

DISPOSAL OR TRANSFER OF BOOKS AND SUPPLIES

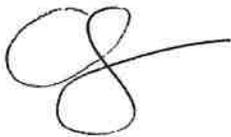
All personal property belonging to the San Mateo-Foster City School District must be declared surplus to the needs of the district before it can be disposed of or sold. Complete this form and forward it to Business Services.

Quantity Condition Approx Value

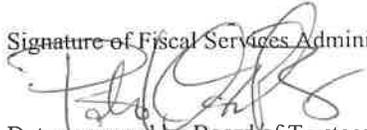
Description

Description	Quantity	Condition	Approx Value
13 Library books weeded due to broken bindings, pages falling out and water damage.	13	Broken beyond repair	0
Books were beyond repair			
See attached report for titles.			

School / Department / Program
LEAD ELEMENTARY LIBRARY
 Signature of Principal / Manager Date **For IMC Use Only**

 6/14/21

Disposal Transferred to Storage Other

Signature of Fiscal Services Administrator Date
 6/15/21
 Date approved by Board of Trustees (School Department)

Inventory records updated

Copy: Fiscal Services School / Department IMC

Library Weeding Log

LEAD Elementary School

From: 9/1/2020 To: 6/11/2021

4/24/2021 - Copies Removed: 13

102 dalmatians (Removed: 1)

Author: Benjamin, Zoe. ISBN: 0-7364-0195-4 Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
EB	33276005405532	\$18.00	1/27/2016	admin202

Was Available -- Weeded

Animals (Removed: 1)

Author: Taylor, Barbara, 1954- LCCN: 2013-444399 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
590 TAY	33276005401168	\$18.00	8/18/2015	admin202

Was Available -- Weeded

Babymouse. [4], Rock star (Removed: 1)

Author: Holm, Jennifer L. ISBN: 0-375-83232-7 Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
741.5 HOL	33276001959748	\$18.00	8/18/2015	admin202

Was Available -- Weeded

Babymouse. [9], Monster mash (Removed: 1)

Author: Holm, Jennifer L. ISBN: 0-375-84387-6 Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
741.5 HOL	33276005396913	\$18.00	8/18/2015	admin202

Was Available -- Weeded

Claws! (Removed: 1)

Author: Stine, R. L. ISBN: 0-545-28933-5 Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
FIC STI	33276005399255	\$18.00	8/18/2015	admin202

Was Available -- Weeded

Dream jumper. Book 1, Nightmare escape (Removed: 1)

Author: Grunberg, Greg. LCCN: 2016-931133 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
741.5	33276005407422	\$20.00	2/16/2018	admin202

Was Available -- Weeded

Harry Potter and the Chamber of Secrets /bk2 (Removed: 1)

Author: Rowling, J. K. ISBN: 0-439-06487-2 Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
FIC ROW	33276002313630	\$18.00	8/18/2015	admin202

Was Available -- Deleted

Hello universe (Removed: 1)

Author: Kelly, Erin Entrada. LCCN: 2016-22723 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
[Fic]	33276005407456	\$20.00	11/9/2018	admin202

Was Available -- Weeded

How to code : a step-by-step guide to computer coding (Removed: 1)

Author: Wainwright, Max. ISBN: 978-1-45492177-6 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
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Library Weeding Log

LEAD Elementary School

From: 9/1/2020 To: 6/11/2021

4/24/2021 - Copies Removed: 13

005.1 WAI 33276004714967 \$12.76 7/21/2017 admin202
Was Available -- Weeded

The last council (Removed: 1)

Author: Kibuishi, Kazu, 1978- ISBN: 978-0-545-20886-4 Published: 2011
Call Number **Barcode** **Price** **Acquired** **Removed By**
Fic Kib 33276024704952 12/13/2017 admin202
Was Available -- Weeded

Ricky Ricotta's mighty robot vs. the mecha-monkeys from Mars : the fourth (Removed: 1)

Author: Pilkey, Dav, 1966- ISBN: 0-439-25296-2 Published: 2002
Call Number **Barcode** **Price** **Acquired** **Removed By**
[E] 33276005407451 \$8.00 6/19/2019 admin202
Was Available -- Weeded

The space atlas (Removed: 1)

Author: Couper, Heather. LCCN: 91-24142 /AC Published: 1992
Call Number **Barcode** **Price** **Acquired** **Removed By**
520 COU 33276001399358 \$20.00 8/18/2015 admin202
Was Available -- Weeded

The usborne little encyclopedia of seas & oceans (Removed: 1)

Author: Denne, Ben. ISBN: 0-7945-1090-6 Published: 2005
Call Number **Barcode** **Price** **Acquired** **Removed By**
591.77 DEN 33276001955498 \$18.00 8/18/2015 admin202
Was Available -- Weeded

From: 9/1/2020 To: 6/11/2021 Total Copies Removed: 13

Deleted: 1, Transferred: 0, Weeded: 12

DISPOSAL OR TRANSFER OF EQUIPMENT

All personal property belonging to the San Mateo-Foster City School District must be declared surplus to the needs of the district before it can be disposed of or sold. Complete this form and forward it to Business Services.

Decal #	Description	Serial #	Condition	Approx Value
NA	Display	CNOPM 372 72872 785	USED	2
NA	" "	CNOPM 372 72872 785	USED	"
NA	" "	CNOPM 372 72872 785	USED	"
NA	Display	NA	USED	2
NA	" "	"	"	"
NA	" "	"	"	"
NA	" "	"	"	"
All used				

Board Tech
School / Department / Program

J. Wolfe 6/10/21
Signature of Principal / Manager Date

Signature of Fiscal Services Administrator Date

Date approved by Board of Trustees

Inventory records updated _____

For Maintenance & Operations/Technology Use Only

Disposal Transferred to _____
(School Department)

Storage Other _____

Copy: Fiscal Services School / Department M & O/Technology