

**San Mateo-Foster City School District**  
**Minutes - Draft**  
**CLOSED SESSION/SPECIAL MEETING~BOARD OF TRUSTEES**

April 28, 2021, 6:30 PM  
1170 Chess Drive  
Foster City, CA 94404

Teleconference Meeting via Zoom

Closed Session Begins at 5:30 pm - <https://smfcsd-net.zoom.us/j/81954668256> - Zoom ID: 819 5466 8256  
iPhone one-tap : US: US: +16699009128,,81954668256# or +12532158782,,81954668256#

Regular Board Meeting Begins at 6:30 pm - <https://smfcsd-net.zoom.us/j/81444682394> - Zoom ID: 814 4468 2394  
iPhone one-tap : US: +16699009128,,81444682394# or +12532158782,,81444682394#

**1. CALL TO ORDER: 5:30 P.M.**

**2. RECESS TO CLOSED SESSION**

**2.1. GOVT. CODE 54957.6 CONFERENCE WITH LABOR NEGOTIATOR(S) Agency Designated Representative: Dr. Joan Rosas. Employee Organization: SMETA, CSEA and/or SMEAA. If these discussions are not completed before 6:30 p.m., the Closed Session will continue following the regular meeting.**

**3. RECONVENE TO REGULAR MEETING**

The Special Board Meeting started at 6:31 pm.

**3.1. Report out of Closed Session**

None.

**3.2. Flag Salute**

The Flag Salute was led by Trustee Kenneth Chin.

**3.3. Roll Call**

All Board members were present:

**3.4. Approval of Agenda: April 28, 2021 (v)**

**Motion Passed:** Passed with a motion by Shara Watkins and a second by Noelia Corzo.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

**4. STATEMENTS**

**4.1. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time**

None

**5. PROPOSED CONSENT AGENDA (v)**

**Motion Passed:** Passed with a motion by Alison Proctor and a second by Lisa Warren.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor

Yes Lisa Warren  
Yes Shara Watkins

## 5.1. BUSINESS/FINANCE

### 5.1.1. Internet & Phone Connectivity for Beach Park Elementary - IT Management Corporation

## 6. HUMAN RESOURCES

### 6.1. Tentative Agreement with SMETA on Side Letter for Elementary Expansion to 5 Days In-Person Instruction (v)

Sue Wieser, Assistant Superintendent of Human Resources, shared that San Mateo Elementary Teachers Association (SMETA) and the District reached a tentative agreement on April 22 on a Side Letter for Elementary Expansion to 5 days In-Person Learning. This Side Letter has been ratified. Sue Wieser requested Board approval of the Side Letter.

#### Board Comments:

The Board of Trustees thanked SMETA, Julie MacArthur, Sue Wieser and the negotiation teams for their work on the Side Letter. They were appreciative of the smooth process and for bringing students back on May 3 in a 5-day-a week schedule. The Trustees also thanked teachers, staff and administrators.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE PROPOSED SIDE LETTER FOR ELEMENTARY EXPANSION TO 5 DAYS IN-PERSON INSTRUCTION WITH SMETA AS NEGOTIATED. Passed with a motion by Alison Proctor and a second by Noelia Corzo.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

### 6.2. Tentative Agreement with SMETA on Side Letter for Middle School Hybrid and Full Return In-Person Learning (v)

Similar to the Elementary School Side Letter, Ms. Wieser shared that San Mateo Elementary Teachers Association (SMETA) and the District reached an agreement on April 22 on a Side Letter for Middle School Hybrid and Full Return to In-person Learning. Middle School will reopen in Phases allowing students a full return on May 10. She requested Board approval of the Side Letter.

#### Public Comments:

Aileen Agricola requested clarification on the SDC program for the Elementary and Middle School plan. Ms. Wieser confirmed that the SDC program would follow the same plan as the Elementary and Middle School schedules.

#### Board Comments:

The Trustees wanted to hear about a plan for report cards this year as they felt that they are an important tool for students who are struggling academically to provide information to families on how to support their children. They reiterated their gratitude to the negotiation teams, SMETA, families, teachers, and staff for the hard work and for their willingness to pivot multiple times throughout the year. They were grateful for bringing more students back on campus.

#### Reopening of Public Comments:

Randi Paynter agreed with Trustee Corzo about the importance of report cards and requested meaningful assessments for all students.

#### Additional Board Comments:

Trustee Corzo requested additional support for the 6<sup>th</sup> grade students, who have been in full Distance Learning, to prepare them for In-Person classes.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE PROPOSED SIDE LETTER FOR MIDDLE SCHOOL HYBRID AND FULL RETURN IN-PERSON LEARNING WITH SMETA AS NEGOTIATED. Passed with a motion by Shara Watkins and a second by Lisa Warren.

Yes Kenneth Chin

Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

## 7. ADJOURNMENT

### 7.1. Adjournment (v)

The Special Board Meeting adjourned at 7:01 pm.

**Motion Passed:** Passed with a motion by Alison Proctor and a second by Noelia Corzo.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

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Board Secretary

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Date