



May 17, 2021

Patrick Gaffney
Chief Business Official
San Mateo-Foster City School District
1170 Chess Drive,
Foster City, CA 94404

Subject: HVAC Implementation for San Mateo-Foster City School District

Dear Mr. Gaffney,

We respectfully submit this proposal to perform architectural, mechanical and electrical engineering services for HVAC implementation at selected District sites, as indicated below.

Project Understanding

The District’s objective is to add air conditioning, replace HVAC equipment and enhance air filtration across District facilities in accordance with the Immediate Needs identified in the Facilities Master Plan for the New Decade, as well as the subsequent HVAC Implementation Study, both were prepared by our firm for the District. The scope of this project is to implement the recommendations in the study based on the Master Agreement for Architectural Services between the San Mateo Foster City School District and Aedis Architects, for the sites below:

1. Audubon Elementary School
2. Bayside STEM Academy
3. Baywood Elementary School
4. Beresford Elementary School
5. Foster City Elementary School
6. LEAD Elementary School
7. Parkside Elementary School
8. San Mateo Park Elementary School

The estimated total construction cost for the above sites, per the HVAC Implementation Study, is \$37,011,390.

Project Team

Architect: Aedis Architects
Thang Do, FAIA, Principal-in-charge
Kaitlin Bailey, Project Manager

Mechanical Engineer: Cypress Engineering Group
Metin Serttunc, PE, Principal

Electrical Engineer: American Consulting Engineers Electrical, Inc.
John Cacka, PE, Associate Principal

Project Schedule

Aedis and its consultants shall endeavor to carry out the work in accordance with the schedule described in the HVAC Implementation Study, which is as follows. The schedule assumes that the scope is consistent with the HVAC Implementation Study, without significant deviations. There are factors beyond the control of Aedis and its consultants that may affect schedule.

DESIGN:	4.5 months (Schematic Design, Design Development and Construction Documents)
DSA INTAKE PROCESS:	1 month
DSA REVIEW AND APPROVAL:	4 months (DSA timeline is not within Aedis' control)
BIDDING PHASE:	2 months
CONSTRUCTION:	4 months (construction timeline is not within Aedis' control)

Some activities such as site electrical work, overlap with other phases to expedite the project. Please refer to the HVAC Implementation Study for more details.

Compensation

Our fee for this full HVAC implementation is fixed lump sum below including expenses¹:

TOTAL	\$3,535,000.00
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Thank you again for the opportunity to work with you on this project. Please let us know if you require additional information. We very much look forward to working with you again.

Sincerely,



Thang Do, FAIA
CEO

¹ Expenses include travel within the San Francisco Bay Area, shipping and handling and printing and reproduction for Aedis and consultant in-house purpose. Expenses exclude printing and reproduction for District use, for bidding or for contractors.