



SchoolVision Software

May 20, 2021

Sarah Drinkwater, Assistant Superintendent for Student Services

San Mateo-Foster City School District
1170 Chess Drive
Foster City, CA 94404

Re: *SchoolVision District Planner (SVDP) Annual Update*

Dear Ms. Drinkwater,

This letter is in regards to the SVDP annual database update for the 2021-2022 school year. The following document outlines the services to be performed for the update of the SVDP system:

1. SchoolVision Software will import new student data from the District's student administrative system into SVDP. This data will reflect enrollment for the Fall 2021 CSIS/CBEDS date. Once SchoolVision receives the data, school counts will be provided to the District for verification. The newly imported student database will then be geocoded so that all valid addresses will be located and mapped.
2. Update the system's base street map. New streets will be digitized so that students living on these new streets can be geocoded. We will work with the District to identify and locate any recently constructed streets.
3. When the student database and map updates are completed, we will create a self-installing update application to be downloaded from the Internet. This installer will update the SVDP system at the District office. Software updates will also be provided if necessary. Upon request, we will provide the installer on CD and ship it to the District.
4. SchoolVision will update the District's SchoolFinder web page. This includes updating the web database with newly constructed streets and any attendance boundary changes.
5. Provide one year of technical support and software updates for the SVDP system. Support can be obtained either by email or by telephone. In addition, an online interactive support session is available through GoToMeeting®.

The fee for these services is \$4,250. We will start the update as soon as we receive the student data and a purchase order from the District. Feel free to contact me at (530) 642-1848 if you have any questions. I look forward to providing the updated material to your office.

Sincerely,

James V. Zekas
National Accounts Manager