

**Quarterly Report on Williams Uniform
Complaints 2020-2021 Academic Year**
[Education Code § 35186]

District: Benicia Unified School District

Person completing this form: Lynn Hannafin **Title:** Project Manager

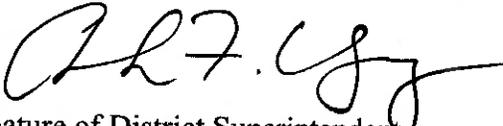
Quarterly Report Submission Date: April 2021 (January - March complaints)

Date for information to be reported publicly at governing board meeting: April 22, 2021

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The attached chart summarizes the nature and resolution of these complaints.

Charles Young
Print Name of District Superintendent


Signature of District Superintendent

4/13/2021
Date

Complaint Issue	Site	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0	0
Teacher Vacancy or Misassignment	0	0	0	0
Facilities Conditions	0	0	0	0
Preschool Health and Safety	0	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

1. Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)

- A student, including an English learner, does not have standards-aligned textbooks, instructional materials, state-adopted or SCOE-adopted textbooks or other required instructional materials to use in class.
- A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Teacher Vacancy or Misassignment: (Education Code §35186; 5 CCR 4682)

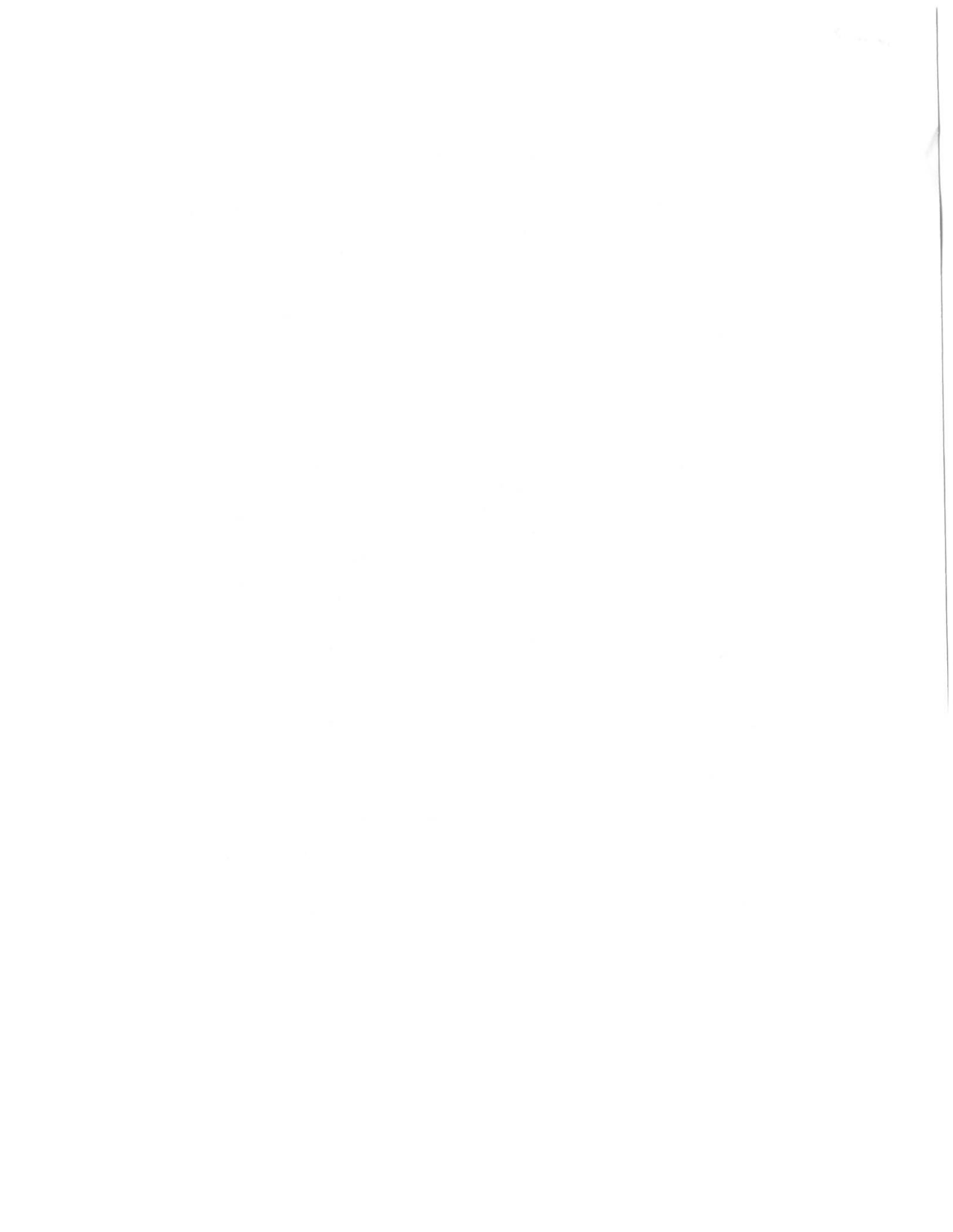
- A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
- A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than twenty percent (20%) English learners in the class.
- A teacher is assigned to teach a class for which the teacher lacks subject matter competency. Revised 04/08; 09/14, 09/14 (2); 08/17; 04/19; 11/19 - 2 – Williams Uniform Complaint Procedures (Continued)

3. Facility Conditions: (Education Code §§17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)

- A condition exists that poses an emergency or urgent threat to the health or safety of students or staff including: gas leaks; nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other condition deemed appropriate by SCOE.
- A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school has not kept all restrooms open during school hours when students are not in classes and has not kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when temporarily closing the restroom is necessary for student safety or to make repairs.
- In any school serving any grades 6-12 in which forty percent (40%) or more in the school or school attendance area are from low-income families, as defined in 20 USC 6314, a complaint may be filed alleging noncompliance with the requirement to stock at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products.

4. Preschool Health and Safety: (Education Code §8235.5; Health and Safety Code 1596.7925)

- The preschool does not have outdoor shade that is safe and in good repair.
- Drinking water is not accessible and/or readily available throughout the day.
- The preschool does not provide safe and sanitary restroom facilities with one toilet and handwashing fixture for every fifteen (15) children.
- Restroom facilities are not available only for preschoolers and kindergartners.
- The preschool program does not provide visual supervision of children at all times.
- Indoor or outdoor space is not properly contained or fenced or does not provide sufficient space for the number of children using the space at any given time.
- Playground equipment is not safe, in good repair, or age appropriate.



**Quarterly Report on Williams Uniform Complaints
2020-2021 Academic Year
[Education Code § 35186]**

District: Benicia Unified

Person completing this form: Lynn Hannafin **Title:** Project Manager

Quarterly Report Submission Date: April 2021 (January – March complaints)

Date for information to be reported publicly at governing board meeting:

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
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Melanie Buck.
Print Name of Principal


Signature of District Principal

3/30/2021
Date

Complaint Issue	Site	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	Click or tap here to enter text. 0	Click or tap here to enter text. 0	Click or tap here to enter text. 0	Click or tap here to enter text.
Teacher Vacancy or Misassignment	Click or tap here to enter text. 0	Click or tap here to enter text. 0	Click or tap here to enter text. 0	Click or tap here to enter text.
Facilities Conditions	Click or tap here to enter text. 0	Click or tap here to enter text. 0	Click or tap here to enter text. 0	Click or tap here to enter text.
Preschool Health and Safety	Click or tap here to enter text. 0	Click or tap here to enter text. 0	Click or tap here to enter text. 0	Click or tap here to enter text.

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

1. Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)

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- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Teacher Vacancy or Misassignment: (Education Code §35186; 5 CCR 4682)

- A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
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- A teacher is assigned to teach a class for which the teacher lacks subject matter competency. Revised 04/08; 09/14, 09/14 (2); 08/17; 04/19; 11/19 - 2 – Williams Uniform Complaint Procedures (Continued)

3. Facility Conditions: (Education Code §§17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)

- A condition exists that poses an emergency or urgent threat to the health or safety of students or staff including: gas leaks; nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other condition deemed appropriate by SCOE.
- A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school has not kept all restrooms open during school hours when students are not in classes and has not kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when temporarily closing the restroom is necessary for student safety or to make repairs.
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4. Preschool Health and Safety: (Education Code §8235.5; Health and Safety Code 1596.7925)

- The preschool does not have outdoor shade that is safe and in good repair.
- Drinking water is not accessible and/or readily available throughout the day.
- The preschool does not provide safe and sanitary restroom facilities with one toilet and handwashing fixture for every fifteen (15) children.
- Restroom facilities are not available only for preschoolers and kindergartners.
- The preschool program does not provide visual supervision of children at all times.
- Indoor or outdoor space is not properly contained or fenced or does not provide sufficient space for the number of children using the space at any given time.
- Playground equipment is not safe, in good repair, or age appropriate.

**Quarterly Report on Williams Uniform Complaints
2020-2021 Academic Year
[Education Code § 35186]**

District: Benicia Unified

Person completing this form: Lynn Hannafin **Title:** Project Manager

Quarterly Report Submission Date: April 2021 (January – March complaints)

Date for information to be reported publicly at governing board meeting: Click or tap here to enter text.

Please check the box that applies:

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Click or tap here to enter text.

Print Name of Principal

Stephen Slater

Click or tap here to enter text.

Signature of District Principal



Click or tap here to enter text.

Date

3/29/2021

Complaint Issue	Site	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	Click or tap here to enter text. ○			
Teacher Vacancy or Misassignment	Click or tap here to enter text. ○			
Facilities Conditions	Click or tap here to enter text. ○			
Preschool Health and Safety	Click or tap here to enter text. ○			

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

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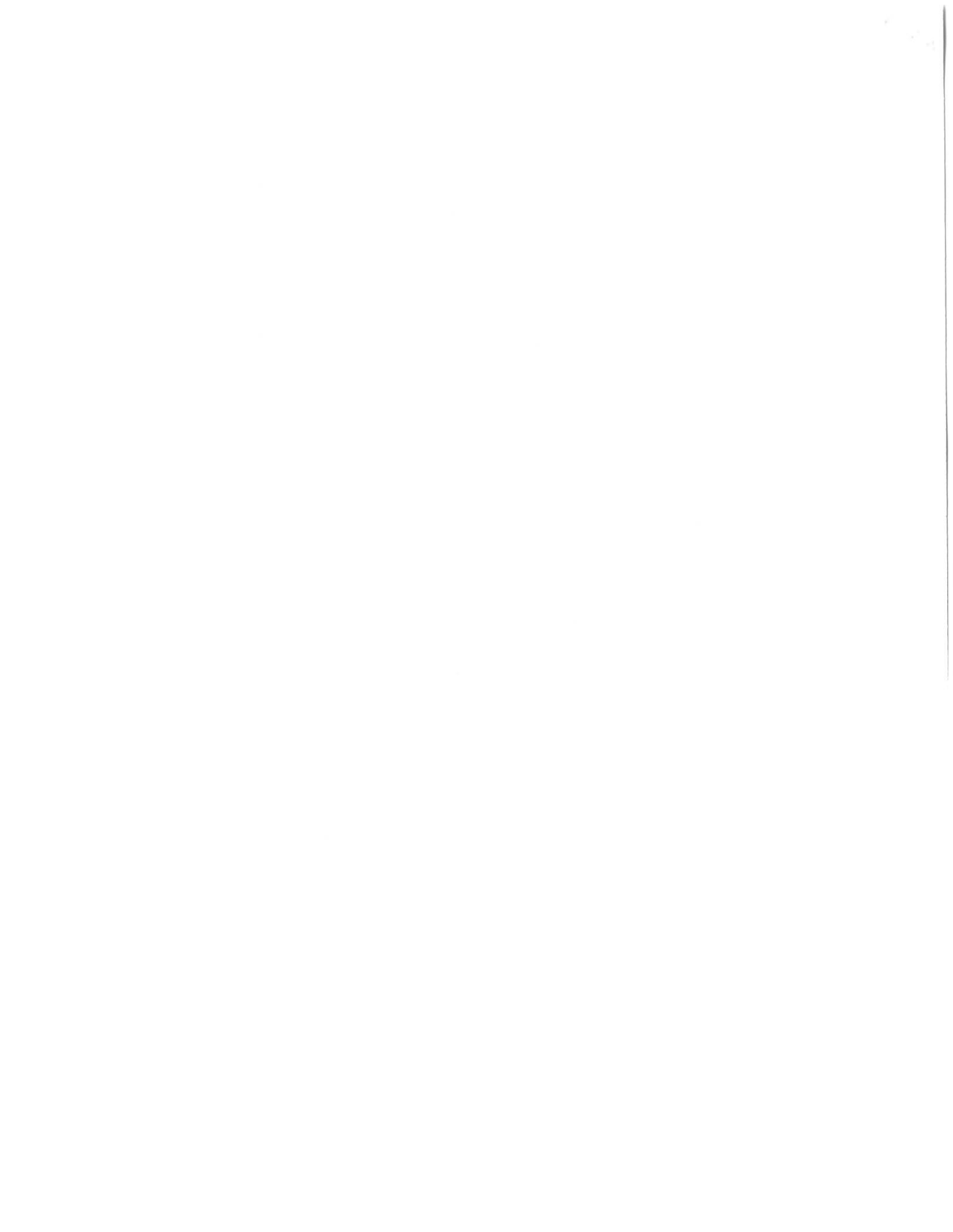
2. **Teacher Vacancy or Misassignment: (Education Code §35186; 5 CCR 4682)**
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3. Facility Conditions: (Education Code §§17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)

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Quarterly Report on Williams Uniform Complaints
2020-2021 Academic Year
[Education Code § 35186]

District: Benicia Unified

Person completing this form: Lynn Hannafin **Title:** Project Manager

Quarterly Report Submission Date: April 2021 (January – March complaints)

Date for information to be reported publicly at governing board meeting:

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The attached chart summarizes the nature and resolution of these complaints.

Lindsay Dalske
Print Name of Principal


Signature of District Principal

3/31/21
Date

Complaint Issue	Site	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	BMS	0	0	0
Teacher Vacancy or Misassignment	BMS	0	0	0
Facilities Conditions	BMS	0	0	0
Preschool Health and Safety	BMS	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

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Uniform Complaint Procedures (Continued)

3. Facility Conditions: (Education Code §§17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)

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Quarterly Report on Williams Uniform Complaints
2020-2021 Academic Year
[Education Code § 35186]

District: Benicia Unified

Person completing this form: Lynn Hannafin **Title:** Project Manager

Quarterly Report Submission Date: April 2021 (January – March complaints)

Date for information to be reported publicly at governing board meeting: [Click or tap here to enter text.](#)

Please check the box that applies:

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Brianna Kleinschmidt
Print Name of Principal



Signature of District Principal

04/13/2021
Date

Complaint Issue	Site	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	Click or tap here to enter text. 0			
Teacher Vacancy or Misassignment	Click or tap here to enter text. 0			
Facilities Conditions	Click or tap here to enter text. 0			
Preschool Health and Safety	Click or tap here to enter text. 0			

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Quarterly Report on Williams Uniform Complaints
2020-2021 Academic Year
[Education Code § 35186]

District: Benicia Unified School district

Person completing this form: Kimberly Lewis **Title:** Principal

Quarterly Report Submission Date: April 2021 (January – March complaints)

Date for information to be reported publicly at governing board meeting:

Please check the box that applies:

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Kimberly Lewis
Print Name of Principal


Signature of District Principal

4/13/2021
Date

Complaint Issue	Site	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	Liberty High School	0	n/a	n/a.
Teacher Vacancy or Misassignment	Liberty High School	0	n/a	n/a
Facilities Conditions	Liberty High School	0	n/a	n/a
Preschool Health and Safety	Liberty High School	0	n/a	n/a

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

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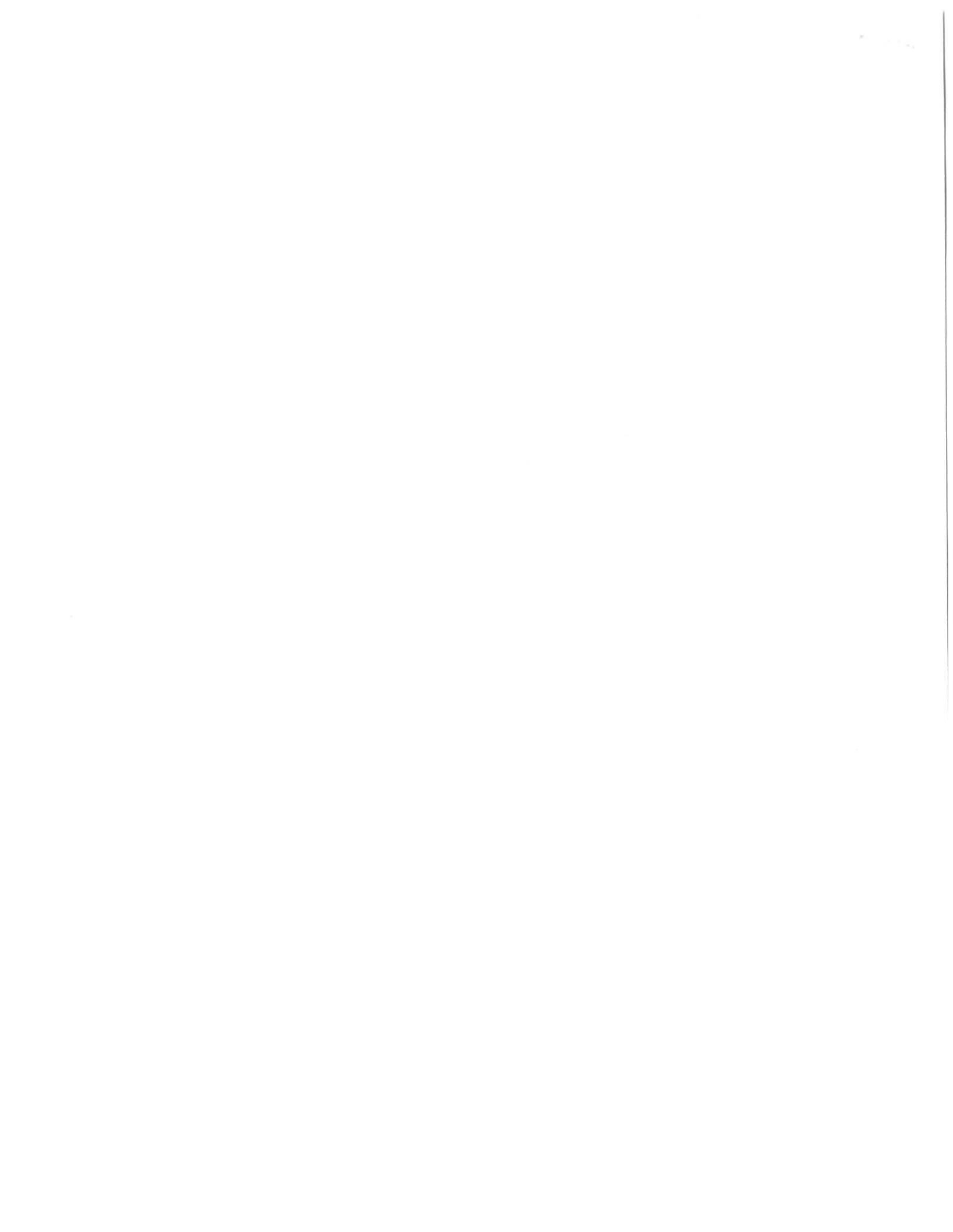
Uniform Complaint Procedures (Continued)

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**Quarterly Report on Williams Uniform Complaints
2020-2021 Academic Year
[Education Code § 35186]**

District: Benicia Unified

Person completing this form: Lynn Hannafin **Title:** Project Manager

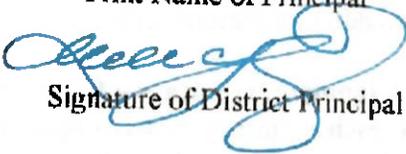
Quarterly Report Submission Date: April 2021 (January – March complaints)

Date for information to be reported publicly at governing board meeting: -

Please check the box that applies:

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- Complaints were filed with schools in the district during the quarter indicated above. The attached chart summarizes the nature and resolution of these complaints.

Melissa Harley
Print Name of Principal


Signature of District Principal

04/13/2021
Date

Complaint Issue	Site	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	Mary Farnar	0	0	0
Teacher Vacancy or Misassignment	Mary Farnar	0	0	0
Facilities Conditions	Mary Farnar	0	0	0
Preschool Health and Safety	Mary Farnar	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

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- A student, including an English learner, does not have standards-aligned textbooks, instructional materials, state-adopted or SCOE-adopted textbooks or other required instructional materials to use in class.
- A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Teacher Vacancy or Misassignment: (Education Code §35186; 5 CCR 4682)

- A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
- A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than twenty percent (20%) English learners in the class.
- A teacher is assigned to teach a class for which the teacher lacks subject matter competency. Revised 04/08; 09/14, 09/14 (2); 08/17; 04/19; 11/19 - 2 - Williams

Uniform Complaint Procedures (Continued)

3. Facility Conditions: (Education Code §§17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)

- A condition exists that poses an emergency or urgent threat to the health or safety of students or staff including: gas leaks; nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other condition deemed appropriate by SCOE.
- A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school has not kept all restrooms open during school hours when students are not in classes and has not kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when temporarily closing the restroom is necessary for student safety or to make repairs.
- In any school serving any grades 6-12 in which forty percent (40%) or more in the school or school attendance area are from low-income families, as defined in 20 USC 6314, a complaint may be filed alleging noncompliance with the requirement to stock at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products.

4. Preschool Health and Safety: (Education Code §8235.5; Health and Safety Code 1596.7925)

- The preschool does not have outdoor shade that is safe and in good repair.
- Drinking water is not accessible and/or readily available throughout the day.
- The preschool does not provide safe and sanitary restroom facilities with one toilet and handwashing fixture for every fifteen (15) children.
- Restroom facilities are not available only for preschoolers and kindergartners.
- The preschool program does not provide visual supervision of children at all times.
- Indoor or outdoor space is not properly contained or fenced or does not provide sufficient space for the number of children using the space at any given time.
- Playground equipment is not safe, in good repair, or age appropriate.

**Quarterly Report on Williams Uniform Complaints
2020-2021 Academic Year
[Education Code § 35186]**

District: Benicia Unified

Person completing this form: Christina Moore **Title:** Principal

Quarterly Report Submission Date: April 2021 (January – March complaints)

Date for information to be reported publicly at governing board meeting: April 13, 2021

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The attached chart summarizes the nature and resolution of these complaints.

Christina Moore
Print Name of Principal


Click or tap here to enter text.
Signature of District Principal

April 13, 2021
Date

Complaint Issue	Site	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	RSE	0	Click or tap here to enter text.	Click or tap here to enter text.
Teacher Vacancy or Misassignment	RSE	0	Click or tap here to enter text.	Click or tap here to enter text.
Facilities Conditions	RSE	0	Click or tap here to enter text.	Click or tap here to enter text.
Preschool Health and Safety	RSE	0	Click or tap here to enter text.	Click or tap here to enter text.

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

1. Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)

- A student, including an English learner, does not have standards-aligned textbooks, instructional materials, state-adopted or SCOE-adopted textbooks or other required instructional materials to use in class.
- A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
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Uniform Complaint Procedures (Continued)

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