

**San Mateo-Foster City School District**  
**Minutes-Draft**  
**CLOSED SESSION/REGULAR MEETING~BOARD OF TRUSTEES**

June 24, 2021, 6:30 PM  
1170 Chess Drive  
Foster City, CA 94404

Join Teleconference via Zoom  
Announcement of Closed Session: 5:30 pm  
<https://smfcsd-net.zoom.us/j/89284103762> - Zoom ID: 892 8410 3762

Regular Board Meeting - 6:30 pm  
<https://smfcsd-net.zoom.us/j/81447458139> - Zoom ID: 814 4745 8139  
iPhone one-tap US: +16699009128,,81447458139# or +12532158782,,81447458139#  
Maximum capacity at this time for in-person attendance by members of the public is 50.

**1. CALL TO ORDER: 5:30 P.M.**

**2. RECESS TO CLOSED SESSION**

**2.1. GOVT. CODE 54957.6 CONFERENCE WITH LABOR NEGOTIATOR(S) Agency Designated Representative: Dr. Joan Rosas. Employee Organization: SMETA, CSEA and/or SMEAA.**

**3. RECONVENE TO REGULAR MEETING**

The Regular Board Meeting reconvened at 6:31 pm.

**3.1. Report out of Closed Session**

None.

**3.2. Flag Salute**

The Flag Salute was led by Trustee Kenneth Chin.

**3.3. Roll Call**

All Board Members were present:

Kenneth Chin  
Alison Proctor  
Lisa Warren  
Shara Watkins

Absent:

Noelia Corzo

**3.4. Approval of Agenda: June 24, 2021 (v)**

**Motion Passed:** Passed with a motion by Shara Watkins and a second by Alison Proctor.

Yes Kenneth Chin

Absent Noelia Corzo

Yes Alison Proctor

Yes Lisa Warren

Yes Shara Watkins

**3.5. Approval of Minutes: June 10, 2021 (v)**

**Motion Passed:** Passed with a motion by Alison Proctor and a second by Shara Watkins.

Yes Kenneth Chin  
Absent Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

[YouTube Video Recording: 0:05:18](#)

#### 4. RECOGNITION

##### 4.1. Honoring Dr. Rosas for her Service in the District (v)

The Trustees took turns reading Resolution 30/20-21 honoring Superintendent Dr. Rosas for her 30 years of service, her extraordinary and strong leadership in the District, and her commitment to the students. Assemblymember Kevin Mullin, San Mateo County Superintendent Nancy Magee, Joanne Bohigian, Chair of the Foster City Chamber of Commerce, and San Mateo-Foster City Education Foundation President Colleen Sullivan also joined in congratulating Dr. Rosas for her service in education and for her leadership.

The following community members also congratulated Dr. Rosas' for her retirement and wished well:

Eleanor Britter  
Randi Paynter (virtual)

**Motion Passed:** Resolution No. 30/20-21 passed with a motion by Shara Watkins and a second by Alison Proctor.

Yes Kenneth Chin  
Absent Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

The Board took a 15- minute break to celebrate Dr. Rosas' retirement with refreshments and reconvened the meeting at 7:53 pm.

[YouTube Video Recording: 0:59:00](#)

##### 4.2. San Mateo Foster City Education Foundation Annual Gift

Colleen Sullivan, San Mateo-Foster City Education Foundation President, announced the \$30,000 grant received from the City of Foster City followed by the presentation of a donation of \$760,000 made to the District by the San Mateo-Foster City Education Foundation to support academics, leadership, health and safety, and STEAM initiatives. Ms. Sullivan also took the opportunity to introduce her new Board of Directors.

The following community members made public comments:

Joanne Bohigian - Foster City Chamber of Commerce

Board Comments.

The Trustees were extremely appreciative of the donations presented this evening and thanked the San Mateo-Foster City Education Foundation and the Foster City Chamber of Commerce for their generous donations.

#### 5. STATEMENTS

[YouTube Video 1:18:50](#)

##### 5.1. Public Statements Related to Non-agenda Topics:

Scott Rafferty spoke about the By-Trustee Area Election System, the steps that District has taken in the process, and added that changing to the said system would be beneficial to the District.

##### 5.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

[YouTube Video Recording: 1:23:58](#)

### 5.3. Foundation/Committee Reports

Trustee Chin attended the City of San Mateo Liaison meeting where the Trustees Liaisons gave an update on District related business and introduced Superintendent Diego Ochoa as the new Superintendent of the District.

[YouTube Video Recording: 1:24:50](#)

### 5.4. SMETA/CSEA/SMEAA Updates

Alicia Aragon, CSEA Chapter 11 Representative, thanked Dr. Rosas for always making staff feel welcomed. She wished her well on her retirement.

Julie MacArthur announced that Summer School started on June 28, announced the settlement of the third year contract, and expressed words of appreciation for Dr. Rosas' work in the District.

Heather Morgan also expressed gratitude for Dr. Rosas' leadership and for always centering her priorities on the students. She wished her the best on her retirement and welcomed Superintendent Ochoa to the District.

[YouTube Video Recording: 0:32:17](#)

### 5.5. Announcements

Trustee Warren announced a Family Get-together on July 11 at 1:00 pm at Farragut Park.

[YouTube Video Recording: 1:33:16](#)

### 5.6. Superintendent Report

Dr. Rosas thanked everyone for the honor this evening.

[YouTube Video Recording: 1:33:32](#)

## 6. PROPOSED CONSENT AGENDA (v)

Item 6.1.5- Contract Agreement with StarVista - Early Childhood Mental Health Consultation 2021-2022 was removed from the Consent Agenda to allow Board comments.

Trustee Warren highlighted that \$27,662.31 was paid on staffing for Special Education NPS (non-District employees).

The Consent Agenda was approved by the Board without Item 6.1.5.

**Motion Passed:** Passed with a motion by Alison Proctor and a second by Lisa Warren.

Yes Kenneth Chin  
Absent Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

### Item 6.1.5 Contract Agreement with StarVista - Early Childhood Mental Health Consultation 2021-2022

Trustee Proctor reported that she serves on the Board of Directors for StarVista. Therefore, she abstained from voting.

**Motion Passed:** Passed with a motion by Lisa Warren and a second by Kenneth Chin.

Yes Kenneth Chin  
Absent Noelia Corzo  
Abstain Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

## 6.1. EDUCATION/STUDENT SERVICES

6.1.1. Peninsula Family YMCA Agreement for Summer Program 2021

6.1.2. Consolidated Application 2021-2022

6.1.3. Non-Public Agency (NPA) Contracts: ESY/SUMMER SERVICES

6.1.4. Instructional Minutes

6.1.5. Contract Agreement with StarVista - Early Childhood Mental Health Consultation 2021-2022

## 6.2. BUSINESS/FINANCE

6.2.1. George Hall Elementary- Play Structure Installation- Community Playgrounds Inc.

- 6.2.2. Food Safety and Sanitation System - PortionPac Contract 2021-2022
- 6.2.3. District-Wide Employee Laptop Purchase
- 6.2.4. Purchase of Environmental Sensors from IT Management Corporation
- 6.2.5. Resolution No. 35/20-21 - Surplus Equipment
- 6.2.6. Designating Signatories
- 6.2.7. Resolution No. 36/20-21 Budgetary Increases and Transfers at Year End
- 6.2.8. Resolution No. 37/20-21 - Orders Drawn on District Funds
- 6.2.9. Resolution No. 38/20-21 - Authorizing Signatures Bank Clearing Account
- 6.2.10. Resolution No. 39/20-21 - Authorizing Signatures/LAIF
- 6.2.11. Contracts & Consultants \$45,000 and Under
- 6.2.12. Listing of Payments to Meet District Expenditures
- 6.3. HUMAN RESOURCES
  - 6.3.1. Assignments Noted for Individuals Listed
  - 6.3.2. Resignations, Releases, and/or Retirees
  - 6.3.3. Renewal of Informed K-12 Contract for 2021-2022

Trustee Watkins signed off for the evening.

## 7. EDUCATION/STUDENT SERVICES

[YouTube Video Recording: 1:36:31](#)

### 7.1. Special Education Program Update

Dr. Sarah Drinkwater, Assistant Superintendent of Student Services, Amy Fickenscher, and Alma Ellis, Special Education Director, gave a presentation on the Special Education Program that included updates on Child Find, CCEIS, SEDAC, as well as an update on the Special Education audit recommendations status.

The Trustees asked clarifying questions and provided their comments. They would like to see stakeholders input on the analysis and that the program continues to be monitored.

[YouTube Video Recording: 2:42:04](#)

### 7.2. Parkside Montessori Curriculum Adoption (v)

David Chambliss, Assistant Superintendent of Educational Services, and Parkside Montessori School Principal Nima Tahai presented the Parkside Montessori Curriculum Adoption for Board approval. The proposed curriculum would be for 6<sup>th</sup> grade in 2021-2022 and be fully expanded for TK-8 by 2023-2024.

The following community members made public comments:

Nicole Papas  
Randi Paynter

Board Comments:

The Trustees appreciated the District's support of the program and were happy to see the proposed expansion of the grades. They thanked Principal Tahai for the success of the Montessori program at Parkside.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE PARKSIDE MONTESSORI CURRICULUM ADOPTIONS. Passed with a motion by Lisa Warren and a second by Alison Proctor.

Yes      Kenneth Chin  
Absent   Noelia Corzo  
Yes      Alison Proctor  
Yes      Lisa Warren  
Absent   Shara Watkins

[YouTube Video Recording: 3:01:54](#)

### 7.3. LCFF Local Plan Indicators 2020-2021

The Trustees received information from the LCFF Local Indicator report, which is tied to the LCAP as part of the annual update and describes goals and actions.

[YouTube Video Recording: 3:09:29](#)

#### 7.4. Local Control Accountability Plan (LCAP) 2021-2022 (v)

Mr. Chambliss presented the final draft of the LCAP report for approval and focused his presentation on the edits and additions requested by the Board based on the feedback received on June 10.

The following community members made public comments:

Randi Paynter

Board Comments:

The Board appreciated the more user-friendly format and the sheet listing the Goals, but wanted to see more context.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR THE 2021-2022 SCHOOL YEAR. Passed with a motion by Alison Proctor and a second by Lisa Warren.

Yes Kenneth Chin

Absent Noelia Corzo

Yes Alison Proctor

Yes Lisa Warren

Absent Shara Watkins

[YouTube Video Recording: 3:23:24](#)

### 8. BUSINESS/FINANCE

#### 8.1. 2019-2020 Citizens Bond Oversight Committee Report for Measures L and X.

Patrick Gaffney, Chief Business Official, presented to the Board the 2019-2020 CBOC Annual Report for Measure L and X. The report validates that the Measure X expenditures are in alignment with the Measure language. The Trustees and Mr. Gaffney thanked the Bond Oversight Committee members for their time and commitment.

[YouTube Video Recording: 3:26:10](#)

#### 8.2. Approval of 2021-2022 Budget (v)

Mr. Gaffney presented the 2021-2022 Budget for Board Approval.

The Board requested at Budget road show.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE 2021-2022 BUDGET. Passed with a motion by Alison Proctor and a second by Lisa Warren.

Yes Kenneth Chin

Absent Noelia Corzo

Yes Alison Proctor

Yes Lisa Warren

Absent Shara Watkins

[YouTube Video Recording:3:30:22](#)

#### 8.3. Initial Report of the Solar Feasibility Study Conducted by Sage Energy Consultants

Mr. Gaffney and Tom Williard, Principal of Sage Energy Consultants, provided information about the preliminary Solar PV and battery storage project, including design options. They shared the results of the Sage Energy's Task I analysis and their recommendations before beginning Task II.

The following community members made public comments:

Randi Paynter

Board Comments:

The goal is to be a Net Zero energy District wide and have financial stability. The Trustees requested additional information on the options and funding. They also requested to add solar energy to new constructions.

[YouTube Video Recording: 4:14:24](#)

#### **8.4. Measure X Phases I and II Update and Revised Budgets for Two Phase II Projects (v)**

Tish Busselle, Consultant, provided an update on Measure X Phases I and II of the completed projects at Abbott MS, Borel MS, Bayside MS, and Beach Park Elementary. She also updated the Board on the various projects, as well as the cost of the following sites for Phase II:

- George Hall Multipurpose Buildings
- Sunnybrae Multipurpose Building
- Bowditch Science and Drama Buildings
- North Central School (in programmatic planning stage)

The Trustees appreciated the comments provided by the sites regarding the projects. They hope to see sensory rooms at all schools. They applauded the District for being \$7 Million under budget, funds that will be used for the next Phase.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE ADJUSTMENTS TO THE APPROVED BUDGETS FOR THE GEORGE HALL AND SUNNYBRAE MULTIPURPOSE BUILDING PROJECTS DUE TO ADDITIONAL REQUIRED SCOPE IN BOTH PROJECTS. Passed with a motion by Alison Proctor and a second by Lisa Warren.

Yes Kenneth Chin

Absent Noelia Corzo

Yes Alison Proctor

Yes Lisa Warren

Absent Shara Watkins

[YouTube Video Recording: 4:52:54](#)

#### **8.5. Master Plan for Bowditch Build/Rebuild/Renovate Project (v)**

Ms. Busselle presented for Board approval of the Master Plan for Bowditch build/renovate project. She presented the major considerations in the development, the phasing of the implementation, the fiscal impact, and next steps. The total cost of the project would be \$86 Million, \$19.5 would be funded by Measure T and \$67 Million from Measure X Phase II funds.

The Board discussed the vehicle accessibility at Bowditch Middle School. They wondered if the emergency access could be used as a drop off outlet.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE MASTER PLAN FOR THE BOWDITCH BUILD/REBUILD/RENOVATE PROJECT AND AUTHORIZE THE NEXT STEPS OF DETAILED PLANNING, DESIGN DEVELOPMENT, AND SUBMISSION TO THE DIVISION OF STATE ARCHITECT FOR THE RESPECTIVE FOUR PHASES OF THE MASTER PLAN. Passed with a motion by Lisa Warren and a second by Alison Proctor.

Yes Kenneth Chin

Absent Noelia Corzo

Yes Alison Proctor

Yes Lisa Warren

Absent Shara Watkins

[YouTube Video Recording: 5:09:48](#)

#### **8.6. Measure T Multipurpose Building Projects at Highlands, LEAD, Meadow Heights, and Parkside Montessori Schools**

Ms. Busselle presented an overview of the planning process for the Multipurpose building projects, which are in the initial planning phases: Highlands, LEAD, Meadow Heights, and Parkside Montessori Schools. Her presentation also included information on the general scope-District standards, and exterior and interior renderings of Phase I, as well as next steps.

The Trustees provided their comments, adding that they are excited to see Measure T projects started. They particularly liked the natural lighting of the buildings and they are looking forward to seeing the projects developed.

### **9. HUMAN RESOURCES**

[YouTube Video Recording: 5:42:02](#)

#### **9.1. Public Hearing on Initial Proposal from California School Employees Association (CSEA), Chapter 411 Successor Contract Negotiations from July 1, 2021 - June 30, 2024 with San Mateo - Foster City School District (SMFCSD)**

Trustee Chin opened the Public Hearing at 12:38 am and closed it at 12:28 am as there were no public comments.

[YouTube Video Recording: 5:44:26](#)

**9.2. California School Employees Association (CSEA), Chapter 411 Initial Proposal for Successor Negotiations with San Mateo-Foster City School District (SMFCSD)**

Sue Wieser, Assistant Superintendent of Human Resources, presented the CSEA initial proposal for successor negotiations for July 1, 2021-June 30, 2024.

[YouTube Video Recording: 5:45:33](#)

**9.3. Public Hearing on San Mateo-Foster City School District (SMFCSD) initial proposal for negotiations with California School Employees Association (CSEA), Chapter 411 for successor agreement from July 1, 2021-June 30, 2024.**

Trustee Chin opened the Public Hearing at 12:40 am and closed it at 12:41 am as there were no public comments.

[YouTube Video Recording: 5:46:22](#)

**9.4. San Mateo Foster City School District (SMFCSD) Initial Proposal for the 2021-2024 Successor Negotiations with California School Employees Association (CSEA), Chapter 411 (v)**

Ms. Wieser presented to the Board for approval the District's initial proposal for the 2021-2024 successor negotiations with CSEA, Chapter 11.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE DISTRICT'S INITIAL PROPOSAL FOR 2021-2024 SUCCESSOR NEGOTIATIONS WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 411 Passed with a motion by Alison Proctor and a second by Lisa Warren.

Yes Kenneth Chin  
Absent Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Absent Shara Watkins

[YouTube Video Recording: 5:48:05](#)

**9.5. Variable Term Waivers (v)**

Ms. Wieser presented to the Board for approval the variable term waiver for Mr. Maurice Stewart to perform his duties as a Physical Education teacher for the 2021-2022 school year while he completes the requirement for the Physical Education single subject credential.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE AUTHORIZATION USING DEFINED EDUCATION CODE FOR MR. MAURICE STEWART. Passed with a motion by Lisa Warren and a second by Alison Proctor.

Yes Kenneth Chin  
Absent Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Absent Shara Watkins

[YouTube Video Recording: 5:49:57](#)

**10. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

The Trustees congratulated the teachers and staff for completing a challenging year and wished everyone a pleasant summer. They thanked Dr. Rosas for all her work to support the students in the District. She will be missed.

**11. FUTURE MEETING DATES**

A Special Board Meeting was scheduled for June 28, 2021 and Mr. Gaffney will host the meeting.

[YouTube Video Recording: 5:53:26](#)

**12. ADJOURNMENT**

**12.1. Adjournment (v)**

The Regular Board Meeting adjourned at 12:49 pm.

**Motion Passed:** Passed with a motion by Kenneth Chin and a second by Alison Proctor.

Yes Kenneth Chin

Absent Noelia Corzo

Yes Alison Proctor

Yes Lisa Warren

Absent Shara Watkins

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Board Secretary

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Date