



Internal Controls Examination

Report Date: May 10, 2021

MILL VALLEY SCHOOL DISTRICT



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EXECUTIVE SUMMARY

Eide Bailly LLP (hereinafter referred to as “we”, “our” or “us”) was engaged by the Mill Valley School District (“District”) on February 5, 2021 to conduct an internal controls examination over credit card policies and procedures. Specifically, the scope of the engagement consisted of the following items:

- Review and evaluate the policy and procedures manual for internal control weaknesses over credit cards.
- Conduct internal control examination interviews to determine if existing policies and procedures are being followed and to identify internal control weaknesses within the District’s credit cards.
- Review and verify the credit card activity appear consistent with District policies and procedures.
- Examine credit card transactions for fiscal years 2017-2018 through 2019-2020.
- Provide a comprehensive, accurate, timely and easy-to-understand report.

We have provided recommendations within this report for areas perceived to have internal control weaknesses regarding District credit card use. These recommendations are designed to strengthen current controls as well as increase employee perception of detection, which is an effective measure in reducing an organization’s fraud risk.

ENGAGEMENT

Specific procedures performed during the examination include the following:

- Examined the following financial information:
 - Wells Fargo Business Credit Card Account ending in no. 1782 for June 14, 2017 through January 14, 2018;
 - Wells Fargo Business Credit Card Account ending in no. 3115 for January 15, 2018 through October 2, 2018. ;
 - Wells Fargo Business Credit Card Account ending in no. 3382 for June 14, 2017 through January 23, 2020;
 - Chase Business Credit Card Account ending in no. 2235 for August 4, 2018 through August 2, 2019;
 - Chase Business Credit Card Accounts ending in nos. 6617 & 6625 for April 17, 2018 through May 31, 2020; and
 - Support documentation provided for each credit card charge.
- Interviewed and had discussions with the following:
 - Current Superintendent
 - Executive Assistant to the Superintendent and Board of Trustees
 - Assistant Superintendent of Business Services
 - Current Parent and Community Member

The services provided in this matter adhere to the applicable American Institute of Certified Public Accountants' Statement on Standards for Forensic Services and the applicable Certified Fraud Examiner Code of Professional Standards established by the Association of Certified Fraud Examiners.

FRAUD CONTROL ACTIVITIES

The credit card procedures and processes were analyzed and evaluated for recommendations that could be made to improve the control activities against fraud, including preventative controls and detective controls.

PREVENTATIVE CONTROLS

Preventative controls or “before the fact” controls attempt to deter or prevent unauthorized transactions from occurring. Preventative controls include segregation of duties, proper authorization and physical safeguards.

PROPER SEGREGATION OF DUTIES

When **1** person controls multiple phases of credit card transactions, the opportunity for fraud in the workplace significantly increases. By involving at least **1** other person in the transaction, the risk of fraud can be greatly reduced. Even with duties being segregated, employees could still work together to override the current controls in place to commit fraud. Fraud research indicates that nearly two-thirds of all frauds are committed by 1 perpetrator acting alone, whereas only one-third involve collusion by **2** or more parties.

The accounting and reporting processes are divided into **4** separate phases: authorization, execution, custody, and recording. The authorization phase requires **1** employee to direct another employee to initiate and execute a transaction. The execution phase requires a person with authority to initiate a transaction. Custody is the actual possession of the asset, such as cash or checks. Recording involves adjusting accounts to reflect the effects of the transaction within the accounting records.

Employees whose responsibilities encompass 2 or more phases of a transaction may have the opportunity to divert an organization’s assets for personal gain, which increases the level of fraud risk.

PROPER AUTHORIZATION

Proper authorization reduces the opportunity for fraudulent transactions to occur because approval from an authorized individual is necessary to complete various stages of a financial transaction. Authorization can come in the form of signatures, initials and electronic approvals. Pre-determined levels of authority for employees to approve transactions should be clearly documented within an organization.

Individuals with authorization authority should review supporting documentation to verify the validity of transactions before approving them. Requiring proper authorization prevents unapproved transactions from taking place while also creating an audit trail. This audit trail will indicate who approved each transaction or if the authorization requirement was overridden, which can be helpful if further review of a transaction is necessary.

PHYSICAL SAFEGUARDS

The use of physical safeguards helps to ensure the security of the credit cards and records by only allowing authorized individuals to have access to these assets. Physical safeguards also help to prevent the theft of assets. Organizations should implement physical safeguards such as locks, keys, safes, fences, and passwords to prohibit unauthorized access to credit cards and records.

DETECTIVE CONTROLS

Detective controls or “after the fact” controls attempt to identify unauthorized transactions after the occurrence. Detective controls include independent checks and adequate documentation and records. For these controls to be effective they must be continually performed and often take on preventative characteristics. For example, surprise cash counts if used as a detective control, would increase the perception of detection and thus “prevent” some unauthorized acts.

INDEPENDENT CHECKS

Independent checks should be conducted to ensure transactions have proper authority and are recorded accurately. Independent checks include rotating job duties among employees, requiring mandatory vacations, surprise audits, engaging in yearly audits, etc.

ADEQUATE DOCUMENTATION & RECORDS

Adequate documentation and records refer to maintaining proper documentation and records for each transaction, either in paper or electronic form. Procedures to ensure documentation and records are properly maintained should be in place to help guarantee supporting documentation is maintained and can be located and referenced at any time if certain transactions or discrepancies are subject to further review.



EXAMINATION OF DOCUMENTATION

We examined various credit card documents for June 14, 2017 through May 31, 2020. We utilized common forensic accounting methodologies to search for questionable credit card charges by examining the vendor names, frequency, and amounts and examining supporting documentation to further understand the business nature of each charge.

CREDIT CARD ANALYSIS

Our examination consisted of **846** transactions consisting of both charges and payments/returns. As part of this process, we compared these transactions to the receipts, invoices and check images provided to us by the Mill Valley School District. **Workpaper 1** details the transactions from these accounts. Only **2** transactions, totaling **\$118**, did not have receipts.

We examined credit card statements for the Wells Fargo Business Credit Card Account ending in no. 1782 and no. 3382. No findings were identified during the examination.

We examined credit card statements for the Wells Fargo Business Credit Card Account ending in no. 3115. Before our examination of these statements, the District notified us of a **\$13.99** Netflix charge on January 21, 2018 that was personal in nature. The charge was identified by the District shortly after it was made, and the individual promptly reimbursed the District for the amount. We verified the payment was received by the District on February 2, 2018. This transaction is summarized in **Workpaper 2**. No additional findings were identified during the examination.

We examined credit card statements for the Chase Business Credit Card Account ending in no. 2235, 6617, and 6625. 5 charges were identified where additional supporting documentation was requested to verify the nature of the transaction as it relates to the District. These transactions are summarized in **Workpaper 2**. The information was provided by the District with no exceptions. Our examination of the Chase Business Credit Card Accounts ending in no. 2235, 6617, and 6625 resulted in no findings.

Figure 1 summarizes the **108** returns or payments totaling **\$86,258.50** by description and the numbers of payments.

Figure 1 - Summary of Payments & Returns

Description	Number of Transactions	Totals
Payment	86	\$84,386.36
Credit for Unused Rewards	4	763.30
Amazon Mktplace	3	258.43
Otherworldcomacsales	1	246.42
Paper Source	1	170.51
Refund of Late Fees	2	78.00
Smartnfinal	1	77.46
Safeway	1	62.59
Sloat Garden Center	1	60.53
Late Fee Reversal	1	39.00
Dell Bus Online	1	38.96
Michaels Store	1	30.99
Amazon Prime Membership	2	25.96
Amazon.com	1	10.00
Amazon Digital	1	8.99
YPS Blue Water Kayaking	1	1.00
Totals	108	\$86,258.50

Workpaper 3 summarizes the **738** purchases or fees totaling **\$88,695.86** by description and the number of charges.

Workpaper 4 summarizes the vendor payments by year.

Figure 2 summarizes the purchases by category by year. Categories were determined by the nature of the vendor and description of the transaction.

Figure 2 - Summary of the Purchase Category by Year

Description	2017	2018	2019	2020	Total
Food & Beverage	\$6,841.70	\$12,110.94	\$8,307.26	\$430.39	\$27,690.29
IT	829.77	4,786.54	7,291.18	728.36	13,635.85
Offic/Meeting Snacks	1,669.29	3,840.16	4,176.10	162.93	9,848.48
Events	1,760.62	2,295.49	5,653.77		9,709.88
Training	1,393.00	3,590.00	563.00	81.19	5,627.19
Subscription	797.17	1,208.36	1,680.88	1,496.28	5,182.69
Supplies	190.60	1,852.15	1,187.35	986.45	4,216.55
Marketing	1,958.54	1,510.02	87.99		3,556.55
Miscellaneous	67.86	1,650.24	100.50		1,818.60
Travel/Lodging	892.80				892.80
Maintenance and Operations				875.00	875.00
Workshop	794.00				794.00
Membership		285.00	436.95		721.95
Communications		116.79	430.00	136.83	683.62
Training	349.30		322.47		671.77
Board Supplies		389.64	240.25		629.89
Bonded Journal	335.80				335.80
Office Supplies	246.82		75.48		322.30
Entertainment	26.75	204.94			231.69
Pharmacy		218.58			218.58
Landscape/Floral		122.05	73.61		195.66
Postage	25.27	83.72	81.40		190.39
Service Awards		518.14	56.45		574.59
Parking	38.00	12.00	1.75		51.75
Software	19.99				19.99
Totals	\$18,237.28	\$34,794.76	\$30,766.39	\$4,897.43	\$88,695.86

Figure 3 summarizes the total card holder charges by year.

Figure 3 – Card Holder Charges by Year

Card Holder	2017	2018	2019	2020	Date Unknown	Total
Sarena Fairrington	\$7,580.79	\$10,619.78	\$11,928.25	\$83.66	0.00	\$30,212.48
Paul Johnson/James Bowlby	0.00	6,540.05	12,700.15	4,813.77	0.00	24,053.97
Paul Johnson	10,656.49	8,424.56	0.00	0.00	0.00	19,081.05
Raquel Rose	0.00	9,180.37	6,137.99	0.00	\$30.00	15,348.36
Totals	\$18,237.28	\$34,764.76	\$30,766.39	\$4,897.43	\$30.00	\$88,695.86

As part of our examination of the credit card statements, we also examined the payment and approval documentation for all required signatures as well as supporting documentation and/or receipts. We were notified by the District that **2** signatures were required for payment approval. No findings were identified during the examination.



INTERNAL CONTROLS RECOMMENDATIONS

We identified the following potential fraud risks during the interviews and examination of documentation. Internal controls recommendations have been provided for areas that appear most vulnerable to fraud, waste or abuse. The observations are provided to make the District aware of its potential fraud-related risks.

The District should review the following observations and corresponding recommendations to determine if the benefit of changing the current processes in place to reduce fraud risk exceeds the associated costs.

CREDIT CARD PROCEDURES

1. Area of Observation

Pre-approval for credit card purchases can happen verbally.

Potential Risk

If fraud is suspected, it may be difficult to prove that the pre-approval was provided if it was received verbally.

Recommendation

Ideally, a credit card form should be filled out, upon which the pre-approval is requested and documented as approved.

2. Area of Concern

There is no credit card policy for the District.

Potential Risk

The absence of a District credit card policy increases the risk of employees misusing credit cards.

Recommendation

The District should establish a credit card policy to support its needs. Generally, the policy should include who may use a credit card, what purchases are allowed/unallowed, and any spending guidelines the District wishes to regulate. We have included a sample credit card policy for reference at **Workpaper 5**.

3. **Area of Concern**

We noted that the second approver occasionally did not have signature dates listed next to their approval.

Potential Risk

The lack of dates hinder the ability for an independent review to verify whether the checks were approved before the payment was made or after.

Recommendation

All approvals should have a date next to the signature in order to determine if the approvals were provided before or after the check was written. If this cannot be done on the credit card statement, then it is recommended that a cover sheet for the approvals be created and paired with the statement.



CONCLUSION

We have provided several internal control recommendations within this report relating to internal controls over credit card procedures. The recommendations were based on the **3** employee job responsibility interviews performed by us and an examination of selected credit card documentation.

In summary, we reviewed the Wells Fargo Business Credit Card Accounts ending in nos. 1782, 3115, 3382 and the Chase Business Credit Card Accounts ending in nos. 2235, 6617, and 6625. Our examination of District credit card charges resulted in no findings.

We reserve the right to amend, modify, and or supplement this report if deemed necessary due to new information and/or evidence as our examination may continue in this matter.

Fraud & Forensic Advisory

Mill Valley School District
Transaction Details for Mill Valley School Districts Credit Card Accounts
June 14, 2017 through May 31, 2020

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
6/14/2017	Wells Fargo	1782	Paul Johnson	Piktochart Malaysia		\$29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/15/2017	Wells Fargo	1782	Paul Johnson	Survey Monkey		26.00	Subscription	Recurring Payment	Verified payment	Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/21/2017	Wells Fargo	1782	Paul Johnson	Joe's Café		50.75	Food & Beverage	Supt's Planning Meeting		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/23/2017	Wells Fargo	1782	Paul Johnson	Salitos Crab Restaurant		95.83	Food & Beverage	Board Agenda Prep; Bus Ofc; Planning meeting		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/27/2017	Wells Fargo	1782	Paul Johnson	The Cantina		39.45	Food & Beverage	Eval meeting w/ Princ KK		Y	N	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Granlibakken Resort		111.60	Travel/Lodging	CPE/Training Event		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Granlibakken Resort		111.60	Travel/Lodging	CPE/Training Event		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Granlibakken Resort		111.60	Travel/Lodging	CPE/Training Event		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Granlibakken Resort		111.60	Travel/Lodging	CPE/Training Event		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Granlibakken Resort		111.60	Travel/Lodging	CPE/Training Event		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Granlibakken Resort		111.60	Travel/Lodging	CPE/Training Event		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Granlibakken Resort		111.60	Travel/Lodging	CPE/Training Event		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Granlibakken Resort		111.60	Travel/Lodging	CPE/Training Event		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Granlibakken Resort		111.60	Travel/Lodging	CPE/Training Event		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/28/2017	Wells Fargo	1782	Paul Johnson	Safeway		145.60	Grocery			Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/11/2017	Wells Fargo	1782	Paul Johnson	Office Depot		38.70	Office Supplies			Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/12/2017	Wells Fargo	1782	Paul Johnson	Office Depot		14.96	Office Supplies			Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/14/2017	Wells Fargo	1782	Paul Johnson	Amazon Mktplace		13.69	Office Supplies			Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/14/2017	Wells Fargo	1782	Paul Johnson	Piktochart Malaysia		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/15/2017	Wells Fargo	1782	Paul Johnson	Survey Monkey		26.00	Subscription	Recurring Payment	Verified payment	Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/22/2017	Wells Fargo	1782	Paul Johnson	Payment	\$918.38		Payment			P	N/A	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/30/2017	Wells Fargo	1782	Paul Johnson	Encore Events Rentals		180.00	Events			Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/30/2017	Wells Fargo	1782	Paul Johnson	Payment	1,379.28		Payment			P	N/A	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/3/2017	Wells Fargo	1782	Paul Johnson	Il Fornaio C Orte MDRA		58.88	Food & Beverage			Y	N	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/3/2017	Wells Fargo	1782	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/3/2017	Wells Fargo	1782	Paul Johnson	Safeway	62.59		Grocery	Refund for 11 cases of water	Only receipt is for the purchase not the return.	C	N	20169666	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/14/2017	Wells Fargo	3382	Sarena Fairrington	Safeway		33.95	Grocery	Board snacks		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/15/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		154.36	Food & Beverage	Board Dinner		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/15/2017	Wells Fargo	3382	Sarena Fairrington	CVS Pharmacy		6.05	Food & Beverage	Board drinks		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/20/2017	Wells Fargo	3382	Sarena Fairrington	Saylor's Restaurant		481.43	Food & Beverage	AC Luncheon/Meeting		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/22/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		91.30	Food & Beverage	Board Meeting		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/22/2017	Wells Fargo	3382	Sarena Fairrington	Grilllys		62.19	Food & Beverage	Board Dinner		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/22/2017	Wells Fargo	3382	Sarena Fairrington	Safeway		16.47	Grocery	Meetings coffee and creamer		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/26/2017	Wells Fargo	3382	Sarena Fairrington	Grilllys		61.66	Food & Beverage	Board Meeting		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/27/2017	Wells Fargo	3382	Sarena Fairrington	Safeway		49.98	Grocery			Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/29/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		55.13	Food & Beverage	Interviews/Bill HR		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/30/2017	Wells Fargo	3382	Sarena Fairrington	Grilllys		66.09	Food & Beverage	Placement Principal Meeting		Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/5/2017	Wells Fargo	3382	Sarena Fairrington	Levenger Catalog/Web		92.11	Office Supplies			Y	Y	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
6/30/2017	Wells Fargo	3382	Sarena Fairrington	Payment	1,079.60		Payment			P	N/A	20169676	8/2/2017	7/27/2017	7/26/2017	7/31/2017
7/21/2017	Wells Fargo	3382	Sarena Fairrington	Safeway		12.99	Grocery			Y	N	20171899	8/30/2017	8/28/2017	8/28/2017	8/28/2017
8/7/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		108.33	Food & Beverage	Cabinet Meeting		Y	Y	20171899	8/30/2017	8/28/2017	8/28/2017	8/28/2017
8/9/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		22.50	Food & Beverage	Ramp Interviews		Y	Y	20171899	8/30/2017	8/28/2017	8/28/2017	8/28/2017
8/11/2017	Wells Fargo	3382	Sarena Fairrington	CR Gibson		335.80	Bonded Journal	AC Retreat		Y	Y	20171899	8/30/2017	8/28/2017	8/28/2017	8/28/2017
8/2/2017	Wells Fargo	3382	Sarena Fairrington	Payment	1,170.72		Payment			P	N/A	20171899	8/30/2017	8/28/2017	8/28/2017	8/28/2017
7/18/2017	Wells Fargo	1782	Paul Johnson	Apple iTunes		19.99	Software	Software		Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
7/18/2017	Wells Fargo	1782	Paul Johnson	Starbucks		44.10	Food & Beverage	DD Staff		Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
7/20/2017	Wells Fargo	1782	Paul Johnson	Subway		22.22	Food & Beverage	Strategic Planning Meeting		Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
7/20/2017	Wells Fargo	1782	Paul Johnson	The Dipsea Café		32.55	Food & Beverage	BJ Board Member Meeting		Y	N	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
7/21/2017	Wells Fargo	1782	Paul Johnson	Amazon.com		349.30	Training	New Teacher Institute		Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
7/25/2017	Wells Fargo	1782	Paul Johnson	Hotel Healdsburg		500.00	Events	AC Retreat		Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
7/28/2017	Wells Fargo	1782	Paul Johnson	Constant Contact		61.50	Marketing			Y	N	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
7/28/2017	Wells Fargo	1782	Paul Johnson	PayPal		100.00	Events	AC Retreat Deposit		Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
7/29/2017	Wells Fargo	1782	Paul Johnson	Safeway		174.19	Grocery			Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
8/2/2017	Wells Fargo	1782	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
8/4/2017	Wells Fargo	1782	Paul Johnson	Piatti Ristorante		35.23	Food & Beverage	Meeting w/ CFAC Judy Sherman	Amount on Receipt: \$29.23; does not show tip amount	Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
8/9/2017	Wells Fargo	1782	Paul Johnson	The Cantina		42.60	Food & Beverage	Meeting w/ Board Member LW	Amount on Receipt: \$36.60; does not show tip amount	Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
8/10/2017	Wells Fargo	1782	Paul Johnson	Shoreline Coffee		42.81	Food & Beverage	AC Retreat Planning Meeting		Y	N	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
8/11/2017	Wells Fargo	1782	Paul Johnson	Netbrands Media Corp		231.47	Marketing			Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
8/11/2017	Wells Fargo	1782	Paul Johnson	The Dipsea Café		36.31	Food & Beverage	Meeting w/ Kiddo	No agenda attached or discussion points.	Y	N	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
8/14/2017	Wells Fargo	1782	Paul Johnson	Piktochart Malaysia		29.00	Subscription	Recurring Payment		Y	Y	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
8/2/2017	Wells Fargo	1782	Paul Johnson	Payment	715.27		Payment			P	N/A	20171902	8/30/2017	8/28/2017	8/28/2017	No Date Provided
8/15/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		205.02	Food & Beverage	AC Lunch		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/15/2017	Wells Fargo	3382	Sarena Fairrington	Safeway		25.09	Grocery	AC Meeting		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/15/2017	Wells Fargo	3382	Sarena Fairrington	Starbucks		31.90	Food & Beverage	AC Meeting		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/17/2017	Wells Fargo	3382	Sarena Fairrington	Diaso BA11		19.87	Miscellaneous	New Teacher Orientation		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/17/2017	Wells Fargo	3382	Sarena Fairrington	Smartfinal		26.76	Grocery	New Teacher Institute		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/17/2017	Wells Fargo	3382	Sarena Fairrington	Smartfinal		125.54	Grocery	Welcome Back Breakfast		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/18/2017	Wells Fargo	3382	Sarena Fairrington	Grilllys		236.74	Food & Beverage	New Teacher Orientation		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
8/18/2017	Wells Fargo	3382	Sarena Fairrington	Starbucks		15.95	Food & Beverage	New Teacher Orientation		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/18/2017	Wells Fargo	3382	Sarena Fairrington	Starbucks		205.95	Food & Beverage	Welcome Back Breakfast		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/20/2017	Wells Fargo	3382	Sarena Fairrington	Smartfinal		82.03	Grocery	Welcome Back Breakfast		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/25/2017	Wells Fargo	3382	Sarena Fairrington	Etsy.com		5.00	IT	Video Graphics		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
9/6/2017	Wells Fargo	3382	Sarena Fairrington	Starbucks		15.95	Food & Beverage	Global Studies meeting		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
9/7/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		41.02	Food & Beverage	Maintenance Interviews		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
9/14/2017	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		351.99	IT			Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
9/14/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		110.01	Food & Beverage	Board Meeting		Y	Y	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/31/2017	Wells Fargo	3382	Sarena Fairrington	Payment	479.62		Payment			P	N/A	20175041	9/29/2017	9/27/2017	9/25/2017	9/27/2017
8/15/2017	Wells Fargo	1782	Paul Johnson	Amazon Mktplace		46.00	Office Supplies	iPad Case for Supt		Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/15/2017	Wells Fargo	1782	Paul Johnson	Constant Contact		840.00	Marketing			Y	N	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/15/2017	Wells Fargo	1782	Paul Johnson	Survey Monkey		26.00	Subscription	Recurring Payment	Verified payment	Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/16/2017	Wells Fargo	1782	Paul Johnson	Amazon Mktplace		146.09	Supplies			Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/17/2017	Wells Fargo	1782	Paul Johnson	Pizza Antica		18.37	Food & Beverage	Nancy Lynch Reed Sup		Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/18/2017	Wells Fargo	1782	Paul Johnson	Encore Events Rentals		180.00	Events			Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/20/2017	Wells Fargo	1782	Paul Johnson	Amazon.com		41.36	Office Supplies			Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/23/2017	Wells Fargo	1782	Paul Johnson	Café Del Soul		27.02	Food & Beverage	Paul & Wendy		Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/31/2017	Wells Fargo	1782	Paul Johnson	Safeway		205.06	Grocery			Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/5/2017	Wells Fargo	1782	Paul Johnson	Clipart of LLC		10.00	IT			Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/5/2017	Wells Fargo	1782	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/5/2017	Wells Fargo	1782	Paul Johnson	The Cantina		43.73	Food & Beverage	Planning meeting Wendy Holmes	Amount on Receipt: \$37.73; does not show tip amount	Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/6/2017	Wells Fargo	1782	Paul Johnson	Nations Photo Lab		26.75	Entertainment	AC Retreat Photo		Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/7/2017	Wells Fargo	1782	Paul Johnson	The Dipsea Café		42.70	Food & Beverage	Meeting w/ Andee Abramsa - Student Support Service		Y	N	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/8/2017	Wells Fargo	1782	Paul Johnson	Golden Gateway Garage		38.00	Parking	Bond Re-ti Parking		Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/8/2017	Wells Fargo	1782	Paul Johnson	Netbrands Media Corp		225.57	Marketing	Buttons		Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/11/2017	Wells Fargo	1782	Paul Johnson	Amazon Mktplace		25.97	Supplies			Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/11/2017	Wells Fargo	1782	Paul Johnson	The Dipsea Café		161.89	Food & Beverage	Cabinet Meeting		Y	N	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/12/2017	Wells Fargo	1782	Paul Johnson	Safeway		86.41	Grocery			Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/12/2017	Wells Fargo	1782	Paul Johnson	The Dipsea Café		89.65	Food & Beverage	Agenda Review meeting		Y	N	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/14/2017	Wells Fargo	1782	Paul Johnson	Piktochart Malaysia		29.00	Subscription	Recurring Payment		Y	Y	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/22/2017	Wells Fargo	1782	Paul Johnson	Amazon Mktplace	108.73		Payment		Only receipt is for the purchase not the return.	C	N	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/25/2017	Wells Fargo	1782	Paul Johnson	Amazon Mktplace	37.36		Payment		Only receipt is for the purchase not the return.	C	N	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
8/26/2017	Wells Fargo	1782	Paul Johnson	Amazon Prime Membership		107.17	Subscription			N	N	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/1/2017	Wells Fargo	1782	Paul Johnson	Payment	1,751.27		Payment			P	N/A	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
9/15/2017	Wells Fargo	1782	Paul Johnson	Overlimit Fee		39.00	Miscellaneous			B	N/A	20175552	10/4/2017	9/28/2017	9/27/2017	9/27/2017
10/3/2017	Wells Fargo	3382	Sarena Fairrington	Event Registration		794.00	Workshop	Primary Years Program		Y	Y	20175940	10/6/2017	10/3/2017	10/3/2017	10/4/2017
9/15/2017	Wells Fargo	1782	Paul Johnson	Survey Monkey		26.00	Subscription	Recurring Payment	Verified payment	Y	Y	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/18/2017	Wells Fargo	1782	Paul Johnson	Il Fornaio C Orte MDRA		51.42	Food & Beverage	Lunch w/ former MV Supt B Young		Y	N	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/25/2017	Wells Fargo	1782	Paul Johnson	Il Fornaio C Orte MDRA		82.73	Food & Beverage	Lunch w/ Supts	Verified payment	Y	Y	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/25/2017	Wells Fargo	1782	Paul Johnson	Sparkol.com		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/3/2017	Wells Fargo	1782	Paul Johnson	The Cantina		47.92	Food & Beverage	Meeting w/ Supt Dir of C&I		Y	N	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/4/2017	Wells Fargo	1782	Paul Johnson	Grillys		34.59	Food & Beverage	Meeting w/ Supt, Asst Supt & EA re: Cabinet Items		Y	Y	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/5/2017	Wells Fargo	1782	Paul Johnson	Subway		23.41	Food & Beverage	Supt's Planning Meeting		Y	Y	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/12/2017	Wells Fargo	1782	Paul Johnson	Safeway		225.58	Grocery			Y	Y	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/14/2017	Wells Fargo	1782	Paul Johnson	Piktochart Malaysia		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/15/2017	Wells Fargo	1782	Paul Johnson	Survey Monkey		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/2/2017	Wells Fargo	1782	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/5/2017	Wells Fargo	1782	Paul Johnson	Payment	2,339.65		Payment			P	N/A	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/13/2017	Wells Fargo	1782	Paul Johnson	Shoreline Coffee		41.18	Food & Beverage	Working lunch w/ Supts Office	Lost receipt, missing receipt document in its place	C	N	20178755	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/15/2017	Wells Fargo	3382	Sarena Fairrington	Craigslist.org		75.00	Marketing	BM HR		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/15/2017	Wells Fargo	3382	Sarena Fairrington	Starbucks		31.90	Food & Beverage	Mums Tech Teacher Leaders Elementary		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/20/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		129.37	Food & Beverage	Cabinet Meeting		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/26/2017	Wells Fargo	3382	Sarena Fairrington	The Cantina		108.51	Food & Beverage	Meeting w/ SISC & SEAC		Y	N	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/28/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		42.83	Food & Beverage	Supt's Ofc Meeting		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/28/2017	Wells Fargo	3382	Sarena Fairrington	Grillys		126.65	Food & Beverage	Global Studies meeting		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/2/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		57.80	Food & Beverage	Strategic Planning Meeting		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/3/2017	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		95.89	Food & Beverage	Agenda Planning		Y	N	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/4/2017	Wells Fargo	3382	Sarena Fairrington	USPS		13.24	Postage	SISC Ltr to Retirees		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/6/2017	Wells Fargo	3382	Sarena Fairrington	Starbucks		95.00	Food & Beverage	Prof Dev		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/10/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		158.48	Food & Beverage	Nego & AC Working Lunch		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/10/2017	Wells Fargo	3382	Sarena Fairrington	Noah's Online Catering		135.91	Food & Beverage	Staff Development		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/12/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		43.33	Food & Beverage	Working Lunch - Emergency message Brush Fire #1		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/12/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		29.52	Food & Beverage	Working Lunch - Emergency message Brush Fire #2		Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
9/29/2017	Wells Fargo	3382	Sarena Fairrington	Payment	1,498.82		Payment			P	N/A	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/4/2017	Wells Fargo	3382	Sarena Fairrington	INT Baccalaureate Org Workshops		794.00	Training			Y	Y	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
10/6/2017	Wells Fargo	3382	Sarena Fairrington	Payment	794.00		Payment			P	N/A	20178760	11/3/2017	11/1/2017	10/30/2017	11/1/2017
10/17/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		53.18	Food & Beverage	Supt/Asst Supt Supts Office Emer Comm		Y	Y	20181616	12/1/2017	11/29/2017	11/28/2017	11/22/2017
10/18/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		85.89	Food & Beverage	Cabinet Dinner Meeting		Y	Y	20181616	12/1/2017	11/29/2017	11/28/2017	11/22/2017
10/23/2017	Wells Fargo	3382	Sarena Fairrington	USPS		6.65	Postage	Letter to DR		Y	Y	20181616	12/1/2017	11/29/2017	11/28/2017	11/22/2017
10/24/2017	Wells Fargo	3382	Sarena Fairrington	USPS		5.38	Postage	Certified Letter		Y	Y	20181616	12/1/2017	11/29/2017	11/28/2017	11/22/2017
10/27/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		139.78	Food & Beverage	MVTA Negotiations		Y	Y	20181616	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/7/2017	Wells Fargo	3382	Sarena Fairrington	Grillys		53.80	Food & Beverage	Meet w/ Maria Transit & Cliff of Mill Valley		Y	Y	20181616	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/8/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		32.34	Food & Beverage	Calendar Planning Meeting		Y	Y	20181616	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/9/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		110.42	Food & Beverage	Board Meeting		Y	Y	20181616	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/3/2017	Wells Fargo	3382	Sarena Fairrington	Payment	1,143.43		Payment			P	N/A	20181616	12/1/2017	11/29/2017	11/28/2017	11/22/2017
10/25/2017	Wells Fargo	1782	Paul Johnson	Sparkol.com		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
10/25/2017	Wells Fargo	1782	Paul Johnson	The Cantina		61.96	Food & Beverage	Meeting w/ Eprep Incident Command debrief		Y	N	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
10/26/2017	Wells Fargo	1782	Paul Johnson	Café Del Soul		236.15	Food & Beverage	DTAC Meeting	Amount on Receipt: \$215.15; does not show tip amount	Y	Y	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
10/31/2017	Wells Fargo	1782	Paul Johnson	Monster.com		325.00	Marketing	Executive Asst Sup Comm Job Posting		Y	Y	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/1/2017	Wells Fargo	1782	Paul Johnson	Craigslislist.org		75.00	Marketing	Job Posting		Y	Y	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/1/2017	Wells Fargo	1782	Paul Johnson	McInnis Park Golf Center		201.62	Events	Plan Focus Group Marin Educators		Y	N	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/2/2017	Wells Fargo	1782	Paul Johnson	Indeed		25.14	Marketing	Job Posting	Amount on Receipt: \$0.00; Handwritten note states \$25.14 per Bill HR	Y	N	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/6/2017	Wells Fargo	1782	Paul Johnson	The Dipsea Café		108.89	Food & Beverage	Board Agenda Meeting		Y	N	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/14/2017	Wells Fargo	1782	Paul Johnson	Piktochart Malaysia		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/14/2017	Wells Fargo	1782	Paul Johnson	Safeway		307.81	Grocery			Y	Y	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/14/2017	Wells Fargo	1782	Paul Johnson	The Cantina		50.19	Food & Beverage	Planning meeting w/ C&I Directors		Y	N	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/2/2017	Wells Fargo	1782	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
11/3/2017	Wells Fargo	1782	Paul Johnson	Payment	649.83		Payment			P	N/A	20181619	12/1/2017	11/29/2017	11/28/2017	11/22/2017
12/20/2017	Wells Fargo	1782	Paul Johnson	Cvent.com		599.00	Events	2018 Superintendents Symposium	Missing CC Statements	Y	Y	20184008	12/22/2017	12/20/2017	12/20/2017	No Date Provided
11/15/2017	Wells Fargo	1782	Paul Johnson	Survey Monkey		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
11/20/2017	Wells Fargo	1782	Paul Johnson	The Dipsea Café		107.80	Food & Beverage	Agenda Planning		Y	N	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
11/25/2017	Wells Fargo	1782	Paul Johnson	Sparkol.com		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
11/29/2017	Wells Fargo	1782	Paul Johnson	The Cantina		41.56	Food & Beverage	Meeting w/ Jim McCann MV City manager		Y	N	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/1/2017	Wells Fargo	1782	Paul Johnson	Indeed		99.86	Marketing	Job Posting		Y	Y	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/5/2017	Wells Fargo	1782	Paul Johnson	The Cantina		51.27	Food & Beverage	Meeting w/ C&I Director	Amount on Receipt: \$44.27; does not show tip amount	Y	Y	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/8/2017	Wells Fargo	1782	Paul Johnson	The Dipsea Café		142.48	Food & Beverage	SP Focus Group w/ PTA Presidents		Y	Y	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/13/2017	Wells Fargo	1782	Paul Johnson	Safeway		132.83	Grocery	DO Meeting		Y	Y	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/14/2017	Wells Fargo	1782	Paul Johnson	Amazon.com		146.10	IT	Computer Components		Y	Y	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/14/2017	Wells Fargo	1782	Paul Johnson	Piktochart Malaysia		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/1/2017	Wells Fargo	1782	Paul Johnson	Payment	1,479.76		Payment			P	N/A	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/4/2017	Wells Fargo	1782	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20184654	1/5/2018	1/5/2018	1/8/2018	No Date Provided
11/17/2017	Wells Fargo	3382	Sarena Fairrington	Batterysarks.com		118.80	IT	Computer Components		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
11/27/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		150.30	Food & Beverage	Negotiations w/ MVTA		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/1/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		30.60	Food & Beverage	Cust Interviews		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/1/2017	Wells Fargo	3382	Sarena Fairrington	Sweet Things		49.00	Food & Beverage	Staff Meeting DO		Y	N	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/6/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		67.82	Food & Beverage	CSEA Negotiations		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/7/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		110.61	Food & Beverage	CSEA Negotiations		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/8/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		62.38	Food & Beverage	Interviews - Exec Asst		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/11/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		54.50	Food & Beverage	TA Board Prep		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/12/2017	Wells Fargo	3382	Sarena Fairrington	Barnes & Noble		18.54	Supplies	Journal for outgoing board president		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/12/2017	Wells Fargo	3382	Sarena Fairrington	Memory X		197.88	IT	Computer Components	Ending order total states: \$175.00; however, order mentions Tax: \$14.88 & Shipping: \$8.00; grand total: \$197.88	Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/12/2017	Wells Fargo	3382	Sarena Fairrington	Nothing Bundt Cakes		40.00	Food & Beverage	AC Meeting		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/12/2017	Wells Fargo	3382	Sarena Fairrington	Safeway		19.00	Grocery	AC Meeting		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/13/2017	Wells Fargo	3382	Sarena Fairrington	Stefanos Pizzeria		90.87	Food & Beverage	MVMS Focus Group		Y	N	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/14/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		100.71	Food & Beverage	Board Meeting		Y	Y	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/1/2017	Wells Fargo	3382	Sarena Fairrington	Payment	487.44		Payment			P	N/A	20184655	1/5/2018	1/5/2018	1/8/2018	No Date Provided
12/15/2017	Wells Fargo	1782	Paul Johnson	Survey Monkey		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
12/19/2017	Wells Fargo	1782	Paul Johnson	Saylor's Restaurant		515.34	Food & Beverage	AC Meeting		Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
12/21/2017	Wells Fargo	1782	Paul Johnson	Ass Cal Sch Admin		599.00	Training	2018 Superintendents Symposium		Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
12/28/2017	Wells Fargo	1782	Paul Johnson	Sparkol.com		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
1/1/2018	Wells Fargo	1782	Paul Johnson	Indeed		4.25	Marketing	Job Posting		Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
1/3/2018	Wells Fargo	1782	Paul Johnson	Pizza Antica		41.18	Food & Beverage	Board Member Lunch		Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
1/4/2018	Wells Fargo	1782	Paul Johnson	The Cantina		84.20	Food & Beverage	HR Interview		Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
1/5/2018	Wells Fargo	1782	Paul Johnson	Servino Ristorante		375.00	Events	AC Retreat Deposit		Y	N	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
1/9/2018	Wells Fargo	1782	Paul Johnson	Survey Monkey		360.00	Subscription	Advantage Annual Plan		Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
1/14/2018	Wells Fargo	1782	Paul Johnson	Piktochart Malaysia		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
12/29/2017	Wells Fargo	1782	Paul Johnson	Amazon.com		8.99	Miscellaneous			Y	N	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
1/2/2018	Wells Fargo	1782	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
1/2/2018	Wells Fargo	1782	Paul Johnson	Payment	599.00		Payment			P	N/A	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018
1/5/2018	Wells Fargo	1782	Paul Johnson	Payment	838.90		Payment			P	N/A	20186529	1/26/2018	1/23/2018	1/23/2018	1/23/2018

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/Returns	Purchases/Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
12/15/2017	Wells Fargo	3382	Sarena Fairrington	Grillys		53.85	Food & Beverage	Maintenance Team Dept		Y	Y	20187366	2/2/2018	1/24/2018	2/5/2017	2/2/2017
12/18/2017	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		47.90	Food & Beverage	Interviews		Y	Y	20187366	2/2/2018	1/24/2018	2/5/2017	2/2/2017
1/8/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		35.23	Food & Beverage	Roni Habib and Andee		Y	Y	20187366	2/2/2018	1/24/2018	2/5/2017	2/2/2017
1/8/2018	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		100.31	Food & Beverage	Agenda Planning		Y	N	20187366	2/2/2018	1/24/2018	2/5/2017	2/2/2017
1/9/2018	Wells Fargo	3382	Sarena Fairrington	Noah's Online Catering		104.93	Food & Beverage			Y	Y	20187366	2/2/2018	1/24/2018	2/5/2017	2/2/2017
1/10/2018	Wells Fargo	3382	Sarena Fairrington	Target		185.79	Entertainment	AC Retreat/Meetings/Board		Y	Y	20187366	2/2/2018	1/24/2018	2/5/2017	2/2/2017
1/12/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		59.01	Food & Beverage	Meeting		Y	Y	20187366	2/2/2018	1/24/2018	2/5/2017	2/2/2017
1/12/2018	Wells Fargo	3382	Sarena Fairrington	Starbucks		59.10	Food & Beverage	Board Retreat		Y	Y	20187366	2/2/2018	1/24/2018	2/5/2017	2/2/2017
1/5/2018	Wells Fargo	3382	Sarena Fairrington	Payment	1,111.01		Payment			P	N/A	20187366	2/2/2018	1/24/2018	2/5/2017	2/2/2017
1/15/2018	Wells Fargo	3115	Paul Johnson	Survey Monkey		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/16/2018	Wells Fargo	3115	Paul Johnson	The Dipsea Café		95.98	Food & Beverage	Agenda Meeting		Y	N	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/17/2018	Wells Fargo	3115	Paul Johnson	Barnes & Noble		217.33	Board Supplies	Board Notebooks		Y	Y	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/20/2018	Wells Fargo	3115	Paul Johnson	Petros Greek Cuisine		553.20	Food & Beverage	IB Conference		Y	N	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/20/2018	Wells Fargo	3115	Paul Johnson	Safeway		159.71	Grocery			Y	Y	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/21/2018	Wells Fargo	3115	Paul Johnson	Netflix.com		13.99	Entertainment	Reimbursed by PJ 2/20/2018; Check 1104: \$13.99	Verified from cleared reimbursement check for personal purchase	Y	N	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/21/2018	Wells Fargo	3115	Paul Johnson	Panchos Restaurant		447.87	Food & Beverage	IB Conference		Y	Y	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/22/2018	Wells Fargo	3115	Paul Johnson	LAX Sky Cali Pizza Kit		17.82	Food & Beverage	IB Conference		Y	Y	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/22/2018	Wells Fargo	3115	Paul Johnson	Marriott LAX		9.36	Events	IB Conference		Y	Y	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/25/2018	Wells Fargo	3115	Paul Johnson	Sparkol.com		29.00	Subscription	Recurring Payment	Verified payment	Y	Y	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/8/2018	Wells Fargo	3115	Paul Johnson	The Cantina		42.21	Food & Beverage	City Manager w/ Jim McLean		Y	N	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/9/2018	Wells Fargo	3115	Paul Johnson	Bravas Tapas		227.53	Food & Beverage	Supt/Board/C&I		Y	N	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/11/2018	Wells Fargo	3115	Paul Johnson	Shari's Berries		82.94	Food & Beverage	Thank you for visit to IB School		Y	Y	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/12/2018	Wells Fargo	3115	Paul Johnson	The Cantina		161.49	Food & Beverage	Cabinet Meeting		Y	Y	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/21/2018	Wells Fargo	3115	Paul Johnson	Amazon Prime Membership		11.90	Subscription		Personal Charge/Reimbursed	C	N	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/25/2018	Wells Fargo	3115	Paul Johnson	Amazon Digital	8.99		Entertainment	Credit		Y	N	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/25/2018	Wells Fargo	3115	Paul Johnson	Amazon Prime Membership	11.90		Subscription	Credit	Personal Charge/Reimbursed	C	N	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/5/2018	Wells Fargo	3115	Paul Johnson	Payment	1,505.96		Payment			P	N/A	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/6/2018	Wells Fargo	3115	Paul Johnson	Balance Transfer		1,505.96	Miscellaneous			B	N/A	20189864	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/18/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		113.47	Food & Beverage	Board Meeting		Y	Y	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/18/2018	Wells Fargo	3382	Sarena Fairrington	Wholefoods		108.25	Grocery	Board Recognition		Y	Y	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/18/2018	Wells Fargo	3382	Sarena Fairrington	Wholefoods		24.89	Grocery	Board Meeting		Y	Y	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/24/2018	Wells Fargo	3382	Sarena Fairrington	Sign Masters		79.71	Marketing	Pledge Sign for Meetings		Y	Y	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
1/25/2018	Wells Fargo	3382	Sarena Fairrington	FS Carboncopyclone		29.99	IT			Y	Y	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/6/2018	Wells Fargo	3382	Sarena Fairrington	The Cantina		53.39	Food & Beverage	Supt/Dir of C&I Meeting		Y	Y	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/7/2018	Wells Fargo	3382	Sarena Fairrington	Salitos Crab Restaurant		66.42	Food & Beverage	Supt ofc meeting		Y	Y	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/8/2018	Wells Fargo	3382	Sarena Fairrington	Woodlands Market		85.74	Grocery	Board Meeting/ Retiree Recognition		Y	Y	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/9/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		130.46	Grocery			Y	Y	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/5/2018	Wells Fargo	3382	Sarena Fairrington	Payment	646.12		Payment			P	N/A	20189870	2/28/2018	2/21/2018	2/26/2018	2/20/2018
2/20/2018	Wells Fargo	3115	Paul Johnson	Subway		21.62	Food & Beverage	Supt ofc meeting		Y	Y	20193572	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/6/2018	Wells Fargo	3115	Paul Johnson	The Cantina		51.38	Food & Beverage	C&I		Y	Y	20193572	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/9/2018	Wells Fargo	3115	Paul Johnson	Il Fornaio C Orte MDRA		62.32	Food & Beverage	Principal Member Meeting		Y	N	20193572	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/1/2018	Wells Fargo	3115	Paul Johnson	Payment	2,078.44		Payment			P	N/A	20193572	4/4/2018	No Stamp	4/18/2018	No Date Provided
2/15/2018	Wells Fargo	3382	Sarena Fairrington	Craigslist.org		75.00	Marketing	Job Posting		Y	Y	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
2/23/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		235.83	Grocery	AC/Board/DO Meeting		Y	Y	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
2/27/2018	Wells Fargo	3382	Sarena Fairrington	Amazon.com		32.92	Supplies	For Supt: "What Great Teachers Do" Book		Y	Y	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
2/28/2018	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		75.34	Food & Beverage	Board Agenda Meeting		Y	N	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/6/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		216.08	Food & Beverage	AC Meeting		Y	Y	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/6/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.70	Postage	Letter to HR		Y	Y	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/7/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		160.48	Grocery	AC/Board/DO Meeting		Y	N	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/14/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.70	Postage	Hiwet Mehari Letter		Y	Y	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/1/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		96.82	Food & Beverage	Cabinet Meeting	Lost receipt, missing receipt document in its place	C	N	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/1/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		33.59	Food & Beverage	Cabinet Meeting	Lost receipt, missing receipt document in its place	C	N	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/1/2018	Wells Fargo	3382	Sarena Fairrington	Payment	692.32		Payment			P	N/A	20193573	4/4/2018	No Stamp	4/18/2018	No Date Provided
3/16/2018	Wells Fargo	3382	Sarena Fairrington	Ass Cal Sch Admin		399.00	Events	Lead 3 Symposium		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/20/2018	Wells Fargo	3382	Sarena Fairrington	Nugget Market		30.06	Grocery	AC Meeting		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/20/2018	Wells Fargo	3382	Sarena Fairrington	Stefanos Pizzeria		106.29	Food & Beverage	AC Meeting		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/21/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		80.32	Food & Beverage	Planning Meeting MVTA Negotiations		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/21/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		142.64	Grocery	AC/Board/DO Meeting		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/22/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.70	Postage	OPSC		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/23/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.70	Postage	Hiwet Mehari Letter		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/29/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		127.98	Food & Beverage	MVTA		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
4/4/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		186.28	Grocery	AC/Board/DO Meeting		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
4/6/2018	Wells Fargo	3382	Sarena Fairrington	Vimeo Pro		199.00	Marketing	Subscription Fee		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
4/13/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		102.36	Grocery	AC/Board/DO Meeting		Y	Y	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
4/5/2018	Wells Fargo	3382	Sarena Fairrington	Payment	939.46		Payment			P	N/A	20196591	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/20/2018	Wells Fargo	3115	Paul Johnson	The Dipsea Café		85.41	Food & Beverage	Board Planning		Y	N	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/24/2018	Wells Fargo	3115	Paul Johnson	Microsoft		499.00	IT	IT		Y	N	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/24/2018	Wells Fargo	3115	Paul Johnson	Netbrands Media Corp		769.67	Marketing			Y	Y	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/26/2018	Wells Fargo	3115	Paul Johnson	The Cantina		43.35	Food & Beverage	Meeting w/ Board Member Bob Jacobs		Y	Y	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/27/2018	Wells Fargo	3115	Paul Johnson	Netbrands Media Corp		100.00	Marketing	Rush Processing Fee		Y	N	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/Returns	Purchases/Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
3/30/2018	Wells Fargo	3115	Paul Johnson	Saylor's Restaurant		66.29	Food & Beverage	Meeting w/ Supt/Asst Supt/EA		Y	N	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
4/3/2018	Wells Fargo	3115	Paul Johnson	The Cantina		53.01	Food & Beverage	C&I Planning		Y	N	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
4/4/2018	Wells Fargo	3115	Paul Johnson	Salitos Crab Restaurant		107.37	Food & Beverage	Communications		Y	N	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
3/23/2018	Wells Fargo	3115	Paul Johnson	Payflow/PayPal		60.00	Subscription	Recurring Payment		Y	Y	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
4/2/2018	Wells Fargo	3115	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
4/5/2018	Wells Fargo	3115	Paul Johnson	Payment	135.32		Payment			P	N/A	20196592	5/4/2018	5/1/2018	5/1/2018	5/2/2018
4/17/2018	Chase	6617/6625	Paul Johnson/James Bowiby	Amazon Mktplace		1,205.99	IT	Communications Specialist/Supt		Y	Y	20198310	5/18/2018	No Stamp	5/14/2018	5/16/2018
4/17/2018	Chase	6617/6625	Paul Johnson/James Bowiby	Amazon Mktplace		119.00	IT	Communications Specialist/Supt		Y	Y	20198310	5/18/2018	No Stamp	5/14/2018	5/16/2018
4/18/2018	Chase	6617/6625	Paul Johnson/James Bowiby	Amazon Mktplace		44.65	IT			Y	Y	20198310	5/18/2018	No Stamp	5/14/2018	5/16/2018
4/21/2018	Chase	6617/6625	Paul Johnson/James Bowiby	Amazon Mktplace		18.82	Supplies	Communications Specialist/Supt		Y	Y	20198310	5/18/2018	No Stamp	5/14/2018	5/16/2018
4/22/2018	Chase	6617/6625	Paul Johnson/James Bowiby	Amazon Mktplace		23.91	IT	Communications Specialist/Supt		Y	Y	20198310	5/18/2018	No Stamp	5/14/2018	5/16/2018
4/16/2018	Wells Fargo	3115	Paul Johnson	Subway		19.40	Food & Beverage	Supts Ofc Planning Meeting		Y	Y	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/19/2018	Wells Fargo	3115	Paul Johnson	Grilllys		22.68	Food & Beverage	Supts Ofc Park Princ Planning		Y	Y	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/27/2018	Wells Fargo	3115	Paul Johnson	The Dipsea Café		50.31	Food & Beverage			Y	N	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/30/2018	Wells Fargo	3115	Paul Johnson	Café Del Soul		128.75	Food & Beverage	Interviews Park Principal		Y	Y	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/1/2018	Wells Fargo	3115	Paul Johnson	Café Del Soul		73.44	Food & Beverage	Interviews		Y	Y	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/2/2018	Wells Fargo	3115	Paul Johnson	Café Del Soul		54.57	Food & Beverage	MYMS Core Interviews		Y	Y	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/6/2018	Wells Fargo	3115	Paul Johnson	Amazon.com		70.35	Events	DO/Events/Meetings		Y	N	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/8/2018	Wells Fargo	3115	Paul Johnson	The Cantina		43.35	Food & Beverage	Meeting w/ City Manager		Y	N	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/11/2018	Wells Fargo	3115	Paul Johnson	Tamalpie Pizzeria		57.88	Food & Beverage	Special Ed Planning Meeting		Y	N	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/17/2018	Wells Fargo	3115	Paul Johnson	Starbucks		3.45	Food & Beverage	Meeting w/ Park Candidate	Lost receipt, mising receipt document in its place	C	N	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/25/2018	Wells Fargo	3115	Paul Johnson	Starbucks		4.90	Food & Beverage	CFAC Hbr	Lost receipt, mising receipt document in its place	C	N	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/1/2018	Wells Fargo	3115	Paul Johnson	City of Mill Valley		1.00	Parking	Parking PTSA	Parking, no receipt provided by meters	C	N	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/2/2018	Wells Fargo	3115	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/4/2018	Wells Fargo	3115	Paul Johnson	Payment	1,814.10		Payment			P	N/A	20200051	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/24/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		187.34	Food & Beverage	AC Meeting		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/25/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.70	Postage	Court Docs		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/26/2018	Wells Fargo	3382	Sarena Fairrington	Canva		1.00	Subscription	Supt Strategic Plan		Y	N	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/27/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		54.57	Food & Beverage	Supts Meeting		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/27/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		91.87	Grocery	AC/Board/DO Meeting		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/2/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.23	Postage	JB Final Check		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/7/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		42.61	Food & Beverage	Agenda Review Meeting		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/9/2018	Wells Fargo	3382	Sarena Fairrington	Saylor's Restaurant		39.33	Food & Beverage	Supt ofc meeting		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/10/2018	Wells Fargo	3382	Sarena Fairrington	Mill Valley Market		50.00	Grocery	Meeting	Receipt is covered up by another receipt	Y	N	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/10/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		22.99	Grocery	Board Meeting		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/10/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.70	Postage	HM Letter		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/11/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		168.33	Grocery			Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/13/2018	Wells Fargo	3382	Sarena Fairrington	Target		75.67	Supplies	End of Year Luncheon	Receipt is covered up by another receipt	Y	N	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/14/2018	Wells Fargo	3382	Sarena Fairrington	Amazon Digital		3.87	Entertainment	Comm Spec/End of Year Luncheon Video Music		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/14/2018	Wells Fargo	3382	Sarena Fairrington	Walgreens		32.37	Pharmacy	End of Year Recognition Photos		Y	Y	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
4/20/2018	Wells Fargo	3382	Sarena Fairrington	PayPal		10.00	Miscellaneous		Black Sail - Recurring Charge	N	N	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/4/2018	Wells Fargo	3382	Sarena Fairrington	Payment	1,387.33		Payment			P	N/A	20200052	6/6/2018	6/1/2018	6/1/2018	6/4/2018
5/18/2018	Chase	6617/6625	Paul Johnson/James Bowiby	Payment	1,412.37		Payment			P	N/A	20201310	6/15/2018	6/12/2018	6/11/2018	6/13/2018
5/2/2018	Chase	6617/6625	Paul Johnson/James Bowiby	Foodniks Belvedere		265.00	Food & Beverage	DTAC Lunch		Y	Y	20201310	6/15/2018	6/12/2018	6/11/2018	6/13/2018
5/11/2018	Chase	6617/6625	Paul Johnson/James Bowiby	Crown Awards Inc		518.14	Service Awards			Y	Y	20201310	6/15/2018	6/12/2018	6/11/2018	6/13/2018
5/16/2018	Chase	6617/6625	Paul Johnson/James Bowiby	Amazon Prime Membership		14.06	Subscription	Recurring Payment	Verified payment	Y	Y	20201310	6/15/2018	6/12/2018	6/11/2018	6/13/2018
5/18/2018	Wells Fargo	3115	Paul Johnson	The Dipsea Café		35.31	Food & Beverage	Supt Planning		Y	N	20203714	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/24/2018	Wells Fargo	3115	Paul Johnson	The Cantina		53.04	Food & Beverage	Transition Meeting		Y	N	20203714	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/4/2018	Wells Fargo	3115	Paul Johnson	The Dipsea Café		101.47	Food & Beverage	Agenda Planning W/ Board		Y	N	20203714	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/12/2018	Wells Fargo	3115	Paul Johnson	The Cantina		66.87	Food & Beverage	Special Services Org Meeting		Y	N	20203714	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/13/2018	Wells Fargo	3115	Paul Johnson	The Dipsea Café		48.03	Food & Beverage	Supt Transition Planning Meeting		Y	N	20203714	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/5/2018	Wells Fargo	3115	Paul Johnson	Finance Charge		5.49	Miscellaneous			B	N/A	20203714	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/5/2018	Wells Fargo	3115	Paul Johnson	Late Charge		39.00	Miscellaneous			B	N/A	20203714	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/5/2018	Wells Fargo	3115	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20203714	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/6/2018	Wells Fargo	3115	Paul Johnson	Payment	560.06		Payment			P	N/A	20203714	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/17/2018	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		15.99	IT	Headphones for Amanda		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/18/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		112.97	Grocery	AF		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/21/2018	Wells Fargo	3382	Sarena Fairrington	Amazon Digital		1.29	Entertainment	Comm Spec/End of Year Luncheon Video		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/23/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		113.53	Food & Beverage	Cabinet Meeting		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/23/2018	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		69.49	Food & Beverage	Agenda Planning		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/24/2018	Wells Fargo	3382	Sarena Fairrington	Grilllys		53.85	Food & Beverage	M&O Dept Meeting		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/29/2018	Wells Fargo	3382	Sarena Fairrington	Walgreens		12.95	Pharmacy	End of Year Luncheon		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/30/2018	Wells Fargo	3382	Sarena Fairrington	Rite Aid Store		65.66	Pharmacy	End of Year Luncheon		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
5/30/2018	Wells Fargo	3382	Sarena Fairrington	Woodlands Market		129.84	Grocery	End of Year Luncheon		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/5/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		107.43	Grocery			Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/6/2018	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		44.28	Food & Beverage	Planning Meeting w/ Board President		Y	N	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/6/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.70	Postage	BGL Cobra Letter		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/7/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		77.24	Food & Beverage	Supt Transition Meeting		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/11/2018	Wells Fargo	3382	Sarena Fairrington	Sweet Things		152.00	Food & Beverage	Supt Reception Farewell		Y	N	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/11/2018	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		74.25	Food & Beverage	Agenda Planning W/ Board		Y	N	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
6/13/2018	Wells Fargo	3382	Sarena Fairrington	Nugget Market		36.02	Grocery	Supt Reception		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/15/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		56.24	Food & Beverage	Meeting w/ Legal		Y	Y	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/5/2018	Wells Fargo	3382	Sarena Fairrington	Finance Charge		11.79	Miscellaneous			B	N/A	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/5/2018	Wells Fargo	3382	Sarena Fairrington	Late Charge		39.00	Miscellaneous			B	N/A	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/6/2018	Wells Fargo	3382	Sarena Fairrington	Payment	799.58		Payment			P	N/A	20203715	7/6/2018	6/27/2018	6/26/2018	7/3/2018
6/19/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	797.20		Payment			P	N/A	20204636	7/20/2018	7/18/2018	7/16/2018	No Date Provided
6/11/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Sign Masters		272.40	Marketing	Transportation Bus Banners		Y	Y	20204636	7/20/2018	7/18/2018	7/16/2018	No Date Provided
6/13/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Book Passage		29.57	Board Supplies	Books for Retirees		Y	Y	20204636	7/20/2018	7/18/2018	7/16/2018	No Date Provided
6/13/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Comforts Café		50.26	Food & Beverage	Board Meeting Closed Session		Y	Y	20204636	7/20/2018	7/18/2018	7/16/2018	No Date Provided
6/16/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Prime Membership		14.06	Subscription	Recurring Payment	Verified payment	Y	Y	20204636	7/20/2018	7/18/2018	7/16/2018	No Date Provided
6/19/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Safeway		16.72	Grocery	AC Retreat		Y	Y	20204636	7/20/2018	7/18/2018	7/16/2018	No Date Provided
6/16/2018	Wells Fargo	3115	Paul Johnson	Amazon Mktplace		121.22	IT	External Hard Drives for Supt office		Y	N	20205758	8/3/2018	7/25/2018	7/24/2018	7/25/2018
6/18/2018	Wells Fargo	3115	Paul Johnson	The Dipsea Café		185.38	Food & Beverage	Cabinet		Y	N	20205758	8/3/2018	7/25/2018	7/24/2018	7/25/2018
6/19/2018	Wells Fargo	3115	Paul Johnson	Saylor's Restaurant		491.16	Food & Beverage	AC Meeting		Y	N	20205758	8/3/2018	7/25/2018	7/24/2018	7/25/2018
6/25/2018	Wells Fargo	3115	Paul Johnson	Salitos Crab Restaurant		89.17	Food & Beverage	Transition Planning Lunch		Y	N	20205758	8/3/2018	7/25/2018	7/24/2018	7/25/2018
7/2/2018	Wells Fargo	3115	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20205758	8/3/2018	7/25/2018	7/24/2018	7/25/2018
7/6/2018	Wells Fargo	3115	Paul Johnson	Payment	379.21		Payment			P	N/A	20205758	8/3/2018	7/25/2018	7/24/2018	7/25/2018
7/8/2018	Wells Fargo	3115	Paul Johnson	Refund of Late Fees	39.00		Payment			B	N/A	20205758	8/3/2018	7/25/2018	7/24/2018	7/25/2018
6/20/2018	Wells Fargo	3382	Sarena Fairrington	Piatti Ristorante		122.84	Food & Beverage	Transition Meeting w/ Intern Supt		Y	Y	20205775	8/3/2018	7/25/2018	7/25/2018	7/25/2018
6/26/2018	Wells Fargo	3382	Sarena Fairrington	TST Rustic Bakery		30.00	Food & Beverage	Coffee for DO Meeting		Y	Y	20205775	8/3/2018	7/25/2018	7/25/2018	7/25/2018
7/2/2018	Wells Fargo	3382	Sarena Fairrington	Facebook		9.99	Marketing	Bus Ad on Facebook	Receipt states \$10.00; statement states \$9.99	Y	Y	20205775	8/3/2018	7/25/2018	7/25/2018	7/25/2018
7/2/2018	Wells Fargo	3382	Sarena Fairrington	Wholefoods		17.32	Grocery	Board: Welcome to Supt		Y	Y	20205775	8/3/2018	7/25/2018	7/25/2018	7/25/2018
7/3/2018	Wells Fargo	3382	Sarena Fairrington	Starbucks		59.70	Food & Beverage	DO Staff Meeting: Welcome to Supt		Y	Y	20205775	8/3/2018	7/25/2018	7/25/2018	7/25/2018
7/4/2018	Wells Fargo	3382	Sarena Fairrington	Amazon.com		222.94	IT	Wireless Headset for intern supt		Y	N	20205775	8/3/2018	7/25/2018	7/25/2018	7/25/2018
7/10/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.23	Postage	Ola Dean Tech Letter		Y	Y	20205775	8/3/2018	7/25/2018	7/25/2018	7/25/2018
7/6/2018	Wells Fargo	3382	Sarena Fairrington	Payment	1,180.52		Payment			P	N/A	20205775	8/3/2018	7/25/2018	7/25/2018	7/25/2018
7/8/2018	Wells Fargo	3382	Sarena Fairrington	Refund of Late Fees	39.00		Payment			B	N/A	20205775	8/3/2018	7/25/2018	7/25/2018	7/25/2018
7/20/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	383.01		Payment			P	N/A	20207398	8/22/2018	8/17/2018	8/14/2018	No Date Provided
7/23/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Pay Blue Water Kayaking		1.00	Events		Appears to have been reimbursed per statement	Y	Y	20207398	8/22/2018	8/17/2018	8/14/2018	No Date Provided
7/25/2018	Chase	6617/6625	Paul Johnson/James Bowlby	YPS Blue Water Kayaking	1.00		Payment			P	N/A	20207398	8/22/2018	8/17/2018	8/14/2018	No Date Provided
7/16/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Prime Membership		14.06	Subscription	Recurring Payment	Verified payment	Y	Y	20207398	8/22/2018	8/17/2018	8/14/2018	No Date Provided
7/26/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Big 4 Part Rentals		311.64	Events	Grills		Y	Y	20207398	8/22/2018	8/17/2018	8/14/2018	No Date Provided
8/2/2018	Wells Fargo	3115	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20209078	9/7/2018	8/23/2018	9/4/2018	9/5/2018
8/4/2018	Wells Fargo	3115	Paul Johnson	Payment	877.93		Payment			P	N/A	20209078	9/7/2018	8/23/2018	9/4/2018	9/5/2018
7/25/2018	Wells Fargo	3382	Sarena Fairrington	Guaymas Restaurant		349.85	Food & Beverage	Cabinet BTS Luncheon		Y	Y	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
7/25/2018	Wells Fargo	3382	Sarena Fairrington	Nothing Bundt Cakes		44.90	Food & Beverage	Cabinet BTS Luncheon		Y	Y	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
7/25/2018	Wells Fargo	3382	Sarena Fairrington	Paper Source		49.95	Supplies	AC Retreat Materials and supplies		Y	Y	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
7/25/2018	Wells Fargo	3382	Sarena Fairrington	Sloat Garden Center	60.53		Landscape/Floral	Items Returned		Y	Y	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
7/25/2018	Wells Fargo	3382	Sarena Fairrington	Zelinsky Properties		11.00	Parking	Guaymas Parking		Y	N	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
8/4/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		156.66	Grocery	AC/Board/DO Meeting		Y	Y	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
8/8/2018	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		111.14	Food & Beverage	Agenda Planning		Y	N	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
8/9/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		31.02	Grocery	AC Retreat		Y	Y	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
8/9/2018	Wells Fargo	3382	Sarena Fairrington	Starbucks		33.90	Food & Beverage	AC Retreat		Y	N	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
8/13/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		84.48	Food & Beverage	New Admin Meeting		Y	Y	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
8/14/2018	Wells Fargo	3382	Sarena Fairrington	Starbucks		230.00	Food & Beverage	Welcome Back Brkfst all staff		Y	Y	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
8/15/2018	Wells Fargo	3382	Sarena Fairrington	Walgreens		12.96	Pharmacy	New Certificated Orientation		Y	Y	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
7/23/2018	Wells Fargo	3382	Sarena Fairrington	Sloat Garden Center		54.47	Landscape/Floral		Only receipt is for the return not the purchase, receipt kept by vendor; Amount for return was \$60.53.	C	N	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
8/4/2018	Wells Fargo	3382	Sarena Fairrington	Payment	430.02		Payment			P	N/A	20209079	9/7/2018	8/23/2018	No Date Provided	No Date Provided
8/23/2018	Chase	2235	Raquel Rose	EB Legal Updates		40.00	Supplies		Email used for verification	C	N	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/3/2018	Chase	2235	Raquel Rose	Nicks Cove		\$250.00	Food & Beverage	Deposit		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/4/2018	Chase	2235	Raquel Rose	Barnes & Noble		31.12	Board Supplies	Supt Retreat Book		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/6/2018	Chase	2235	Raquel Rose	Michaels Store		9.78	Supplies	AC Meeting		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/7/2018	Chase	2235	Raquel Rose	Amazon.com		53.04	IT	Headphones for AF		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/8/2018	Chase	2235	Raquel Rose	Stenhouse Publishers		705.00	Supplies	Training Materials		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/8/2018	Chase	2235	Raquel Rose	Trader Joes		124.48	Grocery	AC Retreat		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/9/2018	Chase	2235	Raquel Rose	Nicks Cove	1,093.17		Food & Beverage		Client provide photo collage for event	Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/10/2018	Chase	2235	Raquel Rose	Grilllys		91.96	Food & Beverage	AC Lunch		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/17/2018	Chase	2235	Raquel Rose	Comforts Café		92.30	Food & Beverage	New Teacher Institute		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/17/2018	Chase	2235	Raquel Rose	Grilllys		24.68	Food & Beverage	New Certificated Orientation		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/17/2018	Chase	2235	Raquel Rose	Sage Publications		856.21	Supplies	Training Materials		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/28/2018	Chase	2235	Raquel Rose	NSPRA		285.00	Membership	Membership Fee		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/30/2018	Chase	2235	Raquel Rose	Dollar Tree		10.90	Supplies	Bubbles		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/30/2018	Chase	2235	Raquel Rose	Trader Joes		107.87	Grocery	AC/DO/Staff Meeting Supplies		Y	Y	20210687	9/21/2018	9/19/2018	9/17/2018	9/17/2018
8/23/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	325.70		Payment			P	N/A	20210688	9/21/2018	9/7/2018	9/17/2018	9/17/2018
8/10/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Pure Luxury Transportation		1,102.50	Events	AC Retreat	Client provided picturebut can't say for certain this is for Pure Luxury	Y	Y	20210688	9/21/2018	9/7/2018	9/17/2018	9/17/2018
8/14/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Big 4 Part Rentals		16.69	Events	Pancake Dispenser		Y	Y	20210688	9/21/2018	9/7/2018	9/17/2018	9/17/2018
8/16/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Prime Membership		14.06	Subscription	Recurring Payment		Y	Y	20210688	9/21/2018	9/7/2018	9/17/2018	9/17/2018
9/4/2018	Wells Fargo	3115	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20211065	9/26/2018	9/21/2018	9/21/2018	No Date Provided
9/7/2018	Wells Fargo	3115	Paul Johnson	Payment	30.00		Payment			P	N/A	20211065	9/26/2018	9/21/2018	9/21/2018	No Date Provided

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
8/17/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		36.96	Grocery	New Teacher Institute		Y	Y	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
8/17/2018	Wells Fargo	3382	Sarena Fairrington	Smartfinal		216.04	Grocery	Welcome Back Breakfast		Y	Y	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
8/17/2018	Wells Fargo	3382	Sarena Fairrington	Starbucks		16.95	Food & Beverage	New Teacher Institute		Y	Y	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
8/22/2018	Wells Fargo	3382	Sarena Fairrington	CVS Pharmacy		35.75	Pharmacy	AC Candy Gift		Y	Y	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
8/22/2018	Wells Fargo	3382	Sarena Fairrington	Mikes Cameras		64.63	IT	AC Collage Photos		Y	Y	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
8/22/2018	Wells Fargo	3382	Sarena Fairrington	Paper Source		44.79	Supplies	AC Card from Retreat		Y	Y	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
8/30/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		14.15	Grocery	Snacks for DO Meeting		Y	Y	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
8/30/2018	Wells Fargo	3382	Sarena Fairrington	Sweet Things		60.50	Food & Beverage	DO Staff Meeting		Y	Y	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
9/11/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		144.71	Grocery	AC/Board/DO Meeting		Y	Y	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
8/20/2018	Wells Fargo	3382	Sarena Fairrington	Smartfinal	77.46		Payment			P	N/A	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
9/7/2018	Wells Fargo	3382	Sarena Fairrington	Payment	1,109.80		Payment			P	N/A	20211496	9/28/2018	9/26/2018	9/25/2018	No Date Provided
9/21/2018	Chase	2235	Raquel Rose	Payment	\$3,775.51		Payment		Missing Statements	P	N/A	20213921	10/19/2018	10/16/2018	10/11/2018	10/10/2018
8/21/2018	Chase	2235	Raquel Rose	Teacher Store		8.11	Supplies	All School Read book	Missing Statements	Y	Y	20213921	10/19/2018	10/16/2018	10/11/2018	10/10/2018
9/6/2018	Chase	2235	Raquel Rose	Canva		119.40	Subscription	Supts Office Online Desktop Design graphics subscription	Missing Statements	Y	Y	20213921	10/19/2018	10/16/2018	10/11/2018	10/10/2018
9/7/2018	Chase	2235	Raquel Rose	The Dipsea Café		100.55	Food & Beverage	Board Meeting Prep	Missing Statements	Y	Y	20213921	10/19/2018	10/16/2018	10/11/2018	10/10/2018
9/10/2018	Chase	2235	Raquel Rose	Prezi		84.00	Subscription	Online Presentation Subscription	Missing Statements	Y	Y	20213921	10/19/2018	10/16/2018	10/11/2018	10/10/2018
9/12/2018	Chase	2235	Raquel Rose	Grilllys		80.59	Food & Beverage	Board Meeting	Missing Statements	Y	Y	20213921	10/19/2018	10/16/2018	10/11/2018	10/10/2018
9/12/2018	Chase	2235	Raquel Rose	Parranga		27.69	Food & Beverage	Supts Office Working Lunch	Missing Statements	Y	Y	20213921	10/19/2018	10/16/2018	10/11/2018	10/10/2018
9/19/2018	Chase	2235	Raquel Rose	Amazon.com		64.42	IT	Teen Dept	Missing Statements	Y	Y	20213921	10/19/2018	10/16/2018	10/11/2018	10/10/2018
9/21/2018	Chase	2235	Raquel Rose	The Dipsea Café		45.86	Food & Beverage	Meeting w/ Supt & Board VP/Clerk	Missing Statements	Y	N	20213921	10/19/2018	10/16/2018	10/11/2018	10/10/2018
9/23/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Late Fee		39.00	Miscellaneous			B	N/A	20213922	10/19/2018	10/16/2018	10/12/2018	No Date Provided
9/24/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	1,133.25		Payment			P	N/A	20213922	10/19/2018	10/16/2018	10/12/2018	No Date Provided
9/7/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Prime Membership	14.06		Subscription		Verified Refund	Y	Y	20213922	10/19/2018	10/16/2018	10/12/2018	No Date Provided
9/7/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Prime Membership		128.82	Subscription	Annual Renewal	Verified payment	Y	Y	20213922	10/19/2018	10/16/2018	10/12/2018	No Date Provided
9/26/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon.com		54.11	IT			Y	Y	20213922	10/19/2018	10/16/2018	10/12/2018	No Date Provided
9/18/2018	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		9.95	Events	Ribbon for Tam Valley Field Ceremony		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
9/22/2018	Wells Fargo	3382	Sarena Fairrington	Amazon.com		66.50	IT	Tech for Supt Office for computer		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
9/25/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		45.24	Food & Beverage	Meeting w/ RR, AA, LM Con call re: Wellness		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
9/25/2018	Wells Fargo	3382	Sarena Fairrington	Wholefoods		59.00	Grocery	AC Meeting/ Anna's Bday		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
9/27/2018	Wells Fargo	3382	Sarena Fairrington	Amazon.com		13.80	Board Supplies	DO		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
9/28/2018	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		105.80	Food & Beverage	Agenda Planning		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
9/29/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		91.72	Grocery	AC/Board/DO Meeting		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
9/30/2018	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		116.79	Communications	Tripod		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
10/4/2018	Wells Fargo	3382	Sarena Fairrington	Mill Valley Market		79.96	Grocery	New AC Meeting		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
10/9/2018	Wells Fargo	3382	Sarena Fairrington	USPS		6.23	Postage	V Mendoza Letter		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
10/11/2018	Wells Fargo	3382	Sarena Fairrington	Grilllys		71.88	Food & Beverage	Board Meeting		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
10/17/2018	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		172.71	IT	Supts EA Office		Y	N	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
10/17/2018	Wells Fargo	3382	Sarena Fairrington	Pizza Antica		49.85	Food & Beverage	Supt Search Planning Meeting w/ Board		Y	N	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
10/17/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		109.55	Grocery	AC/Board/DO Meeting		Y	Y	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
10/2/2018	Wells Fargo	3382	Sarena Fairrington	Payment	557.02		Payment			P	N/A	20214997	10/31/2018	10/31/2018	10/29/2018	No Date Provided
10/2/2018	Wells Fargo	3115	Paul Johnson	Payment	30.00		Payment			P	N/A	20214998	10/31/2018	10/29/2018	10/29/2018	No Date Provided
10/2/2018	Wells Fargo	3115	Paul Johnson	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20214998	10/31/2018	10/29/2018	10/29/2018	No Date Provided
9/23/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Late Fee Reversal	39.00		Payment			B	N/A	20216826	11/16/2018	11/14/2018	11/7/2018	11/13/2018
10/19/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	168.87		Payment			P	N/A	20216826	11/16/2018	11/14/2018	11/7/2018	11/13/2018
10/25/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Café Del Soul		237.15	Food & Beverage	DTAC Meeting		Y	Y	20216826	11/16/2018	11/14/2018	11/7/2018	11/13/2018
10/19/2018	Chase	2235	Raquel Rose	Payment	530.62		Payment			P	N/A	20216827	11/16/2018	11/14/2018	11/16/2018	No Date Provided
10/10/2018	Chase	2235	Raquel Rose	Café Del Soul		62.28	Food & Beverage	Strategic Plan Grant Committee Meeting		Y	Y	20216827	11/16/2018	11/14/2018	11/16/2018	No Date Provided
10/15/2018	Chase	2235	Raquel Rose	Nordstroms		25.44	Food & Beverage	Lunch w/ LCM Reed Supts		Y	Y	20216827	11/16/2018	11/14/2018	11/16/2018	No Date Provided
10/22/2018	Chase	2235	Raquel Rose	TST Rustic Bakery		16.06	Food & Beverage	Working Lunch w/ Wendy		Y	Y	20216827	11/16/2018	11/14/2018	11/16/2018	No Date Provided
10/24/2018	Chase	2235	Raquel Rose	The Dipsea Café		57.63	Food & Beverage	Agenda Planning Meeting		Y	Y	20216827	11/16/2018	11/14/2018	11/16/2018	No Date Provided
10/24/2018	Chase	2235	Raquel Rose	Walgreens		50.90	Pharmacy	Supplies CSEA Meetings		Y	Y	20216827	11/16/2018	11/14/2018	11/16/2018	No Date Provided
10/18/2018	Wells Fargo	3382	Sarena Fairrington	Grilllys		43.03	Food & Beverage	IB Meeting Lunch		Y	Y	20218650	12/7/2018	12/5/2018	12/3/2018	12/5/2018
10/23/2018	Wells Fargo	3382	Sarena Fairrington	Grilllys		103.32	Food & Beverage	AC Data Dig Meeting		Y	Y	20218650	12/7/2018	12/5/2018	12/3/2018	12/5/2018
10/26/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		115.67	Food & Beverage	Cabinet Meeting		Y	Y	20218650	12/7/2018	12/5/2018	12/3/2018	12/5/2018
10/31/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		82.17	Grocery			Y	Y	20218650	12/7/2018	12/5/2018	12/3/2018	12/5/2018
11/7/2018	Wells Fargo	3382	Sarena Fairrington	Grilllys		32.26	Food & Beverage	Board Meeting		Y	Y	20218650	12/7/2018	12/5/2018	12/3/2018	12/5/2018
11/8/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		105.50	Food & Beverage	Board Meeting		Y	Y	20218650	12/7/2018	12/5/2018	12/3/2018	12/5/2018
11/14/2018	Wells Fargo	3382	Sarena Fairrington	Grilllys		140.83	Food & Beverage	LCAP Parent Advisory Committee Meeting		Y	Y	20218650	12/7/2018	12/5/2018	12/3/2018	12/5/2018
11/2/2018	Wells Fargo	3382	Sarena Fairrington	Payment	998.98		Payment			P	N/A	20218650	12/7/2018	12/5/2018	12/3/2018	12/5/2018
11/18/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	237.15		Payment			P	N/A	20219924	12/19/2018	12/10/2018	12/12/2018	12/12/2018
11/2/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		393.86	IT	Projector		Y	Y	20219924	12/19/2018	12/10/2018	12/12/2018	12/12/2018
11/2/2018	Chase	6617/6625	Paul Johnson/James Bowlby	PayPal		411.28	IT	Projector		Y	Y	20219924	12/19/2018	12/10/2018	12/12/2018	12/12/2018
11/5/2018	Chase	6617/6625	Paul Johnson/James Bowlby	IFIXIT.com		59.52	IT	Headphone Extraction Tool		Y	Y	20219924	12/19/2018	12/10/2018	12/12/2018	12/12/2018
11/8/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon.com		151.52	IT	Hard Drive		Y	Y	20219924	12/19/2018	12/10/2018	12/12/2018	12/12/2018
11/30/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		154.98	IT	Projector		Y	Y	20219924	12/19/2018	12/10/2018	12/12/2018	12/12/2018
11/30/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		11.56	IT	Vacuum		Y	Y	20219924	12/19/2018	12/10/2018	12/12/2018	12/12/2018
11/30/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon.com		97.39	IT	Vacuum		Y	Y	20219924	12/19/2018	12/10/2018	12/12/2018	12/12/2018
11/16/2018	Chase	2235	Raquel Rose	Payment	212.31		Payment		Missing Statements	P	N/A	20219925	12/19/2018	12/10/2018	12/12/2018	No Date Provided

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
11/19/2018	Chase	2235	Raquel Rose	Coffee Roastery		8.50	Food & Beverage		Lost receipt, missing receipt document in its place	C	N	20219925	12/19/2018	12/10/2018	12/12/2018	No Date Provided
11/6/2018	Chase	2235	Raquel Rose	The Cantina		56.17	Food & Beverage	Dinner Meeting: RS, WH, RR, JD	Missing Statements	Y	Y	20219925	12/19/2018	12/10/2018	12/12/2018	No Date Provided
11/29/2018	Chase	2235	Raquel Rose	CA State University - Northridge		3,590.00	Training		Verified Transcripts	Y	N	20219925	12/19/2018	12/10/2018	12/12/2018	No Date Provided
11/30/2018	Chase	2235	Raquel Rose	The Dipsea Café		67.20	Food & Beverage	Board Prep Lunch	Missing Statements	Y	Y	20219925	12/19/2018	12/10/2018	12/12/2018	No Date Provided
11/2/2018	Chase	2235	Raquel Rose	PayPal		30.00	Subscription	Requiring Payment	Verified payment	Y	Y	20219925	12/19/2018	12/10/2018	12/12/2018	No Date Provided
11/22/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		131.71	Grocery	AC/Board/DO Meeting		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
11/26/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		93.82	Food & Beverage	Cabinet Working Lunch		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
11/29/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		211.61	Food & Beverage	Supt Searon intake session w/ cabinet/principals		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
11/29/2018	Wells Fargo	3382	Sarena Fairrington	Wholefoods		57.35	Grocery	MVMS Supt Searon intake session w/ student council		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/7/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		116.06	Grocery	AC/Board/DO Meeting		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/13/2018	Wells Fargo	3382	Sarena Fairrington	Comforts Café		6.50	Food & Beverage			Y	N	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/13/2018	Wells Fargo	3382	Sarena Fairrington	Comforts Café		76.69	Food & Beverage	FinLaw Amanda; Board Meeting		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/13/2018	Wells Fargo	3382	Sarena Fairrington	CVS Pharmacy		7.99	Pharmacy	board gift		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/13/2018	Wells Fargo	3382	Sarena Fairrington	Safeway		80.60	Grocery	AC/Board/DO Meeting		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/13/2018	Wells Fargo	3382	Sarena Fairrington	Square - Flourish		67.58	Landscape/Floral	Plant for outgoing board president		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/13/2018	Wells Fargo	3382	Sarena Fairrington	Sweet Things		105.00	Food & Beverage	Board Meeting Cake		Y	N	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/14/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		50.00	Food & Beverage	Counselor interviews		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/14/2018	Wells Fargo	3382	Sarena Fairrington	Mill Valley Market		79.96	Grocery	New AC Lunch		Y	Y	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/10/2018	Wells Fargo	3382	Sarena Fairrington	Payment	622.78		Payment			P	N/A	20221454	1/11/2019	1/11/2019	12/27/2018	1/9/2019
12/20/2018	Chase	2235	Raquel Rose	Payment	3,751.87		Payment			P	N/A	20221893	1/16/2019	1/7/2019	1/7/2019	1/11/2019
12/3/2018	Chase	2235	Raquel Rose	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20221893	1/16/2019	1/7/2019	1/7/2019	1/11/2019
12/3/2018	Chase	2235	Raquel Rose	TST Rustic Bakery		31.76	Food & Beverage	Working Lunch Meeting		Y	Y	20221893	1/16/2019	1/7/2019	1/7/2019	1/11/2019
12/4/2018	Chase	2235	Raquel Rose	Comforts Café		120.70	Food & Beverage	Working Lunch/AC Meeting		Y	N	20221893	1/16/2019	1/7/2019	1/7/2019	1/11/2019
12/7/2018	Chase	2235	Raquel Rose	The Dipsea Café		76.87	Food & Beverage	Board Prep Meeting		Y	Y	20221893	1/16/2019	1/7/2019	1/7/2019	1/11/2019
12/11/2018	Chase	2235	Raquel Rose	Michaels Store		97.82	Board Supplies	Board Recognition Supplies		Y	Y	20221893	1/16/2019	1/7/2019	1/7/2019	1/11/2019
12/15/2018	Chase	2235	Raquel Rose	Michaels Store	30.99		Board Supplies			Y	Y	20221893	1/16/2019	1/7/2019	1/7/2019	1/11/2019
12/18/2018	Chase	2235	Raquel Rose	Saylor's Restaurant		482.49	Food & Beverage	AC Meeting		Y	Y	20221893	1/16/2019	1/7/2019	1/7/2019	1/11/2019
12/21/2018	Chase	2235	Raquel Rose	The Dipsea Café		100.42	Food & Beverage	Board Prep Meeting		Y	Y	20221893	1/16/2019	1/7/2019	1/7/2019	1/11/2019
12/20/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	1,280.11		Payment			P	N/A	20221894	1/16/2019	1/7/2019	1/3/2019	1/11/2019
12/7/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		166.67	IT	Computer components		Y	Y	20221894	1/16/2019	1/7/2019	1/3/2019	1/11/2019
12/19/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Casio Ess		384.89	IT	Repairs		Y	Y	20221894	1/16/2019	1/7/2019	1/3/2019	1/11/2019
12/27/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		90.51	IT	Computer components		Y	Y	20221894	1/16/2019	1/7/2019	1/3/2019	1/11/2019
12/27/2018	Chase	6617/6625	Paul Johnson/James Bowlby	Batteryshears.com		106.26	IT	Batteries		Y	Y	20221894	1/16/2019	1/7/2019	1/3/2019	1/11/2019
12/19/2018	Wells Fargo	3382	Sarena Fairrington	USPS		18.13	Postage	UCPs to CDE		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
12/21/2018	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		23.76	Food & Beverage	Lunch for Legal		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
12/21/2018	Wells Fargo	3382	Sarena Fairrington	Grilllys		53.85	Food & Beverage	M&O Staff Meeting		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/7/2019	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		64.39	Food & Beverage	Agenda Planning w/ Board		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/8/2019	Wells Fargo	3382	Sarena Fairrington	Prime Video		14.99	Training	AC Equity		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/8/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		131.74	Grocery	AC/Board/DO Meeting		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/9/2019	Wells Fargo	3382	Sarena Fairrington	Craigslislist.org		75.00	Marketing	Job Posting		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/10/2019	Wells Fargo	3382	Sarena Fairrington	Amazon.com		228.48	Training	AC PD		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/10/2019	Wells Fargo	3382	Sarena Fairrington	TST Comforts		86.19	Food & Beverage	Board Dinner for Board Meeting		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/10/2019	Wells Fargo	3382	Sarena Fairrington	Wholefoods		162.38	Grocery	Board Appreciation Month Gifts		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/15/2019	Wells Fargo	3382	Sarena Fairrington	Paper Source		10.80	Supplies	AC Retreat		Y	Y	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/11/2019	Wells Fargo	3382	Sarena Fairrington	Payment	1,084.87		Payment			P	N/A	20224513	2/8/2019	2/6/2019	2/5/2019	2/4/2019
1/17/2019	Chase	2235	Raquel Rose	Payment	909.07		Payment			P	N/A	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/19/2019	Chase	2235	Raquel Rose	Paper Source	170.51		Supplies			P	N/A	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/2/2019	Chase	2235	Raquel Rose	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/9/2019	Chase	2235	Raquel Rose	Paper Source		170.51	Supplies	Returned		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/9/2019	Chase	2235	Raquel Rose	Survey Monkey		360.00	Subscription	Annual Renewal		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/15/2019	Chase	2235	Raquel Rose	Amazon Mktplace		43.25	Supplies	AC Retreat		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/17/2019	Chase	2235	Raquel Rose	Lucky		45.07	Supplies	AC Retreat		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/18/2019	Chase	2235	Raquel Rose	Lark Theatre		85.00	Training	AC Retreat		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/18/2019	Chase	2235	Raquel Rose	Left Bank Brasserie		489.14	Food & Beverage	AC Retreat		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/19/2019	Chase	2235	Raquel Rose	Panera Bread		143.17	Food & Beverage	AC Retreat Breakfast		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/19/2019	Chase	2235	Raquel Rose	Paper Source		65.25	Supplies	Supts Office		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/19/2019	Chase	2235	Raquel Rose	Paper Source		36.86	Supplies			Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/28/2019	Chase	2235	Raquel Rose	Flores Corte		54.33	Food & Beverage	Lunch w/ NL, BG, RR		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/28/2019	Chase	2235	Raquel Rose	The Dipsea Café		27.60	Food & Beverage	Agenda Planning Meeting		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/31/2019	Chase	2235	Raquel Rose	Skillpath		155.95	IT	CD Time Management		Y	Y	20224782	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/17/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	748.33		Payment			P	N/A	20224783	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/11/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon.com		540.17	Subscription	Business Prime Membership		Y	Y	20224783	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/12/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Apple Store		162.32	IT	For Shawnee Herbert to be reimbursed by DSE	Same Receipt	Y	Y	20224783	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/12/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Apple Store		740.02	IT	For Shawnee Herbert to be reimbursed by DSE	Same Receipt	Y	Y	20224783	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/13/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon.com		30.81	IT	P Touch Tape		Y	Y	20224783	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/17/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Networksolutions		314.91	IT	Domain Renewal		Y	Y	20224783	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/20/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		73.45	IT	MacBook Cases		Y	Y	20224783	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/27/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		129.43	Supplies	Kindergarten Supplies	Same Receipt	Y	Y	20224783	2/13/2019	2/11/2019	2/11/2019	2/11/2019
1/28/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		123.78	Supplies	Kindergarten Supplies	Same Receipt	Y	Y	20224783	2/13/2019	2/11/2019	2/11/2019	2/11/2019

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
1/17/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		66.04	Food & Beverage	Re: Supt Meeting - Transportation		Y	Y	20227015	3/8/2019	3/5/2019	3/4/2019	3/5/2019
1/25/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		141.76	Grocery	AC/Board/DO Meeting		Y	Y	20227015	3/8/2019	3/5/2019	3/4/2019	3/5/2019
1/30/2019	Wells Fargo	3382	Sarena Fairrington	Amazon.com		169.43	IT	Computer Components		Y	Y	20227015	3/8/2019	3/5/2019	3/4/2019	3/5/2019
1/31/2019	Wells Fargo	3382	Sarena Fairrington	Tamaple Pizzeria		71.70	Food & Beverage	Supt Search Planning Meeting		Y	Y	20227015	3/8/2019	3/5/2019	3/4/2019	3/5/2019
2/1/2019	Wells Fargo	3382	Sarena Fairrington	Bookoo		160.20	Food & Beverage	Board Retreat Lunch		Y	Y	20227015	3/8/2019	3/5/2019	3/4/2019	3/5/2019
2/1/2019	Wells Fargo	3382	Sarena Fairrington	Wholefoods		18.75	Grocery	Bday Celebration for Board Member		Y	Y	20227015	3/8/2019	3/5/2019	3/4/2019	3/5/2019
2/5/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		79.97	Grocery			Y	Y	20227015	3/8/2019	3/5/2019	3/4/2019	3/5/2019
2/8/2019	Wells Fargo	3382	Sarena Fairrington	Payment	869.71		Payment			P	N/A	20227015	3/8/2019	3/5/2019	3/4/2019	3/5/2019
2/20/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	2,114.89		Payment			P	N/A	20228156	3/20/2019	3/7/2019	3/16/2019	3/18/2019
2/5/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon.com		197.98	IT	Toner		Y	Y	20228156	3/20/2019	3/7/2019	3/16/2019	3/18/2019
2/9/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Otherworldcomacsales		266.26	IT			Y	Y	20228156	3/20/2019	3/7/2019	3/16/2019	3/18/2019
2/11/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Otherworldcomacsales		292.24	IT	Flash Drives		Y	Y	20228156	3/20/2019	3/7/2019	3/16/2019	3/18/2019
2/26/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Otherworldcomacsales		106.07	IT	Computer components		Y	Y	20228156	3/20/2019	3/7/2019	3/16/2019	3/18/2019
2/6/2019	Chase	2235	Raquel Rose	City of Mill Valley		1.75	Parking		Parking, no receipt provided by meters	C	N	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/20/2019	Chase	2235	Raquel Rose	Payment	1,535.62		Payment			P	N/A	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/4/2019	Chase	2235	Raquel Rose	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/4/2019	Chase	2235	Raquel Rose	The Dipsea Café		44.32	Food & Beverage	Board Planning Meeting		Y	Y	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/5/2019	Chase	2235	Raquel Rose	Amazon.com		19.48	IT	Apple MagSafe Converters		Y	Y	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/5/2019	Chase	2235	Raquel Rose	Café Del Soul		37.30	Food & Beverage	Meeting w/ Supt & Dir C&I		Y	Y	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/12/2019	Chase	2235	Raquel Rose	ASHA		419.00	Training	Training Materials		Y	Y	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/13/2019	Chase	2235	Raquel Rose	Starbucks		0.75	Food & Beverage	Meeting w/ PTA Council		Y	Y	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/15/2019	Chase	2235	Raquel Rose	Bartons Bagels		29.75	Food & Beverage	Elementary Staffing Meeting		Y	N	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/21/2019	Chase	2235	Raquel Rose	Il Fornaio-Cucina		61.14	Food & Beverage	Lunch Meeting		Y	Y	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/27/2019	Chase	2235	Raquel Rose	The Cantina		35.31	Food & Beverage	Lunch Meeting		Y	Y	20228157	3/20/2019	3/11/2019	3/16/2019	3/18/2019
2/14/2019	Wells Fargo	3382	Sarena Fairrington	Starbucks		27.05	Food & Beverage	Elementary Staff Meeting w/ AC		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
2/15/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		110.49	Grocery	AC/Board/DO Meeting		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
2/18/2019	Wells Fargo	3382	Sarena Fairrington	Barnes & Noble		39.19	Supplies	For Board Members		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
2/26/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		58.63	Food & Beverage	Planning Meeting		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
2/27/2019	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		43.15	Food & Beverage	Agenda Review Meeting		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/1/2019	Wells Fargo	3382	Sarena Fairrington	TST Comforts		56.56	Food & Beverage	Board Meeting - Closed Session		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/5/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		43.83	Food & Beverage	Supt & Dir C&I Meeting		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/5/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		161.40	Grocery	AC/Board/DO Meeting		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/8/2019	Wells Fargo	3382	Sarena Fairrington	Starbucks		79.05	Food & Beverage	Special Board Meeting		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/9/2019	Wells Fargo	3382	Sarena Fairrington	ABB Boudin Catering		130.80	Food & Beverage	Special Board Meeting		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/14/2019	Wells Fargo	3382	Sarena Fairrington	Sol Food		98.29	Food & Beverage	Board Meeting		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/14/2019	Wells Fargo	3382	Sarena Fairrington	USPS		21.00	Postage	Temp Release Letter		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/15/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		29.07	Grocery	Food for TV staff & Cabinet		Y	Y	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
2/20/2019	Wells Fargo	3382	Sarena Fairrington	Starbucks		8.70	Food & Beverage	Planning Meeting regarding Supt Search	Lost receipt, missing receipt document in its place	C	N	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/8/2019	Wells Fargo	3382	Sarena Fairrington	Payment	707.85		Payment			P	N/A	20230020	4/5/2019	4/2/2019	3/28/2019	4/1/2019
3/21/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	862.55		Payment			P	N/A	20231199	4/19/2019	4/17/2019	4/16/2019	No Date Provided
3/4/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		104.95	IT			Y	Y	20231199	4/19/2019	4/17/2019	4/16/2019	No Date Provided
3/21/2019	Chase	2235	Raquel Rose	Payment	678.80		Payment			P	N/A	20231200	4/19/2019	4/17/2019	4/16/2019	No Date Provided
3/4/2019	Chase	2235	Raquel Rose	Pacific Catch North Bay		23.80	Food & Beverage	Lunch w/ BG, NL		Y	Y	20231200	4/19/2019	4/17/2019	4/16/2019	No Date Provided
3/4/2019	Chase	2235	Raquel Rose	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20231200	4/19/2019	4/17/2019	4/16/2019	No Date Provided
3/25/2019	Chase	2235	Raquel Rose	Public Employment Re Svc		50.00	Miscellaneous			Y	N	20231200	4/19/2019	4/17/2019	4/16/2019	No Date Provided
3/25/2019	Chase	2235	Raquel Rose	Public Employment Re Svc		1.50	Miscellaneous			Y	N	20231200	4/19/2019	4/17/2019	4/16/2019	No Date Provided
3/28/2019	Chase	2235	Raquel Rose	Acqua Hotel		1,678.79	Events	Supt search interviews and room rental	Verified Board minutes and interview schedule	Y	Y	20231200	4/19/2019	4/17/2019	4/16/2019	No Date Provided
4/1/2019	Chase	2235	Raquel Rose	The Dipsea Café		43.78	Food & Beverage	Board prep	Amount on Receipt: \$37.78; does not show tip amount	Y	Y	20231200	4/19/2019	4/17/2019	4/16/2019	No Date Provided
3/19/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		183.46	Grocery			Y	Y	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
3/20/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		194.51	Food & Beverage	MUTA Negotiations		Y	Y	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
3/26/2019	Wells Fargo	3382	Sarena Fairrington	Grilllys		38.32	Food & Beverage	Kiddo Planning Meeting	No agenda attached or discussion points.	Y	Y	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
3/27/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		88.97	Food & Beverage	Special Board Meeting		Y	Y	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
3/27/2019	Wells Fargo	3382	Sarena Fairrington	Vimeo Pro		199.00	Subscription	Annual Fee		Y	Y	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
3/28/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		42.29	Food & Beverage	Planning Meeting w/ RR & RS		Y	Y	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
4/2/2019	Wells Fargo	3382	Sarena Fairrington	Barnes & Noble		78.47	Board Supplies	Notebooks for T May & E Uhlhorn Board Members		Y	Y	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
4/3/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		144.90	Grocery	Board Meeting Closed Sessions		Y	Y	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
4/4/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		108.51	Food & Beverage	AC/Board/DO Meeting		Y	Y	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
4/8/2019	Wells Fargo	3382	Sarena Fairrington	Payment	907.21		Payment			P	N/A	20232283	5/1/2019	4/23/2019	4/23/2019	4/25/2019
4/19/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	104.95		Payment			P	N/A	20234565	5/22/2019	5/16/2019	5/14/2019	5/15/2019
4/17/2019	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon.com		173.16	IT	Portable HDs		Y	Y	20234565	5/22/2019	5/16/2019	5/14/2019	5/15/2019
4/19/2019	Chase	2235	Raquel Rose	Payment	1,827.87		Payment			P	N/A	20234566	5/22/2019	5/16/2019	5/14/2019	5/15/2019
4/2/2019	Chase	2235	Raquel Rose	Panera Bread		16.64	Food & Beverage	Working Lunch		Y	Y	20234566	5/22/2019	5/16/2019	5/14/2019	5/15/2019
4/2/2019	Chase	2235	Raquel Rose	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20234566	5/22/2019	5/16/2019	5/14/2019	5/15/2019
4/4/2019	Chase	2235	Raquel Rose	Pacific Catch North Bay		25.00	Food & Beverage	Lunch Meeting w/ NL & BG		Y	Y	20234566	5/22/2019	5/16/2019	5/14/2019	5/15/2019
4/5/2019	Chase	2235	Raquel Rose	Peet's		6.20	Food & Beverage	Old Mill PTA meeting Prep		Y	Y	20234566	5/22/2019	5/16/2019	5/14/2019	5/15/2019
4/30/2019	Chase	2235	Raquel Rose	The Dipsea Café		56.38	Food & Beverage	Board Prep Meeting		Y	Y	20234566	5/22/2019	5/16/2019	5/14/2019	5/15/2019
4/18/2019	Wells Fargo	3382	Sarena Fairrington	Grilllys		131.47	Food & Beverage	MVTA Negotiations		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
4/18/2019	Wells Fargo	3382	Sarena Fairrington	Grilllys		7.04	Food & Beverage	MVTA Negotiations		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
4/18/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		90.02	Grocery	AC/Board/DO Meeting		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
4/23/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		141.58	Food & Beverage	Special Board Meeting		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/Returns	Purchases/Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
4/30/2019	Wells Fargo	3382	Sarena Fairrington	Amazon.com		96.58	Supplies	Bill Tech / M&O Privacy Film for IT Cubicles		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
4/30/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		186.79	Food & Beverage	Negotiations		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
4/30/2019	Wells Fargo	3382	Sarena Fairrington	MV Market/Vintage		159.92	Food & Beverage	Lunch, Supt Interviews		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
4/30/2019	Wells Fargo	3382	Sarena Fairrington	Robata Grill & Sushi		189.29	Food & Beverage	Board Meeting		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/1/2019	Wells Fargo	3382	Sarena Fairrington	Grillys		77.62	Food & Beverage	Dinner for Board		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/1/2019	Wells Fargo	3382	Sarena Fairrington	The Dipsea Café		196.25	Food & Beverage	Supt/Board Meeting		Y	N	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/2/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		168.82	Grocery			Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/3/2019	Wells Fargo	3382	Sarena Fairrington	Wholefoods		73.59	Grocery	Wendy LCAP Student Input		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/7/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		51.06	Food & Beverage	Kiddo Board Meeting/ Supt, C&I, M&O	Board minutes provided. Only states attendees and and Approval of agenda. No agenda attached or discussion points.	Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/7/2019	Wells Fargo	3382	Sarena Fairrington	Grillys		165.14	Food & Beverage	AC Strategic Planning		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/8/2019	Wells Fargo	3382	Sarena Fairrington	Acqua Hotel		604.04	Events	Superintendent Interviews/ Board Meeting		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/9/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		27.42	Grocery	Board Meeting - Steve Sell Celebration		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/9/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		18.39	Grocery	CFAC - Steve Sell Celebration		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/9/2019	Wells Fargo	3382	Sarena Fairrington	Sweet Things		95.00	Food & Beverage	Steve Sell Celebration		Y	N	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/9/2019	Wells Fargo	3382	Sarena Fairrington	Wholefoods		42.79	Grocery	Board Meeting - Steve Sell Celebration		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/10/2019	Wells Fargo	3382	Sarena Fairrington	TST Comforts		96.16	Food & Beverage	Board Meeting Closed Session		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/16/2019	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		56.45	Service Awards	End of Year recog service awards		Y	Y	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/3/2019	Wells Fargo	3382	Sarena Fairrington	Payment	1,078.43		Payment			P	N/A	20235227	5/29/2019	5/24/2019	5/24/2019	5/29/2019
5/21/2019	Chase	6617/6625	Paul Johnson/James Bowliby	Credit for Unused Rewards	100.24		Payment			P	N/A	20237524	6/19/2019	6/7/2019	6/13/2019	6/17/2019
5/23/2019	Chase	6617/6625	Paul Johnson/James Bowliby	Payment	173.16		Payment			P	N/A	20237524	6/19/2019	6/7/2019	6/13/2019	6/17/2019
5/4/2019	Chase	6617/6625	Paul Johnson/James Bowliby	Belcorp AG LLC		100.38	IT			Y	Y	20237524	6/19/2019	6/7/2019	6/13/2019	6/17/2019
5/29/2019	Chase	6617/6625	Paul Johnson/James Bowliby	Amazon Mktplace		280.68	IT			Y	Y	20237524	6/19/2019	6/7/2019	6/13/2019	6/17/2019
5/21/2019	Chase	2235	Raquel Rose	Credit for Unused Rewards	642.71		Payment			P	N/A	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/23/2019	Chase	2235	Raquel Rose	Payment	134.22		Payment			P	N/A	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/2/2019	Chase	2235	Raquel Rose	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/6/2019	Chase	2235	Raquel Rose	The Dipsea Café		22.32	Food & Beverage	Board Planning Meeting		Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/20/2019	Chase	2235	Raquel Rose	The Dipsea Café		34.17	Food & Beverage	Board Prep Meeting	Amount on Receipt: \$29.17; does not show tip amount	Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/22/2019	Chase	2235	Raquel Rose	Café Del Soul		191.51	Food & Beverage	MVTA Negotiations		Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/23/2019	Chase	2235	Raquel Rose	Foodniks Belvedere		54.31	Food & Beverage	Working Lunch LCAP		Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/23/2019	Chase	2235	Raquel Rose	Starbucks		57.65	Food & Beverage	CFAC Meeting		Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/24/2019	Chase	2235	Raquel Rose	Café Del Soul		151.07	Food & Beverage	CSEA Negotiations		Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/28/2019	Chase	2235	Raquel Rose	Safeway		61.49	Grocery	Staff Recog		Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/29/2019	Chase	2235	Raquel Rose	Woodlands Market		41.11	Grocery	Retiree Recog		Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/31/2019	Chase	2235	Raquel Rose	The Dipsea Café		58.77	Food & Beverage	Agenda Planning Meeting		Y	Y	20237543	6/19/2019	6/19/2019	6/13/2019	6/17/2019
5/17/2019	Wells Fargo	3382	Sarena Fairrington	Baudville Inc		161.78	Board Supplies	Staff Recog		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
5/18/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		127.44	Grocery	AC/Board/DO Meeting		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
5/30/2019	Wells Fargo	3382	Sarena Fairrington	Bookoo		141.24	Food & Beverage	Board Closed Session		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
6/6/2019	Wells Fargo	3382	Sarena Fairrington	Learningall		79.00	Training	Special Ed		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
6/7/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		128.31	Food & Beverage	Cabinet Meeting		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
6/7/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		117.51	Grocery	AC/Board/DO Meeting		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
6/11/2019	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		16.57	Office Supplies	DO Supplies		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
6/12/2019	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		38.93	Office Supplies	DO Supplies		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
6/12/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		59.99	Grocery	Board Meeting		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
6/13/2019	Wells Fargo	3382	Sarena Fairrington	TST Comforts		95.66	Food & Beverage	Board Meeting		Y	Y	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
5/29/2019	Wells Fargo	3382	Sarena Fairrington	Payment	2,675.42		Payment			P	N/A	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
6/17/2019	Wells Fargo	3382	Sarena Fairrington	Overlimit Fee		39.00	Miscellaneous			B	N/A	20239767	7/12/2019	7/9/2019	6/24/2019	6/26/2019
6/12/2019	Chase	2235	Raquel Rose	Credit for Unused Rewards	19.30		Payment			P	N/A	20240407	7/19/2019	7/8/2019	7/9/2019	7/10/2019
6/20/2019	Chase	2235	Raquel Rose	Payment	59.69		Payment			P	N/A	20240407	7/19/2019	7/8/2019	7/9/2019	7/10/2019
6/2/2019	Chase	2235	Raquel Rose	SQ Bloomingayles		64.95	Supplies	Board Study Session		Y	N	20240407	7/19/2019	7/8/2019	7/9/2019	7/10/2019
6/3/2019	Chase	2235	Raquel Rose	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20240407	7/19/2019	7/8/2019	7/9/2019	7/10/2019
6/12/2019	Chase	2235	Raquel Rose	Ark Angels Flowers Inc		73.61	Landscape/Floral	Plant for Interim Supt		Y	N	20240407	7/19/2019	7/8/2019	7/9/2019	7/10/2019
6/14/2019	Chase	2235	Raquel Rose	Pizza Antica		76.79	Food & Beverage	Agenda Planning Meeting		Y	N	20240407	7/19/2019	7/8/2019	7/9/2019	7/10/2019
6/19/2019	Chase	2235	Raquel Rose	The Dipsea Café		427.93	Food & Beverage	End of Year AC Meeting		Y	Y	20240407	7/19/2019	7/8/2019	7/9/2019	7/10/2019
6/21/2019	Chase	2235	Raquel Rose	Saylor's Restaurant		65.84	Food & Beverage	Agenda Planning Meeting	Amount on Receipt: \$55.84; does not show tip amount	Y	Y	20240407	7/19/2019	7/8/2019	7/9/2019	7/10/2019
6/25/2019	Chase	2235	Raquel Rose	Starbucks		4.45	Food & Beverage	Meeting w/ Bob Jacobs		Y	Y	20240407	7/19/2019	7/8/2019	7/9/2019	7/10/2019
6/12/2019	Chase	6617/6625	Paul Johnson/James Bowliby	Credit for Unused Rewards	1.05		Payment			P	N/A	20240429	7/19/2019	7/8/2019	7/9/2019	No Date Provided
6/20/2019	Chase	6617/6625	Paul Johnson/James Bowliby	Payment	280.82		Payment			P	N/A	20240429	7/19/2019	7/8/2019	7/9/2019	No Date Provided
6/6/2019	Chase	6617/6625	Paul Johnson/James Bowliby	Amazon.com		487.08	IT	Computer Components		Y	Y	20240429	7/19/2019	7/8/2019	7/9/2019	No Date Provided
6/13/2019	Chase	6617/6625	Paul Johnson/James Bowliby	Amazon Mktplace		86.59	IT	Computer Components		Y	Y	20240429	7/19/2019	7/8/2019	7/9/2019	No Date Provided
6/21/2019	Chase	6617/6625	Paul Johnson/James Bowliby	Amazon Mktplace		358.26	IT	Computer Components		Y	Y	20240429	7/19/2019	7/8/2019	7/9/2019	No Date Provided
6/20/2019	Wells Fargo	3382	Sarena Fairrington	Thailand Restaurant		153.15	Food & Beverage	Board Meeting Closed Session		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
6/28/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		26.96	Grocery	Park Staff Meeting		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
6/28/2019	Wells Fargo	3382	Sarena Fairrington	Starbucks		17.95	Food & Beverage	Park Staff Meeting		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
6/29/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		155.50	Grocery	AC/Board/DO Meeting		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
7/2/2019	Wells Fargo	3382	Sarena Fairrington	Amazon.com		22.65	Supplies	Tech Dept		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
7/8/2019	Wells Fargo	3382	Sarena Fairrington	Starbucks		17.95	Food & Beverage	New Supt Welcome DO Breakfast		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
7/8/2019	Wells Fargo	3382	Sarena Fairrington	Wholefoods		67.00	Grocery	New Supt Welcome DO Meeting		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
7/10/2019	Wells Fargo	3382	Sarena Fairrington	Amazon.com		202.29	IT	Supt Headset		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
7/11/2019	Wells Fargo	3382	Sarena Fairrington	Doodle.com		72.00	Subscription	Annual Fee		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
7/12/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		16.97	Grocery	Park Staff Meeting		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
7/12/2019	Wells Fargo	3382	Sarena Fairrington	Starbucks		17.95	Food & Beverage	Park Staff Meeting		Y	Y	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
7/12/2019	Wells Fargo	3382	Sarena Fairrington	Payment	1,005.43		Payment			P	N/A	20241257	7/31/2019	No Stamp	7/25/2019	7/25/2019
7/19/2019	Chase	2235	Raquel Rose	Payment	724.27		Payment			P	N/A	20242241	8/14/2019	8/12/2019	8/9/2019	8/14/2019
7/2/2019	Chase	2235	Raquel Rose	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20242241	8/14/2019	8/12/2019	8/9/2019	8/14/2019
7/3/2019	Chase	2235	Raquel Rose	NSPRA		285.00	Membership	Membership Fee		Y	Y	20242241	8/14/2019	8/12/2019	8/9/2019	8/14/2019
7/19/2019	Chase	6617/6625	Paul Johnson/James Bowly	Payment	930.88		Payment			P	N/A	20242242	8/14/2019	8/7/2019	8/7/2019	8/7/2019
7/25/2019	Chase	6617/6625	Paul Johnson/James Bowly	Otherworldcomacsales		1,207.46	IT	Computer Components		Y	Y	20242242	8/14/2019	8/7/2019	8/7/2019	8/7/2019
7/30/2019	Chase	6617/6625	Paul Johnson/James Bowly	Otherworldcomacsales		259.41	IT	Computer Components		Y	Y	20242242	8/14/2019	8/7/2019	8/7/2019	8/7/2019
7/30/2019	Chase	6617/6625	Paul Johnson/James Bowly	The Culinary Institute of CA		2,805.00	Events	AC Retreat Donated Funds	Verified Photos from event	Y	N	20242242	8/14/2019	8/7/2019	8/7/2019	8/7/2019
7/19/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		238.88	Grocery	Interviews/DO/Board Meetings		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/19/2019	Wells Fargo	3382	Sarena Fairrington	USPS		7.00	Postage			Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/20/2019	Wells Fargo	3382	Sarena Fairrington	Amazon.com		27.05	IT	Supts Office		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/22/2019	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		4.86	IT	Supts Office		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/22/2019	Wells Fargo	3382	Sarena Fairrington	Ram Print & Communication		12.99	Marketing			Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/24/2019	Wells Fargo	3382	Sarena Fairrington	A Party Center		265.00	Events		Same Receipt	Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/24/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		199.10	Food & Beverage	Park Principal Interviews		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/24/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		40.08	Grocery	Interviews		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/24/2019	Wells Fargo	3382	Sarena Fairrington	Starbucks		17.95	Food & Beverage	Park Principal Panel Interviews		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/27/2019	Wells Fargo	3382	Sarena Fairrington	Nespresso		44.00	Food & Beverage			Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/31/2019	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		14.73	IT		Same Receipt	Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/1/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		65.27	Food & Beverage	Supt HR Meeting		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/2/2019	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		27.05	IT	Supts Office	Same Receipt	Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/7/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		150.02	Grocery	DO Meeting		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/8/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		10.00	Grocery	AC Meeting		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/8/2019	Wells Fargo	3382	Sarena Fairrington	Starbucks		35.90	Food & Beverage	AC Meeting		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/9/2019	Wells Fargo	3382	Sarena Fairrington	A Party Center		250.94	Events		Same Receipt	Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/14/2019	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		19.98	Office Supplies	District Office		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/14/2019	Wells Fargo	3382	Sarena Fairrington	USPS		23.25	Postage	Supt Sped		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/15/2019	Wells Fargo	3382	Sarena Fairrington	Amazon Mktplace		56.99	IT	Privacy Screens		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/16/2019	Wells Fargo	3382	Sarena Fairrington	USPS		7.75	Postage	Legal Supt Sped		Y	Y	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
7/31/2019	Wells Fargo	3382	Sarena Fairrington	Payment	770.37		Payment			P	N/A	20244361	9/6/2019	9/4/2019	8/27/2019	8/28/2019
8/20/2019	Chase	6617/6625	Paul Johnson/James Bowly	Payment	4,271.87		Payment			P	N/A	20245370	9/18/2019	9/6/2019	9/11/2019	9/12/2019
8/23/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon.com		10.00	Miscellaneous			C	N	20245370	9/18/2019	9/6/2019	9/11/2019	9/12/2019
8/6/2019	Chase	6617/6625	Paul Johnson/James Bowly	Otherworldcomacsales	246.42		IT	Computer Components	Only receipt is for the purchase not the return.	C	N	20245370	9/18/2019	9/6/2019	9/11/2019	9/12/2019
8/7/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon Mktplace		314.96	IT	Computer Components		Y	Y	20245370	9/18/2019	9/6/2019	9/11/2019	9/12/2019
8/7/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon Mktplace		34.95	IT	Computer Components		Y	Y	20245370	9/18/2019	9/6/2019	9/11/2019	9/12/2019
8/7/2019	Chase	6617/6625	Paul Johnson/James Bowly	Constant Contact		130.00	Communications			Y	Y	20245370	9/18/2019	9/6/2019	9/11/2019	9/12/2019
8/9/2019	Chase	6617/6625	Paul Johnson/James Bowly	Café Del Soul		233.41	Food & Beverage	AC Meeting		Y	Y	20245370	9/18/2019	9/6/2019	9/11/2019	9/12/2019
8/23/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon Mktplace		167.96	IT	Computer Components		Y	Y	20245370	9/18/2019	9/6/2019	9/11/2019	9/12/2019
8/20/2019	Chase	2235	Raquel Rose	Payment	315.00		Payment			P	N/A	20245371	9/18/2019	9/16/2019	9/11/2019	9/12/2019
8/2/2019	Chase	2235	Raquel Rose	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20245371	9/18/2019	9/16/2019	9/11/2019	9/12/2019
8/16/2019	Wells Fargo	3382	Sarena Fairrington	Grillys		149.91	Food & Beverage	Lunch for new teacher inst		Y	Y	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
8/21/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		34.44	Food & Beverage	Supts Office Meeting		Y	Y	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
8/23/2019	Wells Fargo	3382	Sarena Fairrington	USPS		6.85	Postage	Sped		Y	Y	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
8/28/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		143.39	Grocery	AC/Board/DO Meeting		Y	Y	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
8/30/2019	Wells Fargo	3382	Sarena Fairrington	Nespresso		44.00	Food & Beverage	Supts Office/Meetings		Y	Y	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
9/4/2019	Wells Fargo	3382	Sarena Fairrington	Amazon.com		16.36	Supplies	Sterno for chaffing dishes		Y	Y	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
9/6/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		35.66	Food & Beverage	Supts Office Meeting		Y	Y	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
9/11/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		20.97	Grocery	Supts Office Meeting		Y	Y	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
9/12/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		67.92	Food & Beverage	MVTA Negotiations		Y	Y	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
9/6/2019	Wells Fargo	3382	Sarena Fairrington	Payment	1,518.79		Payment			P	N/A	20246887	10/2/2019	9/30/2019	9/27/2019	No Date Provided
8/23/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon.com	10.00		Payment		Note on statement states "Credit for fraud charge"	C	N	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/20/2019	Chase	6617/6625	Paul Johnson/James Bowly	Payment	634.86		Payment			P	N/A	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/1/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon Mktplace		125.98	IT	Privacy Screens		Y	Y	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/3/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon Mktplace		125.91	IT	Computer Components		Y	Y	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/3/2019	Chase	6617/6625	Paul Johnson/James Bowly	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/4/2019	Chase	6617/6625	Paul Johnson/James Bowly	Marin Independent Journal		0.99	Subscription			Y	Y	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/6/2019	Chase	6617/6625	Paul Johnson/James Bowly	4 Imprint		288.04	Supplies			Y	Y	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/7/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon Mktplace	112.34		IT	Privacy Screens		Y	Y	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/7/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon Prime Membership		128.82	Subscription	Membership Fee		Y	Y	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/8/2019	Chase	6617/6625	Paul Johnson/James Bowly	Amazon Mktplace		239.96	IT	Privacy Screens		Y	Y	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/10/2019	Chase	6617/6625	Paul Johnson/James Bowly	Otherworldcomacsales		243.53	IT	Computer Components		Y	Y	20248786	10/18/2019	10/16/2019	10/11/2019	10/14/2019
9/17/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		108.03	Grocery			Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
9/18/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		20.97	Grocery	Staff Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
9/20/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		15.00	Grocery	Doughnuts w/ Dr Berman PTA Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
9/23/2019	Wells Fargo	3382	Sarena Fairrington	USPS		7.35	Postage	Facilities Schredor		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
9/24/2019	Wells Fargo	3382	Sarena Fairrington	EB Diabetes Conference		50.00	Events	Conference		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
9/25/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		20.97	Grocery	Staff Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
9/26/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		13.98	Grocery	Doughnuts w/ Dr Berman PTA Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
9/27/2019	Wells Fargo	3382	Sarena Fairrington	USPS		8.20	Postage	HR Dept		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
10/2/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		62.91	Grocery	Doughnuts w/ Dr Berman PTA Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/3/2019	Wells Fargo	3382	Sarena Fairrington	Grillys		102.07	Food & Beverage	Board Closed Session		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/3/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		142.29	Grocery			Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/3/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		4.32	Grocery	Doughnuts w/ Dr Berman PTA Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/3/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		15.34	Grocery	Doughnuts w/ Dr Berman PTA Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/9/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		20.97	Grocery	Staff Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/10/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		140.08	Food & Beverage	PSPS PGE Planning/Comm Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/10/2019	Wells Fargo	3382	Sarena Fairrington	Nespresso		44.00	Food & Beverage			Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/16/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		86.05	Food & Beverage	Nego Prep Planning w/ Legal		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/16/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		21.36	Grocery	Doughnuts w/ Dr Berman PTA Meeting		Y	Y	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/4/2019	Wells Fargo	3382	Sarena Fairrington	Payment	519.50		Payment			P	N/A	20250362	11/6/2019	No Stamp	11/1/2019	No Date Provided
10/18/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Payment	1,070.89		Payment			P	N/A	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/4/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Café Del Soul		147.79	Food & Beverage	HR Interviews		Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/4/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Café Del Soul		15.64	Food & Beverage	HR Interviews		Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/7/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Café Del Soul		183.87	Food & Beverage	MVTA Negotiations		Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/8/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Mapline Membership		71.00	Membership	MVSD Negotiations Team Planning		Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/13/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Dell Bus Online		38.96	IT	M Rollins Laptop		Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/16/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Marin Independent Journal		9.95	Subscription			Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/17/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Café Del Soul		231.34	Food & Beverage	DTAC Meeting		Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/17/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Safeway		148.54	Grocery			Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/22/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Constant Contact		200.00	Communications		Invoices 244602512 & 240521215 referenced - not attached	Y	N	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/23/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Café Del Soul		83.28	Food & Beverage			Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/28/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Amazon Mktplace		35.60	IT			Y	Y	20251344	11/15/2019	11/13/2019	11/8/2019	11/12/2019
10/17/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		13.98	Grocery	Doughnuts w/ Dr Berman		Y	Y	20252984	12/4/2019	12/2/2019	12/2/2019	No Date Provided
10/21/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		13.35	Grocery	Confidential		Y	Y	20252984	12/4/2019	12/2/2019	12/2/2019	No Date Provided
10/23/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		13.98	Grocery	Doughnuts w/ Dr Berman		Y	Y	20252984	12/4/2019	12/2/2019	12/2/2019	No Date Provided
10/24/2019	Wells Fargo	3382	Sarena Fairrington	Grillys		133.50	Food & Beverage	Negotiations Lunch		Y	Y	20252984	12/4/2019	12/2/2019	12/2/2019	No Date Provided
11/13/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		90.26	Grocery	State of the Students		Y	Y	20252984	12/4/2019	12/2/2019	12/2/2019	No Date Provided
11/13/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		264.08	Grocery	State of the Students		Y	Y	20252984	12/4/2019	12/2/2019	12/2/2019	No Date Provided
11/13/2019	Wells Fargo	3382	Sarena Fairrington	Target		34.63	Supplies	State of the Students		Y	Y	20252984	12/4/2019	12/2/2019	12/2/2019	No Date Provided
11/14/2019	Wells Fargo	3382	Sarena Fairrington	Grillys		82.58	Food & Beverage	Board Meeting Closed Session		Y	Y	20252984	12/4/2019	12/2/2019	12/2/2019	No Date Provided
11/7/2019	Wells Fargo	3382	Sarena Fairrington	Payment	883.89		Payment			P	N/A	20252984	12/4/2019	12/2/2019	12/2/2019	No Date Provided
11/15/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Payment	1,165.97		Payment			P	N/A	20254294	12/18/2019	12/9/2019	12/11/2019	No Date Provided
11/4/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Payflow/PayPal		60.00	Subscription	Recurring Payment		Y	Y	20254294	12/18/2019	12/9/2019	12/11/2019	No Date Provided
11/6/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Amazon Mktplace		43.51	IT			Y	Y	20254294	12/18/2019	12/9/2019	12/11/2019	No Date Provided
11/8/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Mapline Membership		71.00	Membership			Y	Y	20254294	12/18/2019	12/9/2019	12/11/2019	No Date Provided
11/9/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Safeway		146.14	Grocery			Y	Y	20254294	12/18/2019	12/9/2019	12/11/2019	No Date Provided
11/11/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Marin Independent Journal		9.95	Subscription			Y	Y	20254294	12/18/2019	12/9/2019	12/11/2019	No Date Provided
11/15/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Constant Contact		100.00	Communications			Y	Y	20254294	12/18/2019	12/9/2019	12/11/2019	No Date Provided
11/22/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	NSPRA		59.00	Training			Y	Y	20254294	12/18/2019	12/9/2019	12/11/2019	No Date Provided
12/11/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Dell Bus Online	38.96		IT		Credit for returned screen savers; Only receipt is for the purchase not the return.	C	N	20255530	1/8/2020	1/6/2020	1/6/2020	1/6/2020
12/20/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Payment	489.60		Payment			P	N/A	20255530	1/8/2020	1/6/2020	1/6/2020	1/6/2020
12/2/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20255530	1/8/2020	1/6/2020	1/6/2020	1/6/2020
12/9/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Marin Independent Journal		9.95	Membership			Y	Y	20255530	1/8/2020	1/6/2020	1/6/2020	1/6/2020
12/17/2019	Chase	6617/6625	Paul Johnson/James Bowlyby	Safeway		89.71	Grocery			Y	Y	20255530	1/8/2020	1/6/2020	1/6/2020	1/6/2020
11/20/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		20.97	Grocery	Tam Valley staff meeting		Y	Y	20255549	1/8/2020	1/6/2020	1/6/2020	No Date Provided
11/27/2019	Wells Fargo	3382	Sarena Fairrington	Nespresso		55.00	Food & Beverage	Coffee for Dist/Supt Meetings		Y	Y	20255549	1/8/2020	1/6/2020	1/6/2020	No Date Provided
12/3/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		151.54	Food & Beverage	CSEA Negotiations		Y	Y	20255549	1/8/2020	1/6/2020	1/6/2020	No Date Provided
12/16/2019	Wells Fargo	3382	Sarena Fairrington	Safeway		66.69	Grocery	Board Pres AC Meeting		Y	Y	20255549	1/8/2020	1/6/2020	1/6/2020	No Date Provided
12/18/2019	Wells Fargo	3382	Sarena Fairrington	Café Del Soul		146.83	Food & Beverage	Board Meeting		Y	Y	20255549	1/8/2020	1/6/2020	1/6/2020	No Date Provided
12/5/2019	Wells Fargo	3382	Sarena Fairrington	Payment	646.36		Payment			P	N/A	20255549	1/8/2020	1/6/2020	1/6/2020	No Date Provided
1/9/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Payment	90.70		Payment			P	N/A	20259305	2/14/2020	2/11/2020	2/11/2020	2/11/2020
1/2/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20259305	2/14/2020	2/11/2020	2/11/2020	2/11/2020
1/6/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Nealway Specialized		375.00	Maintenance and Op	Container relocation		Y	N	20259305	2/14/2020	2/11/2020	2/11/2020	2/11/2020
1/10/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Marin Independent Journal		9.95	Subscription	Recurring Payment		Y	Y	20259305	2/14/2020	2/11/2020	2/11/2020	2/11/2020
1/13/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	B2B Prime		540.17	Subscription	District Accounts		Y	Y	20259305	2/14/2020	2/11/2020	2/11/2020	2/11/2020
1/18/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Amazon Mktplace		10.81	Supplies			Y	Y	20259305	2/14/2020	2/11/2020	2/11/2020	2/11/2020
1/22/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	PayPal		440.97	IT	Computer Components		Y	Y	20259305	2/14/2020	2/11/2020	2/11/2020	2/11/2020
1/23/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Survey Monkey		99.00	Subscription	Subscription Renewal		Y	Y	20259305	2/14/2020	2/11/2020	2/11/2020	2/11/2020
1/31/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Café Del Soul		96.00	Food & Beverage	HR Director Interviews		Y	Y	20259305	2/14/2020	2/11/2020	2/11/2020	2/11/2020
1/23/2020	Wells Fargo	3382	Sarena Fairrington	Grillys		83.66	Food & Beverage	Board Meeting Closed Session		Y	Y	20260454	2/28/2020	2/25/2020	2/25/2020	No Date Provided
2/14/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Payment	1,601.90		Payment			P	N/A	20261484	3/11/2020	3/6/2020	3/6/2020	No Date Provided
2/3/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20261484	3/11/2020	3/6/2020	3/6/2020	No Date Provided
2/4/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Safeway		91.63	Grocery	DO Meetings		Y	Y	20261484	3/11/2020	3/6/2020	3/6/2020	No Date Provided
2/11/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Marin Independent Journal		9.95	Subscription	Recurring Payment		Y	Y	20261484	3/11/2020	3/6/2020	3/6/2020	No Date Provided
2/11/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Ram Print & Communication		136.83	Communications			Y	Y	20261484	3/11/2020	3/6/2020	3/6/2020	No Date Provided
2/12/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Café Del Soul		78.72	Food & Beverage			Y	Y	20261484	3/11/2020	3/6/2020	3/6/2020	No Date Provided
2/26/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	SQ RT Motors		500.00	Maintenance and Op	Deposit for 11 Ford F250 Pickup	Truck total: 29,622.80	Y	Y	20261484	3/11/2020	3/6/2020	3/6/2020	No Date Provided
3/2/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/9/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Grillys		69.43	Food & Beverage			Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/11/2020	Chase	6617/6625	Paul Johnson/James Bowlyby	Café Del Soul		102.58	Food & Beverage			Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature

Date	Institution	Account Number	Card Holder	Vendor Name	Payments/ Returns	Purchases/ Fees	Category	Reason	EB Comments	Receipt	Receipt Itemized	Check Number	Check/ Paid Date	Date Received	Date of First Signature	Date of Second Signature
3/12/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	847.13		Payment			P	N/A	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/4/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Hawthorne Educational		81.19	Training			Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/5/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		23.90	IT			Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/5/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon.com		30.26	IT			Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/6/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		48.69	IT			Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/6/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Safeway		71.30	Grocery			Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/9/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Marin Independent Journal		9.95	Subscription		Verified payment	Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/15/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		53.29	IT			Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
3/31/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Zoom		14.99	Subscription		Verified payment	Y	Y	20264346	4/17/2020	4/14/2020	No Signature	No Signature
4/23/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	535.58		Payment			P	N/A	20266288	5/20/2020	5/15/2020	No Signature	No Signature
4/2/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Zoom		172.58	Subscription			Y	Y	20266288	5/20/2020	5/15/2020	No Signature	No Signature
4/3/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Logitech		108.49	IT			Y	Y	20266288	5/20/2020	5/15/2020	No Signature	No Signature
4/3/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20266288	5/20/2020	5/15/2020	No Signature	No Signature
4/10/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Marin Independent Journal		9.95	Subscription		Verified payment	Y	Y	20266288	5/20/2020	5/15/2020	No Signature	No Signature
4/21/2020	Chase	6617/6625	Paul Johnson/James Bowlby	SF Chronicle		69.99	Subscription			Y	Y	20266288	5/20/2020	5/15/2020	No Signature	No Signature
5/22/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Payment	391.01		Payment			P	N/A	20268365	6/19/2020	6/8/2020	6/16/2020	No Date Provided
5/2/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Zoom		199.90	Subscription			Y	Y	20268365	6/19/2020	6/8/2020	6/16/2020	No Date Provided
5/4/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Payflow/PayPal		30.00	Subscription	Recurring Payment		Y	Y	20268365	6/19/2020	6/8/2020	6/16/2020	No Date Provided
5/11/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Marin Independent Journal		9.95	Subscription			Y	Y	20268365	6/19/2020	6/8/2020	6/16/2020	No Date Provided
5/17/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Amazon Mktplace		22.76	IT	Case for Spec Ed iPad		Y	Y	20268365	6/19/2020	6/8/2020	6/16/2020	No Date Provided
5/30/2020	Chase	6617/6625	Paul Johnson/James Bowlby	DGS Retail		975.64	Supplies	Sneeze Guards		Y	Y	20268365	6/19/2020	6/8/2020	6/16/2020	No Date Provided
5/31/2020	Chase	6617/6625	Paul Johnson/James Bowlby	Zoom		199.90	Subscription			Y	Y	20268365	6/19/2020	6/8/2020	6/16/2020	No Date Provided
Totals						\$86,258.50	\$88,695.86									

Mill Valley School District
Questionable Transactions for Mill Valley School Districts Credit Card Accounts
June 14, 2017 through May 31, 2020

Date	Institution	Account Number	Card Holder	Vendor Name	Purchases/ Fees	Category	Reason	Information Reviewed	Receipt
8/9/2018	Chase	2235	Raquel Rose	Nicks Cove	1,093.17	Food & Beverage		Picture of the group that attended at the location	Y
11/29/2018	Chase	2235	Raquel Rose	CA State University - Northridge	3,590.00	Training		Copies of the certificates earned at the college.	Y
3/28/2019	Chase	2235	Raquel Rose	Acqua Hotel	1,678.79	Events	Supt search interviews and room rental	Interview schedule and Board Consent of approval over Supt Selected.	Y
8/10/2018	Chase	6617/6625	Paul Johnson/ James Bowlby	Pure Luxury Transportation	1,102.50	Events	AC Retreat	Picture of the group that attended with the vehicle	Y
7/30/2019	Chase	6617/6625	Paul Johnson/ James Bowlby	The Culinary Institute of CA	2,805.00	Events	AC Retreat Donated Funds	Verified Photos from event	Y
1/21/2018	Wells Fargo	3115	Paul Johnson	Netflix.com	13.99	Entertainment	Reimbursed by PJ 2/20/2018; Check 1104: \$13.99	Verified from cleared reimbursement check for personal purchase	Y

Mill Valley School District
Summary of Purchases & Fees Mill Valley School Districts
Credit Card Accounts
June 14, 2017 through May 31, 2020

Description	Number of Transactions	Total
Café Del Soul	88	\$8,728.82
Safeway	78	7,376.22
Amazon Mktplace	49	5,934.58
Amazon.com	29	3,624.52
CA State University - Northridge	1	3,590.00
The Dipsea Café	40	3,468.25
The Culinary Institute of CA	1	2,805.00
Otherworldcomacsales	6	2,374.97
Acqua Hotel	2	2,282.83
Grillys	26	2,188.58
Saylor's Restaurant	7	2,141.88
Balance Transfer	1	1,505.96
Nicks Cove	2	1,343.17
Constant Contact	5	1,331.50
Netbrands Media Corp	4	1,326.71
The Cantina	21	1,230.96
Starbucks	25	1,134.10
Pure Luxury Transportation	1	1,102.50
Survey Monkey	11	1,039.00
Payflow/PayPal	32	1,020.00
Ass Cal Sch Admin	2	998.00
DGS Retail	1	975.64
PayPal	4	962.25
Apple Store	2	902.34
Granlibakken Resort	8	892.80
Sage Publications	1	856.21
Event Registration	1	794.00
INT Baccalaureate Org Workshops	1	794.00
Stenhouse Publishers	1	705.00
Wholefoods	10	631.32
NSPRA	3	629.00
Safeway	7	625.53
Cvent.com	1	599.00
Zoom	4	587.37
Petros Greek Cuisine	1	553.20
B2B Prime	1	540.17
Crown Awards Inc	1	518.14
A Party Center	2	515.94
Hotel Healdsburg	1	500.00
SQ RT Motors	1	500.00

Description	Number of Transactions	Total
Microsoft	1	499.00
Left Bank Brasserie	1	489.14
Sweet Things	5	461.50
Smartnfinal	4	450.37
Panchos Restaurant	1	447.87
Amazon Prime Membership	8	432.95
ASHA	1	419.00
Vimeo Pro	2	398.00
Casio Ess	1	384.89
Barnes & Noble	5	384.65
Paper Source	6	378.16
Servino Ristorante	1	375.00
Nealway Specialized	1	375.00
Encore Events Rentals	2	360.00
Salitos Crab Restaurant	4	358.79
Sign Masters	2	352.11
Guaymas Restaurant	1	349.85
Comforts Café	5	346.45
CR Gibson	1	335.80
TST Comforts	4	334.57
Big 4 Part Rentals	2	328.33
Monster.com	1	325.00
Foodniks Belvedere	2	319.31
Networksolutions	1	314.91
Bookoo	2	301.44
Craigslist.org	4	300.00
Target	3	296.09
4 Imprint	1	288.04
Grillys	4	266.66
Woodlands Market	3	256.69
Il Fornaio C Orte MDRA	4	255.35
Noah's Online Catering	2	240.84
Trader Joes	2	232.35
Piktochart Malaysia	8	232.00
Bravas Tapas	1	227.53
Batterysharks.com	2	225.06
Mill Valley Market	3	209.92
McInnis Park Golf Center	1	201.62
Memory X	1	197.88
Stefanos Pizzeria	2	197.16
USPS	21	190.39
Robata Grill & Sushi	1	189.29
Nespresso	4	187.00
Pizza Antica	4	186.19

Description	Number of Transactions	Total
Baudville Inc	1	161.78
MV Market/Vintage	1	159.92
Panera Bread	2	159.81
Piatti Ristorante	2	158.07
Skillpath	1	155.95
Thailand Restaurant	1	153.15
Ram Print & Communication	2	149.82
Sparkol.com	5	145.00
Mapline Membership	2	142.00
ABB Boudin Catering	1	130.80
Tamalpie Pizzeria	2	129.58
Indeed	3	129.25
Canva	2	120.40
Walgreens	4	109.18
Logitech	1	108.49
Michaels Store	2	107.60
Belkorp AG LLC	1	100.38
Sol Food	1	98.29
Levenger Catalog/Web	1	92.11
Subway	4	86.65
Lark Theatre	1	85.00
Nothing Bundt Cakes	2	84.90
Prezi	1	84.00
Shoreline Coffee	2	83.99
Shari's Berries	1	82.94
Hawthorne Educational	1	81.19
Marin Independent Journal	9	80.59
Learningall	1	79.00
Late Charge	2	78.00
Overlimit Fee	2	78.00
TST Rustic Bakery	3	77.82
Ark Angels Flowers Inc	1	73.61
Doodle.com	1	72.00
SF Chronicle	1	69.99
Square - Flourish	1	67.58
Nugget Market	2	66.08
Rite Aid Store	1	65.66
SQ Bloomingayles	1	64.95
Mikes Cameras	1	64.63
IL Fornaio-Cucina	1	61.14
IFIXIT.com	1	59.52
Sloat Garden Center	1	54.47
Flores Corte	1	54.33
Office Depot	2	53.66

Description	Number of Transactions	Total
Public Employment Re Svc	2	51.50
Joe's Café	1	50.75
EB Diabetes Conference	1	50.00
CVS Pharmacy	3	49.79
Pacific Catch North Bay	2	48.80
Lucky	1	45.07
EB Legal Updates	1	40.00
Late Fee	1	39.00
Dell Bus Online	1	38.96
Golden Gateway Garage	1	38.00
Unknown	1	30.00
FS Carboncopyclone	1	29.99
Bartons Bagels	1	29.75
Book Passage	1	29.57
Parranga	1	27.69
Nations Photo Lab	1	26.75
Nordstroms	1	25.44
Apple iTunes	1	19.99
Diaso BA11	1	19.87
LAX Sky Cali Pizza Kit	1	17.82
Finance Charge	2	17.28
Prime Video	1	14.99
Netflix.com	1	13.99
Zelinsky Properties	1	11.00
Dollar Tree	1	10.90
Clipart of LLC	1	10.00
Facebook	1	9.99
Marriott LAX	1	9.36
Coffee Roastery	1	8.50
Teacher Store	1	8.11
Peet's	1	6.20
Amazon Digital	2	5.16
Etsy.com	1	5.00
City of Mill Valley	2	2.75
Pay Blue Water Kayaking	1	1.00
Totals	738	\$88,695.86

Mill Valley School District
Summary of Vendor Payments by Year
June 14, 2017 through May 31, 2020

Description	2017	2018	2019	2020	Date Unknown	Total	Average Amount
Café Del Soul	\$2,558.60	\$2,580.30	\$3,312.62	\$277.30	0.00	\$8,728.82	\$99.19
Safeway	1,434.96	2,616.66	3,324.60	0.00	0.00	7,376.22	94.57
Amazon Mktplace	583.74	2,666.61	2,524.78	159.45	0.00	5,934.58	121.11
Amazon.com	545.75	826.99	2,221.52	30.26	0.00	3,624.52	124.98
CA State University - Northridge	0.00	3,590.00	0.00	0.00	0.00	3,590.00	3,590.00
The Dipsea Café	818.16	1,631.03	1,019.06	0.00	0.00	3,468.25	86.71
The Culinary Institute of CA	0.00	0.00	2,805.00	0.00	0.00	2,805.00	2,805.00
Otherworldcomacsales	0.00	0.00	2,374.97	0.00	0.00	2,374.97	395.83
Acqua Hotel	0.00	0.00	2,282.83	0.00	0.00	2,282.83	1,141.42
Grillys	695.57	521.70	887.65	83.66	0.00	2,188.58	84.18
Saylor's Restaurant	996.77	1,079.27	65.84	0.00	0.00	2,141.88	305.98
Balance Transfer	0.00	1,505.96	0.00	0.00	0.00	1,505.96	1,505.96
Nicks Cove	0.00	1,343.17	0.00	0.00	0.00	1,343.17	671.59
Constant Contact	901.50	0.00	430.00	0.00	0.00	1,331.50	266.30
Netbrands Media Corp	457.04	869.67	0.00	0.00	0.00	1,326.71	331.68
The Cantina	487.19	708.46	35.31	0.00	0.00	1,230.96	58.62
Starbucks	440.75	408.00	285.35	0.00	0.00	1,134.10	45.36
Pure Luxury Transportation	0.00	1,102.50	0.00	0.00	0.00	1,102.50	1,102.50
Survey Monkey	191.00	389.00	360.00	99.00	0.00	1,039.00	94.45
Payflow/PayPal	180.00	330.00	360.00	150.00	0.00	1,020.00	31.88
Ass Cal Sch Admin	599.00	399.00	0.00	0.00	0.00	998.00	499.00
DGS Retail	0.00	0.00	0.00	975.64	0.00	975.64	975.64
PayPal	100.00	421.28	0.00	440.97	0.00	962.25	240.56
Apple Store	0.00	0.00	902.34	0.00	0.00	902.34	451.17
Granlibakken Resort	892.80	0.00	0.00	0.00	0.00	892.80	111.60
Sage Publications	0.00	856.21	0.00	0.00	0.00	856.21	856.21
Event Registration	794.00	0.00	0.00	0.00	0.00	794.00	794.00
INT Baccalaureate Org Workshops	794.00	0.00	0.00	0.00	0.00	794.00	794.00
Stenhouse Publishers	0.00	705.00	0.00	0.00	0.00	705.00	705.00
Wholefoods	0.00	266.81	364.51	0.00	0.00	631.32	63.13
NSPRA	0.00	285.00	344.00	0.00	0.00	629.00	209.67
Safeway	0.00	16.72	445.88	162.93	0.00	625.53	89.36
Cvent.com	599.00	0.00	0.00	0.00	0.00	599.00	599.00
Zoom	0.00	0.00	0.00	587.37	0.00	587.37	146.84
Petros Greek Cuisine	0.00	553.20	0.00	0.00	0.00	553.20	553.20
B2B Prime	0.00	0.00	0.00	540.17	0.00	540.17	540.17
Crown Awards Inc	0.00	518.14	0.00	0.00	0.00	518.14	518.14
A Party Center	0.00	0.00	515.94	0.00	0.00	515.94	257.97
Hotel Healdsburg	500.00	0.00	0.00	0.00	0.00	500.00	500.00
SQ RT Motors	0.00	0.00	0.00	500.00	0.00	500.00	500.00
Microsoft	0.00	499.00	0.00	0.00	0.00	499.00	499.00
Left Bank Brasserie	0.00	0.00	489.14	0.00	0.00	489.14	489.14
Sweet Things	49.00	317.50	95.00	0.00	0.00	461.50	92.30
Smartnfinal	234.33	216.04	0.00	0.00	0.00	450.37	112.59
Panchos Restaurant	0.00	447.87	0.00	0.00	0.00	447.87	447.87
Amazon Prime Membership	107.17	196.96	128.82	0.00	0.00	432.95	54.12

Description	2017	2018	2019	2020	Date Unknown	Total	Average Amount
ASHA	0.00	0.00	419.00	0.00	0.00	419.00	419.00
Vimeo Pro	0.00	199.00	199.00	0.00	0.00	398.00	199.00
Casio Ess	0.00	384.89	0.00	0.00	0.00	384.89	384.89
Barnes & Noble	18.54	248.45	117.66	0.00	0.00	384.65	76.93
Paper Source	0.00	94.74	283.42	0.00	0.00	378.16	63.03
Servino Ristorante	0.00	375.00	0.00	0.00	0.00	375.00	375.00
Nealway Specialized	0.00	0.00	0.00	375.00	0.00	375.00	375.00
Encore Events Rentals	360.00	0.00	0.00	0.00	0.00	360.00	180.00
Salitos Crab Restaurant	95.83	262.96	0.00	0.00	0.00	358.79	89.70
Sign Masters	0.00	352.11	0.00	0.00	0.00	352.11	176.06
Guaymas Restaurant	0.00	349.85	0.00	0.00	0.00	349.85	349.85
Comforts Café	0.00	346.45	0.00	0.00	0.00	346.45	69.29
CR Gibson	335.80	0.00	0.00	0.00	0.00	335.80	335.80
TST Comforts	0.00	0.00	334.57	0.00	0.00	334.57	83.64
Big 4 Part Rentals	0.00	328.33	0.00	0.00	0.00	328.33	164.17
Monster.com	325.00	0.00	0.00	0.00	0.00	325.00	325.00
Foodniks Belvedere	0.00	265.00	54.31	0.00	0.00	319.31	159.66
Networksolutions	0.00	0.00	314.91	0.00	0.00	314.91	314.91
Bookoo	0.00	0.00	301.44	0.00	0.00	301.44	150.72
Craigslist.org	150.00	75.00	75.00	0.00	0.00	300.00	75.00
Target	0.00	261.46	34.63	0.00	0.00	296.09	98.70
4 Imprint	0.00	0.00	288.04	0.00	0.00	288.04	288.04
Grillys	0.00	197.23	0.00	69.43	0.00	266.66	66.67
Woodlands Market	0.00	215.58	41.11	0.00	0.00	256.69	85.56
Il Fornaio C Orte MDRA	193.03	62.32	0.00	0.00	0.00	255.35	63.84
Noah's Online Catering	135.91	104.93	0.00	0.00	0.00	240.84	120.42
Trader Joes	0.00	232.35	0.00	0.00	0.00	232.35	116.18
Piktochart Malaysia	203.00	29.00	0.00	0.00	0.00	232.00	29.00
Bravas Tapas	0.00	227.53	0.00	0.00	0.00	227.53	227.53
Batterysharks.com	118.80	106.26	0.00	0.00	0.00	225.06	112.53
Mill Valley Market	0.00	209.92	0.00	0.00	0.00	209.92	69.97
McInnis Park Golf Center	201.62	0.00	0.00	0.00	0.00	201.62	201.62
Memory X	197.88	0.00	0.00	0.00	0.00	197.88	197.88
Stefanos Pizzeria	90.87	106.29	0.00	0.00	0.00	197.16	98.58
USPS	25.27	83.72	81.40	0.00	0.00	190.39	9.07
Robata Grill & Sushi	0.00	0.00	189.29	0.00	0.00	189.29	189.29
Nespresso	0.00	0.00	187.00	0.00	0.00	187.00	46.75
Pizza Antica	18.37	91.03	76.79	0.00	0.00	186.19	46.55
Baudville Inc	0.00	0.00	161.78	0.00	0.00	161.78	161.78
MV Market/Vintage	0.00	0.00	159.92	0.00	0.00	159.92	159.92
Panera Bread	0.00	0.00	159.81	0.00	0.00	159.81	79.91
Piatti Ristorante	35.23	122.84	0.00	0.00	0.00	158.07	79.04
Skillpath	0.00	0.00	155.95	0.00	0.00	155.95	155.95
Thailand Restaurant	0.00	0.00	153.15	0.00	0.00	153.15	153.15
Ram Print & Communication	0.00	0.00	12.99	136.83	0.00	149.82	74.91
Sparkol.com	116.00	29.00	0.00	0.00	0.00	145.00	29.00
Mapline Membership	0.00	0.00	142.00	0.00	0.00	142.00	71.00
ABB Boudin Catering	0.00	0.00	130.80	0.00	0.00	130.80	130.80
Tamalpie Pizzeria	0.00	57.88	71.70	0.00	0.00	129.58	64.79

Description	2017	2018	2019	2020	Date Unknown	Total	Average Amount
Indeed	125.00	4.25	0.00	0.00	0.00	129.25	43.08
Canva	0.00	120.40	0.00	0.00	0.00	120.40	60.20
Walgreens	0.00	109.18	0.00	0.00	0.00	109.18	27.30
Logitech	0.00	0.00	0.00	108.49	0.00	108.49	108.49
Michaels Store	0.00	107.60	0.00	0.00	0.00	107.60	53.80
Belkorp AG LLC	0.00	0.00	100.38	0.00	0.00	100.38	100.38
Sol Food	0.00	0.00	98.29	0.00	0.00	98.29	98.29
Levenger Catalog/Web	92.11	0.00	0.00	0.00	0.00	92.11	92.11
Subway	45.63	41.02	0.00	0.00	0.00	86.65	21.66
Lark Theatre	0.00	0.00	85.00	0.00	0.00	85.00	85.00
Nothing Bundt Cakes	40.00	44.90	0.00	0.00	0.00	84.90	42.45
Prezi	0.00	84.00	0.00	0.00	0.00	84.00	84.00
Shoreline Coffee	83.99	0.00	0.00	0.00	0.00	83.99	42.00
Shari's Berries	0.00	82.94	0.00	0.00	0.00	82.94	82.94
Hawthorne Educational	0.00	0.00	0.00	81.19	0.00	81.19	81.19
Marin Independent Journal	0.00	0.00	30.84	49.75	0.00	80.59	8.95
Learningall	0.00	0.00	79.00	0.00	0.00	79.00	79.00
Late Charge	0.00	78.00	0.00	0.00	0.00	78.00	39.00
Overlimit Fee	39.00	0.00	39.00	0.00	0.00	78.00	39.00
TST Rustic Bakery	0.00	77.82	0.00	0.00	0.00	77.82	25.94
Ark Angels Flowers Inc	0.00	0.00	73.61	0.00	0.00	73.61	73.61
Doodle.com	0.00	0.00	72.00	0.00	0.00	72.00	72.00
SF Chronicle	0.00	0.00	0.00	69.99	0.00	69.99	69.99
Square - Flourish	0.00	67.58	0.00	0.00	0.00	67.58	67.58
Nugget Market	0.00	66.08	0.00	0.00	0.00	66.08	33.04
Rite Aid Store	0.00	65.66	0.00	0.00	0.00	65.66	65.66
SQ Bloomingayles	0.00	0.00	64.95	0.00	0.00	64.95	64.95
Mikes Cameras	0.00	64.63	0.00	0.00	0.00	64.63	64.63
IL Fornaio-Cucina	0.00	0.00	61.14	0.00	0.00	61.14	61.14
IFIXIT.com	0.00	59.52	0.00	0.00	0.00	59.52	59.52
Sloat Garden Center	0.00	54.47	0.00	0.00	0.00	54.47	54.47
Flores Corte	0.00	0.00	54.33	0.00	0.00	54.33	54.33
Office Depot	53.66	0.00	0.00	0.00	0.00	53.66	26.83
Public Employment Re Svc	0.00	0.00	51.50	0.00	0.00	51.50	25.75
Joe's Café	50.75	0.00	0.00	0.00	0.00	50.75	50.75
EB Diabetes Conference	0.00	0.00	50.00	0.00	0.00	50.00	50.00
CVS Pharmacy	6.05	43.74	0.00	0.00	0.00	49.79	16.60
Pacific Catch North Bay	0.00	0.00	48.80	0.00	0.00	48.80	24.40
Lucky	0.00	0.00	45.07	0.00	0.00	45.07	45.07
EB Legal Updates	0.00	40.00	0.00	0.00	0.00	40.00	40.00
Late Fee	0.00	39.00	0.00	0.00	0.00	39.00	39.00
Dell Bus Online	0.00	0.00	38.96	0.00	0.00	38.96	38.96
Golden Gateway Garage	38.00	0.00	0.00	0.00	0.00	38.00	38.00
Unknown	0.00	0.00	0.00	0.00	\$30.00	30.00	30.00
FS Carboncopyclone	0.00	29.99	0.00	0.00	0.00	29.99	29.99
Bartons Bagels	0.00	0.00	29.75	0.00	0.00	29.75	29.75
Book Passage	0.00	29.57	0.00	0.00	0.00	29.57	29.57
Parranga	0.00	27.69	0.00	0.00	0.00	27.69	27.69
Nations Photo Lab	26.75	0.00	0.00	0.00	0.00	26.75	26.75

Description	2017	2018	2019	2020	Date Unknown	Total	Average Amount
Nordstroms	0.00	25.44	0.00	0.00	0.00	25.44	25.44
Apple iTunes	19.99	0.00	0.00	0.00	0.00	19.99	19.99
Diaso BA11	19.87	0.00	0.00	0.00	0.00	19.87	19.87
LAX Sky Cali Pizza Kit	0.00	17.82	0.00	0.00	0.00	17.82	17.82
Finance Charge	0.00	17.28	0.00	0.00	0.00	17.28	8.64
Prime Video	0.00	0.00	14.99	0.00	0.00	14.99	14.99
Netflix.com	0.00	13.99	0.00	0.00	0.00	13.99	13.99
Zelinsky Properties	0.00	11.00	0.00	0.00	0.00	11.00	11.00
Dollar Tree	0.00	10.90	0.00	0.00	0.00	10.90	10.90
Clipart of LLC	10.00	0.00	0.00	0.00	0.00	10.00	10.00
Facebook	0.00	9.99	0.00	0.00	0.00	9.99	9.99
Marriott LAX	0.00	9.36	0.00	0.00	0.00	9.36	9.36
Coffee Roastery	0.00	8.50	0.00	0.00	0.00	8.50	8.50
Teacher Store	0.00	8.11	0.00	0.00	0.00	8.11	8.11
Peet's	0.00	0.00	6.20	0.00	0.00	6.20	6.20
Amazon Digital	0.00	5.16	0.00	0.00	0.00	5.16	2.58
Etsy.com	5.00	0.00	0.00	0.00	0.00	5.00	5.00
City of Mill Valley	0.00	1.00	1.75	0.00	0.00	2.75	1.38
Pay Blue Water Kayaking	0.00	1.00	0.00	0.00	0.00	1.00	1.00
Totals	\$18,237.28	\$34,764.76	\$30,766.39	\$4,897.43	\$30.00	\$88,695.86	\$120.18

Sample Credit Card Policies and Procedures

Cardholders and their supervisors are responsible for ensuring that they adhere to the Corporate Credit Card policy, thereby ensuring adequate controls are exercised to minimize the risk that Corporate Credit Cards are used for fraudulent or corrupt purposes.

Objectives

1. To allow personnel access to efficient and alternative means of payment for approved expenses, especially expenses related to business travel and office supplies.
2. To improve managerial reporting related to credit card purchases.
3. To improve efficiency and reduce costs of payables processing.

Cardholder responsibilities

Cardholders are responsible for the following security measures for the use of their Card: Cardholders must retain transactional evidence to support all charges. An acceptable receipt for reimbursements of claimable business expenses on the Corporate Credit Card is an original receipt. Card purchases without receipts are ultimately the responsibility of the user and his/her cost center(s). A failure to provide receipts or credible explanation for the unsupported expenditure could result in a debit from the Cardholder's salary. Reimbursement for return of goods and/or services must be credited directly to the Card account.

Lost or stolen Cards must be reported and cancelled immediately to 1-800-XXX-XXX. Accounts Payable must be notified within **2** business days of this activity, or in the instance of loss or theft while conducting business overseas, must be notified within **2** business days of returning to the organization.

Employees issued with a Corporate Credit Card are in a position of trust in regard to use of donated funds. Improper or unauthorized use of the Card may result in the Cardholder being held liable for expenditures, legal/disciplinary action being brought against the Cardholder, termination of Card-use and/or termination from this organization.

Policies

1. Credit cards will be issued to personnel only with approval of management and/or the Board.
2. Credit cards will only be used for business purposes. Personal purchases of any type are not allowed.
3. The following purchases are not allowed:
 - Alcoholic beverages/tobacco products
 - Capital equipment and upgrades over \$X,XXX
 - Controlled substances
 - Personal items or loans
 - Any other items deemed inconsistent with the values of the organization
4. Cash advances on credit cards are *not* allowed.
5. Cardholders will be required to sign an agreement indicating they accept these terms. Individuals who do not adhere to these policies and procedures risk revocation of their credit card privileges and/or disciplinary action.

Procedures

1. Credit cards may be requested for prospective cardholders by written request.
2. Detailed receipts must be retained and attached to the credit card statements. In the case of meals and entertainment, each receipt must include the names of all persons involved in the purchase, and a brief description of the business purpose of the purchase, in accordance with Internal Revenue Service regulations.
3. Monthly statements, with attached detailed receipts, must be submitted to the accounting department within **10** business days of receipt of the statement to enable timely payment of amounts due. Cardholders who do not reconcile their monthly expenditures within **10** business days of receiving the statement will be sent a reminder of their obligations under this Policy. Continued or repeated non-conformance to this Policy can result in cancellation of the Card and/or such other actions as appropriate.
4. All monthly statements submitted for payment must include the initials of the cardholder, the signature of the approving staff member and the date of approval. Each statement must have the approval of the approving staff member in addition to the approval of the cardholder. Subordinates should not be in the position to approved credit card charges.
5. All monthly statements submitted for payment must have the appropriate account number(s) and the associated amounts clearly written on the statement.

Termination of Employment

Prior to departure or termination of duties with this organization, the Cardholder must reconcile all expenditures on his/her Card account since the last statement. It is the responsibility of the departing employee to ensure that his/her account is settled prior to departure. The Card must be surrendered upon termination of employment to their immediate supervisor.