



APPROVAL OUTSIDE VENDOR (NON-CUSD) CONTRACT

All contracts must be approved by the Board of Education

Please return this signed cover sheet and the contract to the Business Office for review
at least fourteen (14) working days prior to the next Board meeting.

Once received and approved by the Business Office, **the contract will be returned to the requesting department and you must agendize the item for approval by the Board of Education** at their next regularly scheduled meeting.

Site/Department: Technology (IT) & Student Services

Date(s) of Contracted Service: 7/21/2021 - 6/30/2022

Contractor Name: Site Improve

Cost (not to exceed): \$9,000.00

Description of Service: Website Compliance software

Contract Terms: Prepayment Penalty: Yes No Auto Renewal: Yes No

Venue for Legal Disputes Reviewed by Cabinet Member Legal Counsel Reviewed

Pupil Records Rider New Vendor (if checked, need W9) Other _____

Fingerprinting/TB Questionnaire completed Insurance Received

Ratified, reason _____

Funding Source: District ASB PTO/PTA Other _____

Fund 40 Fund 14 Fund 01 **Budget Source** 01-0000-0-0000-2420-5811-00-029-0108-0028

I have read and understand the terms of and approve the attached contract:

Paul G. Behan

Site/Department Administrator Signature

07/08/2021

Date

Reviewed by C.B.O. before being agendized. yp
initials

Board Approval Date: _____

Copy sent to the Site/Department _____
Date



Siteimprove, Inc
 5600 West 83rd Street
 Suite 400
 Bloomington Minnesota 55437
 United States

Order Form for Carmel Unified School District
 Offer Valid Through: 6/30/2021
 Proposed by: Antawan Walker
 Quote Number: Q-57624.1

ORDER FORM

Address Information

Bill To:

Carmel Unified School District
 Purchasing P.O. Box 222700
 Carmel CA 93922-2700
 United States

Ship To:

Carmel Unified School District
 4380 Carmel Valley Rd
 Carmel CA 93923-7942
 United States

Contact Name: Paul Behan
Email Address: pbehan@carmelunified.org

Phone: (831) 624-1546

Term & Payment Details

Start Date*: 8/1/2021

Subscription Term: 12 Months
Payment Term: Net 30 days
Payment Method: Bank Transfer
Automatic Renewal:

Renewal Price Increase: 3%
Billing Frequency: Annual
Billing Method: Email
Invoice Date: 8/1/2021

Extension to 81565. Except as set forth in this Order Form, the Terms and Conditions in 81565 will remain unaffected.

Included Services

Subscription Services	Limit Type	Quantity*
Response	Response Check Points	3
Quality Assurance & Policy	Pages	2,000
SEO	Pages	2,000
PDF-check of documents	PDFs	1,500
Accessibility	Pages	2,000
Usability	Usability Maps	10



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Subscription Services	Limit Type	Quantity*
Premium Support	N/A	1

**When Subscription Services share the same Limit Type, the Quantity specified represents an aggregated amount, which is shared by these services.*

Annual Subscription Fee: USD 8,089.36

At least 0 days prior the start of a new Billing Frequency Period, Siteimprove will send an invoice for the proportionate Subscription Fee.



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Purchase Order Information

(Customer to complete)

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

No

Yes

\\ddi_poReq\

Is PO renewal required for each invoicing term?

No

Yes

\\ddi_poRenew\

PO Number:

\\bx_1_PONum\

PO requests must be sent to:

\\bx_1_POContact\

Billing Information

(Customer to complete)

Billing Contact Name:

\\bx_1_BillConName\

Billing E-mail:

\\bx_1_BillConEmail\

Billing References:

\\bx_1_BillRef\

E-invoicing Information:

Sales Tax Information

(Customer to complete)

You may be subject to sales tax (or equivalent) unless you can provide proof of exemption. Are you exempt from sales tax?

Yes, please attach exemption form.

No.

\\ddi_poReq\



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Customer Signature

By signing below, Carmel Unified School District agrees to the subscription and payment terms of this Order Form.

On behalf of Customer:

Name:

WJ

Date:

WJ

WJ

Signature

The Order Form must be executed and/or returned to Siteimprove before the first applicable access date. If not, Siteimprove may, without changing price or term length, adjust the first applicable access date.