

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
REQUEST FOR OVERNIGHT FIELD TRIP AND
DAY TRIPS OVER 150 MILES ONE WAY

(To allow for proper processing overnight field trip requests *must be submitted 15 days prior* to a scheduled Board meeting, on CAO's desk. Any trip taken without prior Board approval may result in consequences such as paying your own trip out of pocket and/or possible disciplinary action.)

PLEASE TYPE IN INFORMATION

School Site/Organization: <u>PRHS Varsity Girls Water Polo</u>	Student Grade(s) attending: <u>10-12</u>
Destination: <u>Tulare High School</u>	
Dates/Times:	
Leave Day: <u>Friday</u> Date: <u>8/20</u> Time: <u>10am</u>	Return: <u>Saturday</u> Date: <u>8/21</u> Time: <u>5:00pm</u>
School Day: <u>Yes</u>	
Purpose of trip: <u>To compete in the Tulare High School water polo tournament for varsity girls</u>	
Brief Itinerary: <u>Leave PRHS 10AM Fri 8/20. Stop for Lunch (Kettleman City) Arrive at Tulare HS pool. Check in at hotel if there is time before the first game. Play games. Eat dinner, Check in at hotel. Saturday morning breakfast, travel to pool for 2 games Saturday. Leave for Paso Robles at the completion of the games. Stop to eat on way home (Kettleman City)</u>	
Name of Requestor(s)/Teacher(s): <u>Duane McRoy (Girls Varsity Water Polo DOS)</u> Date: <u>6/3/21</u>	

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips)
Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).
Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7

Number of female students attending: <u>16</u>	Number of male students attending: <u>0</u>
Number of female chaperones attending: <u>2</u>	Number of male chaperones attending: <u>1</u>

Type of transportation: District Van If other explain: _____
**if private auto, proof of insurance must be filed with District Business Office
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
ASB Athletics will pay tournament fee, boosters will pay for travel & hotel.
Total Cost of Trip \$ 2472.50
Funding source: Athletics

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office.
Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.

FOR DISTRICT OFFICE USE ONLY

- ☐ Fingerprint clearances for chaperones confirmed
☐ Not Applicable - Chaperones are Paso Robles Joint Unified School District Staff

Director (Print name) <u>Anthony Weaver</u>	Signature <u>[Signature]</u>	Date <u>7/28/21</u>
Chief Officer (Print name) <u>Eni Haley</u>	Signature <u>[Signature]</u>	Date <u>8/4/21</u>

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN: ☐ APPROVED ☐ DENIED

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
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PLEASE TYPE IN INFORMATION

School Site/Organization: <u>PRHS Varsity Girls Water Polo</u>		Student Grade(s) attending: <u>10-12</u>
Destination: <u>Clovis West High School</u>		
Dates/Times:		
Leave Day: <u>Friday</u> Date: <u>9/3</u> Time: <u>10am</u>	Return: <u>Saturday</u> Date: <u>9/4</u> Time: <u>5:00pm</u>	
School Day: <u>Yes</u>		
Purpose of trip: <u>To compete in the Clovis West High School water polo tournament for varsity girls</u>		
Brief Itinerary: <u>Leave PRHS 10AM Fri 9/3/21. Stop for Lunch (Kettleman City) Arrive at Clovis West HS pool. Check in at hotel if there is time before the first game. Play games. Eat dinner, Check in at hotel. Saturday morning breakfast, travel to pool for 2 games Saturday. Leave for Paso Robles at the completion of the games. Stop to eat on way home (Kettleman City)</u>		
Name of Requestor(s)/Teacher(s): <u>Duane McRoy (Girls Varsity Water Polo DOS)</u>		Date: <u>6/3/21</u>

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips)
Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).
Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7

Number of female students attending: <u>16</u>	Number of male students attending: <u>0</u>
Number of female chaperones attending: <u>2</u>	Number of male chaperones attending: <u>1</u>

Type of transportation: District Van If other explain: _____
***if private auto, proof of insurance must be filed with District Business Office*
 A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.
ASB athletics will pay tournament fee, boosters will pay for travel & hotel.
 Total Cost of Trip \$ 2497.50
 Funding source: Athletics

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office.
 Emailing this form to the Director's PPA by the site Principal will be considered a signed copy of the site Principal's approval.

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Director (Print name)

Signature

Date

Chief Officer (Print name)

Signature

Date

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN:

☐ APPROVED

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PLEASE TYPE IN INFORMATION

School Site/Organization: <u>PRHS/ Men's Water Polo</u>		Student Grade(s) attending: <u>10-12</u>	
Destination: <u>Sunnyside High School (Fresno, CA)</u>			
Dates/Times:			
Leave Day: <u>Friday</u>	Date: <u>9/10/21</u>	Time: <u>10:00</u>	Return: <u>Saturday</u> Date: <u>9/11/21</u> Time: <u>6:00pm</u>
School Day: <u>Yes</u>			
Purpose of trip: <u>Tournament for the Varisty Boys Water Polo team to face other teams from our CIF Section/Division and provide a large quantity of games early in the season.</u>			
Brief Itinerary: <u>We will depart school in the AM on Friday to travel to Fresno. Stop in Kettleman as a rest stop. Play two games on Friday. Go to hotel in Fresno. Saturday play two games and then return home, stopping in Kettleman as a rest stop.</u>			
Name of Requestor(s)/Teacher(s): <u>Collin Moore</u>			Date: <u>7/28/21</u>

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips)
Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).
Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7

Number of female students attending: <u>0</u>	Number of male students attending: <u>12</u>
Number of female chaperones attending: <u>0</u>	Number of male chaperones attending: <u>3</u>

Type of transportation: <u>District Van</u>	If other explain: _____
**if private auto, proof of insurance must be filed with District Business Office	
A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.	
Total Cost of Trip\$ <u>2500.00</u>	
Funding source: <u>Boys water polo distrcit funds.</u>	

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office.
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<u>Theresa Martinez</u> Director (Print name)	<u>[Signature]</u> Signature	<u>7/28/21</u> Date
<u>Enittalay</u> Chief Officer (Print name)	<u>[Signature]</u> Signature	<u>8/4/21</u> Date

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PLEASE TYPE IN INFORMATION

School Site/Organization: <u>PRHS Varsity Girls Water Polo</u>	Student Grade(s) attending: <u>10-12</u>
Destination: <u>Fresno High School</u>	
Dates/Times:	
Leave Day: <u>Friday</u> Date: <u>9/17-18</u> Time: <u>10am</u>	Return: <u>Saturday</u> Date: <u>9/18/21</u> Time: <u>5:00pm</u>
School Day: <u>Yes</u>	
Purpose of trip: <u>To compete in the Fresno High School water polo tournament for varsity girls.</u>	
Brief Itinerary: <u>Leave PRHS 10AM Fri 9/17. Stop for lunch (Kettleman City) Arrive at Fresno HS pool. Check in at hotel if there is time before the first game. Play games. Eater dinner, check in at hotel. Saturday morning breakfast, travel to pool for Saturday. Leave for Paso Robles at the completion of the games. Stop to eat on the way home (Kettleman City)</u>	
Name of Requestor(s)/Teacher(s): <u>Duane McRoy (Girls Varsity Water Polo)</u>	Date: <u>6/10/21</u>

If male and female students are attending, male and female chaperones must also comply with Board Policy (BP/AR 6153 School Sponsored Trips)
Chaperones must be age 21 or older (AR 6153 School Sponsored Trips).

Chaperone Ratios: Day & Overnight Field Trips 1:20, Water Activities 1:10, Backpacking Trips 1:7

Number of female students attending: 16

Number of male students attending: 0

Number of female chaperones attending: 2

Number of male chaperones attending: 1

Type of transportation: District Van

If other explain: _____

****if private auto, proof of insurance must be filed with District Business Office**

A request for transportation MUST be sent to the Transportation Department including the use of charter transportation.

Total Cost of Trip\$ 2497.50

Funding source: Boosters will pay for tournament fee, travel and hotel

All overnight and day trips must be approved by the site Principal and Director prior to submission to the Chief Officer's office.
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<u>Thomas Harrington</u>	<u>Thomas Harrington</u>	<u>8-5-21</u>
Director (Print name)	Signature	Date
<u>Ennittaley</u>	<u>Ennittaley</u>	<u>8/5/21</u>
Chief Officer (Print name)	Signature	Date

PRJUSD BOARD ACTION

YOUR FIELD TRIP HAS BEEN:

☐ APPROVED

☐ DENIED

2021 Estimated costs for Girls Varsity Water Polo Tournament Overnight Trips

8/20-21/21: Tulare High School Tournament: Entry Fee: **\$425.00**

Hotel Costs: 6 rooms x \$115= \$690 + 57.50 tax **\$747.50**

Transportation: 2 Rental at \$125 per day x 2 days: **\$500.00**

Meal Cost: \$25 per day x 16 x 2days **\$800.00**

Total \$ 2,472.50

9/3-4/21: Central Valley Showdown Tournament Clovis High School

Tournament Fees: **\$450.00**

Hotel Costs: : 6 rooms x \$115= \$690 + 57.50 tax **\$747.50**

Transportation: 2 Rental at \$125 per day x 2 days: **\$500.00**

Meal Cost: \$25 per day x 16 x 2days **\$800.00**

Total \$2497.50

9/17-18/21 Fresno High School Tournament

Tournament Fees: **\$450.00**

Hotel Costs: 6 rooms x \$115= \$690 + 57.50 tax **\$747.50**

Transportation: 2 Rental at \$125 per day x 2 days: **\$500.00**

Meal Cost: \$25 per day x 16 x 2days **\$800.00**

Total \$2497.50