

UNADOPTED MINUTES

Of the Board of Trustees
Regular Board Meeting
May 18, 2021

1. PRELIMINARY

1.1. Call to Order. President Baird called this meeting to order at 4:30 PM.

1.2. Roll Call

Minutes:

Board President, Trustee Baird, took Roll call at 4:31 PM. All Board of Trustees present as listed except for Deborah Pacheco.

BOARD OF TRUSTEES:

Jan Baird, President

Natalia Barajas, Vice President

Deborah Pacheco, Clerk

Sylvia V. Macias, Member

Elias Alvarado, Member

Minutes:

All Administrators and Staff present as listed for this meeting.

ADMINISTRATORS:

Dr. Gary Gonzales, Superintendent

Martha Mestanza-Rojas, Associate Superintendent, Educational Services

Dr. Marti Tienda-Ayala, Associate Superintendent, Human Resources

Geta Woldie, Interim Chief Business Officer

STAFF:

Kurby Flores, Executive Assistant to the Superintendent

2. CLOSED SESSION

Minutes:

By general consent, the Board adjourned to Closed Session at 4:32 PM.

2.1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Dr. Gary Gonzales, Dr. Marti Tienda-Ayala, Martha Mestanza-Rojas, Geta Woldie (Government Codes Section 3549.1 and 54957.6)

2.2. Classified - Public Employee Appointment/Employment/Evaluation

2.3. Classified - Public Employee

Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

2.4. Certificated - Public Employee Appointment/Employment/Evaluation

2.5. Certificated - Public Employee

Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

2.6. Consideration of Mediated Agreement - OAH Case No. 2021040240

2.7. Consideration of Mediated Agreement – OAH Case No. 2021040410

3. OPEN SESSION

Minutes:

By general consent of the Board, the Board reconvened to open session at 6:07 PM.

3.1. Pledge of Allegiance

Minutes:

The Pledge of Allegiance was led by Jan Baird, Board President.

3.2. Mission and Vision

Minutes:

President Baird read out the Mission and Vision for South Whittier School District.

3.3. Report on Closed Session Items

Minutes:

Motion Passed:

Superintendent Gonzales reported that the Board took action to approve Mediated Agreements: OAH Case No. 2021040240 and OAH Case No. 2021040410.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Sylvia Macias and a second by Elias Alvarado.

4. APPROVAL OF AGENDA

Motion Passed:

The Superintendent recommends approval of the May 18, 2021 Agenda as presented.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Elias Alvarado and a second by Natalia Barajas.

Yes Sylvia Macias
Yes Jan Baird
Yes Natalia Barajas
Absent Deborah Pacheco
Yes Elias Alvarado

Minutes:

No Discussion

5. REPORTS

5.1. AWARDS/RECOGNITIONS: Above & Beyond

Minutes:

Dr. Gonzales recognized the following individuals as recipients of the Above and Beyond award for the month of May, 2021. Here is what was said:

Sylvia Ornelas – Loma Vista Secretary (Staff Recognition)

Mrs. Ornelas does her job with such enthusiasm. She is hardworking, dedicated, and caring. Being one of the largest schools, she is able to make relationships with our families and staff. She keeps Loma organized and running smoothly. She is the best!

Christina Mendoza – Los Altos Speech and Language Specialist (Staff Recognition)

Christina has been a tremendous help in ensuring the success of our Special Education program. In addition to maintaining her own caseload, Christina has taken the lead role in supporting our Mod to Severe students. She schedules IEP meetings, communicates with parents, and keeps our SpEd team up to date. She is a team player and works collaboratively with all staff. Her heart is in it for students! We appreciate her passion, integrity, and grit!

5.2. CSEA's Unsung Hero Award

Minutes:

Dr. Gonzales recognized **Lorena Ruiz Jordan**, GMS Secretary, as CSEA's Unsung Hero for 2021. Here is what was said:

Every year our Classified School Employees Association (CSEA) chapter 289 recognizes one of its members as an Unsung Hero. The Unsung Hero Award acknowledges someone that has done something extraordinary, participates in chapter meetings, committees, events, and helps behind the scenes. This year CSEA nominated Lorena Ruiz Jordan, Secretary at GMS, and Lorena was selected as this year's recipient. Here is what Lorena's coworker had to say about her:

Lorena is a team player that always goes above and beyond to help her coworkers. She is an active member of the negotiations team who advocates for everyone's rights fairly and equally. Lorena has been an active site-rep for many years and is always willing to lend an ear, sit in on meetings, and keep our members informed. For these reasons and the exceptional qualities that Lorena possesses, I am pleased to nominate her for the unsung hero award.

Superintendent Gonzales also took a moment to thank all of our classified employees for the hard work they put in for our district.

6. COMMENTS BY TRUSTEES

Minutes:

Trustee Macias thanked and congratulated the Above and Beyond recipients, the Unsung Hero recipient, and all of our classified employees.

Trustee Alvarado also congratulated tonight's recipients and highlighted their names. He also shared that he visited Los Altos on May 6th and was pleased with the teachers and students in the classrooms. He shared his interactions with a student that was shining in the classroom. He was pleased to see these amazing things going on in our classrooms as it shows the amazing things that take place in our district.

Trustee Barajas also congratulated tonight's recipients and also thanked our classified employees as it was classified employee week in the district.

President Baird, like the others, personally congratulated tonight's recipients and apologized for the late start due to technical issues. She also wanted to share her condolences to Leslie Taylor and his family. "I smile every time I think of him." President Baird also wanted to apologize that she will not be attending the 8th grade promotion ceremony at GMS due to an upcoming knee surgery. In addition to that, she wanted to share that she also visited some classrooms at Monte Vista and Loma Vista. She was really impressed with the technology in the classrooms and how the teachers were teaching. She shared some of the conversations she had with some of the students.

7. PUBLIC COMMENTS

Minutes:

No public comments submitted.

8. CONSENT

Motion Passed:

The Superintendent recommends the Board of Trustees review and approve Consent agenda items 8.1 through 8.7 as presented.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Sylvia Macias and a second by Natalia Barajas.

Yes Sylvia Macias
Yes Jan Baird
Yes Natalia Barajas
Absent Deborah Pacheco
Yes Elias Alvarado

Minutes:

No Discussion

8.1. Approval of Minutes – April 20, 2021 Regular Board Meeting

8.2. Purchase Order List # 11

8.3. Contract/Memorandum of Understanding (MoU) List # 14 (FY 2020-21)

CONTRACT/MOU LIST NO. 14 FY 20/21		May 18, 2021		
NUMBER	CONTRACTOR	SERVICE	DURATION	COST TO DISTRICT/ BENEFIT TO THE DISTRICT
17-18-099B	Whittier Union High School District	Contract amount will remain the same as SY19-20 and there will be no COLA increase to the original contract for home to school and SPED transportation services.	7/1/2020-6/30/2021	\$677,757.00
18-19-003B	Altamarc, Inc.	Extending the term to June 30, 2021 to original contract for maintenance of local area networks at all school sites and the district office.	7/1/2018-6/30/2021	\$75,816.00
20-21-013A	Professional Tutors of America	Add additional funds of \$2,000 for one-to-one specialized academic instruction services.	7/1/2020-6/30/2021	\$2,000.00
20-21-100	EdTechnologyFunds, Inc.	To provide E-rate Consultant Services. Any services rendered in support of funding that was awarded previously will be billed on a monthly basis per hour.	4/26/2021-6/30/2022	\$18,149.00
20-21-101	Dr. Eugenia Mora-Flores	To provide services for a professional development plan that will focus on supporting South Whittier School District teachers on both Designated and Integrated ELD. If further sessions are needed an additional \$3,000 will be charged per day.	5/5/2021-6/30/2022	\$42,000.00
		TOTAL		\$815,722.00

8.4. Contract/Memorandum of Understanding (MoU) List # 2 (FY 2021-22)

CONTRACT/MOU LIST NO. 2 FY 21/22			May 18, 2021	
NUMBER	CONTRACTOR	SERVICE	DURATION	COST TO DISTRICT/ BENEFIT TO THE DISTRICT
21-22-003	Walnut Valley Induction Consortium	Providing clear credentialing services to the preliminary credentialed teachers, helping new teachers examine their teaching effectiveness, plan professional growth, give high quality instruction to the students and complete requirements for the California Clear Credential. SWSD will pay the fee of \$2,500 per candidate, per year, to the Walnut Valley Unified School District to cover a portion of the Induction training, materials, professional development, and program support.	7/1/2021-6/30/2022	\$39,000.00
		TOTAL		\$39,000.00

8.5. Travel and Conference Report # 9

8.6. Acceptance of Donations

Donor	Description	Purpose	Amount/Value
Loma Vista PTA (Whittier Pico Rivera PTA)	Reimbursement of Yearbook Invoice	Return to Donation Account	\$482.15
Blaine Labs	1600 (8 Ounce) bottles of hand sanitizer with a pump	Student and Staff Safety	\$6,750.00
Exxon Mobile	\$500 school gift	Maintenance and support of Math and/or Science	\$500.00

8.7. Express Voucher Report April 1, 2021 to April 30, 2021

9. WRITTEN COMMUNICATION TO THE BOARD

9.1. Letter from LACOE – SWSD CSEA 2020-21 AB 1200 Letter

Minutes:

Board President Baird reported that she has read and reviewed the AB 1200 Letter from LACOE.

10. GOVERNING BOARD

No items submitted for this section of the agenda.

Minutes:

No comments or discussion from the Board.

11. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS (FIRST READING)

11.1. E 4161.8 Family Care and Medical Leave (FIRST READING)

11.2. AR 4161.8 Family Care and Medical Leave (FIRST READING)

11.3. BP 4119.41 Employees with Infectious Disease (FIRST READING)

Minutes:

No Board Policies, Administrative Regulations, Exhibits, or Board Bylaws submitted for Board review or approval for this agenda.

12. EDUCATIONAL SERVICES**Motion Passed:**

The Superintendent recommends the Board of Trustees approve Educational Services agenda item 12.2 and 12.3 as presented.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Natalia Barajas and a second by Elias Alvarado.

Yes Sylvia Macias
Yes Jan Baird
Yes Natalia Barajas
Absent Deborah Pacheco
Yes Elias Alvarado

Minutes:

Trustee Alvarado wanted to get addition information on the P3CC agenda item. How did the district arrive to wanting to use this in our district.

Superintendent Gonzales shared that he was originally approached by a gentleman who sent him a recommendation email for the district to possibly adopt this program.

Mrs. Rojas shared that the P3CC phone meeting led to the district finding it as great fit for our district, especially for our Pre-Schools. Ed Partners offered this plan to be part of a collaborative group that will meet three times a year and share best practices and a program that is articulate and data driven to help grow our preschool program and that our EL students continue growing since EL students are targeted in this collaboration. The kickoff is scheduled for mid-June and will be absolutely free to our district as it is grant funded. In addition, the district will be available to invoice them for \$10,000 for sub fees for the teachers.

Trustee Alvarado shared that he is extremely pleased with the collaboration the district is taking to help the district increase student success. He thanked the Admin team for looking for yet another avenue for the district to help our student grow academically.

12.1. PRESENTATION: Literacy in South Whittier**Minutes:**

Mrs. Martha Rojas began the presentation by introducing one of SWSD's instructional coaches, Mrs. Vanessa Sinde, as she will be giving the full presentation on literacy in South Whittier.

Mrs. Sinde began her presentation by stating that sharing that she is the instructional coach at both Lake Marie and Monte Vista. She then dove into the presentation and covered the slides provided in the presentation. Her presentation covered the things that are happening in the classroom with literacy and how they are making things fun in the classroom for our students. She shared teaching strategies and techniques that are used with students in the classroom. Mrs. Sinde also shared the resources that are available for our students and teachers to promote literacy in our schools. Mrs. Sinde also spoke on

the literacy opportunities and resources that were available for our students throughout the pandemic using digital libraries. She also spoke on the literacy assessments that were provided and used throughout the school year. In addition, Mrs. Sinde also covered the needs for our students moving forward and into the future. The full presentation can be found on our website (www.swhittier.net) and through Agenda Online.

Trustee Alvarado asked about the literacy-rich environments in the classroom and if the district was providing funds through our budget for teachers.

Mrs. Rojas responded by going through a typical request made by a school principal for literacy material and how the district follows through to fulfill these requests. The LCAP is typically used for these requests as long as it meets the requirements set through the LCAP.

Mrs. Sinde shared that this is indeed the case and that teachers usually get these requests fulfilled using those proper protocols.

Trustee Alvarado shared that he wishes to get an update next year on how literacy has expanded in the district since this Board meeting. His second question related to linkages to families and student at home and in improving reading in the district. His question related to modeling reading strategies for parents so that they can help improve literacy for their students from home as well.

Mrs. Rojas shared that this is a great recommendation and that is something that can be shared with our teachers so that they can include them in their class presentations so that it can be shared with their parents.

Trustee Macias asked that during a regular school day or week, how long are students are visiting the libraries?

Mrs. Sinde shared that most classes have their own in classes normally have their own libraries but that all schools rotate and share libraries depending on their own schedule. Most classrooms set aside library time at least once a week but most teachers usually use their own class libraries.

Trustee Barajas shared that she appreciates the presentation and asked about interventions for students that are behind in reading levels. How are they being supported?

Mrs. Sinde shared that sites are looking at data through various platforms to target student needs. Once the data is reviewed, teachers often get additional support from intervention teachers to support those students along with providing high interest books in lower reading levels so that students can maintain reading interest while still working on improving their reading levels.

12.2. Participation Agreement - Pre-K to 3rd Grade Coherence Collaboration (P3CC)

12.3. Expanded Learning Opportunities Grant Executive Summary

13. BUSINESS SERVICES

Motion Passed:

The Superintendent recommends the Board of Trustees approve Business Services agenda item 13.1 through 13.8 as presented.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Elias Alvarado and a second by Natalia Barajas

Yes Sylvia Macias
Yes Jan Baird
Yes Natalia Barajas
Absent Deborah Pacheco
Yes Elias Alvarado

13.1. Position Control Report 20-21-04

13.2. Resolution No. 21-22-001: Temporary Interfund Cash Borrowing

13.3. Resolution No. 21-22-002: Temporary Transfers from School Pools Fund

13.4. Resolution No. 21-22-003: Year-End Appropriation Transfers

13.5. Resolution No. 21-22-005: Transfer of Funds

13.6. Resolution No. 21-22-006: Food Services Piggyback

13.7. Public Disclosure of Proposed Collective Bargaining Agreement with the California School Employees Association in accordance with AB 1200 (Supplement)

13.8. Approval of 2020-2021 Classified Salary Schedules

Minutes:

No Discussion

14. BOND MEASURE QS

Motion Passed:

The Superintendent recommends the Board of Trustees approve Bond Measure QS agenda item 14.1 as presented.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Natalia Barajas and a second by Sylvia Macias

Yes Sylvia Macias
Yes Jan Baird
Yes Natalia Barajas
Absent Deborah Pacheco
Yes Elias Alvarado

14.1. Purchase Order List # 10 (Bond)

Minutes:

No Discussion

15. HUMAN RESOURCES

Motion Passed:

The Superintendent recommends the Board of Trustees review and approve Human Resources agenda items 15.1 through 15.13 as presented.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Sylvia Macias and a second by Elias Alvarado.

Yes Sylvia Macias
Yes Jan Baird
Yes Natalia Barajas
Absent Deborah Pacheco
Yes Elias Alvarado

- 15.1. Classified Personnel Report # 12
- 15.2. Certificated Personnel Report # 12
- 15.3. Resolution No. 20-21-028: Ed Code Assignment Option 44263
- 15.4. SWSD & CSEA Tentative Agreement - May 6, 2021
- 15.5. Administrator Contract 2021-22 SY - S. Ayers
- 15.6. Administrator Contract 2021-22 SY - D. Huizar
- 15.7. Administrator Contract 2021-22 SY - L. Palomino
- 15.8. Administrator Contract 2021-22 SY - K. Carreon
- 15.9. Administrator Contract 2021-22 SY - J. Tyrone
- 15.10. Administrator Contract 2021-22 SY – G.Silebi
- 15.11. Administrator Contract 2021-22 SY – K. Hartl
- 15.12. Administrator Contract 2021-22 SY – J. Martinez
- 15.13. Administrator Contract 2021-22 SY – T. Salcedo-Gonzalez

Minutes:

No Discussion

15.14. PUBLIC HEARING: Declaration of Need for Fully Qualified Educators for the 2021-2022 School Year. Title V Regulations

Minutes:

President Baird convened the public hearing to receive public testimony concerning the declaration of need for fully qualified educators for the 2021-2022 school year.

President Baird opened the hearing at 6:57 PM.

No comments were submitted to the Board for the public hearing.

President Baird closed the hearing at 6:58 PM.

No further comments or questions from the Board.

15.15. Approval of the Declaration of Need for Fully Qualified Educators for the 2021-2022 School Year. Title V Regulations

Motion Passed:

Title V Regulations require the District to have on file a Declaration of Need for Fully Qualified Educators. The Superintendent recommends the Board of Trustees approve the Declaration of Need for Fully Qualified Educators for the 2021-2022 School Year.

Motion: ____ Seconded: ____ VOTE: YES 4 NO ____ Abstain ____ Absent 1

Passed with a motion by Elias Alvarado and a second by Natalia Barajas.

Yes Sylvia Macias
Yes Jan Baird
Yes Natalia Barajas
Absent Deborah Pacheco
Yes Elias Alvarado

Minutes:

No Discussion

16. BOARD OF TRUSTEES DISCUSSION TO GUIDE FUTURE RECOMMENDATIONS

Minutes:

No discussion.

17. ADJOURNMENT

Minutes:

By general consent of the Board, President Baird adjourned the Board meeting at 7:00 PM to the next regularly scheduled Board meeting of June 15, 2021 at 4:30 PM, Via Zoom Conference.

Jan Baird, President

Attested By: _____

Deborah Pacheco, Clerk

As required pursuant to Education Code Section 15280, the minutes of this meeting will be posted on the District's internet web site agenda online.