



Excellence and Equity in Education

Nancy Magee • County Superintendent of Schools

AGREEMENT FOR SAN MATEO COUNTY SCHOOL LIBRARY SERVICES 2021-2022

This agreement, made and entered into between the SAN MATEO COUNTY SUPERINTENDENT OF SCHOOLS, hereinafter referred to as the “Superintendent,” and the **Ravenswood City Elementary School District**, hereinafter referred to as the “District.”

The SCHOOL LIBRARY SERVICES outlined in the contract are offered to Districts in San Mateo County that do not have library services provided by certificated library personnel for their schools. The library services offered by this contract are intended to augment and improve the District’s existing library programs and collections and to enable the District to comply with state credentialing regulations pertaining to the provision of professional library services. Services provided under this contract are not intended to replace those that would be provided by a full-time certificated Library Media Teacher employed by the District.

Superintendent Responsibilities:

The Superintendent shall provide the following professional services of a credentialed Librarian:

Virtual Professional Development: Provide regular, ongoing training sessions for the District’s library staff, and registration fee for one attendee per contracted site for two partial-day opportunities (TBD).

Virtual Support Services: Assist District and school administration and library staff through a Community of Practice to include the following topics:

- **Assessment:** Strategies to assist schools with assessment of their library program, technology, automation, and facility.
- **Collection Development:** Processes to analyze collection, and identify collection improvements to inform purchasing goals and guidelines.
- **Leadership:** Meet with district library staff periodically to provide leadership and needed support.

Cost: The cost for the above services will be \$5.30 per student based on prior year enrollment for the district.

Release Time for Trainings: District will provide release time as needed for Library paraprofessional staff to attend training sessions as well as to attend two partial-day opportunities (TBD).

District Contact: District will appoint a contact to facilitate communication between the County Schools librarian and District library staff.

Payment: District will pay in full for services on or before November 1, 2021. The total contract fee is calculated as follows:

Fee for School Library Services: 2020 CALPADS (1731 students) @ \$5.30/student \$9,174.30

No separate agency or entity shall be created by this agreement.

Hold Harmless Agreement:

Each party shall defend, indemnify, and hold the other party, its officers, agents, subcontractors, and employees harmless from and against any and all liability, loss, expense, attorneys' fees or claims for injury or damages arising out of the performance of this agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents, subcontractors, or employees.

JN

SAN MATEO COUNTY
SUPERINTENDENT OF SCHOOLS

RAVENSWOOD CITY
ELEMENTARY DISTRICT



Superintendent or Designee signature

Signature

Printed or Designee signature

Printed name and title

Date

Date