

MODESTO CITY SCHOOLS

Administrative Regulation

DRAFT

AR 6161.1

INSTRUCTION

Selection and Evaluation of Instructional Materials

Review Process

The district's review process for evaluating instructional materials shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members in accordance with Education Code 60002. The review process may also involve administrators, other staff who have subject-matter expertise, and students as appropriate. The Superintendent or designee shall seek input from stakeholders with diverse backgrounds and perspectives.

(cf. 6020 - Parent Involvement)

If the district is considering the use of instructional materials for grades K-8 that have not been adopted by the State Board of Education (SBE), the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)

The Superintendent or designee may establish an advisory committee to conduct the review of instructional materials.

(cf. 1220 - Citizen Advisory Committees)

The Superintendent or designee shall present to the Governing Board recommendations for instructional materials and documentation that supports the recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

INSTRUCTION

Selection and Evaluation of Instructional Materials

(cf. 5020 - Parent Rights and Responsibilities)

When possible, the district may pilot instructional materials in a representative sample of classrooms for a specified period of time during a school year, in order to determine the extent to which the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Criteria for Selection and Adoption of Instructional Materials

In recommending textbooks or other instructional materials for adoption by the **Governing** Board, the Superintendent or designee shall ensure that **the such** materials:

1. Are aligned to **the or exceed any applicable academic** content standards adopted by **SBE and consistent with the content and cycles of the curriculum framework adopted by SBE** ~~the State Board of Education (SBE) pursuant to Education Code 60605 and/or Common Core Standards adopted pursuant to Education Code 60605.8~~

(cf. 6011 - Academic Standards) (N/A)

~~For grades K-8, the Superintendent or designee shall~~ select instructional materials **For grades K-8, only instructional materials on from among** the list of materials adopted by **SBE** ~~the SBE and/or other materials that have not been adopted by the SBE but are aligned with or exceed the state academic content standards~~ and/or **other instructional materials that have not been adopted by SBE but are aligned with the state academic content standards or** the Common Core **State** Standards **may be recommended for selection.**
(Education Code 60200, 60210)

(cf. 6161.11 - Supplementary Instructional Materials)

INSTRUCTIONSelection and Evaluation of Instructional Materials

For grades 9-12, ~~the Superintendent or designee shall review~~ instructional materials in history-social science, mathematics, English/language arts, and science **shall be reviewed** using a standards map in order to determine the extent to which the materials are aligned to or exceed state academic content standards.

~~2. For grades 9-12, are provided by publishers that comply with the requirements of Education Code 60040-60052, 60060-60062, and 60226 (Education Code 60400)~~

~~3.~~ **2.** Do not reflect adversely upon persons because of **any ~~their race or ethnicity gender, religion, disability, nationality, sexual orientation, occupation, or other~~** characteristic **specified in law and BP 0410 - Nondiscrimination in District Programs and Activities listed in Education Code 220**, nor contain any sectarian or denominational doctrine or propaganda contrary to law (Education Code 51501, 60044)

(cf. 0410 - Nondiscrimination in District Programs and Activities) ~~(N/A)~~

~~4.~~ **3.** To the satisfaction of the Board, are accurate, objective, current, and suited to the needs and comprehension of district students at their respective grade levels (Education Code 60045)

~~5.~~ **4.** With the exception of literature and **tradebooks** ~~trade books~~, use proper grammar and spelling (Education Code 60045)

~~6.~~ **5.** Do not expose students to a commercial brand name, product, or corporate or company logo unless the Board makes a specific finding that the use is appropriate based on one of the following: (Education Code 60048, 60200)

a. The commercial brand name, product, or corporate or company logo is used in text for an educational purpose as defined in guidelines or frameworks adopted by **SBE. the State Board of Education.**

INSTRUCTION

Selection and Evaluation of Instructional Materials

b. The appearance of a commercial brand name, product, or corporate or company logo in an illustration is incidental to the general nature of the illustration.

(cf. 1325 - Advertising and Promotion)

~~7.~~ **If the materials are technology-based materials, are both available and comparable to other, equivalent instructional materials (Education Code 60052)**

~~8.~~ **6.** Meet the requirements of Education Code 60040-60043 for specific subject content, **including, but not limited, accurately portraying society's cultural and racial diversity**

~~9.~~ **7.** Support the district's adopted courses of study and curricular goals.

(cf. 6141 - Curriculum Development and Evaluation) (N/A)

(cf. 6142.2 - World/~~Foreign~~ Language Instruction) (N/A)

(cf. 6142.8 - Comprehensive Health Education) (N/A)

*(cf. 6142.91 – **Reading English**/Language Arts Instruction) (N/A)*

(cf. 6142.92 - Mathematics Instruction) (N/A)

(cf. 6142.93 - Science Instruction) (N/A)

(cf. 6142.94 - History-Social Science Instruction) (N/A)

(cf. 6143 - Courses of Study) (N/A)

(cf. 6146.1 - High School Graduation Requirements)

~~10.~~ **8.** Contribute to a comprehensive, balanced curriculum.

~~11.~~ **9.** Demonstrate reliable quality of scholarship as evidenced by:

a. Evidence of proven effectiveness of the curriculum in raising student achievement, including the research and learning theory upon which the curriculum is based

~~b.~~ **a.** Accurate, up-to-date, and well-documented information.

INSTRUCTION

Selection and Evaluation of Instructional Materials

- ~~b.~~ c. Objective presentation of diverse viewpoints.
- ~~e.~~ d. Clear, concise writing and appropriate vocabulary.
- ~~d.~~ e. Thorough treatment of subject matter
- ~~12.~~ **10.** Provide for a wide range of materials at all levels of difficulty, with appeal to students of varied interests, abilities and developmental levels.
- ~~13.~~ **11. Stimulate** ~~Include materials that stimulate~~ discussion of contemporary issues and improve students' thinking and decision-making skills.
- ~~14.~~ **12. Contribute to the proper articulation of instruction through grade levels.**
- ~~15.~~ **13.** As appropriate, have corresponding versions available in languages other than English
- ~~16.~~ **14.** Include high-quality teacher's guides.
- ~~17.~~ ~~**Meet high standards in terms of the quality, durability and appearance of paper, binding, text and graphics.**~~
- ~~18.~~ **15.** When available, include options for lighter weight materials in order to help minimize any injury to students by the combined weight of instructional materials

In addition to meeting the above criteria as applicable, technology-based materials shall:

- 1. Be both available and comparable to other, equivalent instructional materials (Education Code 60052)**
- 2. Be accessible to all students, including economically disadvantaged students, students with disabilities, and English learners**

INSTRUCTION

Selection and Evaluation of Instructional Materials

3. Protect the privacy of student data

(cf. 6157 - Distance Learning) (N/A)

Conflict of Interest

To ensure integrity ~~and impartiality~~ in the evaluation and selection of instructional materials, **individuals any district employee** who **are is** participating in the evaluation of instructional materials and **are** not otherwise designated in the district's conflict of interest code shall sign a disclosure statement indicating that **they: he/she:**

1. **Will Shall** not accept any emolument, money or other valuable thing, or inducement, to directly or indirectly introduce, recommend, vote for, or otherwise influence the adoption or purchase of any instructional material (Education Code 60072)

Sample copies of instructional materials are excepted from this prohibition (Education Code 60075)

2. **Are Is** not employed by nor **receive receives** compensation from the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it
3. **Does not have and will not negotiate a contractual relationship with the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it**
4. ~~3.~~ **Do Does** not have an interest as a contributor, author, editor, or consultant in any textbook or other instructional material submitted to the district

(cf. 9270 - Conflict of Interest)

REVIEWED: July 16, 2001

REVISED: September 30, 2019