



BENICIA UNIFIED SCHOOL DISTRICT
GOVERNING BOARD

Notice of Regular Meeting

June 10, 2021 5:30 PM

In Compliance with Executive Order N-29-20 and N-35-20 issued by Governor Newsom on March 12th and 21st, 2020 respectively, this meeting will be Livestreamed and recorded via the BUSD YouTube channel linked here:

<https://www.youtube.com/c/beniciaunifiedschooldistrict> Meeting will be conducted via Zoom from the Benicia Unified District Board Room 350 East K Street Benicia, CA 94510

Attendance Taken at 5:30 PM:

Present:

Diane Ferrucci

CeCe Grubbs

Mark Maselli

Gethsemane Moss

Sheri Zada

1. CALL TO ORDER - 5:30 p.m.

Minutes:

President Zada called the meeting to order at 5:30 p.m.

2. ROLL CALL

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Quick Summary:

PLEASE NOTE: In an effort for our community's voices to be heard, BUSD has transitioned to accepting public comments via the "Public Comment" voicemail that will now be available. Members of the public wishing to address specific items on the Board meeting agenda are requested to call 707-748-2787 (one comment per person, per item limited to 3 minutes) on the day of the meeting from 5:00 - 7:00 p.m. If your comment is for "closed session" please be sure to state that so that it can be addressed prior to "closed session". The board clerk will play the recording of all the "open session" public comments to the specific items then being discussed by the Board (Board Bylaw 9323) during the public comment item. The Governing Board allows speakers to speak at

regular meetings on agendized and non-agendized matters under public comment. Comments are limited to no more than three minutes per speaker at which time the voicemail will be cut off. By law, no action may be taken on any item raised during the public comment periods and matters may be referred to staff for placement on a future agenda of the Governing Board. Please be reminded to keep your comments respectful and that students may be watching the board meeting.

4. EXECUTIVE SESSION 5:30 P.M.

Minutes:

Executive session was adjourned by President Zada at 6:04pm and closed session was opened.

4.1. Discuss superintendent evaluation for 2020-21

5. CLOSED SESSION - 6:00 P.M.

Minutes:

There was nothing to report from closed session.

5.1. Public Employment/ Action/ Appointment/ Discipline/ Dismissal/ Evaluation / Release/ Upgrade/ Reclass

Rationale:

Dr. Khushwinder Gill will present the Personnel Action List to the Board.

5.2. Conference with Labor Negotiators

Rationale:

The Governing Board will conference with Labor Negotiator, Dr. Khushwinder Gill, regarding Employee Organizations BTA, CSEA and unrepresented groups.

5.3. Individual Student Matter(s)/ Student Need(s)

Rationale:

The Governing Board will discuss student matters in the case of

The Education Code requires Closed Session in these cases to prevent the disclosure of confidential student information.

6. OPEN SESSION - 7:00 P.M.

Minutes:

President Zada reconvened to open session at 7:04 p.m.

7. PLEDGE OF ALLEGIANCE

Minutes:

The pledge of allegiance was led by Trustee Ferrucci.

8. APPROVAL OF AGENDA

Motion Passed: Approval of the agenda as presented Passed with a motion by Mark Maselli and a second by CeCe Grubbs.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

9. REPORTS - (NO ACTION REQUIRED)

9.1. Superintendent Report

Minutes:

Dr. Young greeted the board and everyone that was able to join us tonight. He reiterated that he felt we had a strong closing of the year with the beautiful graduation ceremonies. He provided a quick update on the work being done to have summer school off the ground. He shared that Dr. Beatson and Mrs. Rice had an all-day training for all those working summer school. He once again shared that barring any change BUSD is doing everything we can to open with full in person instruction. Lastly, he introduced Dr. Sarah Heidel who will be joining Benicia High School as our new Vice Principal and shared her wonderful bio and welcomed her!

9.2. Board Reports

Minutes:

President Zada started off the board report by sharing that she had the honor of being at both graduations and promotions and it was exhilarating to participate. She said that everyone did a great job and thanked everyone who worked tirelessly to make this year successful. Trustee Grubb was able to attend both BHS and LHS graduations and she shared how she enjoyed every moment of handing out those diplomas and seeing some of her students graduate. Trustee Ferrucci also felt the same way and she shared how fun it was for her to watch Trustee Grubb's excitement to see some of her 5th graders graduate. Trustee Moss was glad to be able to participate at LHS and added that it was a memorable time for all.

10. COMMENTS FROM MEMBERS OF THE PUBLIC

Minutes:

There were no comments from the public tonight.

Quick Summary:

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11. CONSENT CALENDAR - ACTION ITEMS

Motion Passed: Approval of the Consent Calendar as amended for item 11.3. Passed with a motion by Diane Ferrucci and a second by CeCe Grubbs.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

Quick Summary:

All matters listed under the Consent Calendar are considered by the Board to be routine and will be approved by the Board in one motion. There will be no discussion on these items unless members of the Board, staff or public request specific items to be pulled and discussed.

11.1. Minutes for the Meetings of: May 27, 2021

11.2. Approval of Personnel Action List

11.3. Consideration and Approval of COVID-19 Summer School Rates of Pay

Rationale:

This summer BUSD is proud to offer an expanded summer program that includes opportunities to TK-12 students who meet District criteria. Students in Tk-8 were invited based on a tiered system of need. High School summer school is for credit recovery. We have extended the length of summer school to 30 days, two

15-day sessions that students will be there. The summer school accelerated learning opportunity is part of the Expanded Learning and Opportunity Grant that was previously approved. It also is in Goal 2 of the District's Strategic Plan-LCAP. We are in need of summer school principals for each session. Summer school principals will be paid \$75.00 per hour on a timesheet not to exceed 8 hours/day. Summer school principals will work up to an additional 5 days to prepare for the summer school, work on the transitions between sessions and close up the summer program including preparing presentations for a Board meeting in the fall. We also need additional summer school teachers to meet the needs of the students attending in the program. Teachers will be paid \$70/hour on a timesheet not to exceed 7.25 hours/day. To ensure that this summer school program runs smoothly we are also in need of an office manager, food services SPAs, CDU employees and student supervision aides. These positions will be paid on an hourly basis that is their base hourly rate plus 61.2% which is equivalent to the percentage increase in the teacher hourly summer school rate. These increases are for this summer school year only and are needed to adequately compensate employees for extending their work year during a pandemic. The funding for these positions in this summer school program are part of the Expanded Learning Opportunity Grant.

Minutes:

This item was amended by Dr. Gill to read CSEA BUSD COVID-19 Summer School MOU 2021 pending by CSEA Chapter #1096 unit members.

12. DISCUSSION ITEMS

12.1. Preliminary Data Review and Update: NWEA MAP

Rationale:

Mrs. Stephanie Rice, Director of Education Services and Mrs. Lisa Golsan, Teacher on Special Assignment will report on the preliminary findings from the recent Districtwide ELA and Math assessment, NWEA-MAP. The NWEA-MAP assessment replaced the statewide assessment CAASPP for the 2020-21 school year. The purpose of this report is to inform the Board and public about the purpose and structure of the assessment, the initial analysis of the data, use of the early data to inform instruction and programming and curricular connection opportunities. PRESENTATION

Minutes:

Educational Services Director was introduced to provide tonight's presentation on the Preliminary Data Review and Update: NWEA MAP.

Mrs. Rice was thanked by the board for all of the data presented and analyzed through this presentation.

13. NON-CONSENT ACTION ITEMS

13.1. Consideration and Approval of Curriculum Adoption for Middle School Science, High School Oceanography & HS AP World History

Rationale:

Mrs. Stephanie Rice, Director of Education Services, will report on three curricula being presented for consideration and adoption. Using rigorous, standards-based materials is integral to providing 21st Century learning opportunities and preparing students for college and career. The curriculum review process is comprehensive and consists of several phases including: meeting with the team of teachers that is representative of the department or subject for materials being reviewed preview and evaluate a variety of materials being considered determine materials to be piloted notify families of the piloted materials and have them available for review implement materials during pilot phase evaluate piloted materials using the District's evaluation tool make recommendation for adoption California adopted new standards for science education K-12 in 2013. These new standards are known as the California Next Generation Science Standards (CA NGSS). Approved curricula for NGSS science was not available at the time; however our amazing science teachers collaborated to create high quality units based on these standards. During the course of this year, our middle school science department and high school Oceanography teacher piloted curricula and are bringing forth the following for your consideration and adoption: BMS Science 6-8 Amplify Science When reviewing the BUSD Materials and Evaluation Checklist and ranking (0-4) for Standards Alignment, Program Overview, Assessment, Universal Access and Inclusivity, the Amplify program scored mainly in the 3-4 range (mostly 4). When debriefing with the entire science team, they were excited about adopting Amplify, a unanimous decision. Statements were shared about the program being inclusive of genders and cultures in their video casts, pictures and names as well as the scientists themselves. They shared that the units are problem based, an effective strategy to promote critical thinking and problem solving. The materials are rigorous with appropriate scaffolds built in, such as the ability to modify the materials, reading levels, text to speech, glossary of academic language in multiple languages etc. The assessments are well aligned with the NGSS standards and CAST. Amplify science blends hands-on investigations, literacy-rich activities, and interactive digital tools to empower students to think, read, write, and argue as scientists and engineers. It is top-rated by EdReports.org, an independent nonprofit designed to improve education by providing reviews of K-12 instructional materials. Recommendation: Approval of the adoption of the Amplify Science Curriculum for grades 6-8. BHS Oceanography 11th-12th grade Essentials of Oceanography-SAAVAAS-formerly Pearson When reviewing the BUSD Materials and Evaluation Checklist and ranking (0-4) for Standards Alignment, Program Overview, Assessment, Universal Access and Inclusivity, the Essentials of Oceanography program scored mainly in the 3-4 range. Through the debrief, the materials address the standards rigorously through multiple science means such as a mix of geology, physics, chemistry, and biology. The

materials build on concepts and make connections across the science fields and environmental topics. It creates opportunities for critical thinking and exploration. Even without the online text, there are QR codes built into the lessons throughout the hands-on text to provide an interactive experience. With the on-line text, the experience is enhanced with learning tools to support the learning of academic language, interactive questioning, etc. Recommendation: Approval of the adoption of the Essentials of Oceanography, for the 11-12th grade Oceanography course. BHS 10th grade AP World History Traditions and Encounters: A Global Perspective on the Past (6th edition, 2020 AP Update) McGraw-Hill All Advanced Placement (AP) courses and textbooks are aligned with the College Board and are college level classes. When reviewing the BUSD Materials and Evaluation Checklist and ranking (0-4) for Standards Alignment, Program Overview, Assessment, Universal Access and Inclusivity, the Traditions and Encounters textbook scored mainly in the 3-4 range (mostly 4). Through the debrief, it was pointed out that the materials are well organized, with each chapter organized by region and/or culture, and aligned with the AP World History: Modern curriculum as outlined by the College Board. The materials are rigorous while providing scaffolding if needed. The online textbook provides an interactive textbook experience: students can search their textbook for key terms and information with an integrated search bar, use an audible option to assist with their reading, and/or practice with the review questions at the end of the chapter while aligning with the AP exam. It provides a diverse look at World History across various cultures. Each chapter is sprinkled with a variety of primary and secondary source accounts representing a variety of perspectives, cultures, and media. Recommendation: Approval of the adoption of the Traditions and Encounters: A Global Perspective on the Past for the AP World History Course.

Motion Passed: Approval of Curriculum Adoption as presented Passed with a motion by Diane Ferrucci and a second by Mark Maselli.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

13.2. Consideration and approval of the 2021-22 Local Control and Accountability Plan

Rationale:

Dr. Leslie Beatson, Assistant Superintendent of Education Services will report on the 2021-2022 Strategic Plan-LCAP. This plan was brought to the Board for Public Hearing on May 27, 2021 and is being brought tonight for consideration and adoption. Tonight's presentation will review the purpose and requirements of the Strategic Plan-LCAP, an overview of the goals and expenditures.

Recommendation: Adopt the 2021-22 Strategic Plan-LCAP as presented.

Presentation

Motion Passed: Adoption of the 2021-22 Strategic Plan-LCAP as presented
Passed with a motion by Gethsemane Moss and a second by CeCe Grubbs.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

13.3. Consideration and adoption of the 2021/22 Budget for the Benicia Unified School District (BUSD)

Rationale:

Each year the Governing Board adopts a Budget for the BUSD. The BUSD 2021/22 Budget is prepared with information from the Governor's May Revision of the State Budget. The BUSD Budget provides for the State's 3% Reserve for Economic Uncertainties and the additional Board Policy Reserve (which amounts to an additional 4% reserve). The district provides a positive certification for the 2021/22 BUSD Budget.

Motion Passed: Adoption of the 2021/22 Budget for the Benicia Unified School District (BUSD). Passed with a motion by Diane Ferrucci and a second by Gethsemane Moss.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

13.4. Consideration and Ratification of the Tentative Agreement for the 2021-22 school year between Benicia Unified School District (BUSD) and the Benicia Teachers Association (BTA)

Rationale:

The District and the BTA bargaining teams met at the bargaining table for one (1) negotiating session. These negotiations have produced the attached tentative agreement including a 5.3% salary schedule increase effective for the 2021-22 school year, which has been ratified by the BTA unit members. In accordance with AB 1200, the District will publicly disclose the costs of the tentative agreement with the BTA. Following any applicable public comment, staff recommends that the Governing Board approve the tentative agreement for the school years as presented.

Motion Passed: Approval of the BUSD and BTA Tentative Agreement as Presented. Passed with a motion by Mark Maselli and a second by CeCe Grubbs.

Yes Diane Ferrucci
Yes CeCe Grubbs
Yes Mark Maselli
Yes Gethsemane Moss
Yes Sheri Zada

13.5. Consideration and Ratification of the Tentative Agreement for the 2021-22 school year Between Benicia Unified School District (BUSD) and the Classified School Employees Association Ch#1096 pending ratification by CSEA Unit Members

Rationale:

The District and the California School Employees Association (CSEA) Ch#1096, bargaining teams met at the bargaining table for two (2) negotiating sessions. These negotiations have produced the attached tentative agreement including a 5.3% total compensation package, comprised of a 4.7% salary schedule increase effective for the 2021-22 school year and a 0.6% increase applied to medical benefits, which is pending ratification by the CSEA Ch#1096 unit members. In accordance with AB 1200, the District will publicly disclose the costs of the tentative agreement with the CSEA. Following any applicable public comment, staff recommends that the Governing Board approve the tentative agreement for the school years as presented.

Motion Passed: Approval of the BUSD and CSEA Ch#1096 Ratified Agreement as Presented Passed with a motion by Diane Ferrucci and a second by CeCe Grubbs.

Yes Diane Ferrucci
Yes CeCe Grubbs
Yes Mark Maselli
Yes Gethsemane Moss
Yes Sheri Zada

13.6. Consideration and Ratification of the Total Compensation Package for the 2021-22 school year between the Confidential/Management Classified/Certificated and the Benicia Unified School District.

Rationale:

The Team submitted a proposal to the Assistant Superintendent of Human Resources for consideration. After consideration, the Assistant Superintendent is bringing forth this tentative agreement for approval including a 5.3% total compensation package, comprised of a 4.7% salary schedule increase effective for the 2021-22 school year and a 0.6% increase applied to medical benefits. In accordance with AB 1200, the District will publicly disclose the costs of the tentative agreement with the Management Team. Following any applicable public comment, staff recommends that the Board approve the proposal for the school years as presented.

Motion Passed: Approval of the Proposal for the School Years as Presented Passed with a motion by Gethsemane Moss and a second by Diane Ferrucci.

Yes Diane Ferrucci
Yes CeCe Grubbs
Yes Mark Maselli
Yes Gethsemane Moss
Yes Sheri Zada

13.7. Consideration and Approval of the Amendment to the Contract between Chief Business Official Timothy Rahill and the Benicia Unified School District

Rationale:

The Chief Business Official is asking the Board to approve an amendment to the original contract, to apply the 2021/22 annual increase of 5.3% effective July 1, 2021.

Motion Passed: Approval of the Contract Amendment as presented Passed with a motion by Mark Maselli and a second by Diane Ferrucci.

Yes Diane Ferrucci
Yes CeCe Grubbs
Yes Mark Maselli
Yes Gethsemane Moss
Yes Sheri Zada

13.8. Consideration and Approval of the Amendment to the Contract Between Superintendent Dr. Charles Young and the Benicia Unified School District

Rationale:

The request is that the Board approves the attached contract renewal amendment between Dr. Charles Young and the Benicia Unified School District to extend the contract to the 2024-25 school year, and move Dr. Young's step increase to step 5 of the salary schedule plus receive 5.3% salary increase for the 2021-22 effective July 1, 2021.

Motion Passed: Approval of the Contract Amendment as Presented Passed with a motion by Diane Ferrucci and a second by CeCe Grubbs.

Yes Diane Ferrucci
Yes CeCe Grubbs
Yes Mark Maselli
Yes Gethsemane Moss
Yes Sheri Zada

13.9. Consideration & Approval of Job Description for Equity and Opportunity Coordinator

Rationale:

The Equity and Opportunity Job Description is for a new position in BUSD. This position is part of the Strategic Plan-LCAP Goal 4 and supports the District's commitment to engaging in systemic equity work. The goal of the Equity and Opportunity Coordinator position is to lead, plan, and coordinate the District's equity services that support closing the opportunity gap for Benicia Unified School District students. The Coordinator will provide leadership through the design, development, and implementation of systems and professional development programs for the staff, facilitates communication between historically underserved or underrepresented students and their families encourages and empowers all families to become active participants in the educational activities and programs of their children, supports to ensure successful education for all underserved or underrepresented students and interacts with students and families to enhance and support the student's educational experience and ensure success and helps improve the college and career readiness of underserved students through increased representation in Pre-K 12 college preparatory courses. Job Description Recommendation: Approve the job description for Equity and Opportunity Coordinator as presented.

Motion Passed: Approval of the Equity and Opportunity Coordinator job description as presented Passed with a motion by Gethsemane Moss and a second by CeCe Grubbs.

Yes Diane Ferrucci
Yes CeCe Grubbs
Yes Mark Maselli
Yes Gethsemane Moss
Yes Sheri Zada

13.10. Consideration & Approval of Job Description for Department Office Technician

Rationale:

The Department Office Technician Job Description is for a new position in BUSD. This position is part of the Strategic Plan-LCAP Goal 1 and supports the District's commitment to supporting the social wellbeing of students. Staff in these positions will serve in the Student Service Office and Wellness Centers. The goal of the department office technician will be to plan, organize, and perform highly complex, sensitive, and confidential services, obtain, maintain, and compile accurate and current data on students and staff and act as a liaison to the public and school personnel for the office to which the employee is assigned. Job

Description Recommendation: Approve the job description for Department Office Technician as presented.

Motion Passed: Approval of the job description for Department Office Technician as presented. Passed with a motion by Diane Ferrucci and a second by Gethsemane Moss.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

13.11. Consideration & Approval of Job Description for Student Services Coordinator

Rationale:

The Student Services Coordinator Job Description is for a new position in BUSD. This position is part of the Strategic Plan-LCAP Goal 1 and supports the District's commitment to supporting the social wellbeing of students. The goal of the Student Services Coordinator position is to plan and coordinate special services that support students with special needs, at-risk students, foster youth, and homeless students. The Student Services Coordinator will be responsible for assisting in the effective coordination, delivery, evaluation and refinement of student services throughout the school division; ensure that all programs are in alignment with the outcomes for student success as identified in the District's LCAP plan. Job Description Recommendation: Approve the job description for Student Services Coordinator as presented.

Motion Passed: Approval of the job description for Student Services Coordinator as presented. Passed with a motion by Gethsemane Moss and a second by Diane Ferrucci.

Yes Diane Ferrucci

Yes CeCe Grubbs

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

13.12. Consideration and Approval of Job Descriptions for CDU Program Manager

Rationale:

The Child Development Unit (CDU) Program Specialist is a new position to BUSD. This program supports the workload of the Subsidized childcare program, which is designed to provide preschool and before and after school- childcare services to qualified students. The Program Specialist position will recruit, screen,

conduct intakes, enroll and recertify subsidized families, conduct file management, collects checks for subsidized banking, coordinate the mandatory parent orientations, education classes & parent advisory committee, prepare subsidized childcare State reports, input subsidized student's monthly attendance, enter subsidized preschoolers into the Student Information System. Job Description Recommendation: Approve CDU Program Specialist job description as presented.

Motion Passed: Approval of CDU Program Specialist job description as presented. Passed with a motion by Mark Maselli and a second by Gethsemane Moss.

Yes Diane Ferrucci
Yes CeCe Grubbs
Yes Mark Maselli
Yes Gethsemane Moss
Yes Sheri Zada

13.13. Consideration and Approval of Updated Job Description for School Nurse

Rationale:

The School Nurse Job Description is an updated position in BUSD. This position is part of the Strategic Plan-LCAP Goal 1 and supports the District's commitment to supporting students' wellbeing. The goal of the School Nurse position is to advance wellbeing, academic success and lifelong achievement and health of students. School nurses are often the first line of support for students, providing direct services on a daily basis, allowing for early assessment and interventions to appropriate resources in a timely manner. Credentialed school nurses have an integral role in bridging health and education to improve each child's cognitive, physical, social and emotional development. The connection between physical and emotional health is substantial, students with unmanaged health needs often feel depressed and isolated. Early health interventions not only assist with empowering students with chronic health issues but play a major role in improved school attendance, achievement and support for all students. Job Description Recommendation: Approve the job description for School Nurse as presented.

Motion Passed: Approval of the job description for School Nurse as presented. Passed with a motion by Gethsemane Moss and a second by Diane Ferrucci.

Yes Diane Ferrucci
Yes CeCe Grubbs
Yes Mark Maselli
Yes Gethsemane Moss
Yes Sheri Zada

14. ADJOURNMENT

Minutes:

Before we adjourned Trustee Maselli asked for clarification on the job descriptions just approved, that those temporary positions would again be looked at if needed in 2022-23. Dr. Gill explained that they would be coming back to them for releasing and then they would be brought for rehire if needed. Mr. Rahill explained that they were indeed only in the budget as temporary. With that President Zada adjourned the meeting at 8:56p.m.

RESPECTFULLY SUBMITTED:

Clerk

Secretary