

**CONTRACT NAME: AGREEMENT BETWEEN LIFETOUCH
NATIONAL SCHOOL STUDIOS AND DAVIS JOINT UNIFIED
SCHOOL DISTRICT**

BRIEF DESCRIPTION OF CONTRACT: This is the 2016 yearbook agreement for Willett Elementary School. The agreement is for 100+ copies of the yearbook at \$13.20 per copy to be delivered by May 27, 2016.

2016 LIFETOUCH YEARBOOK PUBLICATION AGREEMENT

Job Number
11238816

☐ New
☒ Renew

School Name ROBERT WILLETT ELEMENTARY PTA		Enter the Agreement Years: <input type="checkbox"/> 2015 <input checked="" type="checkbox"/> 2016 <input type="checkbox"/> 2017	
Street Address 1207 SYCAMORE LANE		LID # 9742	
City, State, Zip DAVIS CA 95618		Yearbook Adviser Name JULIE CUETARA	
School Phone #/School Fax # 530-757-5470		Yearbook Adviser Email	
School Start Date:		*Alternate Street Address	
School Out Date:		SAME AS SCHOOL	
1. Ship Welcome Packet To: Adviser/School Address		*Alternate City, State, Zip	
2. Ship Yearbooks To: Adviser/School Address		*Alternate Phone/Fax	
3. Correspond With: Adviser/School Address			
4. Send Invoice To: Alternate Address*			

YEARBOOK PROGRAM	COVER/BINDING	DEADLINE DATES	NUMBER OF PAGES	NUMBER OF COPIES
<input checked="" type="checkbox"/> WebEase All-Color <input type="checkbox"/> Check this box if the invoice should reflect all-inclusive pricing <small>Note: Sales Representative must enroll the school using the online enrollment process before the customer can log in to WebEase.</small> SALE TYPE <input type="checkbox"/> In-the-Pack (Yearbooks are included in the portrait) <input checked="" type="checkbox"/> Separate Sale	COVER TYPE <input type="checkbox"/> Soft cover Saddlestitch <input type="checkbox"/> Soft Cover Perfect Bound <input type="checkbox"/> Hard Cover <input checked="" type="checkbox"/> Split Cover Saddlestitch <input type="checkbox"/> Split Cover Smythe Sewn COVER CATEGORY <input checked="" type="checkbox"/> Signature <input type="checkbox"/> MYPC <input type="checkbox"/> Parent Option <input type="checkbox"/> MYPC (All Copies) <input type="checkbox"/> Montage <input type="checkbox"/> Original Design Select one of the following: <input type="checkbox"/> 1 Ink Color <input type="checkbox"/> 3 Ink Colors <input type="checkbox"/> 2 Ink Colors <input type="checkbox"/> Full-Color	COVER & ENDSHEET 12/1/2015 1ST PAGE DEADLINE NOE FINAL PAGE DEADLINE 4/11/2016 BOOK ENHANCEMENT ZOOM Elementary Version - Parent Option ----- PERSONALIZATION <input checked="" type="checkbox"/> Foil Names - 1 Line <input type="checkbox"/> Foil Names - 1 Line (All-Copies) <input type="checkbox"/> Foil Names - 2 Lines <input type="checkbox"/> Foil Names - 2 Lines (All-Copies) <input type="checkbox"/> Icons AUTOGRAPH INSERTS <input type="checkbox"/> 4-Pg & Pen <input checked="" type="checkbox"/> Parent Option <input type="checkbox"/> 4-Page (Taped same qty) <input checked="" type="checkbox"/> 4-Page (Taped diff. qty) <input type="checkbox"/> 8-Page (Bound in ALL Copies) <input type="checkbox"/> 8-Page (Taped) <input type="checkbox"/> Signing Pens <input checked="" type="checkbox"/> Yearbook Stickys <input type="checkbox"/> Cover Keepers YBPAY <input checked="" type="checkbox"/> Direct <input type="checkbox"/> Basic <input type="checkbox"/> Deluxe Estimated Enrollment:	80 100+ YEARBOOK ARRIVAL DATE This must be a Friday, however books may arrive before the selected date 5/27/2016 SALES REPRESENTATIVE USE ONLY Signing Info (Choose one) 5 FB MC ODC LV1 LV2 Packaging P Cut-out Pa YEARBOOK PRICING Base Price: \$11.60 Cover: NA; SOFT COVER Endsheets: Per Order: NC Per Copy: Color Pages: Per Order: Per Copy: Zoom Autograph Inserts YBPay: Other Subtotal: Estimated Freight: <input type="checkbox"/> Territory 0.6 Sales Tax: 8.25% Lifetouch is required by state law to apply the appropriate tax. If tax exempt, please supply official documentation. Total: Price Per Copy: \$13.20	

SPECIAL OFFERS/COMMENTS
5 FREE YEARBOOKS, WITH ALL DEADLINES MET

Rep Code CRLK	The School, by its authorized representative, designates Lifetouch National School Studios Inc. (Lifetouch) as the School's yearbook publisher for the Agreement years and authorizes and directs Lifetouch to print the materials as specified during the terms of this Agreement. This Agreement is subjected to the terms and conditions on the reverse side and final approval by Lifetouch sales management.		
Dena Shannon	Authorized School Representative Name (print) Bruce E. Colby, Assoc. Supt. Business Svcs.		
Lifetouch Representative Phone # 916 871-6958 916 535-0283	Title Date		
Lifetouch Representative Email Address dshannon@lifetouch.com	Authorized School Representative Name (signature) Date		

Terms of the Publication Agreement

THIS PUBLICATION AGREEMENT includes the Terms on the front and back of this form and cannot be changed except in writing, signed by the School and Lifetouch National School Studios, Inc. ("Lifetouch").

LIFETOUGH will provide materials in the form of yearbook kits, layouts, envelopes, instructions and a production schedule for the programs selected to enable the School to prepare its yearbook printing. The School agrees to prepare and submit all materials, including photographs, graphics and clip art in accordance with the instructions and deadline schedules.

INTERNET-BASED APPLICATION: Some of the Lifetouch products and services are provided through an Internet-based application ("Application"). By selecting an Application, the School authorizes Lifetouch to transmit information, including images, to and from the School and Lifetouch, its affiliated companies, their employees, agents and representatives. The School agrees to comply with the security features of the Application and to protect and control access to the Application, including without limitation, passwords, numbers and user names.

EMAIL COMMUNICATIONS: Many yearbook communications between Lifetouch and the School will be by email. The Adviser email address designated on the front of this Agreement, or such other email address as provided by the School, will be the agreed communication address and communication method. The School agrees to regularly monitor and keep secure the email address and advise Lifetouch promptly of any changes.

PHOTOGRAPHS AND GRAPHICS: Lifetouch reserves the right to crop photographs, graphics, clip art and other materials as deemed necessary by Lifetouch and is not liable for their loss or damage. Lifetouch will make a reasonable effort to return original materials but does not guarantee their return.

PROOFS: So that production will not be delayed, the School agrees to check proofs and return them in the envelope provided or approved via the Web site within 48 hours after receipt. Delay in returning proofs will delay delivery of the yearbooks.

DELIVERY: For on-time delivery, Lifetouch must receive the materials for the correct pages (including cover selection and final order quantity) on or before the deadline dates indicated on the front of this Agreement as may be updated via the Web site or on the Specification Form that will be sent to the School periodically. Lifetouch is excused from meeting the requested ship date if pages are not in the plant by the specified deadline date. Handwork in the book or on the cover will require the final deadline to be one week earlier. Books will be shipped to the School. Title and risk of loss will pass to the School FOB plant.

NEITHER PARTY is liable for delays or losses as a result of strikes, accidents, government restrictions, acts of God, acts of war, or other causes beyond its control, and such delays will not constitute a breach of contract.

THE SCHOOL grants to Lifetouch and its related companies permission to reproduce, distribute and otherwise use reproductions of the School's materials, including without limitation the cover design and production materials, in sales and promotional literature and as samples, without compensation to the School.

MISC: Lifetouch may assign its rights and obligations hereunder. This Agreement binds and benefits the parties and their respective successors and assigns.

Send/Fax Publication Agreement:

Kansas City Order Entry
10800 N. Ambassador Drive
Kansas City, MO 64153
Email: lporderentry@lifetouch.com
Fax: 1.816.880.5481

Remit Payment To:
Lifetouch National School Studios Inc.
Accounts Receivable
PO Box 46993
Eden Prairie, MN 55344-9728

Customer Care - Kansas City
10800 N. Ambassador Drive
Kansas City, MO 64153
Phone: 1.800.736.4761
Fax: 1.816.880.5580

Lifetouch Yearbooks - Corporate
11000 Viking Drive
Eden Prairie, MN