			X
Hang presentation board			X
Hang whiteboards	X		

SPECIALTY SERVICES	COV	Client	N/A
Rigging			X
Hold on van			X
Crating			X
Storage			X
Space planning			X
Disposal			X
Computer Disconnect/Reconnect		X	

\*\*\*ONSITE MOVES\*\*\*Crew to relocate 21 rooms from buildings C, D and E to Building B, designated portables and containers onsite. Relocate books in curriculum room #71. Rugs to be rolled up and sealed on the end to prevent entry while in storage. Installer to take down whiteboards 2-3 per classroom, dismount panels attached to walls (6). Fire extinguishers and alarms not part of our scope. No IT equipment disconnect/reconnect and relocation copiers/computers/monitors/lcd's/phones - not part of our scope. No relocation of library (books nor shelving) - not part of our scope. No relocation of custodial supplies.

This is a time and materials estimate. Actual time and materials will be invoiced after the job is completed. Rates used for this estimate are Regular rates – Monday – Friday 5am to 5pm, Overtime rates: Monday – Friday before 5am and after 5pm including Saturdays and Premium rates: Sundays, Holidays and after 12 hours of Regular time and Overtime Monday – Friday or after 8 hours on Saturday. This estimate is portal to portal which includes all travel time and also subject to a 4 hour minimum.

## Operational Plan

CC Ravenswood MS move-out onsite Buildings C, D, E

RAVENSWOOD CITY SCHOOL DISTRICT

Estimate No. ESTA00000273888



MOVE	
<b>Work Order 1</b>	<b>Monday, 5/3/2021 10:00AM</b>
<b>Material and equipment delivery</b>	
Material and equipment delivery. Crew to deliver the following: 1050 cartons, 30lbs. packing paper, 6 speedpacks for packing, 30 screen protectors, 4 packs of labels each - pink for portables, blue for classrooms, red for disposal, green for containers.	
<b>1 Driver, 1 Mover</b>	
<b>Work Order 2</b>	<b>Monday, 6/14/2021 10:00AM</b>
<b>Pre move meeting with Project Manager &amp; Supervisor</b>	
Pre move meeting with Project Manager and Supervisor.	
<b>1 Project Manager, 1 Supervisor</b>	
<b>Work Order 6</b>	<b>Monday, 6/21/2021 9:00AM</b>
<b>Day 1 onsite relocation</b>	
***ONSITE MOVES***Crew to relocate 21 rooms from buildings C, D and E to Building B, designated portables and containers onsite. Relocate books in curriculum room #71. Rugs to be rolled up and sealed on the end to prevent entry while in storage. Installer to take down whiteboards 2-3 per classroom, dismount panels attached to walls (6). Fire extinguishers and alarms not part of our scope. No IT equipment disconnect/reconnect and relocation copiers/computers/monitors/lcd's/phones - not part of our scope. No relocation of library (books nor shelving) - not part of our scope. No relocation of custodial supplies.	
<b>1 Project Manager, 1 Supervisor, 2 Drivers, 13 Movers, 1 Installer</b>	
<b>Work Order 7</b>	<b>Tuesday, 6/22/2021 8:00AM</b>
<b>Day 2 onsite relocation</b>	
***ONSITE MOVES***Crew to relocate 21 rooms from buildings C, D and E to Building B, designated portables and containers onsite. Relocate books in curriculum room #71. Rugs to be rolled up and sealed on the end to prevent entry while in storage. Installer to take down whiteboards 2-3 per classroom, dismount panels attached to walls (6). Fire extinguishers and alarms not part of our scope. No IT equipment disconnect/reconnect and relocation copiers/computers/monitors/lcd's/phones - not part of our scope. No relocation of library (books nor shelving) - not part of our scope. No relocation of custodial supplies.	
<b>1 Project Manager, 1 Supervisor, 2 Drivers, 13 Movers, 1 Installer</b>	



## Operational Plan

CC Ravenswood MS move-out onsite Buildings C, D, E

RAVENSWOOD CITY SCHOOL DISTRICT

Estimate No. ESTA00000273888



MOVE	
<b>Work Order 8</b>	<b>Wednesday, 6/23/2021 8:00AM</b>
<b>Day 3 onsite relocation</b>	
***ONSITE MOVES***Crew to relocate 21 rooms from buildings C, D and E to Building B, designated portables and containers onsite. Relocate books in curriculum room #71. Rugs to be rolled up and sealed on the end to prevent entry while in storage. Installer to take down whiteboards 2-3 per classroom, dismount panels attached to walls (6). Fire extinguishers and alarms not part of our scope. No IT equipment disconnect/reconnect and relocation copiers/computers/monitors/lcd's/phones - not part of our scope. No relocation of library (books nor shelving) - not part of our scope. No relocation of custodial supplies.	
<b>1 Project Manager, 1 Supervisor, 2 Drivers, 13 Movers, 1 Installer</b>	
<b>Work Order 9</b>	<b>Thursday, 6/24/2021 8:00AM</b>
<b>Day 4 onsite relocation</b>	
***ONSITE MOVES***Crew to relocate 21 rooms from buildings C, D and E to Building B, designated portables and containers onsite. Relocate books in curriculum room #71. Rugs to be rolled up and sealed on the end to prevent entry while in storage. Installer to take down whiteboards 2-3 per classroom, dismount panels attached to walls (6). Fire extinguishers and alarms not part of our scope. No IT equipment disconnect/reconnect and relocation copiers/computers/monitors/lcd's/phones - not part of our scope. No relocation of library (books nor shelving) - not part of our scope. No relocation of custodial supplies.	
<b>1 Project Manager, 1 Supervisor, 2 Drivers, 13 Movers, 1 Installer</b>	
<b>Work Order 10</b>	<b>Friday, 6/25/2021 8:00AM</b>
<b>Day 5 onsite relocation</b>	
***ONSITE MOVES***Crew to relocate 21 rooms from buildings C, D and E to Building B, designated portables and containers onsite. Relocate books in curriculum room #71. Rugs to be rolled up and sealed on the end to prevent entry while in storage. Installer to take down whiteboards 2-3 per classroom, dismount panels attached to walls (6). Fire extinguishers and alarms not part of our scope. No IT equipment disconnect/reconnect and relocation copiers/computers/monitors/lcd's/phones - not part of our scope. No relocation of library (books nor shelving) - not part of our scope. No relocation of custodial supplies.	
<b>1 Project Manager, 1 Supervisor, 2 Drivers, 13 Movers, 1 Installer</b>	

## Corovan's Valuation Options

In the event of item loss for which Corovan Moving & Storage Co. ("Corovan") is liable while the item(s) was (were) in Corovan's possession, Customer agrees that the Declared Value for the item loss is the lesser of the actual cost, including transportation costs, to the Customer of repair, replace or reproduce the item loss; (ii) the fair market value of the item loss on the date Customer knows or should know of the item loss; (iii) \$0.60 per pound of the item. Customer may, by selection below, increase Corovan's liability on all the items subject to services up to indicated dollar limits, by purchasing Additional Valuation. Additional Valuation is not valid unless purchased before any item loss. Customer's failure to purchase Additional Valuation is an acceptance of the Declared Value.

CHECK	VALUATION OPTIONS	COST
<input type="checkbox"/>	OPTION 1 - \$0.60 Per Pound Sixty Cents Per Pound, Per Article (Minimal Protection)	\$25.00
<input type="checkbox"/>	OPTION 2 - Ding,Nick,Scratch \$2.5K Ding, Nick, Scratch Coverage up to \$2,500	\$50.00
<input checked="" type="checkbox"/>	OPTION 3 - We Break, We Fix \$10K We Break, We Fix Coverage up to \$10,000	\$100.00
<input type="checkbox"/>	OPTION 4 - We Break, We Fix \$50K We Break, We Fix Coverage up to \$50,000	\$500.00
<input type="checkbox"/>	OPTION 5 - Full Value Protection Full Value Protection	Based on \$8.50 per \$1,000 worth of coverage selected.

100% CO-INSURANCE applicable to Option 5: This is third party coverage to the insured / Customer. If the coverage is not equal to the damage or loss of the items subject to services, Corovan will not be responsible for any loss deficit. The Customer / insured shall bear any loss deficit.



## Rate Schedule

### Prevailing Wage SCA NORTH

Moving Services	Straight Time Rate	Overtime Rate*	Premium Time Rate**
1 Project Manager	\$74.00/hr	\$93.00/hr	\$112.00/hr
1 Supervisor	\$63.50/hr	\$82.50/hr	\$101.50/hr
1 Driver & 1 Bobtail Truck	\$79.50/hr	\$98.50/hr	\$117.50/hr
1 Driver & 1 Tractor-Trailer Truck	\$83.50/hr	\$104.50/hr	\$125.50/hr
1 Mover/Packer	\$47.00/hr	\$65.00/hr	\$83.00/hr
1 Installer	\$83.00/hr	\$101.00/hr	\$119.00/hr
1 Disconnect/Reconnect Technician	\$54.00/hr	\$72.00/hr	\$90.00/hr

#### Application of Overtime\* & Premium Time\*\*

\***Overtime** applies before 5:00AM and after 5:00PM and/or over 8 hours in one day, Monday through Friday, and during the first eight (8) hours on Saturdays.

\*\***Premium Time** applies after twelve (12) hours Monday through Friday, after eight (8) hours on Saturdays and all day on Sundays and Holidays.

**Note:** Four (4) hour minimums apply to all jobs.

Unitized Pricing	Rate
PC Disconnect	\$ 28.00 /each
PC Reconnect	\$ 28.00 /each
Printer Disconnect	\$ 21.00 /each
Printer Reconnect	\$ 21.00 /each
Phone Disconnect	\$ 10.50 /each
Phone Reconnect	\$ 10.50 /each
PC Testing	\$ 14.00 /each



## Rate Schedule

### Prevailing Wage SCA NORTH

#### Transportation Valuation Options (coverage while goods are being moved)

Basic Valuation - \$.60 per pound per article	\$ 25.00 /project
Option 1: \$2,500 WBWF Valuation	\$ 50.00 /project
Option 2: \$10,000 WBWF Valuation	\$ 100.00 /project
Option 3: \$50,000 WBWF Valuation	\$ 500.00 /project
Option 4: FVP \$100,000 Valuation	\$ 850.00 /project
Option 5: FVP \$250,000 Valuation with \$500 Deductible	\$ 1,875.00 /project
Option 6: FVP \$500,000 Valuation with \$500 Deductible	\$ 3,750.00 /project

#### Materials

#### Rate



1.5 Cubic Foot "Auto-bottom" Office Moving Cartons (purchase)	\$ 2.75 /each
1.5 Cubic Foot "Auto-bottom" Office Moving Cartons (rental)	\$ 2.00 /each
Computer Bags	\$ 1.65 /each
Stretch Wrap	\$ 30.00 /roll
Bubble Wrap: 24" wide	\$ 81.00 /roll
Bubble Wrap: 48" wide	\$ 162.00 /roll
E Container (SpeedPak)	\$ 30.00 /each
Blue "Painters" Tape	\$ 12.00 /roll
Packing Tape	\$ 2.75 /roll
<b>Energy Surcharge</b>	<b>7.12% /project</b>
<b>Consumables Charge</b>	<b>1.91% /project</b>



# MOVE CALENDAR

## June 2021



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
3-May		1-Jun	2-Jun	3-Jun	4-Jun	5-Jun
Material and equipment delivery - 10am 						
6-Jun	7-Jun	8-Jun	9-Jun	10-Jun	11-Jun	12-Jun
13-Jun	14-Jun Pre move meeting with PM and Supervisor - 10am	15-Jun	16-Jun	17-Jun	18-Jun	19-Jun
20-Jun	21-Jun Onsite relocation - Day 1	22-Jun Onsite relocation - Day 2	23-Jun Onsite relocation - Day 3	24-Jun Onsite relocation - Day 4	25-Jun Onsite relocation - Day 5	26-Jun
27-Jun	28-Jun	29-Jun	30-Jun	1-Jul	2-Jul	3-Jul







P94  
P93  
P92  
P91  
P90

P83 P84

P80 P81 P82

P85 P86 P87 P88  
T81 T82

70 71 72 73 74 75 76 77 78 79

T61 T62 60 61 62 63 LIB 64 65 66 67 T63 T64

P50 P51 P52

STAFF N O S5 T53 T52 53 54 55

GYM

Girls Locker Rm

Boys Locker Rm

Kitchen

Multi Purpose Room

Stage

Music 41

Media 42 43

30 SCIENCE 31 LAB 32 33 S3 STAFF N O

34 35 36 37 38

20 21 22 T21 T22

23 S2 T24 T25 24

25 26 27 28 T27 T26

10 11 12 13 J10 T11 T12 14 15 16



## Moving

- ◆ Project Management
- ◆ Office, laboratories, industrial, computer relocation
- ◆ Tech services: disconnect/reconnect of computers and servers

## Facilities Support

- ◆ Moves, adds, changes (MAC)
- ◆ On-site project management
- ◆ Administrative support
- ◆ Reporting, Metrics and KPI's

## Information Management

- ◆ Off-site Records Storage
- ◆ Data Protection
- ◆ Secure Shredding and document destruction

## Furniture Management

- ◆ Space Planning
- ◆ Inventory Services
- ◆ Furniture Sales
- ◆ Off-site Storage

## Customers:

**Raytheon**

**Genentech**  
A Member of the Roche Group



**JPL**



**Google**



**Disney Worldwide Services, Inc.**

**ORACLE**



Michael Kading – Account Executive – 415 637-8887

## COROVAN AT A GLANCE



*Founded in 1947*

*Largest Commercial Mover on the West Coast*

*Over 200,000 people moved annually*

*Over 150 Trucks*

*600 Full Time Movers*

*5 Locations in CA:*

*San Leandro*

*Point Richmond*

*San Jose*

*OC / LA*

*San Diego*

*Over 1,000,000 square feet of warehouse space*

*Member of BOMA, IFMA, CoreNet, OCGBA, OMAW*

## Commercial Specialists

Unlike many companies whose first line of business is household moving, commercial moving is **Corovan's** only business. We are experts in a field that demands experience, proficiency and a drive to be the best.