



BENICIA UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD

Notice of Regular Meeting  
May 27, 2021 5:30 PM

In Compliance with Executive Order N-29-20 and N-35-20 issued by Governor Newsom on March 12th and 21st, 2020 respectively, this meeting will be Livestreamed and recorded via the BUSD YouTube channel linked here:

<https://www.youtube.com/c/beniciaunifiedschooldistrict> Meeting will be conducted via Zoom from the Benicia Unified District Board Room 350 East K Street Benicia, CA 94510

**Attendance Taken at 5:31 PM:**

Present:

Diane Ferrucci  
CeCe Grubbs  
Mark Maselli  
Gethsemane Moss  
Sheri Zada

**1. CALL TO ORDER - 5:30 p.m.**

Minutes:

The meeting was called to order at 5:32pm by President Zada.

**2. ROLL CALL**

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Quick Summary:

PLEASE NOTE: In an effort for our community's voices to be heard, BUSD has transitioned to accepting public comments via the "Public Comment" voicemail that will now be available. Members of the public wishing to address specific items on the Board meeting agenda are requested to call 707-748-2787 (one comment per person, per item limited to 3 minutes) on the day of the meeting from 4:30 - 7:00 p.m. If your comment is for "closed session" please be sure to state that so that it can be addressed prior to "closed session". The board clerk will play the recording of all the "open session" public comments to the specific items then being discussed by the Board (Board Bylaw 9323) during the public comment item. The Governing Board allows speakers to speak at regular meetings on agendized and non-agendized matters under public comment. Comments are limited to no more than three minutes per speaker at which time the voicemail will be cut off. By law, no action may be taken on any item raised during the

public comment periods and matters may be referred to staff for placement on a future agenda of the Governing Board. Please be reminded to keep your comments respectful and that students may be watching the board meeting.

#### **4. CLOSED SESSION - 5:30 P.M.**

Minutes:

President Zada adjourned the meeting to closed session at 5:33pm

##### **4.1. Public Employment/ Action/ Appointment/ Discipline/ Dismissal/ Evaluation / Release**

Rationale:

Dr. Khushwinder Gill will present the Personnel Action List to the Board.

##### **4.1.1. Discuss superintendent evaluation for 2020-2021**

##### **4.2. Conference with Labor Negotiators**

Rationale:

The Governing Board will conference with Labor Negotiator, Dr. Khushwinder Gill, regarding Employee Organizations BTA, CSEA and unrepresented groups.

##### **4.3. Individual Student Matter(s)/ Student Need(s)**

Rationale:

The Governing Board will discuss student matters in the case of

The Education Code requires Closed Session in these cases to prevent the disclosure of confidential student information.

#### **5. RECONVENE TO OPEN SESSION - 7:00 P.M.**

Minutes:

President Zada reconvened the meeting to open session at 7:05pm.

##### **5.1. Report on Closed Session Items**

Minutes:

There was nothing to report from closed session.

Quick Summary:

##### **5.2. Announcement**

Quick Summary:

This meeting is recorded for live-streaming and archiving on the District YouTube channel at [youtube.com/c/beniciaunifiedschoolsdistrict](https://youtube.com/c/beniciaunifiedschoolsdistrict) for your

convenience.

## **6. PLEDGE OF ALLEGIANCE**

Minutes:

The pledge of allegiance was led by President Zada

## **7. APPROVAL OF AGENDA**

**Motion Passed:** Approval of the Agenda as presented Passed with a motion by Mark Maselli and a second by Gethsemane Moss.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

## **8. HIGHLIGHT: Benicia Middle School**

Minutes:

Dr. Young welcomed Principal Dalske who shared a presentation on Benicia Middle School Arts and how it allowed their students to find inspiration and self-express. She also was able to show and share how the classes were conducted and still taught during this COVID-19 time and hybrid in-person learning time.

## **9. REPORTS - (NO ACTION REQUIRED)**

### **9.1. Student Reports**

Minutes:

Alice Wells of Liberty High School provided tonight's report on the happenings at LHS.

### **9.2. Superintendent Report**

Minutes:

Dr. Young welcomed everyone tonight and expressing that although this has been a long and difficult year, nevertheless we have persevered. He congratulated all of our seniors and provided the dates and time of the graduation and middle school promotion. Summer school begins on June 14th and he thanked Dr. Beatson and her team for putting the robust program together. Lastly, he shared that several of them have been able to attend the CAAASA conference.

### **9.3. Board Reports**

Minutes:

Trustee Ferrucci was given the honor to share and provide a tribute for one of our retired and beloved teacher who taught 32 years, Sheri Coffey that recently

passed away. Trustee Ferrucci ended the tribute by thanking Sheri Coffey's family for the scholarship set up in her name for a graduating seniors and expressing how sorry we are for her loss, she was an amazing educator!

Dr. Moss shared a final update that many of them attended through the Solano County School Board Association's Equity Series. She shared that the Solano County School Board Association had reached out to various elected officials throughout the county and the Superintendents throughout the county, including our County Superintendent of Schools and they had a really good turnout. It was good to be able to look at ways that policy impacts education and students so that we can really work together to better serve our communities and expressed how there will be more of these and she looks forward to them.

## **10. COMMENTS FROM MEMBERS OF THE PUBLIC**

Minutes:

There were no comments submitted tonight.

Quick Summary:

PLEASE NOTE: In an effort for our community's voices to be heard, BUSD has transitioned to accepting public comments via the "Public Comment" voicemail that will now be available. Members of the public wishing to address specific items on the Board meeting agenda are requested to call 707-748-2787 (one comment per person, per item limited to 3 minutes) on the day of the meeting from 4:30 - 7:00 p.m. If your comment is for "closed session" please be sure to state that so that it can be addressed prior to "closed session". The board clerk will play the recording of all the "open session" public comments to the specific items then being discussed by the Board (Board Bylaw 9323) during the public comment item. The Governing Board allows speakers to speak at regular meetings on agendized and non-agendized matters under public comment. Comments are limited to no more than three minutes per speaker at which time the voicemail will be cut off. By law, no action may be taken on any item raised during the public comment periods and matters may be referred to staff for placement on a future agenda of the Governing Board. Please be reminded to keep your comments respectful and that students may be watching the board meeting. For tonight's public hearings, public comments may also be submitted via the public comment voicemail line 707-748-2787. Please remember to state which "public hearing" as your item.

## **11. CONSENT CALENDAR - ACTION ITEMS**

**Motion Passed:** Approval of the Consent Calendar as amended for item 11.2 Passed with a motion by Diane Ferrucci and a second by CeCe Grubbs.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

#### Quick Summary:

All matters listed under the Consent Calendar are considered by the Board to be routine and will be approved by the Board in one motion. There will be no discussion on these items unless members of the Board, staff or public request specific items to be pulled and discussed.

#### **11.1. Minutes for the Meetings of: May 6, May 13, and May 20, 2021**

#### **11.2. Approval of Personnel Action List**

### **12. DISCUSSION ITEMS**

#### **12.1. Public Hearing and Discussion of the 2021-22 Local Control and Accountability Plan**

##### Rationale:

Dr. Beatson, Assistant Superintendent of Educational Services, will provide a report on BUSD's Strategic Plan/LCAP. The purpose of this report is to provide the board and public with information about the data, actions and services included in the draft 2021/22 Strategic Plan/LCAP. PRESENTATION

##### Minutes:

After Dr. Beatson's presentation President Zada opened the public hearing and with no public comments closed it.

#### **12.2. The Governing Board provides a Public Hearing on the 2021/22 Budget using the information from the Governor's May Revise Budget.**

##### Rationale:

The Governing Board provides a Public Hearing on the 2021/22 Budget using the information from the Governor's May Revise Budget. The governing board of the BUSD will be asked to approve the 2021/22 Budget at the June 10, 2021 school board meeting.

##### Minutes:

President Zada opened the public hearing to allow Mr. Rahill make his presentation on the 2021-22 budget. After Mr. Rahill's presentation with no public comments President Zada closed the public hearing.

##### Quick Summary:

Open the Public Hearing for comments regarding the 2021-22 BUSD budget

### **13. NON-CONSENT ACTION ITEMS**

#### **13.1. Consideration and Approval of Adult School Instruction Board Policy: BP/AR 6200 Adult School Instruction**

##### Rationale:

Dr. Beatson, Assistant Superintendent of Education Services will present the

board policy and administrative regulation that supports the Adult Education Graduation Class previously approved by the Board. The policies outline the purpose of the classes and the requirements for earning an Adult School Diploma. BUSD believes that education is a lifelong process and that it is important for individuals to continuously develop new skills. The eligible adults shall be offered opportunities to enroll in programs and courses that develop academic and workforce skills and, as appropriate, lead to completion of requirements for high school graduation. An adult school diploma may be granted to adults, 18 years of age or older who have completed the following minimum requirements: 1. A student must be enrolled and attending at least one or two classes during the semester in which he/she will graduate. 2. A student must earn 180 units in the following subject areas: English 40 units Math including Algebra 1/Integrated 1(10 credits) 20 units Science Biology/Life Science 10 units Physical Science 10 units Social Studies World History 10 units U.S. History 10 units Economics 5 units American Government 5 units Fine Arts or Foreign Lang or CTE class. 10 units Career Explorations 5 units Electives 55 units Recommendation: Approve the Adult Education - Adult School Instruction Board Policy and Administrative Regulation 6200 as presented

**Motion Passed:** Approval of Adult Education Graduation Board Policy and Article Regulation 6200 as presented Passed with a motion by Diane Ferrucci and a second by Gethsemane Moss.

Yes Diane Ferrucci  
Yes CeCe Grubbs  
Yes Mark Maselli  
Yes Gethsemane Moss  
Yes Sheri Zada

### **13.2. Consideration and Approval of the Updated Job Description for Instructional Intervention Aides**

Rationale:

Reading Tutors job description needs to be updated to 'Instructional Intervention Aides' to meet students' mathematics and language arts academics. For the past two years, we have been fortunate to have reading tutors to support our K-2 students who struggle with reading. We have updated the job description to expand services to K-8 and support students in mathematics as well. The revision and expansion of these positions are necessary to support our students and accelerate any learning needs that arose due to COVID-19. The Instructional Intervention Aides will be trained, supported and supervised through the Education Services department. These positions were approved in the Expanded Learning and Opportunity Grant at the last regular board meeting.

**Motion Passed:** Approval of the Updated Job Description for Instructional Intervention Aides as presented Passed with a motion by Mark Maselli and a second by Diane Ferrucci.

Yes Diane Ferrucci  
Yes CeCe Grubbs  
Yes Mark Maselli

Yes Gethsemane Moss  
Yes Sheri Zada

### **13.3. Consideration and Approval of the Updated Job Description for Psychologist Clinical Supervisor**

#### **Rationale:**

BUSD benefits from having a clinical supervisor in order to continue to offer a robust amount of mental health support to students and families. A clinical supervisor requires specific certification to provide supervision to interns who are pursuing licensing as MFT (marriage and family therapist) and CSW (clinical social worker). These roles are the only roles that can provide counseling that is not school based at school. Those interns needing supervision require 1 hour per week of individual supervision and 1 hour per week of group supervision per their licensing program requirements. A clinical supervisor would coordinate this supervision, assist in referrals and assign interns to students, families, and wellness centers for support. The supervisor will also be overseeing the appropriateness of referrals as numerous resources are available for counseling. A clinical supervisor can delineate between referrals for a mental health clinician, school psychologist, school counselor, agency referrals such as ABW, or interns with SCOE. Interns are free resources with supervision, otherwise interns require paid positions so that they can pay for their supervision. We will be provided from our SCOE grant 1 intern for Wellness Centers. With a clinical supervisor we can offer 1 intern for every 3 hours/week of the supervisor's time.

**Motion Passed:** Approval of the Job Description for Psychologist Clinical Supervisor as presented Passed with a motion by Diane Ferrucci and a second by Mark Maselli.

Yes Diane Ferrucci  
Yes CeCe Grubbs  
Yes Mark Maselli  
Yes Gethsemane Moss  
Yes Sheri Zada

### **13.4. Consideration and Approval of the Updated Job Description for Mental Health Coordinator**

#### **Rationale:**

Duties under number 2 and number 3 are direct services that an administrator would not provide. Adding "Non-Public Schools" to number 5 addresses our students in NPS that transition back to the District. Adding number 7 is addressing the transition meetings that must happen when a student is hospitalized and a meeting needs to be conducted to develop a plan of action to support the student after he/she has been hospitalized due to Mental Health issues. Duties under numbers 11 & 12 are under the duties of our school behaviorist and not the mental health coordinator. Language added to number 19th is to address the work the Mental Health Coordinator does working on suicide prevention and Mental Wellness. The addition of numbers 20 through 28

are duties that are currently under the responsibility of the Mental Health Coordinator and are an important component of this position.

**Motion Passed:** Approval of the Updated Job Description for Mental Health Coordinator as presented Passed with a motion by Gethsemane Moss and a second by CeCe Grubbs.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

#### **14. ADJOURNMENT**

Minutes:

President Zada congratulated all of the students that will be graduating and adjourned the meeting at 9:06p.m.

Quick Summary:

Then next Regular Governing Board meeting is scheduled for June 10, 2021.

RESPECTFULLY SUBMITTED:

---

Clerk

---

Secretary