

**San Mateo-Foster City School District**  
**Equity Task Force** **Meeting Agenda**  
**May 18, 2021**  
**7-9pm**

Agenda Topic(s)	Facilitator(s)	Notes
<b>Call to Order: (5 min)</b> <ul style="list-style-type: none"> <li>○ Welcome/Opening comments</li> <li>○ Approval of the Agenda</li> <li>○ Approval of Minutes from <a href="#">4.20.21</a></li> <li>○ Future Meeting Dates <ul style="list-style-type: none"> <li>○ Tbd</li> </ul> </li> <li>○ Public Comments</li> <li>○ Safe space/4 agreements</li> </ul>	Dr. Joan Rosas, Superintendent	
<b>Board Update: (written report)</b> <ul style="list-style-type: none"> <li>○ Current board priorities that impact ETF</li> <li>○ Superintendent Search update</li> <li>○ ETF equity impact plan presentation (process/dates)</li> </ul>	Noelia Corzo, Trustee  Shara Watkins, Trustee	
<b>District Update: (written report)</b> <ul style="list-style-type: none"> <li>○ Key updates on school programs that impact ETF</li> </ul>	Dr. Joan Rosas, Superintendent  David Chambliss, Assistant Superintendent	
<b>Re-centering the Work: (20 minutes)</b> <ul style="list-style-type: none"> <li>○ ETF <a href="#">Governance: roles</a> and protocols; update from ETF leadership team meeting on May 3 <ul style="list-style-type: none"> <li>○ Terms (6 month stagger rotation-Dec.)</li> <li>○ Facilitation of meetings (chair, agenda building)</li> <li>○ Prioritized agenda items</li> <li>○ Parent/student voice at future meetings</li> <li>○ Role/process of staff liaisons and sub committee in future</li> <li>○ Impact/process for public comment/visitors</li> </ul> </li> <li>○ Timelines: <ul style="list-style-type: none"> <li>○ Equity action plan updates/recommendations to board <ul style="list-style-type: none"> <li>▪ May: Part 9, finalize draft plan</li> <li>▪ June: present draft to board</li> </ul> </li> </ul> </li> </ul>	ETF Leadership Team  Board Liaisons, Noelia Corzo and Shara Watkins  Nicole Anderson, Equity Consultant	
<b>Content Awareness/Capacity Building: (info only)</b> <ul style="list-style-type: none"> <li>● Review google folder <a href="#">resources</a> (i.e. <a href="#">Reimagine and Rebuild: Restarting School with Equity at the Center</a>, <a href="#">Racial Equity Detours</a>, <a href="#">Water of Systems Change</a>)</li> </ul>		
<b>Collaboration/Equity Impact Action Planning: ( 90 min)</b> <ul style="list-style-type: none"> <li>○ Sub-Committee collaboration(breakout rooms-check in only ) <ul style="list-style-type: none"> <li>○ Academic: MTSS</li> <li>○ School Safety: LGBTQ</li> <li>○ Staffing</li> </ul> </li> <li>○ Equity action planning process (Part 9 on google doc; finalize plan) <ul style="list-style-type: none"> <li>○ equity focus area/goals</li> <li>○ data review</li> <li>○ research needs</li> <li>○ root cause analysis</li> <li>○</li> </ul> </li> </ul>	Nicole Anderson, Equity Consultant  Dr. Shelley Holt, Equity Consultant  ETF Sub Committee Members  Staff Liaisons	
<b>Next Steps: (5 min)</b> <ul style="list-style-type: none"> <li>○ Next meeting/Board presentation (tbd)</li> <li>○ Closing remarks/announcements</li> </ul>	Nicole Anderson, Equity Consultant  Dr. Joan Rosas, Superintendent	

**Adjournment:**

Dr. Joan Rosas,  
Superintendent

ETF Leadership team