

2021-2022 Instructional Planning

May 6, 2021

Instructional Schedule Considerations

- ❖ 8:30 am Start Time to address new state law
- ❖ Consistent District-wide Schedule
- ❖ 4 Days of Block Schedule & 1 day for Periods 1-7
- ❖ Tuesday & Thursday will be the “Even” to allow for earlier release for Athletics
- ❖ Staff and Professional Collaboration time 2X week
- ❖ Tutorial/Flex Time for 40 minutes 2X week
- ❖ Increase in passing period
- ❖ Instructional Minute State Requirement: **64800**

	Mon	Tue	Wed	Thu	Fri
	<div>18:30-9:19</div> <div>29:26-10:15</div> <div>Brunch</div> <div>310:32-11:21</div> <div>411:28-12:17</div> <div>Lunch 12:17-12:54</div> <div>512:54-1:43</div> <div>61:50-2:39</div> <div>72:46-3:35</div> <div>• 49 minute periods</div> <div>• 7 min passing period</div>	<div>• Before 8:30: Students may arrive early as needed & Zero period classes will be available</div> <div>• 91 minute blocks- 4x a week</div> <div>• 344 instructional minutes on Tues/Thurs, 389 instructional minutes on Wed/Fri, 385 on Monday</div> <div>• 65,106 Instructional Minutes, 306 minutes over the state minimum with nine embedded PD days, two minimum days and 6 finals schedule days</div>			
		Period 2 8:30-10:01	Period 1 8:30-10:01	Period 2 8:30-10:01	Period 1 8:30-10:01
		Brunch 10:01-10:11	Brunch 10:01-10:11	Brunch 10:01-10:11	Brunch 10:01-10:11
		Flex Time/Tutorial 10:16-10:56	Period 3 10:16-11:47	Flex Time/Tutorial 10:16-10:56	Period 3 10:16-11:47
		Period 4 11:06-12:43	Lunch 11:47-12:17	Period 4 11:06-12:43	Lunch 11:47-12:17
		Lunch 12:43-1:13	Period 5 12:27-1:58	Lunch 12:43-1:13	Period 5 12:27-1:58
		Period 6 1:23-2:54	Period 7 2:08- 3:39	Period 6 1:23-2:54	Period 7 2:08- 3:39
		Staff Meeting/Collaboration 3:00- 3:45		Staff Meeting/Collaboration 3:00- 3:45	

Logistics, Community Support & Communication

- ▶ Collaboration with Partner Districts to mitigate traffic issues
- ▶ SamTrans has been notified and will continue to update them as the schedule is finalized
- ▶ SMUHSD Transportation Department has worked collaboratively to ensure bus routes are adjusted
- ▶ Food and Nutrition Services notified
- ▶ Office Hours with SMUHSD staff will occur over the next couple weeks to discuss the new Instructional Schedule
- ▶ Shared with PTO & DELAC families

Benefits of this Draft District-Wide Instructional Schedule

- ▶ Provides more opportunities for teacher collaboration across school sites
- ▶ Can support better homework balance with fewer classes each day to manage
- ▶ Increased passing period to allow for a more humanizing approach to the day
- ▶ Embedded support for students through Tutorial/Flex Time
- ▶ Consistency for families who have children at multiple schools
- ▶ Block schedules allow for more in-depth discussions, inquiry/project based learning & classroom activities and teacher-student interactions
- ▶ Monthly embedded professional learning time for teachers
- ▶ Tuesday/Thursday schedule ends earlier which will decrease the amount of instructional time student athletes miss
- ▶ Allows for transition to virtual learning if needed for closure
- ▶ Consistent schedule across schools allows for virtual/hybrid district courses to be offered district-wide

Areas of Consideration/Concern

- ❖ Traffic patterns concerns for particular areas of the district
- ❖ Process for determining this schedule was truncated due to the constraints of this year
 - We were not able to engage stakeholders in the process as we would in a “normal” year
- ❖ Certain classes are impacted differently by the 4 days of block periods (math, world language)
- ❖ End Times are inconsistent for students between the Odd & Even days
- ❖ This is a change for teaching staff at some school sites & will need to support the curricular/instructional shift through professional learning & support

Monthly Schedule Through January

San Mateo Union HS Instructional Schedule Proposal

26	1-7 Schedule	No Schedule	
69	Even Block Schedule	Final Exam Schedule	6
69	Odd Block Schedule	Embedded PD Time	8
2	Minimum Day	Reserve for District wide PLC time	
180			

AUGUST

M	T	W	T	F	
2	3	4	5	6	4
PD	PD	W	12	13	5
16	17	18	19	20	5
23	24	25	26	27	
30	31				

SEPTEMBER

M	T	W	T	F	
		1	2	3	2
H	7	8	9	10	9
13	14	15	16	17	8
20	21	22	23	24	
27	28	29	30		

OCTOBER

M	T	W	T	F	
				1	2
PD	5	6	7	8	8
11	12	13	14	15	9
18	19	20	21	22	
25	26	27	28	29	

NOVEMBER

M	T	W	T	F	
1	2	3	4	5	4
8	9	10	H	12	7
15	16	17	18	19	6
22	23	SR	H	H	
29	30				

DECEMBER

M	T	W	T	F	
		1	2	3	3
6	7	8	9	10	3
13	14	15	16	17	4
Winter Break					

JANUARY

M	T	W	T	F	
	W	5	6	7	2
10	11	12	13	14	7
H	18	19	20	21	7
24	25	26	27	28	
PD					