

SAN MATEO UNION HIGH SCHOOL DISTRICT

Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders Under \$25,000

Submitted to the Board of Trustees on 8/12/2021

Requestor Name	Contract	Amount	Funding Source
Linda Carlton	Redwood Debris Box	\$1,000.00	General Fund - Operations
Linda Carlton	Quick Light Recycling	\$3,000.00	General Fund - Operations
Linda Carlton	Alpha Analytical Laboratories	\$2,200.00	General Fund - Operations
Linda Carlton	United California Fire Protection	\$8,433.44	General Fund - Preventative Maintenance
Barbara Tufo	CODESP	\$2,400.00	HR General Fund
Barb Tufo	SportsNet, Inc.	\$11,000.00	HR General Fund
Barbara Tufo	McKinney-Vento	\$750.00	HR General Funds
Curriculum	InnerWorkings	\$1,827.80 (plus any shipping)	Lottery
Charlene Aquino	Siteimprove Inc	\$4,500.00	Public Information - General Fund
Charlene Aquino	Blackboard Inc	\$12,419.73	Public Information - General Fund
Student Services	SchoolMint	\$24,065.87	Student Services
Barb Tufo	Vector Solutions	\$7,056.00	Student Services General Fund
Curriculum	WildMind	\$1,800.00	Summer School
Simon Bettis	San Joaquin County Office of Education	\$748.75	Technology General
Simon Bettis	IVS Computer Technology	\$21,272.99	Technology General
Jeannie Chen	Edward & Sons Equipment Services, Inc.	\$1,710.99	Transportation General Fund

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 06/25/2021

From: Linda Carlton

Site(s) or Department: M&O

Number of Quotes: 1

Vendor/Contractor: Redwood Debris Box

Reason for proposal:
Open service PO for ER equipment repairs

Certificate of Insurance: 859755377

Contract Amount: \$1,000.00

Funding Source: General Fund - Operations

Approved by:



06/25/2021

Personnel who oversees Site/Department budget

Vanessa Castano

06/28/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

06/30/2021

Director of Budget and Fiscal Services

RDS REDWOOD
DEBRIS BOX SERVICE

June 24, 2021

San Mateo Union High School
650 North Delaware Street
San Mateo, CA 94401



Time and Material Work - Charges and Fees

Standard Labor Rates \$115.00 Per hour per man

Material: COST, No Mark Up

Send email approval and PO# to rds_accounting@yahoo.com

If you have any questions, please contact Angelina at (650)872-2310.

FY21-22 Open PO for ER
Repair/Service Calls *on equipment*
\$1,000-

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 06/22/2021

From: Linda Carlton

Site(s) or Department: M&O

Number of Quotes: 1

Vendor/Contractor: Quick Light Recycling

Reason for proposal:
Open PO for Off-Site lightbulb recycling services

Certificate of Insurance: 101 GL 0004025-06

Contract Amount: \$3,000.00

Funding Source: General Fund - Operations

Approved by:



06/22/2021

Personnel who oversees Site/Department budget

Vanessa Castano

06/23/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

06/23/2021

Director of Budget and Fiscal Services



Quick Light Recycling
www.quicklightrecycling.com

170 S. Spruce Ave, SSF, CA 94080
Mailing: P.O. Box 34, Brisbane, CA 94005
pam@quicklightrecycling.com
(415) 596-2305

Time and Material Work – Charges and Fees

Standard labor rate \$40/hour per man for any sorting, counting and repacking of materials returned to us in boxes which were not provided by Quick Light Recycling

Delivery fee: \$25 per visit

FY21-22 Open PO for off-site
light bulb recycling services
\$3,000-

K. H. Lee



Estimate

Quick Light Recycling, LLC
Brisbane, CA 94005

415-596-2305

Date	Estimate #
6/21/2021	5973

Name / Address
San Mateo Union High School Dist

Ship To

P.O. No.	Project

Price list for each

Item	Description	Qty	Rate	Total
WT1	*****CONTAINER PRICES			
WT2a**	Drum- 4' T8 tubes-410 ea- (or fits 800 T5s for \$360)	1	185.00	185.00
WT3*	10x10' Box for 5'-8' tubes (holds 88 T8 or 46 T12)	1	79.00	79.00
WT4*	Container for Compact Fluorescent Lamps	1	175.00	175.00
WT4c	U-Bend-holds 72 T8s,(or 552 ea 2' T8s-\$127)	1	125.00	125.00
WT5*	24x24x12 Box holds 220 2'CFLs	1	198.00	198.00
WT6a*	Drum for HID, Metal Halide, High Pressure Sodium & Halogen Lamps	1	175.00	175.00
WT7*	10x10 Box-holds 242 4' T5 (substitute for WT-6b)	1	109.00	109.00
WT8*	Battery pail. Pail deposit \$10.	1	10.00	10.00
WT13*	Pail for broken lamps (holds approx. 20 lbs). Lamps charged \$3.50/lb on pickup. Pail deposit \$10.	1	10.00	10.00
	30 Gallon Drum--Ballasts charged \$.99/lb on pick up	1	0.00	0.00
	*****EACH PRICES			
T8-4-EA	T8s (1' to 4' fluorescent lamp tubes)	1	0.45	0.45
T5-4-EA	T5s (1' to 4' fluorescent lamp tubes)	1	0.45	0.45
T8-8-EA	T8s (5' to 8' fluorescent lamp tubes)	1	0.90	0.90
CFL	Compact Fluorescent Lights (\$.99 ea)	1	0.99	0.99
Ubend-EA	Ubend/ Bi-Axe Lamps (\$.90 ea)	1	0.90	0.90
HID	High Intensity, Metal Halide, High Pressure Sodium, or LED lamps (\$1.60 ea)	1	1.60	1.60
SHID	Super High Intensity Discharge (ie; sox)	1	8.00	8.00
HAL-EA	Halogen Lights (\$.99 ea)	1	0.99	0.99
Incan/LED	Incandescent, flood lamps (\$.42 ea)	1	0.42	0.42
Loose Batteries	loose batteries (\$1.80/lb)	1	1.80	1.80
	not incl. alkaline			
Alkaline Battery	alkaline batteries (\$3.00/lb)	1	3.00	3.00
Ballast	Pickup Non-PCB ballasts (\$.99/lb)	1	0.99	0.99
Plastic Shield	plastic cover fused to lamp tube.	1	2.50	2.50
Broken Glass	Pickup unintentional broken glass (\$3.50/lb)	1	3.50	3.50
UVA or Infrared	Pickup UVA lamp or Infrared lamp (\$4.00 ea)	1	4.00	4.00
Neon	Pickup neon glass (\$4.00/lb)	1	4.00	4.00
Projector Lamp		1	1.50	1.50
	Misc Charges:			
Delivery Zone 3	Truck Delivery Charge	1	45.00	45.00
Labor	unpack, untape, repack, sort, count lights @ \$40/HR		40.00	40.00

Signature:

Total

\$1,186.99

DO NOT PAY
ESTIMATE ONLY

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 06/22/2021

From: Linda Carlton

Site(s) or Department: Districtwide

Number of Quotes: 1

Vendor/Contractor: Alpha Analytical Laboratories

Reason for proposal:

To perform water sampling services

Certificate of Insurance: ENV562004850-00

Contract Amount: \$2,200.00

Funding Source: General Fund - Operations

Approved by:



06/22/2021

Personnel who oversees Site/Department budget



06/23/2021

Manager of Capital Facilities and Purchasing



06/23/2021

Director of Budget and Fiscal Services



Alpha Analytical Laboratories, Inc. email: clientservices@alpha-labs.com
Corporate: 208 Mason Street | Ukiah, CA 95482 | T: 707-468-0401 | F: 707-468-5267 | ELAP# 1551

Analytical Services Quotation

Contact: Robin Clemens
Client: San Mateo Union High School District
Address: 650 North Delaware Street
San Mateo CA, 94401
Phone: (650) 558-2299
Project: 1 - Master Project List

Quoted: 6/21/2021
Effective: 05/01/21
Expires: 12/31/22

Pricing Summary

Parameter	Method	Quantity	TAT (days)	Unit Price	Extended Price
Water					
Cu DW ICP/MS 200.8	EPA 200.8	25	10	\$22.00	\$550.00
Digest-Metals	-	25	10	\$0.00	\$0.00
Field Technician	-	1	10	\$300.00	\$300.00
Handling & Disposal	-	25	10	\$5.00	\$125.00
PA	SM9223B	25	10	\$27.00	\$675.00
Pb DW ICP/MS 200.8	EPA 200.8	25	10	\$22.00	\$550.00
				Bid Total:	\$2,200.00

Robbie Phillips
Project Manager





Alpha Analytical Laboratories, Inc. email: clientservices@alpha-labs.com
Corporate: 208 Mason Street | Ukiah, CA 95482 | T: 707-468-0401 | F: 707-468-5267 | ELAP# 1551

Analytical Services Quotation

Contact: Robin Clemens
Client: San Mateo Union High School District
Address: 650 North Delaware Street
San Mateo CA, 94401
Phone: (650) 558-2299
Project: 1 - Master Project List

Quoted: 6/21/2021
Effective: 05/01/21
Expires: 12/31/22

Turnaround Pricing

PA by SM9223B

10 days	9 days	8 days	7 days	6 days	5 days	4 days
\$27.00	\$28.35	\$29.70	\$31.05	\$32.40	\$33.75	\$37.80
3 days	2 days	1 day	Same Day			
\$40.50	\$47.25	\$54.00	\$81.00			

Cu DW ICP/MS 200.8 by EPA 200.8

10 days	9 days	8 days	7 days	6 days	5 days	4 days
\$22.00	\$23.10	\$24.20	\$25.30	\$26.40	\$27.50	\$30.80
3 days	2 days	1 day	Same Day			
\$33.00	\$38.50	\$44.00	\$66.00			

Digest-Metals by -

10 days	9 days	8 days	7 days	6 days	5 days	4 days
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 days	2 days	1 day	Same Day			
\$0.00	\$0.00	\$0.00	\$0.00			

Field Technician by -

10 days	9 days	8 days	7 days	6 days	5 days	4 days
\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
3 days	2 days	1 day	Same Day			
\$300.00	\$300.00	\$300.00	\$300.00			

Bay Area: 262 Rickenbacker Circle | Livermore, CA 94551 | T: 925-828-6226 | F: 925-828-6309 | ELAP# 2728
Central Valley: 9090 Union Park Way Suite 113 | Elk Grove, CA 95624 | T: 916-686-5190 | F: 916-686-5192 | ELAP# 2922
North Bay: 110 Liberty Street | Petaluma, CA 94952 | T: 707-769-3128 | F: 707-769-8093 | ELAP# 2303
San Diego Service Center: 2722 Loker Avenue West Suite A | Carlsbad, CA 92010 | T: 760-930-2555 | F: 760-930-2510



Alpha Analytical Laboratories, Inc. email: clientservices@alpha-labs.com
Corporate: 208 Mason Street | Ukiah, CA 95482 | T: 707-468-0401 | F: 707-468-5267 | ELAP# 1551

Analytical Services Quotation

Contact: Robin Clemens
Client: San Mateo Union High School District
Address: 650 North Delaware Street
San Mateo CA, 94401
Phone: (650) 558-2299
Project: 1 - Master Project List

Quoted: 6/21/2021
Effective: 05/01/21
Expires: 12/31/22

Turnaround Pricing

Handling & Disposal by -

10 days	9 days	8 days	7 days	6 days	5 days	4 days
\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
3 days	2 days	1 day	Same Day			
\$5.00	\$5.00	\$5.00	\$5.00			

Pb DW ICP/MS 200.8 by EPA 200.8

10 days	9 days	8 days	7 days	6 days	5 days	4 days
\$22.00	\$23.10	\$24.20	\$25.30	\$26.40	\$27.50	\$30.80
3 days	2 days	1 day	Same Day			
\$33.00	\$38.50	\$44.00	\$66.00			

Bay Area: 262 Rickenbacker Circle | Livermore, CA 94551 | T: 925-828-6226 | F: 925-828-6309 | ELAP# 2728
Central Valley: 9090 Union Park Way Suite 113 | Elk Grove, CA 95624 | T: 916-686-5190 | F: 916-686-5192 | ELAP# 2922
North Bay: 110 Liberty Street | Petaluma, CA 94952 | T: 707-769-3128 | F: 707-769-8093 | ELAP# 2303
San Diego Service Center: 2722 Loker Avenue West Suite A | Carlsbad, CA 92010 | T: 760-930-2555 | F: 760-930-2510



Alpha Analytical Laboratories, Inc. email: clientservices@alpha-labs.com
Corporate: 208 Mason Street | Ukiah, CA 95482 | T: 707-468-0401 | F: 707-468-5267 | ELAP# 1551

Analytical Services Quotation

Contact: Robin Clemens
Client: San Mateo Union High School District
Address: 650 North Delaware Street
San Mateo CA, 94401
Phone: (650) 558-2299
Project: 1 - Master Project List

Quoted: 6/21/2021
Effective: 05/01/21
Expires: 12/31/22

Analysis Details								
Analyte	MDL	Reporting Limit	Surrogate %R	Dup RPD	Matrix Spike		Blank Spike	
					%R	RPD	%R	RPD
Metals by EPA Method 200.8 ICP/MS								
Cu DW ICP/MS 200.8 in Water (EPA 200.8)								
Copper	0.40	50 ug/L		20	70 - 130	20	85 - 115	20
Pb DW ICP/MS 200.8 in Water (EPA 200.8)								
Lead	0.060	5.0 ug/L		20	70 - 130	20	85 - 115	20
Microbiological Parameters by APHA Standard Methods								
PA in Water (SM9223B)								
Total Coliforms			1 .				100 - 100	
E. Coli			1 .				100 - 100	

Bay Area: 262 Rickenbacker Circle | Livermore, CA 94551 | T: 925-828-6226 | F: 925-828-6309 | ELAP# 2728
Central Valley: 9090 Union Park Way Suite 113 | Elk Grove, CA 95624 | T: 916-686-5190 | F: 916-686-5192 | ELAP# 2922
North Bay: 110 Liberty Street | Petaluma, CA 94952 | T: 707-769-3128 | F: 707-769-8093 | ELAP# 2303
San Diego Service Center: 2722 Loker Avenue West Suite A | Carlsbad, CA 92010 | T: 760-930-2555 | F: 760-930-2510



Alpha Analytical Laboratories, Inc. email: clientservices@alpha-labs.com
Corporate: 208 Mason Street | Ukiah, CA 95482 | T: 707-468-0401 | F: 707-468-5267 | ELAP# 1551

Analytical Services Quotation

Contact: Robin Clemens
Client: San Mateo Union High School District
Address: 650 North Delaware Street
San Mateo CA, 94401
Phone: (650) 558-2299
Project: 1 - Master Project List

Quoted: 6/21/2021
Effective: 05/01/21
Expires: 12/31/22

Container Information				
Analysis	Container	Preservation	Volume Required	Hold (Days)
Matrix: Water				
Cu DW ICP/MS 200.8	250mL Poly HNO3	Add HNO3 to pH<2	100mL	180
PA	100mL Bacti	Dechlorinate, <6°C	100mL	1.25
Pb DW ICP/MS 200.8	250mL Poly HNO3	Add HNO3 to pH<2	100mL	180

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 06/24/2021

From: Linda Carlton

Site(s) or Department: Mills High

Number of Quotes: 1 (Sole Source)

Vendor/Contractor: United California Fire Protection

Reason for proposal:

5-Yr Fire Sprinkler System Testing, Maintenance, and Inspection

Certificate of Insurance: 1723882338

Contract Amount: \$8,433.44

Funding Source: General Fund - Preventative Maintenance

Approved by:



06/24/2021

Personnel who oversees Site/Department budget

Vanessa Castano

06/28/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

06/30/2021

Director of Budget and Fiscal Services

FY 2021-2022

MHS



PREPARED FOR

Jim Hyde
San Mateo Union High School District
839 Hinckley Rd.
Burlingame, California 94010
jhyde@smuhd.org
650-280-3692

PREPARED BY

Ed Holmes Jr.
United California
745 Cesar Chavez
San Francisco, California 94124
ed@ucgd.com
www.ucgd.com

PROPOSAL #20229

MAY 17, 2021

PROJECT LOCATION:

**SAN MATEO UNION SCHOOL DISTRICT-MILL HIGH SCHOOL-5 YEAR SPRINKLER STANDPIPE
FIRE HYDRANT INSPECTION-UCFP PROPOSAL JULY 1,2021-JUNE 30,2022**

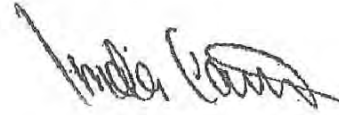
Ph: 415.824.8500
Fax: 415.648.3838

Proposal Details

MHS

\$8,433.44

We propose to furnish material and/or labor as stated below, with the exceptions and under the terms and conditions agreement included for the price of:



UCFP 5 YEAR SPRINKLER SYSTEM TESTING, MAINTENANCE AND INSPECTION

The objective of this test is to record the performance of all, but not limited to, the components listed herein, and list all deficiencies noted during the test in accordance with the California Code of Regulation Title 19, chapter 5 2017 Edition and NFPA 25 2011; 2013 California Edition.

FIRE SPRINKLER SYSTEM:

- Fire Department Connections. (FDC check valves will be back-flushed at full flow. Excavating buried FDC check valves are not included in this quote unless otherwise specified.)
- Control valves. (Exercise, lubricate and inspect.)
- Alarm, Dry Pipe, Pre-Action, or Deluge valves. (Opened and internally inspected. Only OEM parts will be used if required, some older system parts are no longer available and valve assemblies may have to be replaced)
- Quick Opening Devices.
- Air Compressors.
- Gauges. (Inspect for damage and function.)
- Sprinkler Heads. (All heads above & below ceiling level and those heads in accessible concealed spaces are inspected. Heads in inaccessible concealed space are not inspected.)
- Pipe and Fittings. (All pipe and fittings below ceiling level and those in accessible concealed spaces are inspected. All pipe and fittings in inaccessible concealed space are not inspected.)
- Hangers and Seismic Braces. (All hangers and braces below ceiling level and those in accessible concealed spaces are inspected. All hangers and braces in inaccessible concealed space are not inspected.)
- Drains. (Exercise, lubricate and inspect. If required by the local water authority, customer shall arrange for the capture and treatment of drained fire sprinkler system water.)
- Obstruction Investigation. (Open a flushing connection at the end of one main and remove one sprinkler head near the end of one branch line for the purpose of investigating the presence of foreign organic and inorganic material.)
- Alarms, local, tamper and flow detection. (Test and record activation and timing.)
- Automatic refilling systems for reservoirs and tanks.

UCFP 5 YEAR STANDPIPE SYSTEM TESTING, MAINTENANCE AND INSPECTION

The objective of this test is to record the performance of all, but not limited to, the components listed herein, and list all deficiencies noted during the test in accordance with the California Code of Regulation Title 19, chapter 5 2017 Edition and NFPA 25 2011; 2013 California Edition.

WET / DRY STANDPIPE SYSTEM:

- Fire Department Connections. (FDC check valves will be back-flushed at full flow. Excavating buried FDC check valves are not included in this quote unless otherwise specified.)
- Control valves. (Exercise, lubricate and inspect.)
- Hose Valves / Hose Connections. (Visually inspect annually for damage and leaks. Annually opened and closed - Class I / III. Opened every three years if a Class II or attached to a sprinkler system. A full flow test is conducted every 5 years.)
- Pipe and Fittings. (All pipe and fittings below ceiling level and those in accessible concealed spaces are inspected. All pipe and fittings in inaccessible concealed space are not inspected.)
- Hose. (Inspected annually for cuts, mildew, abrasion, vandalism, and deterioration. Inspected for proper storage technique.)
- Service testing of hoses designed for occupant use only shall be removed and service tested as specified in Section 4.8 at intervals not exceeding 5 years after the date of manufacture and every 3 years thereafter. Because there is a potential for catastrophic failure during the service testing of fire hose, it is vital that safety precautions be taken to prevent exposure of anyone to this danger. Do not deviate from the procedures prescribed herein. All service testing will be done at the shop.
- **UCFP will only replace Class 2 wet standpipe "occupant use" fire hoses that have exceeded 5 years of service.**
- Hose Storage Device / Cabinet. (A test is performed every 5 years)
- Hydrostatic Test. (Where water damage is a possibility, a 25 psi air test shall be conducted prior to introducing water in to the system. 200 psi (minimum) will be maintained for 2 hours on dry systems, measured from the low point)
- Flow Test. (Conducted every 5 years from the most remote valve in each zone. It will be conducted at the low point drain or the main drain test connection where it enters the building)



UCFP FIRE HYDRANTS ANNUAL INSPECTION

The objective of this test is to record the performance of all, but not limited to, the components listed herein, and list all deficiencies noted during the test in accordance with the California Code of Regulation Title 19, chapter 5 2017 Edition and NFPA 25 2011; 2013 California Edition.

FIRE HYDRANT SYSTEM - Test / Inspect the following:

- Hydrant (dry barrel, wall). (Annual inspection; lubricate accessible parts, check for accessibility, check for water in barrel, improper drainage, leaks on outlets and or top of hydrants, cracks in barrel, tightness of outlets, worn outlet threads, operating nut, availability of operating wrench, hydrant caps are in place.)
- Hydrant (wet). (Annual inspection; lubricate accessible parts, check for accessibility, leaks on outlets and or top of hydrants, cracks in barrel, tightness of outlets, worn outlet threads, operating nut, availability of operating wrench, hydrant caps are in place.)
- Pipe and Fittings. (Annual inspection; physical damaged, leaks, corrosions, restraint methods.)
- Flow test. (Annual inspection; hydrant is at full flow until all foreign material has cleared, hydrant must flow for at least one minute, observe proper drainage for dry barrel and wall hydrants, drainage should take no longer than 60 minutes.)
- Control valves. (Annual inspection, operate valve through full range of motion, exercise supervisory switch, and lubricate accessible parts of the valve.)

Work to be performed during normal business hours.

All areas need to be accessible at time of inspection

This agreement will be automatically be renewed each year unless cancelled by either party upon (30) days notification.

Price is subject to an annual increase.

Exclusions

Responsible for the existing systems

Hydro testing of sprinkler and or standpipe systems

Plans or permits

No warranty on existing materials.

Re-wiring and or programming new electrical devices



Terms and Conditions Agreement

- 1. TIME LIMIT:** Unless otherwise noted, this proposal is subject to revisions if not accepted within thirty (30) days of the date hereof.
- 2. CLERICAL ERRORS:** This proposal is subject to correction of clerical errors prior to acceptance.
- 3. TERMS OF PAYMENT:** Net cash, payable within thirty days from invoice date, or as mutually agreed upon in writing. If payment in full is not made when due, purchaser shall become liable for interest on the unpaid balance at the rate of 1.5% per month. In the event of delinquency of the account or any other account owed for other work, purchaser agrees to pay for all collection costs, aforesaid interest, attorney's fees and court costs incurred by the creditor in the collection of the delinquencies.
- 4. CONFLICT OF TERMS:** Should this proposal be accepted by use of purchaser's own contract forms, a copy of this proposal and its terms and conditions shall be attached to and become part thereof and be controlling.
- 5. CLAIMS FOR DELAYS:** Notwithstanding any terms or conditions that may appear elsewhere to the contrary, we shall not be liable for delays in performance occasioned by contingencies arising from a state of war, labor problems, delay in transportation, shortage of cars or materials, inability to secure materials from suppliers or other causes beyond our control.
- 6. CANCELLATIONS, REVISION, STARTING WORK AND/OR CHANGES:** In the event of cancellations or changes, materials and/or fabrication which have been expended will be billed at our customary rates and shall be paid for by purchaser. Any additional equipment or modification of this proposal requested by the purchaser will be a change order and will be billed to the purchaser. Asking or allowing us to commence work or make preparations for work will constitute acceptance by purchaser of this bid proposal.
- 7. FACILITIES:** Unless otherwise specified and mutually agreed upon, purchaser agrees to provide free of charge, sufficient storage space at jobsite and use of existing facilities, such as power, water, telephone, hoists, etc.
- 8. PERMITS AND LICENSES:** Purchaser shall obtain and pay for all building construction and/or other permits or licenses required with the exception of our State of California Contractor's License.
- 9. PERFORMANCE AND PAYMENT BOND:** Performance and payment bonds, if any, shall be paid for by the purchaser.
- 10. REUSE OF MATERIALS:** When contract is based on reuse of owner's and/or purchaser's materials, all replacement of damaged, broken or rejected material will be at purchaser's expense.
- 11. WORKING HOURS:** Unless otherwise noted, all work shall be done during our regular business hours: 7am - 4pm, Monday-Friday except for Holidays. All other hours will be billed at premium time labor rate.
- 12. WARRANTY:** Standard manufacturer's warranty for materials and one year for labor unless noted otherwise. Warranty will be void if the warranted material is worked on or repaired by others.
- 13. CONCEALED DAMAGE:** Price does not include the replacement or repair of concealed damage.
- 14. SAFETY:** No traffic can pass through the opening during repair or installation.
- 15. INSURANCE:** We carry Workers' Compensation Insurance and Liability Insurance. Our standard Certificate of Liability Insurance and Additional Insured Endorsement will be provided showing evidence of all of the aforesaid insurance. We will indemnify and hold harmless you and other entities of interest from any claims, demands, causes of action and damages based upon our negligence arising out of our work under this proposal.
- 16.** At the time of system testing the entire facility will need to be available for inspection.

Terms and Conditions Agreement *(continued)*

17. Please note, any additional replacement parts or repairs necessary to return the fire protection system(s) to its proper working condition shall bear additional charges other than the agreed upon system test price. If additional replacement parts or repairs are necessary, we will provide you with a quotation. We will require written or verbal authorization by you or your authorized representative before any additional work is performed.

18. All services shall comply with California Code of Regulation Title 19 Chapter 5 and NFPA 25 2011 Edition.

19. The Client will be provided with written reports of all of the system tests conducted under this proposal. Any deficiencies shall be noted therein. Copies of the system tests performed will be provided to the local fire agency having jurisdiction. Test results and ultimate condition of the various systems are required to be reported. Copies of all tests, inspections, repairs, invoices, purchase orders, and other pertinent communication will be retained by us for a period of not less than five (5) years.

20. The fire protection water contains either chlorine or chromite. It is a state requirement to neutralize these chemicals prior to the water entering any storm drain. The price does not include this or correcting deficiencies.

21. We will not be responsible for any pre-existing building conditions, or the existing fire sprinkler system.

22. California State law requires that the building owner or system owner be responsible for the immediate correction of all deficiencies noted during a required system inspection or test.

23. If deficiency corrections are necessary, we will provide a quotation for any additional work or corrections needed to certify the system. We will then require written or verbal authorization from the building or system owner or their authorized representative before the additional work will be performed. If another C-16 contractor, not specifically authorized by us, performs a deficiency repair or correction to the system, a re-inspection fee will be assessed if the deficiency has not been corrected to our satisfaction. All deficiencies must be completed within 60 days of the original inspection date; otherwise the system will be re-inspected (at additional cost) before certification will be issued.

24. California State law provides that no system subject to these proposals may be certified until all deficiencies noted in the test are corrected.

25. It is the responsibility of the customer to contact the fire alarm monitoring company just before the test begins. The system must be placed on test for the duration of the performance test. Internal alarms (if any) will also sound during the test. The customer should silence these alarms or notify all employees that these alarms will sound. Upon completion of the test, it is the responsibility of the customer to call the monitoring company back and take the system off test.

26. **APPLICABLE LAW:** This Proposal is subject to and should be governed and construed in accordance with the laws of the State of California, U.S.A.

27. **ELECTRONIC SIGNATURES:** The parties agree that for the purposes of executing this Proposal, either party, or both parties, may execute with an electronic signature and both parties intend the electronic signature to be considered original signatures and binding for all purposes for this Proposal and for any changes/modifications made to this Proposal.

UCFP UPDATED: 05/22/2018

Signature Page

By signing below, I am acknowledging that I have read, understand and agree to the scope of work described in the Proposal Details page and to the terms and conditions presented in the Terms and Conditions Agreement.

Additional charges will occur if changes/modifications are made to project scope, once this document has been signed.



May 17, 2021

Ed Holmes Jr.
United California Fire Protection



San Mateo Union High School District



**Sign
& Date**

We carry primary liability insurance of \$1,000,000 plus \$10,000,000 umbrella liability insurance.
An Equal Employment Opportunity and affirmative action employer.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 07/22/2021

From: Barbara Tufo

Site(s) or Department: Human Resources

Districtwide

Number of Quotes: Sole Source

Vendor/Contractor: CODESP

Reason for proposal:

Annual membership basic products and services for FTE employees -CODESP

Certificate of Insurance: N/A

Contract Amount: \$2,400.00

Funding Source: HR General Fund

Approved by:

Kirk Black 07/22/2021 Veronika Espinoza 07/22/2021

Personnel who oversees Site/Department budget

Vanessa Castano 07/26/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 07/27/2021

Director of Budget and Fiscal Services



CODESP MEMBER SERVICE AGREEMENT

Please read, acknowledge, and agree to the following service agreement terms.

Terms:

All terms of this agreement shall prevail over any terms and conditions to the contrary outlined in purchase orders or any other agreements or documentation provided by the agency named below in order to obtain services from CODESP unless explicitly agreed to in writing by an authorized agent of CODESP.

Services Provided:

CODESP provides online employment selection materials and training presentations to members who are employed at public agencies that have met all of the membership terms. Once the registration process is completed and payment is received your agency will gain access to the secure areas of the website.

Members will gain access to all content currently posted to the members area of the site including the Interview Builder and posted supplemental application forms and situational, performance, and writing exercises. In addition to the posted materials, members may request multiple-choice test packets along with custom supplemental application forms and situational, performance, and writing exercises via the CATS (CODESP Automated Test System) Request Form. Additional services include live and recorded webinars, live training (may be subject to an additional fee), a job description builder, sample job analysis questionnaires, an online multiple-choice testing option, and online Links and Resources related to public-sector Human Resources.

Payment for Services:

A Purchase Order may be submitted to initiate services, but payment must be received within 45 days after the PO is received. Payment or proof of payment (such as a Purchase Order) for all services must be made in advance of services being provided. Please refer to our current fee schedule for the most current pricing and options. PayPal payment requires an additional service fee.

Service Options:

- **Full Year:** A full year payment of \$2,400 is for services from July 1, 2021 through June 30, 2022 in the same fiscal year.
- **Less Than Full Year:** A less than full year payment is for any services initiated after July of the current fiscal year. If joining after July, an agency may choose one of the following options:
 - **Pay the full year rate for the current fiscal year with no additional commitment.**
 - **Pay a prorated amount for services for the months remaining in the current fiscal year with a contractual obligation to continue the following fiscal year.**
 - The prorated fee shall be one-twelfth (1/12) of the full year fee multiplied by the number of months remaining in the fiscal year. Any months in which services will be rendered will be included in this calculation.
 - By agreeing to this option, the agency agrees to pay for a full year of service the fiscal year following the fiscal year in which services are originated. The fee for the following year will be in accordance with the posted fee schedule for the following year which shall be made available by no later than February of the preceding fiscal year. In the event that the posted fee schedule for the following year indicates a fee increase in excess of ten (10) percent from the previous year, the agency will have the right to option out of the following full year of service. This agreement may be amended to remove the

requirement for an additional year of service under special circumstances wherein an agency policy is provided that supports a limitation set by the governing body of the agency limiting the agency's ability to agree to a multi-year contractual obligation upon consent of the CODESP administration.

CODESP reserves the right to refuse future service, or to restrict services provided or service options (as indicated above), for any member that violates, or has previously violated, this or any other CODESP agreement.

Refunds:

Refunds for membership fees will not be made.

Continuation of Services:

To continue membership in good standing, agencies shall pay the membership fee no later than July 1 or communicate their intent to rejoin through e-mail or other correspondence. Unless the membership fee is received by September 1, the intent to rejoin becomes null and void, and the agency will be dropped from the membership roll.

Please note that the following terms apply at the start of each fiscal year. Failure to adhere to the following may result in access to the secure areas of the CODESP website being temporarily disabled.

- Payment must be received within 45 days of receipt of a Purchase Order
- A signed copy of the Agency Security Agreement and Service Agreement for the current fiscal year must be received within 45 days of the start of the new fiscal year

Test Material Requests:

Multiple-choice test materials from the online item bank are requested by completing a **CATS Request Form**.

Other test materials such as interviews (Interview Builder), supplemental application forms, writing, situational, and performance exercises (under Test Materials) can be accessed from the secure areas of the website. If customized materials are needed, the member will complete a CATS Request Form and provide current job information and access to job experts as needed to fulfill such a request.

When submitting requests for test materials, members must provide a job description and other pertinent information needed to guide CODESP staff in selecting job-related materials. The member will allow at least 10 business days for the request to be fulfilled. If new test materials need to be developed, the member acknowledges that these requests take longer to fulfill and will work with CODESP staff on an appropriate timeline for fulfilling the request.

Access to the secure areas of the website and all test materials is restricted to authorized employees who are responsible for accessing test materials and implementing the selection process. Authorization is determined by the member's Human Resources administrator and subject to approval by CODESP administration. The number of users is based on the size of the agency and approved by CODESP. Generally, no more than 10 users per agency may have access to the secure areas of the website. Exceptions to the restriction on the number of users may be authorized for agencies with an employee count of over 3,000.

A maximum of five test material requests may be submitted by the member per month, unless otherwise approved by CODESP administration. CODESP provides unlimited access to the products and services accessible from the secure areas of the website that do not require completing a CATS Request Form. Unlimited test products include all questions in the Interview Builder and posted sample test materials such as supplemental application forms and writing, situational, and performance exercises.

New Test Material Development:

CODESP will expand test material job families when resources are available. Job experts are to be provided by the member whenever possible. CODESP maintains final edit approval on test materials entered into the CATS system. Adding job families and items to the item bank is at the discretion of CODESP. A list of Multiple-Choice Item Banks currently available can be found under **Join CODESP / Frequently Asked Questions**.

The list is subject to revision and the job families listed do not contain test items for all possible classifications that may fall under a specific job family.

CODESP requires the following to develop new test materials:

- A job expert provided by the member to assist CODESP staff in the development, edit, and final review of the new materials.
- Technical documents/manuals or other appropriate source material provided by the member when they are not readily available to CODESP.
- At least 15 business days for development, review, and edits of new test materials. The 15-day period begins after the job expert and/or technical materials are provided to CODESP.

CODESP will not:

- Recreate state licensure, Microsoft certification, or similar examinations that require formal certificates.
- Enter copyrighted materials into our item bank.
- Create test materials for sworn police or fire personnel.
- Create test materials for positions where the type of assessment method requested is inappropriate. For example, multiple-choice tests for senior management or highly technical positions like engineer.

Use of Test Materials:

The final selection of which test materials to use is the responsibility of the agency. A local job analysis is highly recommended to determine test content which is appropriate for your agency's specific position/classification for which you are testing. All test materials should be reviewed by a local job expert prior to use in order to ensure validity.

The use of test materials by a member agency (such as a County Office of Education) to test or assess candidates for a non-member agency (such as a local district) is strictly prohibited.

The charging of any test administration or related fees to a candidate for any job for taking a test that includes any CODESP materials is strictly prohibited unless otherwise approved by CODESP administration.

Test materials are intended to be used in-person in proctored settings only. The use of any test materials in any non-proctored or remote (proctored or non-proctored) setting is strictly prohibited unless otherwise approved by CODESP administration. This restriction does not apply to materials specifically designated for remote or non-proctored use.

Retention of Test Materials:

Upon termination of CODESP membership, the agency shall immediately cease and desist the use of all CODESP test materials and shall cease administering any and all tests that contain CODESP test materials. The agency shall destroy all CODESP test materials, both paper and electronic, except those used to document existing test records. The agency shall inform CODESP at the time of the discontinuation of service of any test materials that are being maintained in order to document existing test records. The agency shall delete CODESP test materials from electronic storage devices, databases, test management systems, and/or item banks that may be accessible by unauthorized individuals, agencies, or vendors, including any third-party testing software.

Legal Acknowledgements:

The terms of this Service Agreement may change prior to the start of each fiscal year as solely determined by the CODESP Board of Directors. A copy of this Service Agreement will be sent to members in advance of the new fiscal year. Members must agree to the terms of the current Service Agreement in order to continue services.

To the extent allowable by California law, the agency named below shall defend, indemnify, and hold harmless CODESP, its board members, officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the use of materials or services provided by CODESP unless such liability, loss, expense, or claims is due to CODESP's sole negligence.

The agency named below understands and acknowledges that it is solely responsible for its employment decisions including, but not limited to, all uses of CODESP materials including, but not limited to, test materials, rating criteria, training materials, statistical reports, and cutoff scores. The agency named below also acknowledges that it is solely responsible for ensuring its employment practices comply with all applicable federal, state, and local laws, regulations, and professional guidelines. It is the exclusive responsibility of the agency named below to ensure that the knowledge, skills, and abilities and/or competencies measured by CODESP test materials are valid job requirements.

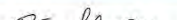
By entering into this Service Agreement the agency acknowledges that so far as it pertains to the agency and CODESP, that CODESP is the sole owner of the intellectual property that the agency will have access to under this Agreement, described herein as “content” or “materials,” as well as any other intellectual property the agency will have access to under this Agreement. CODESP hereby grants to the agency a non-transferable and non-exclusive license to the materials and content for the purposes described herein. This license shall be in effect only as long as the agency remains as a party in good standing to this Agreement and only while the agency is current in its financial obligations to CODESP. The agency acknowledges that any use of the intellectual property owned by CODESP in violation of this license will constitute an intentional infringement of CODESP’s copyright interest in such property. The agency agrees that copyright infringement under this Agreement includes obtaining CODSEP materials while a member and continuing to use such materials after the end of the membership. The agency agrees that should it infringe upon CODSEP’s intellectual property rights that the agency will pay for CODSEP’s attorney fees and costs incurred by CODSEP in any ensuing litigation.

Should any portion, term, condition, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions will not be affected thereby.

☒ I agree with the terms and conditions as stated in this document.

☐ I do not agree with the terms and conditions and choose not to become a member at this time.

Agency: San Mateo Union High School District

Signature of Authorized Agency Representative:  Date: _____

Printed Name: Kevin Skelly Title: Superintendent

Signature of HR Administrator (if different from above): _____ Date: _____

Printed Name: _____ Title: _____

Please agree, complete, sign and e-mail a scanned copy to codesp@codesp.com. If you are unable to send a scanned copy via e-mail, please fax a signed copy to: 714-374-8225



CODESP AGENCY SECURITY AGREEMENT

The parties to this agreement are the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) and the _____ hereinafter known as the Agency. In order to protect the mutual interests of all CODESP agencies, each Agency is required to execute this agreement and fulfill its terms.

- a. It is understood and agreed that the primary signer of this agreement will be an authorized agent of the Agency. The Agency may designate one or more alternates. If the primary signer of this agreement is not an agent of the Agency with responsibility for oversight of the Agency's test administration and selection practices, an alternate signer is required who maintains responsibility in this area. The Agency may also assign an additional alternate signer of its choosing. All alternate signers will be regarded as sharing the responsibility with the primary signer for carrying out the terms of this agreement. CODESP has the right to terminate this agreement and all associated agreements and to withhold or recall CODESP materials and services if terms and conditions of this agreement have been violated.
- b. Test materials obtained through CODESP will be used for the official purposes of the Agency in testing candidates for placement within their Agency or at other approved public agencies who are current customers of CODESP only. The use of test materials by the Agency to test or assess candidates for a non-customer agency is strictly prohibited. Under no circumstances will materials so obtained, including tutorials, be posted on the Agency's website or other websites. Under no circumstances will test materials be stored in any other agency's or private computer systems for sale or disbursement to any other agency or person that is not authorized to have access to such materials, nor will the Agency knowingly permit others to do so. The Agency will not enter any test materials obtained through CODESP into any third-party testing or test management system unless there is an expressed written consent that the third-party will not retain any of the data and that consent has been shared with CODESP administration.
- c. Test materials obtained through CODESP may be reviewed by examiners, subject matter experts, researchers, consultants, test proctors, or others working on the development of examinations. Such persons are not authorized to receive access to the secure areas of the website or to make notes about, copy, or retain any of the actual materials. Any reviews of materials are to be conducted under the general supervision and responsibility of the primary signer (or alternate signer with responsibility over the area of test administration and selection practices) of this agreement. The final selection and use of test materials is the

responsibility of the Agency.

- d. No official, staff member, consultant, or other agent of the Agency may loan, give, sell, nor otherwise make available any testing material obtained through CODESP to any other agency or person that is not authorized to have access to such material, nor will they knowingly permit others to do so. Under no circumstances will CODESP materials be available for study, copying, photographing, reproduction, or re-publication, in whole or in part.
- e. Test materials obtained through CODESP will be used and stored at the Agency in a manner that will prevent unauthorized persons from having access to them. Tests will be administered in-person in proctored environments by an Agency employee to ensure that no test materials are removed from the test site. Test materials shall not be used in any non-proctored or remote (proctored or non-proctored) setting without the expressed written consent of CODESP administration. Test materials specifically designated by CODESP for remote or non-proctored use are exempted. Any test materials entered into any third-party software must be removed immediately upon termination of the Agency's business relationship with the third-party.
- f. All system users and test proctors must be employees of the Agency and must sign the CODESP User Security Agreement. No more than 10 users are allowed per agency (exceptions may apply for agencies with over 3,000 employees). Access to the secure areas of the CODESP website is restricted to employees of the Agency with a direct reporting relationship to an Agency administrator with responsibility for the oversight of the Agency's test administration and selection practices and who are involved in the employment testing process. The sharing of usernames or passwords is strictly prohibited. Employees of third-party vendors serving solely as test proctors for remotely proctored test administrations approved by CODESP in accordance with section E above are exempt from signing the CODESP User Security Agreement.
- g. If candidates are allowed consultation regarding their test results, they may only review the test under a restrictive time-limit with an authorized individual whose signature is on the CODESP User Security Agreement. The candidate may not make notes about, copy, or retain any of the test materials. Under no circumstances will candidates be allowed to view the answer key for an exam or any reports generated from the CODESP website containing such information in an unsupervised environment. No candidate will be allowed to make notes about, copy, or retain any information relating to keyed responses.
- h. If it is necessary that materials obtained through CODESP be presented in proceedings conducted by a court or other body vested with legal authority, the Agency shall request that the material be covered by a protective order that will safeguard its confidentiality, and CODESP will be promptly notified of the proceedings.
- i. The Agency understands and acknowledges that it is solely responsible for its employment decisions including, but not limited to, all uses of CODESP materials and services including, but not limited to, test materials, rating criteria, training materials, statistical reports, and cutoff scores. The Agency also is solely responsible for ensuring its employment practices comply with all applicable

federal, state, and local laws, regulations, and professional guidelines. It is the exclusive responsibility of the Agency to ensure that the knowledge, skills, and abilities and/or competencies measured by CODESP test materials are valid job requirements.

- j. The Agency agrees that all necessary administrative steps will be taken to ensure that staff members, consultants, or others who may have access to material provided through CODESP will be informed of this agreement and required to comply with it. Any Agency violating test security, intentionally or otherwise, will be denied further test materials and will have access to current materials revoked until the security violation has been resolved to the satisfaction of CODESP administration. The signers of this agreement are authorized to execute this agreement on behalf of the parties.
- k. Upon termination of CODESP membership/subscription, the Agency shall destroy all CODESP test materials, both paper and electronic, except those used to document existing test records. The Agency shall immediately cease and desist the use of all CODESP test materials and shall cease administering any and all tests that contain CODESP test materials. The Agency shall delete CODESP test materials from electronic storage devices, databases, test management systems, and/or item banks that that may be accessible by unauthorized individuals, agencies, or vendors, including any third-party testing software.
- l. If the signer(s) of this agreement find(s) it impossible to ensure fulfillment of this agreement or leave(s) the Agency, an authorized agent of the Agency shall notify CODESP to make arrangements for continuation or termination of the agreement.

Should any portion, term, condition, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions will not be affected thereby.

Primary Signer:

Print Name: _____ Title: _____

Signature: _____ Date: _____

Human Resources Administrator (if different from above):

Print Name: _____ Title: _____

Signature: _____ Date: _____

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 07/22/2021

From: Barb Tufo

Site(s) or Department: District Office

Human Resources

Number of Quotes: Sole Source

Vendor/Contractor: SportsNet, Inc.

Reason for proposal:

Athletic/Coach Management System - 2021-2022 Renewal

Certificate of Insurance: N/A

Contract Amount: \$11,000

Funding Source: HR General Fund

Approved by:

Kirk Black 07/22/2021 Veronika Espinoza 07/22/2021

Personnel who oversees Site/Department budget

Vanessa Castano 07/26/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 07/27/2021

Director of Budget and Fiscal Services

Company Address 814 Sovereign Way
Redwood City, CA 94065

Created Date 04/30/2021
Expiration Date 10/01/2021
Quote Number SMUHSD-2022

Prepared By Brad Zucker
Phone (800) 217-4983
Email bzucker@sportsnetinc.com

Contact Name Barb Tufo
Email btufo@smuhsd.org

Bill To San Mateo Union HSD
 Attn: Barb Tufo
 650 N Delaware St
 San Mateo, CA 94401


Item No.	Item Name	Description	Price	Quantity	Total Price
1	Athlete Management System	12 month subscription	\$1,000	6	\$6,000
2	Coach Management System	12 month subscription	\$1,000	6	\$6,000
3	Volume Discount	As per Brad Zucker	(\$1,000)	1	(\$1,000)
				Subtotal:	\$11,000

Total: \$11,000

NOTES:

- The subscription term for the quoted amount above is for the 2021-2022 school year (July 1, 2021– June 30, 2022).
- The paid subscription period will begin on July 1, 2021.
- Please see the attached Terms and Conditions, Privacy Policy, and Student Data Privacy Information Sheet.
- We will send an invoice upon request or upon receipt of a purchase order referencing this quote.

Quote Acceptance Information

Signature 
 Name Kevin Skelly
 Title Superintendent
 Date _____

TERMS AND CONDITIONS

Last updated: December 5, 2019

Please read these Terms and Conditions (“Terms”, “Terms and Conditions”) carefully before using any of the SportsNet Inc. Digital Sports Management applications (together, or individually, the “Service”) operated by SportsNet Inc. (“us”, “we”, or “our”).

Your access to and use of the Service is conditioned upon your acceptance of and compliance with these Terms. These Terms apply to all users who wish to access or use the Service.

By accessing or using the Service you agree to be bound by these Terms. If you disagree with any part of the terms then you do not have permission to access the Service.

Accounts

We provide multiple services under contract with high schools and high school districts. User accounts fall into one of two categories:

1. Administrative accounts
2. Parent/guardian accounts

Administrative accounts are created and managed by school and/or district staff members. No one other than authorized school officials are allowed to create or access administrative accounts.

Parent/guardian accounts are created via self-registration. If you wish to create a parent/guardian account, you guarantee the following:

- You above the age of 18.
- You are a legal parent/guardian of a student at the applicable school.
- You will use the site only to provide information regarding your own child.
- The information you provide us is accurate, complete, and current at all times.

You are responsible for maintaining the confidentiality of your account and password, including but not limited to the restriction of access to your computer and/or account. You agree to accept responsibility for any and all activities or actions that occur under your account and/or password. You must notify us

immediately upon becoming aware of any breach of security or unauthorized use of your account.

We reserve the right to refuse service or terminate accounts at our sole discretion.

Our Service

We provide secure web applications assisting schools and districts with the management of:

- Athlete clearance and eligibility
- Coach pre-screening and clearance

Our Service is restricted to the legitimate educational purpose of assisting with these institutional functions.

Student Data

"Student Data" is any information that is directly related to any identifiable current or former student that is maintained by a school or school district. This may include "educational records" as defined by the Family Educational Rights and Privacy Act ("FERPA"). Our Service allows parents and legal guardians to provide information relevant to the determination of athletic clearance and eligibility. Schools are permitted to enter Student Data into our servers for the sole purpose of determining athletic clearance and eligibility and to assist with the distribution of this information to authorized school staff members.

For information on our privacy and security practices, please read our Privacy Policy.

Our Use of Student Data

We will only collect and use Student Data necessary to fulfill our duties as outlined in these Terms. We do not share Student Data with any person or entity other than the school or school district with whom we have a legal contract. We do not data-mine or commercialize any Student Data, and all Student Data is removed from our servers upon termination of the applicable contract. We do not view or otherwise access Student Data without the consent of the applicable school or district, and access is restricted to only that which is necessary to provide technical support.

Intellectual Property

The Service and its original content, features and functionality are and will remain the exclusive property of SportsNet Inc. and its licensors. The Service is protected by copyright, trademark, and other laws of both the United States and foreign countries. Our trademarks and trade dress may not be used in connection with any product or service without the prior written consent of SportsNet Inc.

Termination

We may terminate or suspend your account and bar access to the Service immediately, without prior notice or liability, under our sole discretion, for any reason whatsoever and without limitation, including but not limited to a breach of the Terms.

We will ensure that all Student Data in our possession is destroyed or transferred to the school or district under the direction of the school or district when the Student Data is no longer needed for its specified purpose, at the request of the school or district.

All provisions of the Terms which by their nature should survive termination shall survive termination, including, without limitation, ownership provisions, warranty disclaimers, indemnity and limitations of liability.

Indemnification

You agree to defend, indemnify and hold harmless SportsNet Inc. and its licensee and licensors, and their employees, contractors, agents, officers and directors, from and against any and all claims, damages, obligations, losses, liabilities, costs or debt, and expenses (including but not limited to attorney's fees), resulting from or arising out of a) your use and access of the Service, by you or any person using your account and password; b) a breach of these Terms, or c) user-supplied information posted on the Service.

Limitation of Liability

In no event shall SportsNet Inc., nor its directors, employees, partners, agents, suppliers, or affiliates, be liable for any indirect, incidental, special, consequential or punitive damages, including without limitation, loss of profits, data, use, goodwill, or other intangible losses, resulting from (i) your access to or use of or inability to access or use the Service; (ii) any conduct or content of any third party on the Service; (iii) any content obtained from the Service; and (iv) unauthorized access, use or alteration of your transmissions or content, whether based on warranty, contract, tort (including negligence) or any other legal theory, whether or not we

have been informed of the possibility of such damage, and even if a remedy set forth herein is found to have failed of its essential purpose.

Disclaimer

Your use of the Service is at your sole risk. The Service is provided on an “AS IS” and “AS AVAILABLE” basis. The Service is provided without warranties of any kind, whether express or implied, including, but not limited to, implied warranties of merchantability, fitness for a particular purpose, non-infringement or course of performance.

SportsNet Inc., its subsidiaries, affiliates, and its licensors do not warrant that a) the Service will function uninterrupted, secure or available at any particular time or location; b) any errors or defects will be corrected; c) the Service is free of viruses or other harmful components; or d) the results of using the Service will meet your requirements.

Exclusions

Some jurisdictions do not allow the exclusion of certain warranties or the exclusion or limitation of liability for consequential or incidental damages, so the limitations above may not apply to you.

Governing Law

These Terms shall be governed and construed in accordance with the laws of California, United States, without regard to its conflict of law provisions.

Our failure to enforce any right or provision of these Terms will not be considered a waiver of those rights. If any provision of these Terms is held to be invalid or unenforceable by a court, the remaining provisions of these Terms will remain in effect. These Terms constitute the entire agreement between us regarding our Service, and supersede and replace any prior agreements we might have had between us regarding the Service.

Changes to These Terms and Conditions

We will not change these Terms in any way without advance notice to and consent from the schools and school districts with whom we have legal contracts.

By continuing to access or use our Service after any revisions become effective, you agree to be bound by the revised terms. If you do not agree to the new terms, you are no longer authorized to use the Service.

Contact Us

If you have any questions about these Terms, please contact us.

PRIVACY POLICY

Last updated: December 5, 2019

SportsNet Inc. (“us”, “we”, or “our”) operates the SportsNet Inc. Digital Sports Management applications (the “Service”).

This page informs you of our policies regarding the collection, use and disclosure of Personal Information when you use our Service.

We use your Personal Information for providing the Service. By using the Service, you agree to the collection and use of information in accordance with this policy. Unless otherwise defined in this Privacy Policy, terms used in this Privacy Policy have the same meanings as in our Terms and Conditions.

We will not use or share your information with anyone except as described in this Privacy Policy.

Information Collection and Use

We collect the following types of information:

User Information: We collect information provided in the course of user account creation, including but not limited to first and last name and an email address. This information is used to track who entered or last updated specific information within the Service. This information is provided only to the school or school district for whom the Service is provided. The email address for a parent or legal guardian account will be used to notify the account owner when he or she has completed the online athletic clearance forms. The email address will not be shared with any third party other than the school or school district and will not be used by us for any marketing purposes.

Student Data: Schools, districts, parents, and legal guardians may provide us with personally identifiable information about students (“Student Data”) in the course of using the Service.

We will only collect and use Student Data necessary to fulfill our duties as outlined in our Terms and Conditions. We do not share Student Data with any person or entity other than the school or school district with whom we have a legal contract. We do not data-mine or commercialize any Student Data, and all Student Data is removed from our servers upon termination of the applicable contract. We do not view or otherwise access Student Data without the consent of the applicable school

or district, and access is restricted to only that which is necessary to provide technical support.

Ownership and Control of Pupil Records: All pupil records stored on our servers are the property of the school or district with which we have a legal contract. Schools and districts retain control over all pupil records as well as which users are able to view, add, delete, and modify records.

Procedures for Reviewing Student Data and Correcting Erroneous

Information: The parent or legal guardian can log in to his or her user account at any time to review personally identifiable information for his or her student. School officials retain control over which parent/guardian user account can access the student record as well as whether the record can be modified. If a school official has locked the record from being modified, a message is displayed for the user to contact the school to enable access.

Employee Data: Schools and districts may use the Service to manage information related to the pre-screening and clearance of athletic coaches. This information is used only to provide the Service on behalf of the school or school district.

We do not data-mine or commercialize any user, student, or employee information.

Compliance With Laws

We will disclose any information we have collected where required to do so by law or subpoena or if we believe that such action is necessary to comply with the law and the reasonable requests of law enforcement or to protect the security or integrity of our Service.

Security

We maintain strict administrative and technical procedures to protect information stored on our servers, which are located in the United States. We use industry-standard Secure Socket Layer (SSL) encryption technology to safeguard all data transferred over the Internet while using the Service. Other security standards include but are not limited to data encryption and firewalls.

Security of Student Records: We offer a variety of account types and settings to allow schools and districts to control access to Student Data. Parents and legal guardians can only access information pertaining to their own students, and school officials have different levels of access based on administrative responsibilities.

Student Data is stored in a database that can only be accessed via user login at the web-based, secure portal for the school with which we have a legal contract. No one other than the authorized parent or legal guardian or designated school staff can access the Student Data. We provide live, one-on-one web-based trainings and ongoing support for school officials who are responsible for controlling access to Student Data.

In the event that a parent or legal guardian contacts us requesting information related to a particular student, we would ask the individual to contact the school for assistance (see “OUR USE OF STUDENT DATA” in our Terms and Conditions).

Procedures in the Event of Unauthorized Disclosure: In the event of an unauthorized disclosure of student records, we would do the following within 24 hours:

- We will notify the affected school or district to describe in detail the nature of the breach, the actions we have taken, and the steps and timeline for resolution.
- If warranted, the breach will be reported to local law enforcement.
- In conjunction with the district, we will notify affected users, explain the impact of the breach, and our plan and timeline for resolution. The District may choose to notify affected users independently.

Changes to This Privacy Policy

This Privacy Policy is effective as of December 5, 2019 and will remain in effect except with respect to any changes in its provisions in the future, which will be in effect immediately after being posted on this page.

We reserve the right to update or change our Privacy Policy and you should check this Privacy Policy periodically. However, we will not change this Privacy Policy in any way without advance notice to and consent from the school or school district for whom we are providing the Service.

Your continued use of the Service after we post any modifications to the Privacy Policy on this page will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Policy.

Contact Us

If you have any questions about this Privacy Policy, please contact us.

STUDENT DATA PRIVACY INFORMATION SHEET

Last Updated: December 5, 2019

The information below is intended to supplement our **Terms and Conditions** and **Privacy Policy** to further describe our approach to student data privacy. Please contact us if clarification or additional information is needed.

Nature of Services Provided

We provide a secure web application assisting schools with the management of student-athlete clearance and eligibility. The web application is made available to schools as a service for an annual subscription fee. Access to the service is granted through a secure and password-protected website and includes:

- A registration portal for parents of student-athletes
- An administrative portal for school officials

The registration portal is a unique web address made available to parents and legal guardians at a specific school where information required by the school prior to participation in athletics is entered.

The administrative portal is a unique web address made available to school officials (athletic directors, support staff, etc.) at a specific school where submissions made through the registration (parent) portal are reviewed and clearance and eligibility determinations are made.

The administrative portal also enables users with administrative privileges to grant access to athletic coaches and/or other school staff to view clearance and eligibility information. Administrative users control the visibility of student data other users to ensure appropriate levels of access.

For additional information, please see our attached Terms and Conditions and Privacy Policy.

Student Data to Be ProvidedStudent Data Provided by School Officials

School officials will upload (via a secure web form, API, or SFTP) and/or manually enter the following basic student information before the registration of student-athletes can begin:

- Student ID
- First Name
- Last Name

This information is required because parents will need to provide matching information (Student ID and an exact match of the spelling of the student's first and last name) before registration of a student-athlete can begin. Once this information has been uploaded, school officials can manually manage the clearance and eligibility status of student-athletes and can review registration submissions by parent and legal guardians.

Schools will have the option to upload (via a secure web form, API, or SFTP) and/or manually enter the following academic eligibility-related data to enable an automatic calculation of academic eligibility:

- Student ID
- GPA
- Credits Completed
- Credits Attempted

None of the academic data (GPA, Credits Completed, and Credits Attempted) is required for eligibility status to be determined and would be entered solely at the discretion of school officials with administrative user privileges. Administrative users also have the ability to block non-administrative users from having access to view academic performance details (if they decide to enter this information).

Student Data Provided by Parents and Legal Guardians

Parents and legal guardians using the registration portal will be asked to provide information required by the school prior to participation in athletics. The breadth of information requested will vary depending on school requirements but will include, at a minimum, the following basic student information:

- Student ID
- First Name
- Last Name
- Date of birth
- Gender

Other information requested by schools typically includes enrollment history, sport selections, emergency contacts, health information (relevant to safe athletic participation), and acknowledgments of and agreement to school-specific policies and informational documents.

Data Security

We use industry-standard encryption technology to safeguard all data transferred over the Internet while using our service, as well as while data is at rest on our servers. Below is a brief overview of some of our more important security measures.

- We use TLS 1.2 for encrypting all data sent to and from our servers over the web.
- We use the 256-bit Advanced Encryption Standard (AES-256) algorithm to encrypt all data stored on our servers.
- Our server instances leverage the Amazon Web Services (AWS) secure cloud services platform. AWS is widely recognized for its world-class security, dependability, and scalability.
- Data stored on our servers is backed up multiple times per day and in multiple geographical locations (all in the United States).
- We use host-based firewalls and industry-standard RSA key pairs to control access to our network.
- User passwords stored on our servers are protected using best practice encryption methods (cryptographic hash functions and salting).

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 07/12/2021

From: Barbara Tufo

Site(s) or Department: Human Resources

District Office

Number of Quotes: Sole Source

Vendor/Contractor: McKinney-Vento

Reason for proposal:
Online Essential All Staff Training

Certificate of Insurance: N/A

Contract Amount: \$750.00

Funding Source: HR General Funds

Approved by:

Kirk Black 07/12/2021 Veronika Espinoza 07/13/2021

Personnel who oversees Site/Department budget

Vanessa Castano 07/15/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 07/15/2021

Director of Budget and Fiscal Services



McKinney-Vento
_____.org

ONLINE TRAINING SERVICES ORDER FORM

Customer: San Mateo Union High School District	Contact Name: Don Scatena
Address: 650 North Delaware Street San Mateo, CA 94401	Email/Phone: dscatena@smuhsd.org/ 650-558-2257

Term 1	Services	Units	Price/Unit	Total Price
July 1st, 2021 - June 30th, 2022	McKinney-Vento Online Essential Staff Training	1 school	\$998	\$998
	Renewal Discount Fee			(\$248)
TOTAL Services Fees: Payable in advance at time of Invoice, subject to the terms and conditions herein.				\$750

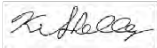
ONLINE TRAINING SERVICES AGREEMENT

This Online Training Services Agreement ("Agreement") is entered into on this 6th day of April, 2021 (the "Effective Date") between MV Learning, LLC with a place of business at 6452 E Fulton St #1 Ada, MI 49301 ("Company"), and the Customer listed above ("Customer"). This Agreement includes and incorporates the above Order Form, as well as the attached Terms and Conditions and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

MV Learning, LLC:

By: T. Bieniewicz
Name: Tom Bieniewicz
Title: Program Manager

Customer:

By: 
Name: Kevin Skelly
Title: Superintendent

Terms & Conditions

Interpretation and Definitions

Interpretation

The words of which the initial letter is capitalized have meanings defined under the following conditions.

The following definitions shall have the same meaning regardless of whether they appear in singular or in plural.

Definitions

For the purposes of these Terms and Conditions:

- **Affiliate** means an entity that controls, is controlled by or is under common control with a party, where "control" means ownership of 50% or more of the shares, equity interest or other securities entitled to vote for election of directors or other managing authority.
- **Account** means a unique account created for You to access our Service or parts of our Service.
- **Company** (referred to as either "the Company", "We", "Us" or "Our" in this Agreement) refers to MV Learning, LLC, 6452 E Fulton St #1 Ada, MI 49301.
- **Content** refers to content such as text, images, or other information that can be posted, uploaded, linked to or otherwise made available by You, regardless of the form of that content.
- **Country** refers to: Michigan, United States
- **Feedback** means feedback, innovations or suggestions sent by You regarding the attributes, performance or features of our Service.
- **Service** refers to the Website.
- **Subscriptions** refer to the services or access to the Service offered on a subscription basis by the Company to You.
- **Terms and Conditions** (also referred as "Terms") mean these Terms and Conditions that form the entire agreement between You and the Company regarding the use of the Service.
- **Third-party Social Media Service** means any services or content (including data, information, products or services) provided by a third-party that may be displayed, included or made available by the Service.
- **Website** refers to Mckinney-Vento.org, accessible from mckinney-vento.org
- **You** means the individual accessing or using the Service, or the company, or other legal entity on behalf of which such individual is accessing or using the Service, as applicable.

Acknowledgement

These are the Terms and Conditions governing the use of this Service and the agreement that operates between You and the Company. These Terms and Conditions set out the rights and obligations of all users regarding the use of the Service.

Your access to and use of the Service is conditioned on Your acceptance of and compliance with these Terms and Conditions. These Terms and Conditions apply to all visitors, users and others who access or use the Service.

By accessing or using the Service You agree to be bound by these Terms and Conditions. If You disagree with any part of these Terms and Conditions then You may not access the Service.

Your access to and use of the Service is also conditioned on Your acceptance of and compliance with the Privacy Policy of the Company. Our Privacy Policy describes Our policies and procedures on the collection, use and disclosure of Your personal information when You use the Application or the Website and tells You about Your privacy rights and how the law protects You. Please read Our Privacy Policy carefully before using Our Service.

Subscriptions

Subscription period

The Service or some parts of the Service are available only with a paid Subscription. You will be billed in advance on a recurring and periodic basis (such as daily, weekly, monthly or annually), depending on the type of Subscription plan you select when purchasing the Subscription as outlined in the order form attached.

At the end of each period, Your Subscription will automatically renew if you've opted for auto renewal. An invoice will be sent in advance of your renewal.

Subscription cancellations

You may cancel any Subscription renewal by contacting the Company via email.

You will not receive a refund for the fees You already paid for Your current Subscription period and You will be able to access the Service until the end of Your current Subscription period.

Billing and Invoicing

You shall provide the Company with accurate and complete billing information including full name, address, state, zip code, telephone number, email, and a valid payment method information.

Refunds

Except when required by law, paid Subscription fees are non-refundable.

Certain refund requests for Subscriptions may be considered by the Company on a case-by-case basis and granted at the sole discretion of the Company.

Payment of Fees

Customer will pay Company the then applicable fees described in the Order Form for the Services and Implementation Services in accordance with the terms therein (the “Fees”). If Customer’s use of the Services exceeds the Service Capacity set forth on the Order Form or otherwise requires the payment of additional fees (per the terms of this Agreement), Customer shall be billed for such usage and Customer agrees to pay the additional fees in the manner provided herein. Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Service Term or then-current renewal term, upon thirty (30) days prior notice to Customer (which may be sent by email). If Customer believes that Company has billed Customer incorrectly, Customer must contact Company no later than 60 days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Company’s customer support department.

Company may choose to bill through an invoice, in which case, full payment for invoices issued in any given month must be received by Company thirty (30) days after the mailing date of the invoice. Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection and may result in immediate termination of Service. Customer shall be responsible for all taxes associated with Services other than U.S. taxes based on Company’s net income.

User Accounts

When You create an account with Us, You must provide Us information that is accurate, complete, and current at all times. Failure to do so constitutes a breach of the Terms, which may result in immediate termination of Your account on Our Service.

You are responsible for safeguarding the password that You use to access the Service and for any activities or actions under Your password, whether Your password is with Our Service or a Third-Party Social Media Service.

You agree not to disclose Your password to any third party. You must notify Us immediately upon becoming aware of any breach of security or unauthorized use of Your account.

You may not use as a username the name of another person or entity or that is not lawfully available for use, a name or trademark that is subject to any rights of another person or entity other than You without appropriate authorization, or a name that is otherwise offensive, vulgar or obscene.

Content

Your Right to Post Content

Our Service allows You to post Content. You are responsible for the Content that You post to the Service, including its legality, reliability, and appropriateness.

By posting Content to the Service, You grant Us the right and license to use, modify, publicly perform, publicly display, reproduce, and distribute such Content on and through the Service. You retain any and all of Your rights to any Content You submit, post or display on or through the Service and You are responsible for protecting those rights. You agree that this license includes the right for Us to make Your Content available to other users of the Service, who may also use Your Content subject to these Terms.

You represent and warrant that: (i) the Content is Yours (You own it) or You have the right to use it and grant Us the rights and license as provided in these Terms, and (ii) the posting of Your Content on or through the Service does not violate the privacy rights, publicity rights, copyrights, contract rights or any other rights of any person.

Content Restrictions

The Company is not responsible for the content of the Service's users. You expressly understand and agree that You are solely responsible for the Content and for all activity that occurs under your account, whether done so by You or any third person using Your account.

You may not transmit any Content that is unlawful, offensive, upsetting, intended to disgust, threatening, libelous, defamatory, obscene or otherwise objectionable. Examples of such objectionable Content include, but are not limited to, the following:

- Unlawful or promoting unlawful activity.
- Defamatory, discriminatory, or mean-spirited content, including references or commentary about religion, race, sexual orientation, gender, national/ethnic origin, or other targeted groups.
- Spam, machine – or randomly – generated, constituting unauthorized or unsolicited advertising, chain letters, any other form of unauthorized solicitation, or any form of lottery or gambling.
- Containing or installing any viruses, worms, malware, trojan horses, or other content that is designed or intended to disrupt, damage, or limit the functioning of any software, hardware or telecommunications equipment or to damage or obtain unauthorized access to any data or other information of a third person.
- Infringing on any proprietary rights of any party, including patent, trademark, trade secret, copyright, right of publicity or other rights.
- Impersonating any person or entity including the Company and its employees or representatives.
- Violating the privacy of any third person.
- False information and features.

The Company reserves the right, but not the obligation, to, in its sole discretion, determine whether or not any Content is appropriate and complies with this Terms, refuse or remove this Content. The Company further reserves the right to make formatting and edits and change the manner any Content. The Company can also limit or revoke the use of the Service if You post such objectionable Content.

As the Company cannot control all content posted by users and/or third parties on the Service, you agree to use the Service at your own risk. You understand that by using the Service You may be exposed to content that You may find offensive, indecent, incorrect or objectionable, and You agree that under no circumstances will the Company be liable in any way for any content, including any errors or omissions in any content, or any loss or damage of any kind incurred as a result of your use of any content.

Content Backups

Although regular backups of Content are performed, the Company do not guarantee there will be no loss or corruption of data.

Corrupt or invalid backup points may be caused by, without limitation, Content that is corrupted prior to being backed up or that changes during the time a backup is performed.

The Company will provide support and attempt to troubleshoot any known or discovered issues that may affect the backups of Content. But You acknowledge that the Company has no liability related to the integrity of Content or the failure to successfully restore Content to a usable state.

You agree to maintain a complete and accurate copy of any Content in a location independent of the Service.

Restrictions and Responsibilities

Customer will not, directly or indirectly: reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services or any software, documentation or data related to the Services (“Software”); modify, translate, or create derivative works based on the Services or any Software (except to the extent expressly permitted by Company or authorized within the Services); use the Services or any Software for timesharing or service bureau purposes or otherwise for the benefit of a third; or remove any proprietary notices or labels. With respect to any Software that is distributed or provided to Customer for use on Customer premises or devices, Company hereby grants Customer a non-exclusive, non-transferable, non-sublicensable license to use such Software during the Term only in connection with the Services.

Customer represents, covenants, and warrants that Customer will use the Services only in compliance with Company’s standard published policies then in effect (the “Policy”) and all applicable laws and regulations. [Customer hereby agrees to indemnify and hold harmless Company against any damages, losses, liabilities, settlements and expenses (including without

limitation costs and attorneys' fees) in connection with any claim or action that arises from an alleged violation of the foregoing or otherwise from Customer's use of Services. Although Company has no obligation to monitor Customer's use of the Services, Company may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like (collectively, "Equipment"). Customer shall also be responsible for maintaining the security of the Equipment, Customer account, passwords (including but not limited to administrative and user passwords) and files, and for all uses of Customer account or the Equipment with or without Customer's knowledge or consent.

Copyright Policy

Intellectual Property Infringement

We respect the intellectual property rights of others. It is Our policy to respond to any claim that Content posted on the Service infringes a copyright or other intellectual property infringement of any person.

If You are a copyright owner, or authorized on behalf of one, and You believe that the copyrighted work has been copied in a way that constitutes copyright infringement that is taking place through the Service, You must submit Your notice in writing to the attention of our copyright agent via email at support@mckinney-vento.org and include in Your notice a detailed description of the alleged infringement.

You may be held accountable for damages (including costs and attorneys' fees) for misrepresenting that any Content is infringing Your copyright.

DMCA Notice and DMCA Procedure for Copyright Infringement Claims

You may submit a notification pursuant to the Digital Millennium Copyright Act (DMCA) by providing our Copyright Agent with the following information in writing (see 17 U.S.C 512(c)(3) for further detail):

- An electronic or physical signature of the person authorized to act on behalf of the owner of the copyright's interest.
- A description of the copyrighted work that You claim has been infringed, including the URL (i.e., web page address) of the location where the copyrighted work exists or a copy of the copyrighted work.
- Identification of the URL or other specific location on the Service where the material that You claim is infringing is located.
- Your address, telephone number, and email address.

- A statement by You that You have a good faith belief that the disputed use is not authorized by the copyright owner, its agent, or the law.
- A statement by You, made under penalty of perjury, that the above information in Your notice is accurate and that You are the copyright owner or authorized to act on the copyright owner's behalf.

You can contact our copyright agent via email at support@mckinney-vento.org.

Upon receipt of a notification, the Company will take whatever action, in its sole discretion, it deems appropriate, including removal of the challenged content from the Service.

Intellectual Property

The Service and its original content (excluding Content provided by You or other users), features and functionality are and will remain the exclusive property of the Company and its licensors.

The Service is protected by copyright, trademark, and other laws of both the Country and foreign countries.

Our trademarks and trade dress may not be used in connection with any product or service without the prior written consent of the Company.

Your Feedback to Us

You assign all rights, title and interest in any Feedback You provide the Company. If for any reason such assignment is ineffective, You agree to grant the Company a non-exclusive, perpetual, irrevocable, royalty free, worldwide right and licence to use, reproduce, disclose, sub-licence, distribute, modify and exploit such Feedback without restriction.

Links to Other Websites

Our Service may contain links to third-party web sites or services that are not owned or controlled by the Company.

The Company has no control over, and assumes no responsibility for, the content, privacy policies, or practices of any third party web sites or services. You further acknowledge and agree that the Company shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with the use of or reliance on any such content, goods or services available on or through any such web sites or services.

We strongly advise You to read the terms and conditions and privacy policies of any third-party web sites or services that You visit.

Termination

We may terminate or suspend Your Account immediately, without prior notice or liability, if You breach these Terms and Conditions.

Upon termination, Your right to use the Service will cease immediately. If You wish to terminate Your Account, You may simply discontinue using the Service.

Limitation of Liability

Notwithstanding any damages that You might incur, the entire liability of the Company and any of its suppliers under any provision of this Terms and Your exclusive remedy for all of the foregoing shall be limited to the amount actually paid by You through the Service or 100 USD if You haven't purchased anything through the Service.

To the maximum extent permitted by applicable law, in no event shall the Company or its suppliers be liable for any special, incidental, indirect, or consequential damages whatsoever (including, but not limited to, damages for loss of profits, loss of data or other information, for business interruption, for personal injury, loss of privacy arising out of or in any way related to the use of or inability to use the Service, third-party software and/or third-party hardware used with the Service, or otherwise in connection with any provision of this Terms), even if the Company or any supplier has been advised of the possibility of such damages and even if the remedy fails of its essential purpose.

Some states do not allow the exclusion of implied warranties or limitation of liability for incidental or consequential damages, which means that some of the above limitations may not apply. In these states, each party's liability will be limited to the greatest extent permitted by law.

"AS IS" and "AS AVAILABLE" Disclaimer

The Service is provided to You "AS IS" and "AS AVAILABLE" and with all faults and defects without warranty of any kind. To the maximum extent permitted under applicable law, the Company, on its own behalf and on behalf of its Affiliates and its and their respective licensors and service providers, expressly disclaims all warranties, whether express, implied, statutory or otherwise, with respect to the Service, including all implied warranties of merchantability, fitness for a particular purpose, title and non-infringement, and warranties that may arise out of course of dealing, course of performance, usage or trade practice. Without limitation to the foregoing, the Company provides no warranty or undertaking, and makes no representation of any kind that the Service will meet Your requirements, achieve any intended results, be compatible or work with any other software, applications, systems or services, operate without interruption, meet any

performance or reliability standards or be error free or that any errors or defects can or will be corrected.

Without limiting the foregoing, neither the Company nor any of the company's provider makes any representation or warranty of any kind, express or implied: (i) as to the operation or availability of the Service, or the information, content, and materials or products included thereon; (ii) that the Service will be uninterrupted or error-free; (iii) as to the accuracy, reliability, or currency of any information or content provided through the Service; or (iv) that the Service, its servers, the content, or e-mails sent from or on behalf of the Company are free of viruses, scripts, trojan horses, worms, malware, timebombs or other harmful components.

Some jurisdictions do not allow the exclusion of certain types of warranties or limitations on applicable statutory rights of a consumer, so some or all of the above exclusions and limitations may not apply to You. But in such a case the exclusions and limitations set forth in this section shall be applied to the greatest extent enforceable under applicable law.

Governing Law

The laws of the United States, excluding its conflicts of law rules, shall govern these Terms and Conditions and Your use of the Service. Your use of the Application may also be subject to other local, state, national, or international laws.

Disputes Resolution

If You have any concern or dispute about the Service, You agree to first try to resolve the dispute informally by contacting the Company.

Severability and Waiver

Severability

If any provision of these Terms is held to be unenforceable or invalid, such provision will be changed and interpreted to accomplish the objectives of such provision to the greatest extent possible under applicable law and the remaining provisions will continue in full force and effect.

Waiver

Except as provided herein, the failure to exercise a right or to require performance of an obligation under this Terms shall not effect a party's ability to exercise such right or require such performance at any time thereafter nor shall be the waiver of a breach constitute a waiver of any subsequent breach.

Translation Interpretation

These Terms and Conditions may have been translated if We have made them available to You on our Service.

You agree that the original English text shall prevail in the case of a dispute.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 07/30/2021

From: Curriculum

Site(s) or Department: District Office

Number of Quotes: 1

Vendor/Contractor: InnerWorkings

Reason for proposal:
Printing Ethnic Studies Readers

Certificate of Insurance: n/a

Contract Amount: \$1,827.80 (plus any shipping)

Funding Source: Lottery

Approved by:

Sonia Gill 07/30/2021 Veronika Espinoza 07/30/2021

Personnel who oversees Site/Department budget

Vanessa Castano 08/02/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 08/03/2021

Director of Budget and Fiscal Services

July 29, 2021

San Mateo Union High School District

Ethnic Studies Reader

8.5 x 11

Cover – 130 White Coated Cover

Black ink on front of front cover

No printing on the back cover

Inside pages – 60 Opaque Text White Uncoated

22 sheets print front and back

Black ink

Wiro Bound

370 books - \$4.94 per book

Deliver to:

Hillsdale High School

3115 Del Monte St.

San Mateo CA 94403

Thanks,

Peter Haight

InnerWorkings

phaight@inwk.com

408-819-2707

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 07/01/2021

From: Charlene Aquino

Site(s) or Department: Superintendent

Districtwide

Number of Quotes: Sole Source

Vendor/Contractor: Siteimprove Inc

Reason for proposal:

Renewal for 2021-2022 Web page scanning for ADA Compliance and Broken Links

Certificate of Insurance: N/A

Contract Amount: \$4500.00

Funding Source: Public Information - General Fund

Approved by:

Charlene Aquino

07/01/2021

Veronika Espinoza

07/01/2021

Personnel who oversees Site/Department budget

Vanessa Castano

07/12/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

07/12/2021

Director of Budget and Fiscal Services



Siteimprove, Inc
5600 West 83rd Street
Suite 400
Bloomington Minnesota 55437
United States

Order Form for San Mateo Union High School
District
Offer Valid Through: 5/28/2021
Proposed by: Andrew Urness
Quote Number: Q-47326.1

ORDER FORM

Address Information

Bill To:

San Mateo Union High School District
650 N Delaware St
San Mateo California 94401-1732
United States

Ship To:

San Mateo Union High School District
650 N Delaware St
San Mateo California 94401-1732
United States

Contact Name:**Email Address:****Phone:**

Term & Payment Details

Prorated Start Date:** 12/18/2020**Annual Start Date:** 7/1/2021

Subscription Term: 12 Months
Payment Term: Net 30 days
Payment Method: Bank Transfer
Automatic Renewal: ☒

Renewal Price Increase: 3%
Billing Frequency: Annual
Billing Method: Email
Invoice Date:** 4/5/2021

Included Services

Subscription Services	Limit Type	Quantity*
Quality Assurance & Policy	Pages	5,000
Accessibility	Pages	5,000
SEO	Pages	5,000
Response	Response Check Points	1
PDF-check of documents	PDFs	2,000
Academy Plus	Course Users	20
Standard Support	N/A	1



Siteimprove, Inc
5600 West 83rd Street
Suite 400
Bloomington Minnesota 55437
United States

Order Form for San Mateo Union High School
District
Offer Valid Through: 5/28/2021
Proposed by: Andrew Umess
Quote Number: Q-47326.1

**When Subscription Services share the same Limit Type, the Quantity specified represents an aggregated amount, which is shared by these services.*

Prorated Subscription Fee:	USD 2,410.27
Annual Subscription Fee:	USD 4,500.00

****On the Invoice Date** Customer will be invoiced for any Additional Service Fee (if applicable) and the proportionate amount of the Prorated Subscription Fee, which will cover the period until the next applicable invoice date. The Annual Subscription Fee will be invoiced on the Start/Renewal Date in accordance with the agreed Billing Frequency.



Siteimprove, Inc
5600 West 83rd Street
Suite 400
Bloomington Minnesota 55437
United States

Order Form for San Mateo Union High School
District
Offer Valid Through: 5/28/2021
Proposed by: Andrew Urness
Quote Number: Q-47326.1

Purchase Order Information

(Customer to complete)

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

☐ No
☐ Yes

Is PO renewal required for each invoicing term?

☐ No
☒ Yes

PO Number:

PO requests must be sent to:

Billing Information

(Customer to complete)

Billing Contact Name:

Laura Chalkley

Billing E-mail:

lchalkley@smuhdsd.org

Billing References:

E-invoicing Information:

chalkley@smuhdsd.org



Siteimprove, Inc
5600 West 83rd Street
Suite 400
Bloomington Minnesota 55437
United States

Order Form for San Mateo Union High School
District
Offer Valid Through: 5/28/2021
Proposed by: Andrew Urness
Quote Number: Q-47326.1

Customer Signature

By signing below, San Mateo Union High School District agrees to be bound by the terms of use for the Siteimprove Intelligence Platform ("SIP"), available at: <https://siteimprove.com/en/legal/sip-terms-of-use/>. In the event of any conflict between the terms of the Order Form and the SIP terms of use, the terms of the Order Form will prevail.

The Order Form must be executed and/or returned to Siteimprove before the earliest applicable access date. If not, Siteimprove may, without changing price or term length, adjust the first applicable access date.

On behalf of Customer:

Name: Kevin Skelly

Date: 7-14-2021

Signature



Siteimprove, Inc
5600 West 83rd Street
Suite 400
Bloomington Minnesota 55437
United States

Order Form for San Mateo Union High School
District
Offer Valid Through: 5/28/2021
Proposed by: Andrew Urness
Quote Number: Q-47326.1

STANDARD SUPPORT PLAN

1. SELF-HELP RESOURCES. Customers can take full advantage of Siteimprove self-help tools, available online via our Help Center (<https://support.siteimprove.com/>). From that page, Customers can find links to technical documentation and knowledge base articles, discuss issues with other users in our community forums, review what's new, read technical notes, and access free webinars.

2. PRODUCT SUPPORT AND TRAINING. Customers can contact Siteimprove for product support, training, and additional services by visiting our Help Center. At that location, Customers can submit a support ticket 24x7 every day of the year.

Service Levels: Siteimprove will utilize commercially reasonable efforts to promptly respond to all requests. Siteimprove aspires to review and respond to at least ninety percent (90%) of all tickets and requests within three (3) Business Days. "Business Days" are defined as the days on which Customer's regional support center is open for business (see Section 3).

3. SUPPORT AVAILABILITY. Siteimprove has regional support centers servicing the Americas, EMEA and APAC. Further details on Support Availability can be found in our Help Center

4. SUPPORT CHANGES. Siteimprove has the sole discretion to change the terms and conditions of the Standard Support Plan.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 07/01/2021

From: Charlene Aquino

Site(s) or Department: Superintendent

District Office

Number of Quotes: Sole Source

Vendor/Contractor: Blackboard Inc

Reason for proposal:

Renewal 2021-2022 Website and Content Management Software and required add - on service

Certificate of Insurance: N/A

Contract Amount: \$12,419.73

Funding Source: Public Information - General Fund

Approved by:

Charlene Aquino

07/01/2021

Veronika Espinoza

07/01/2021

Personnel who oversees Site/Department budget

Vanessa Castano

07/12/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

07/12/2021

Director of Budget and Fiscal Services

New Period or Contract Renewal Confirmation Notice

CUSTOMER INFORMATION:

Billing Address:

San Mateo Union High School District
Accounts Payable 650 North Delaware Street
San Mateo, CA 94401-1795
USA

Date: 06/10/2021
Customer No: 300974
Document No: CSF000357211

Customer Primary Contact: Laura Chalkley

PRODUCTS AND SERVICES SUBJECT TO NEW PERIOD OR RENEWAL:

Qty	Product Code	Product Description	Start Date	End Date	Price (USD)
1	WCM-CRT-TP-MNT	Required add-on service for made-to-order templates. Annual full quality assurance review to maintain browsers, update for accessibility, and enhance security.	07/01/2021	06/30/2022	1,055.27
9	WCM-ESSN	Website and content management system software with reliable web hosting.	07/01/2021	06/30/2022	9,740.97
1	WCM-PREMSUP	Premium Plus allows for the provision of consulting services for any need a client has over the contract year. It provides flexible access to training, consultation, and design in exchange for the funds allotted for Premium Plus per the clients' contract.	07/01/2021	06/30/2022	1,623.49

Renewal Amount (USD) 12,419.73

CONFIRMATION:

Per the terms of your contract currently in place for Blackboard products and/or services, the next period or contract renewal period starts on **07/01/2021**. With respect to contract renewals, per the terms of your contract your license(s) may be automatically renewed 30 days prior to the renewal period start date, and use of the product and/or services on or beyond 07/01/2021 may result in an automatic invoice from Blackboard for the renewal amount noted above.

Any utilization beyond licensed quantities allowed under your current contract with Blackboard may result in license fees charged in addition to the new period or contract renewal amount noted above. Please reach out to Blackboard to adjust your current license quantity if applicable.

You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made. Please note that taxes are not included in the total Amount Due and will be added, where applicable, when invoiced. If you are exempt from paying sales tax, include your current state tax exemption certificate or forward to exemptcerts@blackboard.com.

Please review the following to ensure accurate billing:

1. Provide updated billing information if inaccurate
2. Provide Purchase Order No., if required
3. Include current tax-exempt form for your institution, if applicable
4. Purchase Orders and/or Tax-Exempt Form can be sent via any one of the following methods by **06/28/2021**:
 - Email: operations@blackboard.com
 - Fax: +1.312.236.7251
 - Mail: Blackboard Inc., 11720 Plaza America Drive Fl 11, Reston, VA 20190, USA
5. If you do not require a Purchase Order, please provide confirmation via email that "No PO is required" to operations@blackboard.com or directly to your renewal representative.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 06/16/2021

From: Student Services

Site(s) or Department: Student Services

District Office

Number of Quotes: 1

Vendor/Contractor: SchoolMint

Reason for proposal:

To provide products and services to support enrollment and behavior practices.

Certificate of Insurance: N/A

Contract Amount: \$24,065.87

Funding Source: Student Services

Approved by:

Stephanie Quejada 06/16/2021

Personnel who oversees Site/Department budget

Vanessa Castano 06/23/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 06/23/2021

Director of Budget and Fiscal Services



Renewal Notice for San Mateo Union High School District

Created by:

Liz Deustua
SchoolMint, Inc.

Prepared for:

Don Scatena
San Mateo Union High School District



Renewal Proforma Invoice for San Mateo Union High School District

We appreciate your loyalty as a SchoolMint customer and look forward to continuing to provide SchoolMint products and services to support your enrollment and behavior practices. Please review this notification for accuracy and notify us regarding any enrollment changes planned for the upcoming school year.

This Proforma Invoice is entered into by **SchoolMint, Inc.** ("SchoolMint") and San Mateo Union High School District ("Customer") as of 2021-07-01 pursuant to the terms of the initial Master Service Agreement (the "Agreement"). The terms of the Agreement are incorporated by reference, as modified and supplemented hereby the terms of this Proforma Invoice. Except as expressly amended and supplemented hereby, the terms of the Agreement shall remain in full effect.

This Order Form shall remain in effect until 2022-06-30 ("Subscription End Date") unless earlier terminated in accordance with the Agreement. By signing below, customer agrees to receive an invoice for the subscription period based on the details of this notification.

To avoid service interruption, please return this signed renewal notification before 2021-06-30

**** If a purchase order is required, please submit a copy along with this signed notification. ****

At the end of each initial Subscription Term and each Subscription Term thereafter, SchoolMint shall have the right to increase its prices for the Services by up to 5% and will notify Client of such increase prior to each renewal.

# of Students	8500
# of Sites	7
Subscription Term	2021-07-01 - 2022-06-30

Name	QTY	Subtotal	Price
SM District Choice - Application, Lottery, Registration & Languages	1	\$24,065.87	\$24,065.87
Standard Support	1	\$0.00	\$0.00

Thank you for being a loyal SchoolMint, Inc. customer!

1100 Bertrand Drive, Suite B, Lafayette, LA 70506

Total **\$24,065.87**

Enrollment Legacy Standard Support

Standard Support & Customer Success is included with your paid subscription.

Standard Support services include:

- Complimentary registration to seasonal virtual training courses
- Year-round access to training videos, launch checklists & best practice tips
- Access to Zendesk Knowledge Base with articles to Prepare, Launch & Manage online enrollment
- Access to Walk-Thru tutorials built-in to the product
- Access to email support for up to 2 named contacts during standard business hours
- Access to email & chat support for families during standard business hours

Standard Customer Success services include:

- Annual (30-60 min, virtual) account review
- Up to 10 hours of virtual consulting with your dedicated Success Representative each year*.

**These hours can be utilized towards consulting, training and configuration changes. Packs of additional Consulting hours can be purchased as needed. Consulting hours do not roll over year to year.*

LICENSE LIMITATIONS AND FEES

*Text messaging sufficient to meet the needs of most organizations is included in your license, based on contract value. An allotment of voice calls is also included for customers purchasing a voice call license. If necessary for higher levels of usage, additional packages of messages or calls can be purchased through SchoolMint. See more details here: [SchoolMint Text Messaging Terms](#)

Rate Schedule:

The following is a schedule of rates for additional services.

Type	Description	Hourly Rate
Account Service	Account service from Customer Success Manager including project management, set-up, configuration, preparation and delivery of training, etc.	\$150
Data Entry	Basic data entry including creation of additional online forms, entry of language translations, etc.	\$100

Thank you for being a loyal SchoolMint, Inc. customer!

1100 Bertrand Drive, Suite B, Lafayette, LA 70506

Type	Description	Hourly Rate
Professional Services Engineering	Data import/export work including polygon ingestion for catchment areas, creation of custom reports, generation of imports, additional SIS mapping work, etc.	\$150
Engineering & Customization	Any custom request requiring product and/or engineering involvement; includes specification gathering, design, development & testing of custom work	\$250

Should there be specific invoice date or purchase order requirements, please notify us when signing this notification, otherwise you will receive an invoice immediately upon signing.

Accepted and agreed by the authorized representative:

San Mateo Union High School District

By: 

Name: Dr. Kevin Skelly

Superintendent

Date: 06 / 07 / 2021

Title: _____

Payment Options

Payments can also be made by bank transfer to:

Bank Name: Webster Bank

Bank Holder: SchoolMint, Inc.

Account No.: 23135570

ABA/Routing #: 211170101

Please make all checks payable to

SchoolMint, Inc.

1100 Bertrand Drive, Suite B

Lafayette, LA 70506

Terms: Net 30 days

Credit Card Payments subject to 3.5% convenience fee

Please call 305-749-1891, Option 1

Thank you for being a loyal SchoolMint, Inc. customer!

1100 Bertrand Drive, Suite B, Lafayette, LA 70506



Licensee Information Sheet

(Please submit a completed copy with the Contract)

Main Contact (Contract signer):

Name: Donald Scatena
Phone: 650-218-5227
Email address: dscatena@smuhsd.org

Invoicing Contact:

Bill to Company Name: SMUHSD
Email address: squejada@smuhsd.org
Address: 650 N Delaware Street, San Mateo, Ca 94402
Phone Number: 650-558-2286

Customer Notes:

**If your organization is participant in a Co-Op, please let us know here!

Thank you for being a loyal SchoolMint, Inc. customer!

1100 Bertrand Drive, Suite B, Lafayette, LA 70506

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 07/27/2021

From: Barb Tufo

Site(s) or Department: District Office

Student Services

Number of Quotes: Sole Source

Vendor/Contractor: Vector Solutions

Reason for proposal:

Live Safe App for COVID check-in

Certificate of Insurance: N/A

Contract Amount: \$7,056.00

Funding Source: Student Services General Fund

Approved by:

Kirk Black 07/27/2021 Stephanie Quejada 07/27/2021

Personnel who oversees Site/Department budget

Vanessa Castano 07/28/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 07/29/2021

Director of Budget and Fiscal Services



RedVector.com LLC
4890 W. Kennedy Blvd.
Suite 300
Tampa, FL 33609
866-546-1212 x1084
invoicing@vectorsolutions.com

Invoice

#INV27906

Doc Date: 6/25/2021

Invoice Date: 7/24/2021

Due Date: 8/23/2021

Bill To

San Mateo Union High School District
650 North Delaware Street
San Mateo CA 94401
United States

Contract	Customer ID	Salesperson ID	Payment Terms
	0014N00002bZMeVQAW	Laura Whisler	Net 30
Billing Frequency	Billing Start Date	Billing End Date	PO #
Annually	7/24/2021	7/23/2022	
Qty	Item	Rate	Amount
1	LSWSPRO - WorkSafe Professional	7,056	\$7,056.00
Subtotal			\$7,056.00
Tax (0%)			\$0.00
Total			\$7,056.00

For U.S. customers, Vector is required to collect and remit sales tax in various jurisdictions. Exempt customers should send completed certificates to certs@vectorsolutions.com

For a Copy of our W-9: <https://www.vectorsolutions.com/w9/RVw9-19.pdf>

Remittance Information:

Remit Checks To:

RedVector.com LLC
Dept 3941
PO Box 123941
Dallas, TX 75312-3941
United States

Courier Deposits (FedEx, UPS, etc.):

** Deposits received by courier may not
post same day **
RedVector.com LLC
893941
1501 North Plano Rd STE 100
Richardson, TX 75081-249

Electronic Transfers Only:

Silicon Valley Bank
3003 Tasman Drive
Santa Clara, CA 95054

SWIFT code SVBKUS6S
Routing # 121140399
Account # 3301236156

If you would like to make a secure online payment via credit card or ACH please use the below link:

[Pay Online Here](#)

Upon expiration of the initial or any Renewal Term of your Client Agreement, access to the Services may remain active for thirty (30) days solely for purpose of Company's record keeping (the "Expiration Period"). Unless otherwise provided in your Client Agreement, any access to or usage of the Services following the Expiration Period shall be deemed Client's renewal of the Agreement under the same terms and conditions.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 07/09/2021

From: Curriculum

Site(s) or Department: Curriculum

Number of Quotes: 1

Vendor/Contractor: WildMind

Reason for proposal:
Annual Summer Bridge item

Certificate of Insurance: n/a

Contract Amount: \$1,800

Funding Source: Summer School

Approved by:

Sonia Gill 07/09/2021 Veronika Espinoza 07/09/2021

Personnel who oversees Site/Department budget

Vanessa Castano 07/15/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 07/15/2021

Director of Budget and Fiscal Services



INVOICE/CONFIRMATION

SAN MATEO UNION HIGH SCHOOL DISTRICT
3115 Del Monte St
Sam Mateo, CA 94403
650-274-9069

Make checks payable to:

Wildmind
P.O. Box 3098
Half Moon Bay, CA 94019

<u>Invoice #</u>	<u>Educational Program</u>	<u>Location</u>	<u>Date</u>	<u>Time</u>	<u>Fee</u>
27631	Wild Rainforest	9a at Burlingame/10:30a at Hillsdale	7/21/2021		\$900.00
27632	Bay Area Wild	9a at Mills/10:30a at Capuchino	7/22/2021		\$900.00

The team will arrive 20-30 minutes early to check in. For indoor programs, they need to park by room, at the entry door closest to staging area.

If outdoors, the van must be able to park within the staging area- which needs to be a quiet, secluded area- that, ideally, will be shaded.

It is not uncommon that they need to jump a curb- or have gates unlocked- to get the van located for the appropriate access.

The room/staging area- and the path to it- will need to be clear of people and activity to begin bringing in animals and equipment.

A microphone is always appreciated, especially for larger groups.

TOTAL FEE DUE: **\$1,800.00**

Please review carefully and make sure it is correct.

If there are any discrepancies, please call us immediately at (650) 712-0800.

Payment Information

- Invoices are payable 30 days net or the day of the program, whichever comes first. Checks or credit cards are accepted.
- **If program is canceled with less than 30 days notice, you will be responsible for the total fee.**
- Wildmind is a non-profit organization: Federal ID# 94-2924999
- Please be aware that from time to time animals may need to be substituted because they are receiving medical care or have been retired.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 06/28/2021

From: Simon Bettis

Site(s) or Department: Technology

Number of Quotes: 1

Vendor/Contractor: San Joaquin County Office of Education

Reason for proposal:

Maintenance of SEIS/ SIS Integration Components and Services FY 21-22

Certificate of Insurance: n/a

Contract Amount: \$748.75

Funding Source: Technology General

Approved by:

Maria Valle 06/28/2021

Personnel who oversees Site/Department budget

Vanessa Castano 06/28/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 06/30/2021

Director of Budget and Fiscal Services



SAN JOAQUIN COUNTY OFFICE OF EDUCATION
James A. Moysalimas, County Superintendent of Schools

INVOICE

BILL TO

San Mateo Union High
School District
Attn: Maria Valle, Executive
Asst-Technology
650 North Delaware Street
San Mateo, CA 94401

INVOICE # 21/22Int200**DATE** 08/01/2021

DESCRIPTION	UNIT PRICE	AMOUNT
Maintenance of SEIS/SIS Integration Components and Services for the 2021/2022FY; Fee's are based on the current student count in SEIS on June 22, 2012 of 1,025 * \$.75 = \$768.75.	768.75	768.75

Account Number(s)
01-9010-0-0000-0000-8689-500-5021

BALANCE DUE**\$768.75**

Remit To:
San Joaquin County Office of Education
P.O. Box 213030
Stockton, CA 95213-9030

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 06/21/2021

From: Simon Bettis

Site(s) or Department: Technology

Number of Quotes: 1

Vendor/Contractor: IVS Computer Technology

Reason for proposal:

Sole Source- Board Room Equipment for Mustang Room

Certificate of Insurance: N/a

Contract Amount: \$21,272.99

Funding Source: Technology General

Approved by:

Maria Valle 06/21/2021

Personnel who oversees Site/Department budget

Vanessa Castano 06/23/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 06/23/2021

Director of Budget and Fiscal Services



IVS Computer Technology

1415 McDonald Way
Bakersfield, CA 93309
Ph: 661.831.3900

Sales Quote

Date	Quote #
6/17/2021	2021-05478

Name / Address

San Mateo High School
506 North Delaware Street
San Mateo CA 94401

Quote Expires

7/17/2021

Sales Rep Name

Pam Quattlebaum

Site

San Mateo High School

Qty	Item	Description	Rate	Total
1	SHU MVI-DIG	Shure USB Recording Interface with 5 DSP Recording Modes, and Headphone Monitoring for Mac/Windows/Android	85.00	85.00T
4	SHU MXCW640	Shure Wireless Conference Unit (Includes SB 930 Battery)	1,349.00	5,396.00T
4	SHU MXC420DF/C	Duel-Flex gooseneck mic w/bi-color LED, 20 in, cardioid, black	219.00	876.00T
4	SHU SB930	Rechargeable Li-ion battery with test button and LED charge status	165.00	660.00T
1	NET GSM4230UP-100NAS	AV Line M4250-26G4F-PoE++ 24x1G Ultra90 PoE++ 802.3bt 1, 440W 2x1G and 4xSFP Managed Switch	2,082.00	2,082.00T
1	AUD ADP-DAO-AU-OX1	Audinate: Dante Analog Output 1 Ch	168.00	168.00T
2	LUM DC-A61DNB	NDI 30x Optical Zoom 4K IP PTZ Video Camera	2,499.00	4,998.00T
2	LUM VC-MW12B	Wall Mount for PTZ Camera Series, Black	127.61	255.22T
1	LUM VS-KB30	IP Camera Controller with Joystick	1,449.00	1,449.00T
1	Misc Connectors	Misc Connectors & Cables	300.00	300.00T
1	Customer Shipping Charge	Customer Shipping Charge	958.20	958.20
1	L-General Labor-Install	General labor new install	2,500.00	2,500.00

Sales quotes do not include the cost of Electrical Labor unless otherwise stated.

Subtotal

\$19,727.42

Accepted By:  Date: 6-29-2021

Purchase Order #: _____

Sales Tax (9.5%)

\$1,545.57

Total

\$21,272.99

Phone # (661) 831-3900 suzanne@ivsct.net

www.ivsct.com

To order: Please contact your local Sales Representative or send a copy of the approved quotation along with a PO and/or credit card authorization to: orders@ivsct.net

Return Policy: Product must be returned within 30 days of invoice date and be in new factory fresh condition along with original packaging. Restocking fees and freight charges will apply. These prices may not include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above.

Additional Terms and Conditions: By accepting this quote, the Client agrees to the Terms and Conditions attached.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 06/21/2021

From: Jeannie Chen

Site(s) or Department: Transportation

Transportation

Number of Quotes: Sole Source

Vendor/Contractor: Edward & Sons Equipment Services, Inc.

Reason for proposal:

FY 2021-22, Annual Lift Inspections

Certificate of Insurance: EDWC216714

Contract Amount: 1,710.99

Funding Source: Transportation General Fund

Approved by:

Jeannie Chen

06/21/2021

Personnel who oversees Site/Department budget

Vanessa Castano

06/23/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

06/23/2021

Director of Budget and Fiscal Services



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/21/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0G66614 One Risk Group, LLC DBA: One Risk Management & Insurance Services 6701 Koll Center Parkway, Suite 350 Pleasanton, CA 94566	CONTACT NAME: PHONE (A/C, No, Ext): (925) 226-7350 FAX (A/C, No): (925) 226-7380 E-MAIL ADDRESS: Certificates@oneriskgroup.com														
INSURED Edwards & Sons Equipment Services, Inc. 1043 Serpentine Lane, Suite F & G Pleasanton, CA 94566	<table border="1"> <thead> <tr> <th data-bbox="815 436 1430 468">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1430 436 1572 468">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="815 468 1430 499">INSURER A : Burlington Insurance Co</td> <td data-bbox="1430 468 1572 499">23620</td> </tr> <tr> <td data-bbox="815 499 1430 531">INSURER B : Oak River Insurance Company</td> <td data-bbox="1430 499 1572 531">34630</td> </tr> <tr> <td data-bbox="815 531 1430 562">INSURER C :</td> <td data-bbox="1430 531 1572 562"></td> </tr> <tr> <td data-bbox="815 562 1430 594">INSURER D :</td> <td data-bbox="1430 562 1572 594"></td> </tr> <tr> <td data-bbox="815 594 1430 625">INSURER E :</td> <td data-bbox="1430 594 1572 625"></td> </tr> <tr> <td data-bbox="815 625 1430 653">INSURER F :</td> <td data-bbox="1430 625 1572 653"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Burlington Insurance Co	23620	INSURER B : Oak River Insurance Company	34630	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Burlington Insurance Co	23620														
INSURER B : Oak River Insurance Company	34630														
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>		808BW59759	9/1/2020	9/1/2021	<table border="1"> <tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 100,000</td></tr> <tr><td>MED EXP (Any one person)</td><td>\$</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr> <tr><td></td><td>\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																				
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000																				
MED EXP (Any one person)	\$																				
PERSONAL & ADV INJURY	\$ 1,000,000																				
GENERAL AGGREGATE	\$ 2,000,000																				
PRODUCTS - COMP/OP AGG	\$ 2,000,000																				
	\$																				
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						<table border="1"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$</td></tr> <tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr> <tr><td></td><td>\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$																				
BODILY INJURY (Per person)	\$																				
BODILY INJURY (Per accident)	\$																				
PROPERTY DAMAGE (Per accident)	\$																				
	\$																				
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			HFF0014098	9/1/2020	9/1/2021	<table border="1"> <tr><td>EACH OCCURRENCE</td><td>\$ 4,000,000</td></tr> <tr><td>AGGREGATE</td><td>\$ 4,000,000</td></tr> <tr><td></td><td>\$</td></tr> </table>	EACH OCCURRENCE	\$ 4,000,000	AGGREGATE	\$ 4,000,000		\$								
EACH OCCURRENCE	\$ 4,000,000																				
AGGREGATE	\$ 4,000,000																				
	\$																				
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	EDWC216714	5/9/2021	5/9/2022	<table border="1"> <tr><td><input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER</td><td></td></tr> <tr><td>E.L. EACH ACCIDENT</td><td>\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 1,000,000</td></tr> </table>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER		E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000						
<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER																					
E.L. EACH ACCIDENT	\$ 1,000,000																				
E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000																				
E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 San Mateo Union High School District, its board members, agents, attorneys, architects, employees, and consultants are additional insureds to the extent provided in the attached form.

CERTIFICATE HOLDER

CANCELLATION

San Mateo Union High School District Transportation Department 991 East Poplar Avenue San Mateo, CA 94401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location and Description Of Completed Operations
Any owner, lessee or contractor with whom you have agreed, in a written contract, that such person or organization should be added as an additional insured on your policy, provided such written contract is fully executed prior to an "occurrence" in which coverage is sought under this policy.	Any and all of your completed operations.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II – Who Is An Insured is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

However, the insurance afforded to such additional insured:

1. Only applies to the extent permitted by law; and
2. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

2. "Bodily injury" or "property damage" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement you have entered into with the additional insured; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Edwards & Sons Equipment Service, Inc

www.eandsinc.com CSLB #716505
info@eandsinc.com 510.774.2108

1043 Serpentine Lane
Suite F & G
Pleasanton, CA 94566

FAX 925-223-6999

ESTIMATE ONLY! ACTUAL LABOR AND MATERIAL CHARGES MAY VARY.

Quotation

Date	Quote #
6/21/2021	509580
Rep	JTL

Name / Address	Ship To
San Mateo Union High School Dist. 650 N. Delaware St San Mateo, CA 94401	San Mateo Union High School Dist. 991 E. Poplar Avenue San Mateo, CA 94401 Attn: Michael Bumanlag

Item	Description	Qty	Cost	Total
Service Call	Service Call	1	165.00	165.00
ALI Lift Inspection	Our annual lift inspections are based on the ALI/ANSI guidelines for recommended lift inspections. Inspections include: Record manufacturer name, model, serial number and load capacity Examine structural components of lift Check electrical system for proper function Check hydraulic system for proper function, including piping, tubing, hoses and fittings Check arm function including adapters, pads and telescoping stops for swing arms Check arm restraint systems for proper functioning Verify the safety shutoff on lifts having overhead structures Check for proper tracking and winding of equalization system Adjust lift chains/cables. Partial visual inspection of chains or cables will be done (this inspection covers visible portions only) Operate lift and check operation of lift lock systems Check all points requiring lubrication and lubricate if necessary Confirm adequacy of oil level at fully raised	15	100.00	1,500.00

Sales Tax (9.5%)

Total

If completion of the installation/service is delayed due to customer created circumstances, we reserve the right to invoice for work completed to date.

Edwards & Sons Equipment Service, Inc

www.eandsinc.com CSLB #716505
info@eandsinc.com 510.774.2108

1043 Serpentine Lane
Suite F & G
Pleasanton, CA 94566

FAX 925-223-6999

ESTIMATE ONLY! ACTUAL LABOR AND MATERIAL CHARGES MAY VARY.

Quotation

Date	Quote #
6/21/2021	509580
Rep	JTL

Name / Address	Ship To
San Mateo Union High School Dist. 650 N. Delaware St San Mateo, CA 94401	San Mateo Union High School Dist. 991 E. Poplar Avenue San Mateo, CA 94401 Attn: Michael Bumanlag

Item	Description	Qty	Cost	Total
LP20313	position where applicable Check all fastening devices for tightness and make necessary adjustments Check overall function of lift controls and operation Low pressure in ground lifts will be pressure tested for underground leakage Inspection report will be generated based on inspection Lift will be stickered with a numerical inspection sticker if passing inspection. Upon completion of inspections, you will be provided with a complete lift inspection report, itemized by lift number, and noting any non-passing issues. Rotary ALI OWNERS LITERATURE PACKAGE	1	42.00	42.00T

Unless mentioned above this quote is less electrical, sub panels, air, permits, fees, concrete, underground utilities, seismic/engineering, soil testing, environmental clean up, oil removal. Restocking fees for returned items. Quote represents a cash discount. Quote valid for 30 days. MFG price may change. A service fee will be charged if a crew is on site and unable to perform scheduled work. Additional fees for special insurance requirements.

Sales Tax (9.5%) \$3.99

Total \$1,710.99

Acknowledge & Acceptance



6-29-2021

SIGNATURE & DATE

If completion of the installation/service is delayed due to customer created circumstances, we reserve the right to invoice for work completed to date.