

SAN MATEO UNION HIGH SCHOOL DISTRICT

Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders Under \$25,000

Submitted to the Board of Trustees on 9/9/2021

Requestor Name	Contract	Amount	Funding Source
Linda Carlton	Power Systems Testing	\$3,120.00	General Fund - Maintenance
Samia Shoman	Rosetta Stone	\$5,000.00	Curriculum and Instruction
Linda Carlton	Dryco	\$2,280.00	General Fund - Maintenance
Linda Carlton	Solar Maid	\$18,485.00	General Fund - Operations
Curriculum	DeltaMath Solutions	\$380.00	Lottery
Roxanne Ramos	American Fidelity Administrative Services, LLC.	\$15,000/Annually	HR General Fund
Curriculum	WhiteBox Learning	\$3,889.98	CTE Incentive Grant
Linda Carlton	LPG Fire Protection	\$3,000.00	General Fund - Maintenance
Imelda Gomez	Blaze Today Inc	\$1,048.50	Fund 01-Admin
Barb Tufo	Teresa Rose Coaching	\$125/hr. not to exceed 50 hours	HR General Fund
Loral Horticultural	Loral Horticultural	\$525.00	General Fund - Maintenance
Simon Bettis	Dell	\$19,187.37	Tech General
Linda Carlton	Burlingame Glass	\$410.30	General Fund - Maintenance
Linda Carlton	Code 4 Fire Management	\$3,000.00	General Fund - Maintenance

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 09/01/2021

From: Linda Carlton

Site(s) or Department: Aragon High

Number of Quotes: 1 (Sole Source)

Vendor/Contractor: Power Systems Testing

Reason for proposal:

For photoshoots of the Busbar Compartment inside the electrical switchgear for the medium voltage replacement assessment

Certificate of Insurance: 20/21 GL/XS5/PROF

Contract Amount: \$3,120.00

Funding Source: General Fund - Maintenance

Approved by:



09/01/2021

Personnel who oversees Site/Department budget

Vanessa Castano

09/01/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

09/01/2021

Director of Budget and Fiscal Services



PROPOSAL LETTER

To SMUHSD

Tel:

Fax:

Att Brad Barncord

Proposal number Rev
HP 17195

Proposal date
8/19/2021

Bid date

Description Photos for Switchgear Replacement

Name Aragon High School

Location 900 Alameda De Las Pulgas San Mateo

Ca

sole Source

Scope of work

Proposal is for two (2) technicians to take photos for switchgear replacement.

TERMS AND CONDITIONS

Price based on straight time hours.

Ordering of switchgear will be by others.

Services, components, or equipment not listed above are not included in this proposal.

Any site safety training needed will be billed on a T&M basis and is not included in this proposal.

Any unplanned standby time due to customer operating conditions or utility delays will be billed on a T&M basis.

Client responsibilities

1. Provide utility shutdown.
2. Provide a minimum of 3-4 week notice for schedule.
3. Provide one qualified person to allow access to equipment.
4. Coordinate with GE representative to be available by phone while onsite to provide assistance.
5. Provide purchase order or contract for work listed above,

☐ ON A TIME A MATERIALS BASIS, FOR A COST NOT TO EXCEED:

\$0.00

☒ FOR A FIRM PRICE OF:

\$3,120.00

☒ THIS PROPOSAL IS VALID FOR: 90 DAYS

Note: Unless otherwise stated, all costs are based on straight time rates.

Nicole
SIGNED Kennedy

Digitally signed by Nicole Kennedy
DN: cn=Nicole Kennedy, o=POWER
SYSTEMS TESTING CO., ou,
email=nicole@powersystems.co, c=US
Date: 2021.08.19 07:20:48 -07'00'

Nicole Kennedy



Nicole Kennedy
POWER SYSTEMS TESTING COMPANY

6736 Preston Avenue, Suite E, Livermore, CA 94551 Ph. (510) 783 5096 Fax (510) 785-6480

Thursday, August 19, 2021

7:20:24 AM

Page 1 of 1

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 09/01/2021

From: Samia Shoman

Site(s) or Department: District Office

Curriculum

Number of Quotes: 1

Vendor/Contractor: Rosetta Stone

Reason for proposal:

Increase in licenses needed for ELD 1 students - we have had a larger increase than anticipated.
We already have licenses from them but need more.

Certificate of Insurance: N/A

Contract Amount: 5,000

Funding Source: Curriculum and Instruction

Approved by:

Samia Shoman

09/01/2021

Veronika Espinoza

09/01/2021

Personnel who oversees Site/Department budget

Vanessa Castano

09/01/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

09/01/2021

Director of Budget and Fiscal Services



SERVICE ORDER FORM

August 30, 2021

Rosetta Stone LLC
135 West Market Street
Harrisonburg, Virginia 22801
(P) 800-788-0822
(F) 540-437-2843
www.rosettastone.com

Rosetta Stone Contact:
Lee Ann Sheridan
Field Territory Manager - K12
Phone: (714) 329-5470
Email: lsheridan@rosettastone.com

Customer Shipping Address:

Nina Finci
San Mateo Union High School District
650 No. Delaware Street
San Mateo, CA 94401-1732
US

Contact Phone: (650) 558-2299
Contact Email: nfinci@smuhd.org

Customer Billing Address:

Nina Finci
San Mateo Union High School District
650 No. Delaware Street
San Mateo, CA 94401-1732
US

Billing Contact: Nina Finci
Billing Contact Phone: (650) 558-2299
Billing Contact Email: nfinci@smuhd.org

We are excited to present this quotation for products and services in the Rosetta Stone® Language Learning Suite. Rosetta Stone LLC provides language learning software and services under its Rosetta Stone® brand. Rosetta Stone language products and any related online services, training and user documentation are referred to collectively herein as "Rosetta Stone Product."

PRODUCT DESCRIPTION	QTY	UNIT PRICE	TOTAL
Rosetta Stone Foundations for World Language (Silver) is a fixed term license for online access to language lessons and solo activities and stories in one of all commercially available languages (including English) and all available levels for use on Windows and Mac computers and includes administrator tools and access to all product specific mobile applications for iOS or select Android devices (the "License"). The License includes a digital download of Supplementary Materials for the following languages: English US, Spanish (Latin America), French, and German. Licenses are for named users for a subscription period specified below where all licenses start and end on the same date. Licenses may be transferred to other Authorized End Users during the subscription period.	50	USD 100.00	USD 5,000.00
Sub Total			USD 5,000.00
Total Sales Tax			USD 0.00
Total Shipping Charges			USD 0.00
Grand Total			USD 5,000.00
Notes			
<ul style="list-style-type: none">Any applicable sales, use, excise, property or other federal, state, county, municipal, local or foreign taxes, levies, VAT, GTS, or other indirect taxes, customs duties, tariffs, or other imposts are the responsibility of the purchaser; any such amounts included in this quote are estimates for informational purposes only.Renewal: existing site expires on June 30, 2022.			

Pricing is valid through September 30, 2021.

TERM AND TERMINATION

This Order Form Agreement becomes effective upon its acceptance by both parties and continues in effect for a period of 10 months following the service activation date of August 30, 2021 (the "Term"). The Term of this Agreement is renewable upon mutual agreement of the parties.

Unless otherwise set forth herein, all Product licenses shall have the same start and end dates, all Products are deemed delivered upon provisioning of license availability, and all services must be used within the Subscription Period; unused Product licenses or services are not eligible for refund or credit. Onsite

training fulfilled with virtual training equivalency as needed. Virtual training equivalency = four (4) live online sessions for each onsite training day session. Without prejudice to its other rights, Rosetta Stone may suspend delivery of the Product/services in the event that Customer fails to make any payment when due.

INVOICING AND PAYMENT TERMS

Rosetta Stone will invoice Customer for the total purchase price stated above [plus all applicable taxes] upon acceptance of this Order Form by both parties. Invoices are payable on Net 30 day terms, F.O.B. Origin.

ACCEPTANCE

This quote also serves as an order form (the "Order Form"). To place this order, please sign this Order Form below and fax it along with any applicable purchase order to 540-437-2843. Alternatively, this order may also be placed by inserting the serial number appearing on the bottom right of this quote on the applicable purchase order, attaching this quote to the purchase order and faxing the purchase order and this quote to the above fax number.

In placing this order, Customer accepts the terms and conditions described in the Rosetta Stone K12 Education License Agreement (the "K12 License"), available at www.rosettastone.com/legal. The K12 License, together with this Order Form, constitutes the entire agreement (the "Agreement") between Rosetta Stone and Customer. CUSTOMER AND ROSETTA STONE AGREE THAT THE TERMS AND CONDITIONS OF THIS AGREEMENT SUPERSEDE ANY PROVISIONS OF ANY CUSTOMER DRAFTED PURCHASE ORDER AND SUPERSEDE ALL PROPOSALS, WRITTEN OR ORAL, AS WELL AS OTHER COMMUNICATIONS BETWEEN CUSTOMER AND ROSETTA STONE RELATING TO THE SUBJECT MATTER HEREOF. ANY ADDITIONAL OR CONFLICTING PROVISIONS ON ANY PURCHASE ORDER ARE EXPRESSLY EXCLUDED FROM THE AGREEMENT. IN THE EVENT OF ANY CONFLICT BETWEEN THE TERMS OF THIS ORDER FORM AND THE ROSETTA STONE K12 EDUCATION LICENSE AGREEMENT, THE ORDER FORM SHALL GOVERN.

ROSETTA STONE LLC

By: _____

Authorized Signing Authority

Printed Name/Title

Date

SAN MATEO UNION HIGH SCHOOL DISTRICT

By:  _____

Authorized Signing Authority

Kevin Skelly , Superintendent

Printed Name/Title

9-2-2021

Date

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/27/2021

From: Linda Carlton

Site(s) or Department: Mills High

Number of Quotes: 1

Vendor/Contractor: Dryco

Reason for proposal:

City sidewalk concrete grinding along Murchison Drive

Certificate of Insurance: 1883318340

Contract Amount: \$2,280.00

Funding Source: General Fund - Maintenance

Approved by:



08/27/2021

Personnel who oversees Site/Department budget

Vanessa Castano

08/30/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

08/31/2021

Director of Budget and Fiscal Services

PROPOSAL CONTRACT

Proposal #: 041313
 Customer: San Mateo Union High School
 839 Hinckley Road
 Burlingame, CA 94010
 Attn: Giuseppe Bregoli
 Bus: (650) 558-2471
 Mob: (408) 826-5696
 Email: gbregoli@smuhsd.org
 Fax:


Date: 8/26/2021
 Est. Code: SMUHSD-Mills CC Grinding
 Job Site: Mills H.S.
 400 Murchison Drive
 Millbrae, CA 94030
 Job Contact: Giuseppe Bregoli
 Bus: (650) 558-2471
 Mob: (408) 826-5696
 Email: gbregoli@smuhsd.org
 Fax:



Quantity	Description	Total
	<p>DRYCO will complete the specified work at the above job address as follows:</p> <p>LS Concrete Sidewalk Grinding: Grind several lips of uplifted city sidewalk frontage along Murchison Drive parallel to student parking lot.</p>	\$2,280

DRYCO's Authorized Representative: 
 Alan DalMaso, Estimator

DRYCO proposes to complete the above work for the sum of \$2,280
 Note: This proposal may be withdrawn if not accepted within 30 days.

Customer Signature: 
 San Mateo Union High School District



Date: _____
 Payment Terms: DUE UPON RECEIPT OF INVOICE

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and hereby accepted. DRYCO is authorized to do the work as specified. By signing this proposal, you are agreeing to our terms & conditions.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/26/2021

From: Linda Carlton

Site(s) or Department: Districtwide

Number of Quotes: 3

Vendor/Contractor: Solar Maid

Reason for proposal:
Districtwide solar panel cleaning

Certificate of Insurance: 21-22

Contract Amount: \$18,485.00

Funding Source: General Fund - Operations

Approved by:



08/26/2021

Personnel who oversees Site/Department budget

Vanessa Castano

08/27/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

08/27/2021

Director of Budget and Fiscal Services

SOLAR MAID

PANEL WASHING SPECIALISTS

600 Taylor Way
Bridgeville, PA 15017
Preliminary Janitorial Solar O&M Bid
Quote Valid for 60 Days

Solar Maid would like to submit for your review a preliminary quote for service on the following solar panel system.

Date: 08/11/2021 17:42:20
Based on Information Provided by: Gaby Gonzalez
Prepared by: Jess Dehn

Company: Aragon High School

Location/Multiple Locations: Aragon High School

Customer Job #: N/A

Walkthrough Completed: No

Job Type: Small Commercial

Services Requested: Janitorial O&M Services Only

System Details:

- Total # of Panels: 3276 Actual

Service Type:

Hand Scrub with DI Water Rinse

Site Specific Service Requests:

Cleaning Frequency:

Annual

Cleaning Times:

Day

Water Supply:

On-Site

** DI water to be generated on site using customer supplied water and Solar Maid mobile DI machines, water bibs must be within 500 feet of the system, unless otherwise documented.

Access to System: Rooftop Mount

Quote & Notes:

\$3,015.00



Price assumes water is available on site. If water delivery is required, an additional fee will apply.

AHS 3,015.00+
BHS 1,045.00+
CHS 5,340.00+
HHS 3,145.00+
MHS 2,185.00+
SMHS 3,755.00+
18,485.00*
QUO#1-Solar Maid



600 Taylor Way
Bridgeville, PA 15017
Preliminary Janitorial Solar O&M Bid
Quote Valid for 60 Days

Solar Maid would like to submit for your review a preliminary quote for service on the following solar panel system.

Date: 08/19/2021 20:21:15
Based on Information Provided by: Sergio Ramos
Prepared by: Jess Dehn

Company: SMUSD - Burlingame HS

Location/Multiple Locations: Burlingame HS

Customer Job #:

Walkthrough Completed: No

Job Type: Small Commercial

Services Requested: Janitorial O&M Services Only

System Details:

- Total # of Panels: 1134 Actual

Service Type:

Hand Scrub with DI Water Rinse

Site Specific Service Requests:

Cleaning Frequency:

Annual

Cleaning Times:

Day

Water Supply:

On-Site

** DI water to be generated on site using customer supplied water and Solar Maid mobile DI machines, water bibs must be within 500 feet of the system, unless otherwise documented.

Access to System: Rooftop Mount

Quote & Notes:

\$1,045.00 ←



Price assumes water is available on site. If water delivery is required, an additional fee will apply.

BHS
000#1



600 Taylor Way
Bridgeville, PA 15017
Preliminary Janitorial Solar O&M Bid
Quote Valid for 60 Days

Solar Maid would like to submit for your review a preliminary quote for service on the following solar panel system.

Date: 08/05/2021 17:08:00
Based on Information Provided by: Joseph Tipton
Prepared by: Jess Dehn

Company: SMUHSD - Capuchino HS

Location/Multiple Locations: Capuchino HS - 1501 Magnolia Dr., San Bruno, CA

Customer Job #:

Walkthrough Completed: No

Job Type: Small Commercial

Services Requested: Janitorial O&M Services Only

System Details:

- Total # of Panels: 1550 Actual

Service Type:

Hand Scrub with DI Water Rinse

Site Specific Service Requests:

Cleaning Frequency:

Annual

Cleaning Times:

Day

Water Supply:

On-Site

** DI water to be generated on site using customer supplied water and Solar Maid mobile DI machines, water bibs must be within 500 feet of the system, unless otherwise documented.

Access to System: Rooftop and Carport Systems

Quote & Notes:

\$5,340.00 ←



1215 Carport panels and 335 rooftop panels. Price assumes water is available on site. If water delivery is required, an additional fee will apply. Price also includes equipment. Prevailing wage applied.

CHS
QUO#1



600 Taylor Way
Bridgeville, PA 15017
Preliminary Janitorial Solar O&M Bid
Quote Valid for 60 Days

Solar Maid would like to submit for your review a preliminary quote for service on the following solar panel system.

Date: 08/03/2021 14:21:29
Based on Information Provided by: Billy DeKom
Prepared by: Jess Dehn

Company: San Mateo SD

Location/Multiple Locations: Hillsdale HS

Customer Job #: N/A

Walkthrough Completed: No

Job Type: Small Commercial

Services Requested: Janitorial O&M Services Only

System Details:

- Total # of Panels: 3304 Actual

Service Type:

Hand Scrub with DI Water Rinse

Site Specific Service Requests:

Cleaning Frequency:

Annual

Cleaning Times:

Day

Water Supply:

On-Site

** DI water to be generated on site using customer supplied water and Solar Maid mobile DI machines, water bibs must be within 500 feet of the system, unless otherwise documented.

Access to System: Rooftop Mount

Quote & Notes:

\$3,145.00 ←



Price assumes water is available on site. If water delivery is required, an additional fee will apply.

HHS
QUO#1



600 Taylor Way
Bridgeville, PA 15017
Preliminary Janitorial Solar O&M Bid
Quote Valid for 60 Days

Solar Maid would like to submit for your review a preliminary quote for service on the following solar panel system.

Date: 08/03/2021 18:01:38
Based on Information Provided by: Giuseppe Bregoli
Prepared by: Jess Dehn

Company: Mills High School

Location/Multiple Locations: Mills High School

Customer Job #: N/A

Walkthrough Completed: No

Job Type: Small Commercial

Services Requested: Janitorial O&M Services Only

System Details:

- Total # of Panels: 2367 Actual

Service Type:

Hand Scrub with DI Water Rinse

Site Specific Service Requests:

Cleaning Frequency:

Annual

Cleaning Times:

Day

Water Supply:

On-Site

** DI water to be generated on site using customer supplied water and Solar Maid mobile DI machines, water bibs must be within 500 feet of the system, unless otherwise documented.

Access to System: Rooftop Mount

Quote & Notes:

\$2,185.00 ←



MHS
QUO# 1



600 Taylor Way
Bridgeville, PA 15017
Preliminary Janitorial Solar O&M Bid
Quote Valid for 60 Days

Solar Maid would like to submit for your review a preliminary quote for service on the following solar panel system.

Date: 08/16/2021 18:19:25
Based on Information Provided by: Don Ahuna
Prepared by: Jess Dehn

Company: San Mateo High School

Location/Multiple Locations: San Mateo High School

Customer Job #: N/A

Walkthrough Completed: No

Job Type: Small Commercial

Services Requested: Janitorial O&M Services Only

System Details:

- Total # of Panels: 2248 Actual

Service Type:

Hand Scrub with DI Water Rinse

Site Specific Service Requests:

Cleaning Frequency:

Annual

Cleaning Times:

Day

Water Supply:

On-Site

** DI water to be generated on site using customer supplied water and Solar Maid mobile DI machines, water bibs must be within 500 feet of the system, unless otherwise documented.

Access to System: Carport & Rooftop

Quote & Notes:

\$3,755.00 ←

Signature



Price assumes water is available on site for cleaning and includes equipment. If water delivery is required, an additional fee will apply.

SMHS
QUOT#3



San Mateo Adult School

San Mateo High School Tennis Courts

Old Biotechnology

English

San Mateo High School

San Mateo Performing Arts Center

Scope of Services

System Inspection: Solar Maid provides a basic visual inspection on all panel surfaces to check for micro-fracturing, backside inspection for frayed wiring, insect infestation, rodent nests, etc. When possible these issues will be addressed before any cleaning starts. Pest & nest removal may require special equipment or fall under protection laws in your state. For any requirements that can't be performed by the Solar Maid operator, a corrective action report will be submitted to the system manager before proceeding with the cleaning operation. **No technical repairs will be done without the direct permission and action plan provided by the asset manager.**

Please Note: Facilities with more than 20,000 panels requires 4 week advance notice for logistic purposes. Be sure to factor this into the job length stated above for your scheduling requirements. **Special Note:** Solar Maid operators can perform many additional asset services such as water retention, snow removal, system landscape, security & facility maintenance and or management. Full technical O&M services available in most Solar Maid service areas, provided in-house or through one of our 3rd party contractors.

All Solar Maid operators are required to carry a minimum of \$1,000,000.00 of general liability insurance and standard workers compensation and auto insurance to perform the services offered through the Solar Maid solar panel cleaning and maintenance license.

All customers requiring waiver of subrogation and/or additional named on any insurance policy from Solar Maid operators will be subject to the cost associated with this request. Typical charges range around \$100.00USD

Payment terms:

Utility and Large Commercial Systems: Solar Maid payment schedules are based on 30% down with the remaining 70% due within 30 days from completion date. Payment schedules vary depending on expected job length and are subject to negotiations in limited terms. All payments and amounts quoted are in US Dollars Only. Job lengths (Time of completion) can vary greatly from those quoted due to many variables. Customer is not responsible for payment on extended job times unless they requested service action not defined in the original quote.

Small Commercial and Residential Systems: Solar Maid payment schedule for projects that require less than one week for completion will be paid in full within 15 days of completion or special arrangements can be made with the individual Solar Maid operator to meet the needs of both parties.

**** payment options negotiable at the sole discretion of Solar Maid Management****

Solar Maid is a registered trademark of the AE Media Group, LLC. Licensed operators meet specific requirements set forth by The Solar Maid Company and its parent company AE Media Group, LLC. All operators are screened and registered with Solar Maid and only licensed operators are referred by The Solar Maid Company to perform the services directed under this quote. Any unlicensed party providing solar panel cleaning and maintenance services under the title/name or brand of Solar Maid is in direct violation of the trademark laws of the United States of America.

Solar Maid requires a site walk through on every quoted job and will only honor a preliminary quote based on a variance of 12%. Solar Maid provides preliminary quotes based on good faith of requesting customer, but must remain protected in cases involving unforeseen circumstances. Solar Maid quotes use of specific equipment based on industry averages, but in many cases, use of this equipment based on customer information will not support the job and upgrades will be required. Access plays an important role in the servicing of solar systems and Solar Maid will make every effort to find and utilize the most productive means available, but many systems will require "extreme procedures" to complete requested work. In these cases, Solar Maid will only make available the potential resolutions, but will not proceed without written permission from the customer. Solar Maid hand scrubbing service is quoted based on average soiling and does not cover "heavy soiling" such as "chemical soiling" (tar or other industrial compounds with adhesive nature) "natural soiling" (excessive bird droppings/tree saps) The spray wash only option is intended to provide a light pressure rinse of the system and Solar Maid does not guarantee removal of any "stuck on" substances. Steam cleaning is not a recommended solution, but if requested by the customer we will perform this service only with the understanding that Solar Maid will not be liable for long term degradation. "Bleed-back" is a common occurrence with all washing procedures and Solar Maid will only provide a best effort to reduce this while on site, but will not be held responsible for any continued bleed-back beyond quoted times. Solar Maid provides water retention at customers request or by any local laws, but additional charges apply. All Solar Maid quotes are based on a standard labor wage that is not based on prevailing wage. If prevailing wage laws apply to your specific job, a new quote will be furnished to reflect the increases specific to the prevailing wage requirements. Available water bills on customer supplied water must be within 500 feet of system or a \$300.00 additional charge for each 500 feet of distance will apply. By issuing contract based on this quote, customer agrees to all the terms stated herein including payment terms. Failure to meet agreed payment terms, customer accepts penalty late fee of 10% per month. All terms and conditions within this quote supersede all other agreements between customer and Solar Maid. Inherent Safety Issues associated with this type of service work require all Solar Maid operators to follow specific guidelines set forth by local, state and federal laws and in addition the Solar Maid licensing agreement, so no Solar Maid operator will ever start or complete a job where unsafe conditions exist. Resolution options will be presented to the customer before proceeding, but work will not start without written consent and actions taken to remove any potential safety issues.

**** In our attempt to keep pace with the demands of this rapidly growing industry, Solar Maid asks that anyone receiving a quote provide any valuable feedback that might help us better serve the entire solar industry. Please submit feedback to our General Manager directly at jay@solarmaid.com ***



SENT ON:

Aug 10, 2021

RECIPIENT:

SMUHSD - San Mateo Union High School District

Aragon High School
900 Alameda de las Pulgas
San Mateo, California 94402



Phone: 415-299-2844

Email: info@asfcleanteam.com

Website: www.asfcleanteam.com

AHS
QUD#2

PRODUCT / SERVICE	DESCRIPTION
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Online estimate provided:	This estimate is based on information provided online and given to ASF Clean Team by the client.
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In order to confirm this estimate, please approve via the attached link or respond to this email. By approving this estimate, you are confirming that you have read the disclosure and disclaimer, and agree with all terms and conditions, services, and pricing.

NOTE: We carry worker's compensation, general liability, and commercial auto insurance to keep our employees and your assets safe. If you would like your property endorsed, contact our office and we will be happy to do that.

Why Choose ASF Clean Team as your preferred services provider?

- We are insured with:
 - Worker's Compensation and Employer's Liability
 - Commercial General Liability - \$1 million each occurrence
 - Commercial Automobile Liability - \$1 million limit

Please let us know if you would like to get your property endorsed.

- We thrive to provide the best:
 - Quality service
 - Customer service
 - Customer satisfaction

- We have over 300 positive reviews!

Solar Panel Cleaning

Clean all solar panels. Will clean solar panels only with : clean. An eco-friendly detergent will be used.

AHS	6,800.00+
BAS	4,750.00+
CHS	8,878.00+
HHS	7,500.00+
MHS	6,800.00+
SMHS	13,100.00+
	<u>47,828.00*</u>

QUD#2 ASF

SENT ON:

Aug 10, 2021

PRODUCT / SERVICE	DESCRIPTION
Residential - Service Terms and Conditions Agreement:	<p>In order to confirm this estimate, please approve via the attached link or respond to this email. By approving the estimate, you are confirming that you have read the disclosure, disclaimer, and agree with all terms and conditions, services, and pricing.</p> <p>Cancellation Policy: We require at least 72 hours notice to cancel or reschedule an appointment prior to your scheduled date of service.</p> <p>Cancellations within less than 72 hours notice are subject to a 50% of the scheduled job cost cancellation fee for wages and overhead fee.</p> <p>Access Issues/Wait Time: Access to the property must be given to the ASF Clean Team technician(s) within 5 minutes upon the arrival of the crew. If access is not given to the ASF Clean Team technician(s) within 15 minutes of arrival, there will be a modification to the overall job cost and an additional charge in the form of a "CHANGE ORDER" billed at \$2/minute of idle time.</p> <p>Access to the property and water supply must be provided on the day of service. If the technicians are at the site and access is not given, the client will be charged 50% of the total cost of the estimate.</p>
Residential - Payment Terms:	<p>Payment is due upon completion of services.</p> <p>Payment options:</p> <ul style="list-style-type: none">- Pay through Zelle to email: info@asfcleanteam.com By choosing this payment option, you have the opportunity to save on the payment processing fee of 3.5%. Therefore, if you make your payments via Zelle, please use the Subtotal of your estimate in order to take advantage of the 3.5% savings. save- Click on Invoice to Pay with Credit Card ASF Clean Team uses Jobber to process credit/debit card payments. Please be informed that there is a 3.5% service fee if you pay by credit/debit card and applies only for credit card purchases. This service fee is not collected by ASF Clean Team; it is paid directly to Jobber.- Call our office at 415-299-2844 to Pay with Credit Card Please know that there is a 3.5% service fee if you pay by credit/debit card. This service fee is not collected by ASF Clean Team; it is paid directly to Jobber. <p>Feeling Topsy? If you would like to leave a tip, please provide the tip directly to the crew members with cash, cash app, or individual check(s).</p> <p>*Past Due Charges and Interest:</p> <p>*If an invoice is not paid upon completion of services, the client shall pay a service charge on all past due balances accruing from the date of the invoice at a rate of eighteen percent (18%) per annum, or if less, the maximum rate allowed by law.</p> <p>*Failure to make full payment upon completion of services will result in the invoice being sent to our accounting/legal department for a lien to be placed on the property. Client will be liable for all related charges, collection agency fees, and court related fees.</p>

SENT ON:

Aug 10, 2021

Total

\$6,800.00

This estimate is valid for 15 days.

In order to confirm this estimate please approve via the attached link or respond back via email. By approving the estimate you are confirming that you have read the disclosure, disclaimer and agree with all terms, services, and pricing.

Signature: _____ Date: _____

SENT ON:

Aug 12, 2021

RECIPIENT:

Burlingame High School - SMUHSD

1 Mangini Way
Burlingame, California 94010



BHS
QVO#2

Phone: 415-299-2844

Email: info@asfcleanteam.com

Website: www.asfcleanteam.com

PRODUCT / SERVICE	DESCRIPTION
Online estimate provided:	<p>This estimate is based on information provided online and given to ASF Clean Team by the client.</p> <p>In order to confirm this estimate, please approve via the attached link or respond to this email. By approving this estimate, you are confirming that you have read the disclosure and disclaimer, and agree with all terms and conditions, services, and pricing.</p> <p>NOTE: We carry worker's compensation, general liability, and commercial auto insurance to keep our employees and your assets safe. If you would like your property endorsed, contact our office and we will be happy to do that.</p>
Why Choose ASF Clean Team as your preferred services provider?	<p>1. We are insured with:</p> <ul style="list-style-type: none"> - Worker's Compensation and Employer's Liability - Commercial General Liability - \$1 million each occurrence - Commercial Automobile Liability - \$1 million limit <p>Please let us know if you would like to get your property endorsed.</p> <p>2. We thrive to provide the best:</p> <ul style="list-style-type: none"> - Quality service - Customer service - Customer satisfaction <p>3. We have over 300 positive reviews!</p>
Solar Panel Cleaning	<p>Clean all solar panels. Will clean solar panels only with soft brissel brush and will wipe them clean. An eco-friendly detergent will be used.</p>

SENT ON:

Aug 12, 2021

PRODUCT / SERVICE	DESCRIPTION
Commercial - Service Terms and Conditions Agreement:	<p>In order to confirm this estimate, please approve via the attached link or respond to this email. By approving the estimate, you are confirming that you have read the disclosure, disclaimer, and agree with all terms and conditions, services, and pricing.</p> <p>Cancellation Policy: We require at least 72 hours notice to cancel or reschedule an appointment prior to your scheduled date of service.</p> <p>Cancellations within less than 72 hours notice are subject to a 50% of the scheduled job cost cancellation fee for wages and overhead fee.</p> <p>Access Issues/Wait Time: Access to the property must be given to the ASF Clean Team technician(s) within 5 minutes upon the arrival of the crew. If access is not given to the ASF Clean Team technician(s) within 15 minutes of arrival, there will be a modification to the overall job cost and an additional charge in the form of a "CHANGE ORDER" billed at \$2/minute of idle time.</p> <p>Access to the property and water supply must be provided on the day of service. If the technicians are at the site and access is not given, the client will be charged 50% of the total cost of the estimate.</p>
Commercial - Payment Terms	<p>Total includes labor and material. Payment is due upon completion or no more than 15 days after completion of services.</p> <p>Remit payment to ASF Clean Team by paying with check and sending to 1820 Avondale Ave., Suite 3 Sacramento, CA 95825.</p> <p>Past Due Charges and Interest: If an invoice is not paid within fifteen (15) days of receipt, Customer shall pay a service charge on all past due amounts accruing from the date of the invoice at a rate of eighteen percent (18%) per annum, or if less, the maximum rate allowed by law.</p> <p>Failure to pay upon the completed services will result in the invoice being sent to our accounting/ legal department and client's property may be liened to force payment. Client will be liable for all related charges, collection agency fees, and court related fees.</p>

This estimate is valid for 15 days.

In order to confirm this estimate please approve via the attached link or respond back via email. By approving the estimate you are confirming that you have read the disclosure, disclaimer and agree with all terms, services, and pricing.

Total

\$4,750.00

Signature: _____ Date: _____

SENT ON:

Jul 30, 2021

CHS
Q00#2

RECIPIENT:

San Mateo Union High School District

1501 Magnolia drive
San Bruno, California 94066



Phone: 415-299-2844

Email: info@asfcleanteam.com

Website: www.asfcleanteam.com

PRODUCT / SERVICE	DESCRIPTION
Online estimate provided:	<p>This estimate is based on information provided online and given to ASF Clean Team by the client.</p> <p>In order to confirm this estimate, please approve via the attached link or respond to this email. By approving this estimate, you are confirming that you have read the disclosure and disclaimer, and agree with all terms and conditions, services, and pricing.</p> <p>NOTE: We carry worker's compensation, general liability, and commercial auto insurance to keep our employees and your assets safe. If you would like your property endorsed, contact our office and we will be happy to do that.</p>
Why Choose ASF Clean Team as your preferred services provider?	<p>1. We are insured with:</p> <ul style="list-style-type: none">- Worker's Compensation and Employer's Liability- Commercial General Liability - \$1 million each occurrence- Commercial Automobile Liability - \$1 million limit <p>Please let us know if you would like to get your property endorsed.</p> <p>2. We thrive to provide the best:</p> <ul style="list-style-type: none">- Quality service- Customer service- Customer satisfaction <p>3. We have over 300 positive reviews!</p>
Solar Panel Cleaning	<p>Clean all solar panels. Will clean solar panels only with soft brissel brush and will wipe them clean. An eco-friendly detergent will be used.</p> <p>CARPORT MOUNTED SOLAR PANELS - 3 CARPORTS ROOF MOUNTED SOLAR PANELS - 2 BUILDINGS</p>

SENT ON:

Jul 30, 2021

PRODUCT / SERVICE	DESCRIPTION
Commercial Agreement, Terms, and Conditions	<p>Terms and Conditions: The following items are needed to schedule and guarantee, schedule a site visit, final proposal, date for services.</p> <p>1. Deposit</p> <p>Please respond back via email to confirm that you agree with the price and services that will be provided. By scheduling the appointment you are confirming that you have read the disclosure and agree with all terms, services, and pricing. By accepting our service, the client is entering into our contract with ASF Clean Team and agrees to our terms and services. Payment is due upon completion of the job. Failure to pay upon the completed services will result in the invoice being sent to our accounting/ legal department and client's property may be liened to force payment. Client will be liable for all related charges, collection agency fees, and court related fees.</p> <p>Cancellation Policy: We require at least 2 weeks' notice to cancel or reschedule an appointment prior to your scheduled service job. Cancellations with less than 2 weeks' notice are subject to a 50% of total job cost cancellation fee.</p> <p>Access Issues/Wait Time: Access to the property must be given 5 minutes upon the arrival of the crew. If access is not given on the 15th minute, there will be a charge order for \$2 for every minute for idle time. Access to the property and water supply must be provided on the day of service. If techs are at the site already and access is not given, client will be charged 50% of the total cost of scheduled services.</p> <p>Deposit Required: On estimates over \$7,500 a written confirmation is required with a set date confirmed and approved. Furthermore, a 10% deposit must be collected prior to the commencement of the project.</p> <p>Payment is due upon completion. Remit payment to ASF Clean Team.</p> <p>Past Due Charges and Interest: If invoice is not paid right away, a \$50 late fee will be added if payment is not received within 5 business days in our office at ASF Clean Team, 1820 Avondale Ave., Suite 3 Sacramento, CA 95825. For any invoices not paid, a service charge of 18% per annum may be applies.</p>
Commercial - Payment Terms	<p>Total includes labor and material. Payment is due upon completion or no more then 15 days after completion of services.</p> <p>Remit payment to ASF Clean Team by paying with check and sending to 1820 Avondale Ave., Suite 3 Sacramento, CA 95825.</p> <p>Past Due Charges and Interest: If an invoice is not paid within fifteen (15) days of receipt , Customer shall pay a service charge on all past due amounts accruing from the date of the invoice at a rate of eighteen percent (18%) per annum, or if less, the maximum rate allowed by law.</p> <p>Failure to pay upon the completed services will result in the invoice being sent to our accounting/ legal department and client's property may be liened to force payment. Client will be liable for all related charges, collection agency fees, and court related fees.</p>

SENT ON:

Jul 30, 2021

Total

\$8,878.80

This estimate is valid for 15 days.

In order to confirm this estimate please approve via the attached link or respond back via email. By approving the estimate you are confirming that you have read the disclosure, disclaimer and agree with all terms, services, and pricing.

Signature: _____ Date: _____

SENT ON:

Jul 30, 2021

HHS
QUO#2

RECIPIENT:

San Mateo Union High School District

3115 Del Monte Street
San Mateo, California 94403

Phone: 415-299-2844

Email: info@asfcleanteam.com

Website: www.asfcleanteam.com

PRODUCT / SERVICE	DESCRIPTION
ASK US ABOUT OUR BUNDLE AND SERVICE AGREEMENT DISCOUNTS	Should you choose to enter into a three year service agreement for all services listed we will send you a new quote with an additional 10% off this estimate.
Online estimate provided:	<p>This estimate is based on information provided online and given to ASF Clean Team by the client.</p> <p>In order to confirm this estimate, please approve via the attached link or respond to this email. By approving this estimate, you are confirming that you have read the disclosure and disclaimer, and agree with all terms and conditions, services, and pricing.</p> <p>NOTE: We carry worker's compensation, general liability, and commercial auto insurance to keep our employees and your assets safe. If you would like your property endorsed, contact our office and we will be happy to do that.</p>
Why Choose ASF Clean Team as your preferred services provider?	<p>1. We are insured with:</p> <ul style="list-style-type: none"> - Worker's Compensation and Employer's Liability - Commercial General Liability - \$1 million each occurrence - Commercial Automobile Liability - \$1 million limit <p>Please let us know if you would like to get your property endorsed.</p> <p>2. We thrive to provide the best:</p> <ul style="list-style-type: none"> - Quality service - Customer service - Customer satisfaction <p>3. We have over 300 positive reviews!</p>
Solar Panel Cleaning	Clean all solar panels. Will clean solar panels only with soft brissel brush and will wipe them clean. An eco-friendly detergent will be used.
	ROOF MOUNTED SOLAR PANELS

SENT ON:

Jul 30, 2021

PRODUCT / SERVICE	DESCRIPTION
Commercial Agreement, Terms, and Conditions	<p>Terms and Conditions: The following items are needed to schedule and guarantee, schedule a site visit, final proposal, date for services.</p> <p>1. Deposit</p> <p>Please respond back via email to confirm that you agree with the price and services that will be provided. By scheduling the appointment you are confirming that you have read the disclosure and agree with all terms, services, and pricing. By accepting our service, the client is entering into our contract with ASF Clean Team and agrees to our terms and services. Payment is due upon completion of the job. Failure to pay upon the completed services will result in the invoice being sent to our accounting/ legal department and client's property may be lien to force payment. Client will be liable for all related charges, collection agency fees, and court related fees.</p> <p>Cancellation Policy: We require at least 2 weeks' notice to cancel or reschedule an appointment prior to your scheduled service job. Cancellations with less than 2 weeks' notice are subject to a 50% of total job cost cancellation fee.</p> <p>Access Issues/Wait Time: Access to the property must be given 5 minutes upon the arrival of the crew. If access is not given on the 15th minute, there will be a charge order for \$2 for every minute for idle time. Access to the property and water supply must be provided on the day of service. If techs are at the site already and access is not given, client will be charged 50% of the total cost of scheduled services.</p> <p>Deposit Required: On estimates over \$7,500 a written confirmation is required with a set date confirmed and approved. Furthermore, a 10% deposit must be collected prior to the commencement of the project.</p> <p>Payment is due upon completion. Remit payment to ASF Clean Team.</p> <p>Past Due Charges and Interest: If invoice is not paid right away, a \$50 late fee will be added if payment is not received within 5 business days in our office at ASF Clean Team, 1820 Avondale Ave., Suite 3 Sacramento, CA 95825. For any invoices not paid, a service charge of 18% per annum may be applies.</p>
Commercial - Payment Terms	<p>Total includes labor and material. Payment is due upon completion or no more then 15 days after completion of services.</p> <p>Remit payment to ASF Clean Team by paying with check and sending to 1820 Avondale Ave., Suite 3 Sacramento, CA 95825.</p> <p>Past Due Charges and Interest: If an invoice is not paid within fifteen (15) days of receipt , Customer shall pay a service charge on all past due amounts accruing from the date of the invoice at a rate of eighteen percent (18%) per annum, or if less, the maximum rate allowed by law.</p> <p>Failure to pay upon the completed services will result in the invoice being sent to our accounting/ legal department and client's property may be lien to force payment. Client will be liable for all related charges, collection agency fees, and court related fees.</p>

SENT ON:

Jul 30, 2021

Total

\$7,500.00

This estimate is valid for 15 days.

In order to confirm this estimate please approve via the attached link or respond back via email. By approving the estimate you are confirming that you have read the disclosure, disclaimer and agree with all terms, services, and pricing.

Signature: _____ Date: _____

SENT ON:

Aug 12, 2021

RECIPIENT:

Mills High School - SMUHSD

400 Murchison Drive
Millbrae, CA 94030



MHS
QUD#2

Phone: 415-299-2844

Email: info@asfcleanteam.com

Website: www.asfcleanteam.com

PRODUCT / SERVICE	DESCRIPTION
Online estimate provided:	<p>This estimate is based on information provided online and given to ASF Clean Team by the client.</p> <p>In order to confirm this estimate, please approve via the attached link or respond to this email. By approving this estimate, you are confirming that you have read the disclosure and disclaimer, and agree with all terms and conditions, services, and pricing.</p> <p>NOTE: We carry worker's compensation, general liability, and commercial auto insurance to keep our employees and your assets safe. If you would like your property endorsed, contact our office and we will be happy to do that.</p>
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Solar Panel Cleaning	<p>Clean all solar panels. Will clean solar panels only with soft brissel brush and will wipe them clean. An eco-friendly detergent will be used.</p>

SENT ON:

Aug 12, 2021

PRODUCT / SERVICE	DESCRIPTION
Residential - Service Terms and Conditions Agreement:	<p>In order to confirm this estimate, please approve via the attached link or respond to this email. By approving the estimate, you are confirming that you have read the disclosure, disclaimer, and agree with all terms and conditions, services, and pricing.</p> <p>Cancellation Policy: We require at least 72 hours notice to cancel or reschedule an appointment prior to your scheduled date of service.</p> <p>Cancellations within less than 72 hours notice are subject to a 50% of the scheduled job cost cancellation fee for wages and overhead fee.</p> <p>Access Issues/Wait Time: Access to the property must be given to the ASF Clean Team technician(s) within 5 minutes upon the arrival of the crew. If access is not given to the ASF Clean Team technician(s) within 15 minutes of arrival, there will be a modification to the overall job cost and an additional charge in the form of a "CHANGE ORDER" billed at \$2/minute of idle time.</p> <p>Access to the property and water supply must be provided on the day of service. If the technicians are at the site and access is not given, the client will be charged 50% of the total cost of the estimate.</p>
Residential - Payment Terms:	<p>Payment is due upon completion of services.</p> <p>Payment options:</p> <ul style="list-style-type: none"> - Pay through Zelle to email: info@asfcleanteam.com By choosing this payment option, you have the opportunity to save on the payment processing fee of 3.5%. Therefore, if you make your payments via Zelle, please use the Subtotal of your estimate in order to take advantage of the 3.5% savings. save - Click on Invoice to Pay with Credit Card ASF Clean Team uses Jobber to process credit/debit card payments. Please be informed that there is a 3.5% service fee if you pay by credit/debit card and applies only for credit card purchases. This service fee is not collected by ASF Clean Team; it is paid directly to Jobber. - Call our office at 415-299-2844 to Pay with Credit Card Please know that there is a 3.5% service fee if you pay by credit/debit card. This service fee is not collected by ASF Clean Team; it is paid directly to Jobber. <p>Feeling Tippy? If you would like to leave a tip, please provide the tip directly to the crew members with cash, cash app, or individual check(s).</p> <p>*Past Due Charges and Interest:</p> <p>*If an invoice is not paid upon completion of services, the client shall pay a service charge on all past due balances accruing from the date of the invoice at a rate of eighteen percent (18%) per annum, or if less, the maximum rate allowed by law.</p> <p>*Failure to make full payment upon completion of services will result in the invoice being sent to our accounting/legal department for a lien to be placed on the property. Client will be liable for all related charges, collection agency fees, and court related fees.</p>

SENT ON:

Aug 12, 2021

This estimate is valid for 15 days.

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Total

\$6,800.00

Signature: _____ Date: _____

SENT ON:

Aug 12, 2021

RECIPIENT:

San Mateo High School - SMUHSD

506 N. Delaware St.
San Mateo, CA 94401



SMHS
Q00#2

Phone: 415-299-2844

Email: info@asfcleanteam.com

Website: www.asfcleanteam.com

PRODUCT / SERVICE

DESCRIPTION

Online estimate provided:

This estimate is based on information provided online and given to ASF Clean Team by the client.

In order to confirm this estimate, please approve via the attached link or respond to this email. By approving this estimate, you are confirming that you have read the disclosure and disclaimer, and agree with all terms and conditions, services, and pricing.

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 - Commercial General Liability - \$1 million each occurrence
 - Commercial Automobile Liability - \$1 million limit

Please let us know if you would like to get your property endorsed.

2. We thrive to provide the best:

- Quality service
- Customer service
- Customer satisfaction

3. We have over 300 positive reviews!

Solar Panel Cleaning

Clean all solar panels. Will clean solar panels only with soft brissel brush and will wipe them clean. An eco-friendly detergent will be used.

SENT ON:

Aug 12, 2021

PRODUCT / SERVICE	DESCRIPTION
Commercial - Service Terms and Conditions Agreement:	<p>In order to confirm this estimate, please approve via the attached link or respond to this email. By approving the estimate, you are confirming that you have read the disclosure, disclaimer, and agree with all terms and conditions, services, and pricing.</p> <p>Cancellation Policy: We require at least 72 hours notice to cancel or reschedule an appointment prior to your scheduled date of service.</p> <p>Cancellations within less than 72 hours notice are subject to a 50% of the scheduled job cost cancellation fee for wages and overhead fee.</p> <p>Access Issues/Wait Time: Access to the property must be given to the ASF Clean Team technician(s) within 5 minutes upon the arrival of the crew. If access is not given to the ASF Clean Team technician(s) within 15 minutes of arrival, there will be a modification to the overall job cost and an additional charge in the form of a "CHANGE ORDER" billed at \$2/minute of idle time.</p> <p>Access to the property and water supply must be provided on the day of service. If the technicians are at the site and access is not given, the client will be charged 50% of the total cost of the estimate.</p>
Commercial - Payment Terms	<p>Total includes labor and material. Payment is due upon completion or no more than 15 days after completion of services.</p> <p>Remit payment to ASF Clean Team by paying with check and sending to 1820 Avondale Ave., Suite 3 Sacramento, CA 95825.</p> <p>Past Due Charges and Interest: If an invoice is not paid within fifteen (15) days of receipt, Customer shall pay a service charge on all past due amounts accruing from the date of the invoice at a rate of eighteen percent (18%) per annum, or if less, the maximum rate allowed by law.</p> <p>Failure to pay upon the completed services will result in the invoice being sent to our accounting/ legal department and client's property may be liened to force payment. Client will be liable for all related charges, collection agency fees, and court related fees.</p>

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Total

\$13,100.00

Signature: _____ Date: _____



Gaby Gonzalez <ggonzalez@smuhsd.org>

Re: Aragon High School solar panels

1 message

Premier Solar Cleaning LLC <washme@premiersolarcleaning.com>

Mon, Aug 16, 2021 at 4:19 PM

To: Gaby Gonzalez <ggonzalez@smuhsd.org>

ATTS
DUO#3
attempted

Hi Gaby,

Unfortunately we only service Southern CA at this time.

Respectfully,

On Mon, Aug 16, 2021 at 9:42 AM Gaby Gonzalez <ggonzalez@smuhsd.org> wrote:
Hi,

I attempted to contact you thru the website and have not heard from you as of yet--most likely operator error on my part.

I would like to get a quote to have the Aragon solar panels cleaned.

Location: 900 Alameda de las Pulgas
San Mateo, CA 94402

Thanks,

Gaby

--

Gaby Gonzalez
San Mateo Union High School District
Facilities Manager--Aragon High School
Phone: 650-280-3067

--

Respectfully,



ADAM FULLER OWNER OPERATOR

ADAM@PREMIERSOLARCLEANING.COM 951-465-3117
31500 GRAPE STREET, SUITE 3-482, LAKE ELSINORE, CA 92532
WWW.PREMIERSOLARCLEANING.COM

VETERAN • OWNED & OPERATED • LICENSED & INSURED
SERVICING COMMERCIAL & RESIDENTIAL SOLAR PANELS
THROUGHOUT SOUTHERN CALIFORNIA



Got birds? Ask about our pest abatement solutions!



Cynthia Chu <cchu@smuhsd.org>

Fwd: SOLAR PANELS

1 message

James Hyde <jhyde@smuhsd.org>
To: Cynthia Chu <cchu@smuhsd.org>, Linda Carlton <Lcarlton@smuhsd.org>

Thu, Aug 19, 2021 at 3:31 PM

BHS
QUO#3
attempted

----- Forwarded message -----


From: **Evaristo Ramos** <ERamos@smuhsd.org>
Date: Thu, Aug 19, 2021 at 3:27 PM
Subject: SOLAR PANELS
To: James Hyde <jhyde@smuhsd.org>


Hi Jim,
These are two quotes
that I have received. The third I have not heard from .

--
E. Sergio Ramos Jr.
Facilities Manager
Burlingame High School
eramos@smuhsd.org
650-280-3240

--
Jim Hyde
General Manager of Operations
San Mateo Union High School District

2 attachments

 **C408 Burlingame HS.pdf**
618K

 **estimate_17206 (1).pdf**
78K



Cynthia Chu <cchu@smuhsd.org>

Fwd: Solar panel cleaning

1 message

Joseph Tipton <jtipton@smuhsd.org>
To: Cynthia Chu <cchu@smuhsd.org>

Thu, Aug 12, 2021 at 10:32 AM

Here you go

----- Forwarded message -----

From: **Premier Solar Cleaning LLC** <washme@premiersolarcleaning.com>
Date: Thu, Jul 29, 2021 at 3:38 PM
Subject: Solar panel cleaning
To: <jtipton@smuhsd.org>

Hi Joey,

Thank you so much for your inquiry. Unfortunately, we don't service your area at this time.

--
Respectfully,



ADAM FULLER OWNER • OPERATOR
e. ADAM@PREMIERSOLARCLEANING.COM p. 951-465-3117
a. 31500 GRAPE STREET, SUITE 3-482, LAKE ELSINORE, CA 92532
w. WWW.PREMIERSOLARCLEANING.COM

VETERAN • OWNED & OPERATED • LICENSED & INSURED •
SERVICING COMMERCIAL & RESIDENTIAL SOLAR PANELS
THROUGHOUT SOUTHERN CALIFORNIA



Got birds? Ask about our pest abatement solutions!

--
Joey Tipton
Facilities Manager
San Mateo Union High School District
Capuchino High School
Phone: 650-558-2725

CHS

000#3

attempted



William "Billy" DeKom <wdekom@smuhsd.org>

Solar panel cleaning inquiry

1 message

HHS

Premier Solar Cleaning LLC <washme@premiersolarcleaning.com>

Thu, Jul 29, 2021 at 11:28 AM

To: wdekom@smuhsd.org

Q00#3
attempted

Hi Billy,

Thank you so much for your inquiry. Unfortunately we are only servicing Southern California at this time.

--

Respectfully,

**ADAM FULLER** OWNER OPERATOR

e. ADAM@PREMIERSOLARCLEANING.COM p. 951-465-3117

a. 31500 GRAPE STREET, SUITE 3-482, LAKE ELSINORE, CA 92532

w. WWW.PREMIERSOLARCLEANING.COM

VETERAN • OWNED & OPERATED • LICENSED & INSURED
SERVICING COMMERCIAL & RESIDENTIAL SOLAR PANELS
THROUGHOUT SOUTHERN CALIFORNIA

Got birds? Ask about our pest abatement solutions!



Cynthia Chu <cchu@smuhsd.org>

Re: solar panel cleaning

1 message

Giuseppe Bregoli <gbregoli@smuhsd.org>

Wed, Aug 18, 2021 at 1:30 PM

To: James Hyde <jhyde@smuhsd.org>

Cc: Evaristo Ramos <eramos@smuhsd.org>, Don Ahuna <dahuna@smuhsd.org>, Cynthia Chu <cchu@smuhsd.org>, Linda Carlton <Lcarlton@smuhsd.org>

Jim,

On Monday August 2nd I contacted Premier Solar cleaning and they sent me back an email saying that they received my request for a quote.

Last Thursday I called them again and I left a message, today I called them again and I left a message.

What should I do now?

Please advise, thank you

MHS
Q00#3
attempted

Giuseppe Bregoli

Facilities Manager
Mills High School
400 Murchison Dr, Millbrae, CA 94030

(408)826-5696
gbregoli@smuhsd.org

Please excuse typing and formatting errors as this message was sent from my mobile device.
Thank you.

On Wed, Aug 18, 2021 at 1:17 PM James Hyde <jhyde@smuhsd.org> wrote:

Checking the status of this.

If you have two quotes and one of the contractors is not responding, quit emailing them and call to see if they are interested in bidding.

Need to get these all together this week.

Seems as if **Premier Solar Clear** is not wanting our service, if waiting on them turn your other two bids in asap this week.

--

Jim Hyde
General Manager of Operations
San Mateo Union High School District



Cynthia Chu <cchu@smuhsd.org>

Re: solar panel cleaning

1 message

Don Ahuna <dahuna@smuhsd.org>

Wed, Aug 18, 2021 at 2:08 PM

To: James Hyde <jhyde@smuhsd.org>

Cc: Evaristo Ramos <eramos@smuhsd.org>, Giuseppe Bregoli <gbregoli@smuhsd.org>, Cynthia Chu <cchu@smuhsd.org>, Linda Carlton <Lcarlton@smuhsd.org>

Hi Jim, please see two quotes attached. I called Premier and they do not service this area. The low bid is under the 3 quote requirements.

Thanks,
Don

On Wed, Aug 18, 2021 at 1:17 PM James Hyde <jhyde@smuhsd.org> wrote:
Checking the status of this.

If you have two quotes and one of the contractors is not responding, quit emailing them and call to see if they are interested in bidding.
Need to get these all together this week.

Seems as if **Premier Solar Clear** is not wanting our service, if waiting on them turn your other two bids in asap this week.


--
Jim Hyde
General Manager of Operations
San Mateo Union High School District

SMHS
Q00#3
attempted

3 attachments

 ASF_SMHS_Solar-Panel-Cleaning_8.12.21.pdf
77K

 Solar Maid_solar panel cleaning_8.16.21.pdf
618K

 Solar Panel cleaning.pdf
145K

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/27/2021

From: Curriculum

Site(s) or Department: Curriculum

Number of Quotes: 1

Vendor/Contractor: DeltaMath Solutions

Reason for proposal:
For MHS Math teachers

Certificate of Insurance: n/a

Contract Amount: \$380.00

Funding Source: Lottery

Approved by:

Sonia Gill 08/27/2021 Veronika Espinoza 08/27/2021

Personnel who oversees Site/Department budget

Vanessa Castano 08/27/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 08/27/2021

Director of Budget and Fiscal Services

DeltaMath Solutions Inc.

510 Hommocks Road
Larchmont, NY 10538
orders@deltamath.com



Quote

ADDRESS

Sonia Gill
Mills High School
400 Murchison Dr.
Millbrae, CA 94030

QUOTE # 7963**DATE** 08/27/2021

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	DeltaMath Teacher 21-22	DeltaMath PLUS: teacher license for instructional videos and additional features, SY 21- 22	4	95.00	380.00

UPDATED W9 2021: deltamath.com/files/w9.pdf**TOTAL****USD 380.00**

Accepted By

Accepted Date

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/25/2021

From: Roxanne Ramos

Site(s) or Department: District Office

Human Resources

Number of Quotes: 1

Vendor/Contractor: American Fidelity Administrative Services, LLC.

Reason for proposal:

Patient protection and Affordable Care Act compliance: Time and eligibility tracking and employer reporting

Certificate of Insurance: N/A

Contract Amount: \$15,000/Annually

Funding Source: HR General Fund

Approved by:

Roxanne Ramos

08/25/2021

Veronika Espinoza

08/25/2021

Personnel who oversees Site/Department budget

Vanessa Castano

08/26/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

08/26/2021

Director of Budget and Fiscal Services

STATEMENT OF WORK
TO THE MASTER CONSULTING SERVICES AGREEMENT (the "MASTER AGREEMENT") BETWEEN SAN MATEO UNION HIGH SCHOOL DISTRICT ("CLIENT" or "you" or "your") AND AMERICAN FIDELITY ADMINISTRATIVE SERVICES, LLC ("CONSULTANT" or "we" or "us" or "our")

PROJECT: Patient Protection and Affordable Care Act ("ACA") Compliance: Time and Eligibility Tracking ("Tracking Service") and Employer Reporting ("Reporting Service"; the Tracking Service and Reporting Service may be referred to individually as a "Service" or together as the "Services")

A. TERMS AND CONDITIONS. This statement of work ("SOW") shall be effective as of the 28th day of March, 2017 (the "Effective Date"). This SOW is subject to the terms and conditions of the Master Agreement.

B. SERVICE DATES. This SOW will begin on the Effective Date and will continue for a period of twelve (12) months. This SOW will renew upon agreement of the parties for additional 12-month periods. If Client does not renew this SOW, but continues submitting Data (as defined herein), Client understands that Client will be responsible for payment of all Fees (as defined herein) related to processing of submitted Data.

C. SERVICES AND DELIVERABLES.

1. **TIME AND ELIGIBILITY TRACKING.** Consultant shall provide Client with access to the Tracking Service, which includes access to use certain computer programming (the "Program"), for the purpose of tracking, monitoring and reporting hours worked by Client's current and former employees. Such tracking shall assist Client in determining which of its employees is eligible for health coverage and when such employee became eligible.
2. **ACA REPORTING.** Consultant shall provide Client with access to the Reporting Service Program to facilitate Client's creation of the 1094-C and 1095-C Forms (collectively, the "Forms"), which satisfy certain reporting requirements of Client to the Internal Revenue Service ("IRS") and certain disclosure requirements to Client's employees as required under Sections 6055 and 6056 of the Internal Revenue Code of 1986, as amended (the "Code"). Services provided early in the subsequent calendar year to assist with generating and filing the Forms for an earlier Applicable Reporting Year will be considered part of the Service for the earlier Applicable Reporting Year. As used herein, an "Applicable Reporting Year" means a single calendar year for which the Client is required to generate the Forms.
3. **CONSULTANT SERVICE.** Consultant shall provide consultation with Client to help Client understand the application and rules of Section 4980H of the Code, which is referred to as the Employer Mandate Penalty, and Sections 6055 and 6056 of the Code, and then gather the information needed to implement the Services.

D. RESTRICTIONS AND RESPONSIBILITIES CONCERNING THE SERVICES.

1. Client acknowledges and agrees that it retains all responsibility to submit required information to the IRS and to provide disclosure documentation to its employees.
2. Client acknowledges and agrees that Client is solely responsible for timely submission, accuracy, and completeness of all Data required to be input into the applicable Service.
 - a. "Data" for purposes of this SOW is defined as demographic data (for employees, former employees, and covered family members subject to reporting under Code Sections 6055 and 6056), plan data, enrollment data, hours of service (records of hours worked and hours for which payment is made or due) data, and health plan coverage data. Consultant has no responsibility or obligation to determine if Data is accurate or complete.
 - b. "Timely Submission" shall mean submitting ongoing Data at least monthly as described in the following section.
 - c. Client shall provide the necessary information required for the Services and shall provide such information to the Program on a monthly basis. Client's failure to upload Data monthly may jeopardize satisfaction of Client's reporting obligation to the IRS.
3. Client shall identify in writing the person or persons who will be authorized to access the Services on Client's behalf (the "Authorized Users"). Client shall ensure that only Authorized Users receive the access codes to the Program; Client shall also provide Authorized Users with procedures for use established by Consultant. Client agrees that Client is solely responsible for access to Client's Data in violation of such procedures and Consultant shall have no responsibility, obligation or liability for any unauthorized access to the Client's Data resulting from a failure to follow Consultant's procedures.
4. As part of the Services, Consultant shall grant Client a limited, personal, non-exclusive, non-transferable and non-assignable license to use the Program defined herein and related documentation (the "Documentation"). The license granted under this SOW is limited to the terms and purpose set forth herein and may be revoked by Consultant for Client's failure to comply with the provisions of this SOW. Client may not (a) sell, license, reproduce or otherwise transfer or allow the transfer of the Program, or any backup copy, to third parties; (b) use the Program in any manner inconsistent with the rights granted herein; (c) modify or create derivative works of the Program; or (d) decompile, reverse engineer, disassemble, analyze, modify, adapt, convert, or create derivative works from the Program. These restrictions shall survive the termination of this SOW.

E. FEES AND EXPENSES.

1. **TRACKING FEES.** Client agrees to pay the amounts below per month for each employee whose hours are monitored through the Tracking Service. Tracking Fees shall be invoiced on or about the 10th day of each month. "PEPM" refers to "per employee per month".

Group size up to 999 Employees	\$0.85 PEPM (\$0.80 CASBO)
Group size 1000-1999 Employees	\$0.75 PEPM (\$0.70 CASBO)
Group size 2000-3999 Employees	\$0.65 PEPM (\$0.60 CASBO)
Group size 4000+ Employees	\$0.55 PEPM (\$0.50 CASBO)
2. **REPORTING FEES.** Client shall pay an annual fee of \$995.00 for the Reporting Service, plus \$3.50 per employee for whom a 1095 form is generated. Half of the total expected reporting fees shall be due in August of the Applicable Reporting Year, with the balance billed at the beginning of the next calendar year. The Annual Fee assumes that Client has (1) Federal Tax Identification Number or Employer Identification Number (EIN) for the Reporting Service. Additional Federal Tax Identification Numbers or Employer Identification Numbers than one (1) may require additional fees.
3. **FEE INCREASES.** Consultant reserves the right to amend the fees described in this SOW by providing the Client at least sixty (60) days' written notice of any fee changes.
4. In the event that Client executes this SOW but terminates the Services prior to the initial upload of Data as described in Section D(2)(b)(i) hereof, Client shall pay Consultant its hourly rate for time spent on Client's behalf prior to Client's termination.

F. TERMINATION OF SOW.

1. Upon a breach of a material term or condition of this SOW, the non-breaching party shall provide notice to the other, which notice shall describe the breach in sufficient detail for the breaching party to identify and correct it. If the breaching party fails to take reasonable steps to remedy the breach within thirty (30) days of the written notice, the non-breaching party may terminate the SOW.
2. Either party may terminate this SOW for convenience by providing thirty (30) days' prior written notice of the same to the other party.
3. Termination of this SOW shall not terminate the rights or obligations of either party arising prior to the effective date of such termination.

G. COPYRIGHT AND PROPRIETARY INFORMATION.

1. Consultant reserves all intellectual property rights with respect to the Services, Program, and Documentation and any copies of same under all applicable national and international laws and treaties for the protection of intellectual property rights, including, but not limited to, trade secrets, copyrights, trademarks and patents. Any rights not expressly granted to Client in this SOW are retained by Consultant.
2. Immediately upon becoming aware of any unauthorized use, copying, reproduction or

disclosure of the Program or Documentation, Client shall notify Consultant in writing.

H. LIMITED WARRANTY/DISCLAIMERS.

1. Subject to the limitation of liability provisions contained in the Master Agreement and as set forth in this SOW, Consultant warrants that it has sufficient rights to grant Client the rights to access the Services pursuant to this SOW. No warranty is made that the Services will be uninterrupted or error-free. Client is solely responsible for all Data input. Consultant expressly disclaims any and all liability resulting from inadequate, incomplete or improper Data input. This warranty is limited to the term of this SOW.
2. THE PRECEDING WARRANTY IS THE ONLY WARRANTY RELATED TO THE SERVICES, DOCUMENTATION AND SUPPORT SERVICES AND IS MADE IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT.
3. If an implied warranty or condition is created by Client's jurisdiction and federal or state law prohibits disclaimer of it, Client may also have an implied warranty or condition, BUT ONLY AS TO DEFECTS DISCOVERED DURING THE PERIOD OF THIS LIMITED WARRANTY (90 DAYS). AS TO ANY DEFECTS DISCOVERED AFTER THE NINETY (90) DAY PERIOD, THERE IS NO WARRANTY OR CONDITION OF ANY KIND. Some jurisdictions do not allow limitations on how long an implied warranty or condition lasts; so, the above limitation may not apply to you. This limited warranty gives Client specific legal rights. Client may have other rights, which vary from jurisdiction to jurisdiction.
4. Client understands and acknowledges that Client is solely responsible, among other things, for: (a) all uses of the Services using user names or passwords assigned to you; (b) provision of or input of Data into the Services or Program; (c) confirmation of the accuracy of the Data input into and received from the Services; and (d) compliance with all applicable laws associated with the use of the Data.

I. LIMITATION OF LIABILITIES.

1. SUBJECT TO THE LIMITATION OF LIABILITY AND OTHER TERMS CONTAINED IN THE MASTER AGREEMENT, CONSULTANT'S ENTIRE LIABILITY AND CLIENT'S EXCLUSIVE REMEDY FOR ANY BREACH OF THIS LIMITED WARRANTY OR FOR ANY OTHER BREACH OF THIS AGREEMENT OR FOR ANY OTHER LIABILITY RELATING TO THE PROGRAM SHALL BE LIMITED TO EITHER (A) CORRECTION OF ERRORS IN THE OPERATION OF THE PROGRAM OR (B) REFUND OF FEES. CLIENT WILL RECEIVE ONE OF THE TWO REMEDIES, SELECTED BY CONSULTANT IN ITS SOLE DISCRETION, WITHOUT CHARGE.
2. IN NO EVENT WILL CONSULTANT OR ANY OF ITS AFFILIATES HAVE ANY OBLIGATION OR LIABILITY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES, LOST REVENUE, LOSS OF OR DAMAGE TO

DATA, PROFITS OR BUSINESS INTERRUPTION LOSSES, ARISING FROM OR RELATED TO THE PROGRAM, THE SERVICES OR THE DOCUMENTATION, REGARDLESS OF (A) WHETHER SUCH DAMAGES WERE FORESEEABLE, (B) WHETHER OR NOT CLIENT WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED. CONSULTANT'S LIABILITY FOR ANY REASON AND UPON ANY CAUSE OF ACTION SHALL AT ALL TIMES AND IN THE AGGREGATE AMOUNT BE LIMITED TO THE AMOUNT ACTUALLY PAID BY CLIENT TO CONSULTANT UNDER THIS AGREEMENT.

[EXECUTION PAGE FOLLOWS]

The parties hereby agree and consent to the terms and conditions of this SOW and acknowledge such by executing the SOW below.

AGREED BY:

**SAN MATEO UNION HIGH SCHOOL
DISTRICT**



Name: Kevin Skelly
Title: Superintendent
Date: 8/10/17

Notice Address:

San Mateo Union High School District
650 North Delaware Street
San Mateo, California 94401

**AMERICAN FIDELITY
ADMINISTRATIVE SERVICES, LLC**



Name: Mary Nash
Title: AFAS Operations Manager
Date: 8/14/17

Notice Address:

American Fidelity
Administrative Services, LLC
Attn: Manager
9000 Cameron Parkway
Oklahoma City, OK 73114

AND

American Fidelity LAW Department
P.O. Box 25523
Oklahoma City, OK 73125

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/25/2021

From: Curriculum

Site(s) or Department: Curriculum

Number of Quotes: 1

Vendor/Contractor: WhiteBox Learning

Reason for proposal:
For CTE class

Certificate of Insurance: n/a

Contract Amount: \$3,889.98

Funding Source: CTE Incentive Grant

Approved by:

Sonia Gill 08/25/2021 Veronika Espinoza 08/25/2021

Personnel who oversees Site/Department budget

Vanessa Castano 08/26/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 08/26/2021

Director of Budget and Fiscal Services

WHITEBOX LEARNING

A Flinn Scientific Company

P.O. Box 219 sales@whiteboxlearning.com
Batavia, IL 60510 www.whiteboxlearning.com
(800) 592-3460 FEIN No. 36-2926914



Quotation

WBL Quote Number: 242965

Quote Date: 08/02/2021

Freight Terms: FOB DESTINATION

Payment Terms: Net 30 Days

Expiration Date: 10/31/2021

Customer RFQ:

Quote For:

ARAGON HIGH SCHOOL
ARRON APPERSON
900 ALAMEDA DE LAS PULGAS
SAN MATEO CA 94402

Page: 1

Line #	Qty	Catalog Number	Description	Unit Price	Extended Price
	1	WL1001	STRUCTURES 2.0, FULL YEAR	975.0000	975.00
	1	WL1003	GLIDERS 2.0, FULL YEAR	975.0000	975.00
	1	WL1006	PROSTHETICS 2.0, FULL YEAR	975.0000	975.00
	6	WFL-K1	COMPETITION GLIDER 25 SETS	58.0100	348.06
	6	WST-BLK2	BALSA BRIDGE KIT (25 STUDENTS)	88.7000	532.20

Thank you for the opportunity
to quote on your science
supplies. We hope you will
honor us with your order!

Subtotal	3,805.26
Quoted Freight	.00
Hazard Fee	.00
Sales Tax	84.72

Total	3,889.98

Please reference the WBL Quote Number on your order
and send to emailorders@flinnsci.com.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/20/2021

From: Linda Carlton

Site(s) or Department: Capuchino High

Number of Quotes: 1

Vendor/Contractor: LPG Fire Protection

Reason for proposal:

To repair fire suppression system in BLDG. H

ER PO#ERCHS07272021

Certificate of Insurance: SP2200206

Contract Amount: \$3,000.00

Funding Source: General Fund - Maintenance

Approved by:



08/20/2021

Personnel who oversees Site/Department budget

Vanessa Castano

08/25/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

08/25/2021

Director of Budget and Fiscal Services

LPG Fire Protection Inc.
1742 Seville Way, San Jose CA 95131
Tel: 408-636-6803
E-mail: luis@lpgfireprotection.com
License #990237

July 27, 2021

Brad Barncord, FMP, SFP
General Manager of Maintenance
San Mateo Union High School
District
Ph. 650-558-2471

ER PO#

Repair, 4" FDC. Building "H"

Emergency Work Order Refrence #ERCHS07272021 and 59467

.Dear Brad,

Thank you for the opportunity to offer our services. As requested we are offering this proposal to perform the following.
Capuchino High School **1501 Magnolia Ave, San Bruno, CA 94066**

Scope of work:

1. Put Fire System on Test.
2. Drain Fire System.
3. Remove damaged pipe or fitting leaking, Install new pipe or fitting.
4. Turn on water Check for leaks.
5. Reset fire system.

Not to Exceed: \$3,000.00

Tax are included.

TERM OF THE AGREEMENT:

The term of this agreement shall be for the period of One Time.

If you have any questions or comments, please feel free to contact me at 408-636-6803. If you would like to schedule the work, please sign the acceptance below and email to lpgfireprotection1@gmail.com.

Again, thank you for the opportunity to offer our services.


Sincerely,

Luis Gregorio

The undersigned, as an authorized representative of the protected property named above, acknowledges he/she has read and agrees with the terms and conditions stated in this contract.

Authorized Representative

Printed Name of Representative Kevin Skelly

Signature 

Date _____



SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/19/2021

From: Imelda Gomez

Site(s) or Department: Capuchino High

Number of Quotes: 1

Vendor/Contractor: Blaze Today Inc

Reason for proposal:

Text Blaze Business membership for 25

Certificate of Insurance: n/a

Contract Amount: \$1,048.50

Funding Source: Fund 01-Admin

Approved by:

Imelda Gomez 08/19/2021

Personnel who oversees Site/Department budget

Vanessa Castano 08/25/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 08/25/2021

Director of Budget and Fiscal Services

Blaze Today Inc



Invoice

570 Puccini Dr.
Sunnyvale, California 94087
United States
support@blaze.today

Invoice number **A494F15B-0008**
Date of issue **Aug 18, 2021**
Date due **Oct 17, 2021**

Bill to
skratochvil@smuhsd.org

\$1,048.50 due October 17, 2021

Description	Qty	Unit price	Amount
Text Blaze Business	25	\$83.88	\$2,097.00
Education 50% off (50% off)			-\$1,048.50
Subtotal			\$1,048.50
Amount due			\$1,048.50

Pay \$1,048.50 with ACH or wire transfer

Bank WELLS FARGO BANK, N.A.
Routing 121000248
Account 40630104409884922
SWIFT WFBIUS65

Pay \$1,048.50 with card

Visit https://invoice.stripe.com/i/acct_1EC0ZqK6fznovhMh/invst_K437AHZ1ohouxTYbeL2VoEmcwf2OdbW

Questions? Contact Blaze Today Inc at support@blaze.today.

A494F15B-0008 – Page 1 of 1

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/20/2021

From: Barb Tufo

Site(s) or Department: District Office

Human Resources

Number of Quotes: Sole Source

Vendor/Contractor: Teresa Rose Coaching

Reason for proposal:

Mediation and Counseling Services for SMUHSD Employees

Certificate of Insurance: N/A

Contract Amount: \$125/hr. not to exceed 50 hours

Funding Source: HR General Fund

Approved by:

Kirk Black

08/20/2021

Veronika Espinoza

08/20/2021

Personnel who oversees Site/Department budget

Vanessa Castano

08/25/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

08/25/2021

Director of Budget and Fiscal Services



Teresa Rose Coaching

2021-2022 Fee Quote

365 Fairfax Avenue, San Mateo CA 94402

Thank you for checking with me about my fee for 2021-2022.

I propose we continue with \$125/hour, not to exceed 50 hours for a total of \$6,250.

I look forward to continuing to serve the SMUHSD to support greater understanding and resolution among the staff and faculty.

Warmly,

Teresa Rose Becker

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/24/2021

From: Loral Horticultural

Site(s) or Department: Hillsdale High

Number of Quotes: 1

Vendor/Contractor: Loral Horticultural

Reason for proposal:

To relocate Oak tree from 800 landscaping area to 800 parking lot

Certificate of Insurance: CL2181104170

Contract Amount: \$525.00

Funding Source: General Fund - Maintenance

Approved by:



08/24/2021

Personnel who oversees Site/Department budget

Vanessa Castano

08/24/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

08/24/2021

Director of Budget and Fiscal Services

LORAL

Horticultural Services



704 South Amphlett Blvd.
San Mateo, CA 94402
650 340 6940 tel
650 340 6946 fax
Lic #C-643676

Estimate

CUSTOMER

Hillsdale High School
San Mateo Union High School
650 N. Delaware Street
San Mateo, CA 94401
Attn: Maintenance & Operations Dept

PHONE

650-558-2411

FAX

PROJECT

HHS- 1 Oak tree transplants

DATE

8/20/2021

ESTIMATE #

2021-0937

SUPERVISOR

MAB

DESCRIPTION

As per request here is an estimate for tree relocation at Hillsdale High School.

Transplant 1 Oak tree from the 800 landscaping area and move to the 800 parking lot island.

Loral cannot guarantee the tree will survive the transplanting.

Terms: The undersigned orders the above work to be done and agrees to pay the amount stated upon completion of contract, unless terms have been written and agreed to by both parties at the time of acceptance of this contract. Loral Landscaping is not responsible for damage done to underground utilities or damaged irrigation components. This estimate is binding for 30 days. This contract must be signed and returned before work can be scheduled.

Customer Signature

Date

**Sign
& Date**

Total

\$525.00



SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/23/2021

From: Simon Bettis

Site(s) or Department: Technology

Number of Quotes: 1

Vendor/Contractor: Dell

Reason for proposal:

Sole Source - under CMAS Contract - Docking Stations

Certificate of Insurance: n/a

Contract Amount: \$19,187.37

Funding Source: Tech General

Approved by:

Maria Valle 08/23/2021

Personnel who oversees Site/Department budget

Vanessa Castano 08/24/2021

Manager of Capital Facilities and Purchasing

Valerie Miller 08/24/2021

Director of Budget and Fiscal Services

A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000095221412.1	Sales Rep	Debbie Trembley
Total	\$19,187.37	Phone	(800) 456-3355, 6180184
Customer #	95736668	Email	Debbie_Trembley@Dell.com
Quoted On	Aug. 17, 2021	Billing To	ACCOUNTS PAYABLE
Expires by	Sep. 16, 2021		SAN MATEO UNION HIGH SCHOOL
Contract Code	C000000008783		650 N DELAWARE ST
Customer Agreement #	3-16-70-0012B		SAN MATEO, CA 94401-1732
Deal ID	22624482		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Debbie Trembley

Shipping Group

Shipping To	Shipping Method
SIMON BETTIS SAN MATEO UNION HIGH SCHOOL 300 PEIDMONTBLDG D STE 403 TECHNOLOGY SUPPORT GROUP SAN BRUNO, CA 94066 (650) 558-2489	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Thunderbolt Dock- WD19TBS	\$249.47	70	\$17,462.90
Subtotal:			\$17,462.90
Shipping:			\$0.00
Estimated Tax:			\$1,724.47
Total:			\$19,187.37

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Shipping Group Details

Shipping To	Shipping Method
SIMON BETTIS SAN MATEO UNION HIGH SCHOOL 300 PEIDMONTBLDG D STE 403 TECHNOLOGY SUPPORT GROUP SAN BRUNO, CA 94066 (650) 558-2489	Standard Delivery

Dell Thunderbolt Dock- WD19TBS			Quantity	Subtotal	
			\$249.47	70	\$17,462.90
Estimated delivery if purchased today: Oct. 22, 2021 Contract # C000000008783 Customer Agreement # 3-16-70-0012B					
Description	SKU	Unit Price	Quantity	Subtotal	
Dell Thunderbolt Dock- WD19TBS	210-AZBI	-	70	-	
Advanced Exchange Service, 3 Years	824-3984	-	70	-	
Dell Limited Hardware Warranty	824-3993	-	70	-	
			Subtotal:	\$17,462.90	
			Shipping:	\$0.00	
			Estimated Tax:	\$1,724.47	
			Total:		\$19,187.37

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/20/2021

From: Linda Carlton

Site(s) or Department: Burlingame High

Number of Quotes: 1

Vendor/Contractor: Burlingame Glass

Reason for proposal:

To replace a broken window in C105

ER PO#ERBHS081021

Certificate of Insurance: BKS (21)58435898

Contract Amount: \$410.30

Funding Source: General Fund - Maintenance

Approved by:



08/20/2021

Personnel who oversees Site/Department budget

Vanessa Castano

08/23/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

08/23/2021

Director of Budget and Fiscal Services

Burlingame Glass

1037 California Drive
Burlingame, CA 94010
Telephone: (650) 343-1811
California Contractor Lic. #742462

COMPANY

Invoice

DATE

INVOICE #

8/19/2021

57890

BILL TO:

SAN MATEO UNIFIED HIGH SCHOOL
DISTRICT
650 NORTH DELAWARE ST.
SAN MATEO, CA 94401
ATTN: A/P DEPARTMENT

ER PO# ERBHS081021

P.O. NUMBER	TERMS	PROJECT
ER BHS 8/10/...	Due on receipt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	SUPPLY (1 EA.) 40-7/16 X 34-3/4 X 11/16" O.A. CLEAR/CLEAR/SOLARBAN60 INSULATED GLASS UNIT (ORDERED WITHOUT INTERNAL GRIDS) REMOVE EXTERNAL GRIDS, CLEAN OFF TAPE AND RE-TAPE AND RE-INSTALL ON OUTSIDE OF GLASS	374.28	374.28T
	JOB: BURLINGAME HIGH SCHOOL, PICKED UP BY 8/19/21 SERGIO RAMOS EMAIL> ERAMOS@SMUSHD.ORG CA Sales Tax	9.625%	36.02

Approved for Payment

Date 8-20-21
Signature [Signature]

[Signature]

Sign
& Date

Thank you for your business.

TOTAL

\$410.30

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/19/2021

From: Linda Carlton

Site(s) or Department: Districtwide

Number of Quotes: 1

Vendor/Contractor: Code 4 Fire Management

Reason for proposal:

Open PO for ER Repairs on kitchen smoke vents post inspection

Certificate of Insurance: WCSE-CGL-0000411-02

Contract Amount: \$3,000.00

Funding Source: General Fund - Maintenance

Approved by:



08/19/2021

Personnel who oversees Site/Department budget

Vanessa Castano

08/23/2021

Manager of Capital Facilities and Purchasing

Valerie Miller

08/23/2021

Director of Budget and Fiscal Services



Cynthia Chu
Accounting Technician
Maintenance and Operations
San Mateo Union High School District
839 Hinckley Road, Burlingame, CA 94010

Time and Material Labor Rates for service:

Hourly Rate: \$95.00/hr per person
Materials: Invoice, plus shipping / handling plus 15%

Thank you,

Bruce Meisenbach
Code 4 Fire Management
408.655.1462

FY21-22 Open PO for ER Repairs
on smoke vents
\$3,000.00-

K. Meisenbach

