

RAVENSWOOD CITY SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR SESSION

Ravenswood City School District Board members will conduct this meeting via Zoom teleconferencing. Interested members of the public may view the open session portion of the meeting by logging in via Zoom <https://ravenswoodschools.zoom.us/j/95845997869>, or by telephone by dialing (669) 900-6833. Webinar ID: 958 4599 7869. The Board will convene at 6:30 p.m., approve the agenda and immediately go into Closed Session. They are expected to resume to Open Session at approximately 7:15 p.m.

Board Members:

Mele K. Latu, President
Tamara Sobomehin, Vice President
Bronwyn Alexander, Clerk
Ana Maria Pulido, Member
Jenny Bloom, Member

MINUTES August 12, 2021

Attendance Taken at 6:30 PM:

Present:

Bronwyn Alexander
Jenny Bloom
Mele Latu
Ana Maria Pulido
Tamara Sobomehin

1. CALL TO ORDER/ROLL CALL

Minutes: President Latu called the meeting to order at 6:30 p.m. Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido and Jenny Varghese Bloom were present.

2. APPROVAL OF AGENDA

Motion Passed: Approval of the Agenda with changed indicated. Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Ana Maria Pulido and a second by Bronwyn Alexander.

Yes Bronwyn Alexander
Yes Jenny Bloom
Yes Mele Latu
Yes Ana Maria Pulido
Yes Tamara Sobomehin

Minutes: President Latu announced the following changes to the agenda: pull item **6.D** (Consideration to approve the Consultant Contract between the Ravenswood City School District and Hans Schmitz to provide digital communications support to the district), and agenda item: **6.U** (Consideration to approve MOU with Sequoia Union High School District for the Teacher Induction Partnership for Success (TIPS)).

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Please reference 6.D & 6.U for notes and vote.

With the exception of the two agenda items reference above the rest of the Consent Agenda was approved.

3. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957:

Minutes: President Latu announced, anyone wishing to speak in regards to matters being discussed in Closed Session this is the time. No speakers for this item.

The Board adjourned into Closed Session at 6:32 p.m. and Open Session reconvened at 7:15 p.m.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION

4. RETURN TO OPEN SESSION

Minutes: President Latu reports there was no discussion held and no action taken in Closed Session.

A. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1

5. FROM THE FLOOR

Minutes: President Latu communicated if anyone wishing to speak on matters not agendaized this is the time.

6. CONSENT AGENDA

Motion Passed: Motion to approve the Consent Agenda, minus the vote for item 6.D and 6.U. See item 6.D & 6.U for meeting notes and vote.

Roll Call Vote: Trustee Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and Jenny Bloom, Yes. Motion carried 5-0. Passed with a motion by Jenny Bloom and a second by Ana Maria Pulido.

Yes Bronwyn Alexander
Yes Jenny Bloom
Yes Mele Latu
Yes Ana Maria Pulido
Yes Tamara Sobomehin

Minutes: President Latu informed the Public two items were pulled item 6.D & 6.U. See those two agenda items for the meeting notes.

- A. Consideration to approve Personnel Recommendations.
- B. Consideration to approve the Minutes for the June 24, 2021, Regular Board Meeting
- C. Consideration to approve the Minutes for the June 29, 2021, Special Board Meeting.
- D. Consideration to approve the Consultant Contract between the Ravenswood City School District and Hans Schmitz to provide digital communications support to the district.

Motion Passed: It is recommended that the Board of Trustees approve the consultant contract with Hans Schmitz to provide digital communications support to the district for the 21-22 school year.

Roll Call Vote: Trustee Tamara Sobomehin, Bronwyn Alexander, and Jenny Bloom, Yes. President Mele Latu and Trustee Ana Maria Pulido Nay. Motion carried 3-2. Passed with a motion by Jenny Bloom and a second by Bronwyn Alexander.

Yes Bronwyn Alexander
Yes Jenny Bloom
No Mele Latu
No Ana Maria Pulido
Yes Tamara Sobomehin

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Minutes: Discussion held around the approval of this agenda item 6.D. President Pulido announced she pulled this item as it was her understanding that a previous consultant's responsibility would be around communication. Trustee Pulido stated this contract is not significant but she is not in favor of approving. Trustee Pulido would like to engage in further conversations around this contract and see a strategy plan for communications and look at the financial impact.

E. Consideration to renew an Individual Service Agreement (ISA) for one student who is attending school in a specialized program in Menlo Park City School District

F. Consideration to approve an agreement with EdSpEd to establish a bill rate for the candidates referenced in the contract: Steve Duralis APE. [Special Education]

G. Consideration to approve an agreement with 360 Degrees to establish a bill rate for the candidates referenced in the contract: Isabel Figueroa, OT, Kanchana Iyer, SLP, Arnulfo Saucedo, Psychologist, Leroy Ware, SpEd, Kate Sbrega, ECSE Brandon Garcia, SpEd, Evette Tapia, SpEd teacher, Van Miller, Nurse, Merna Brambilla, nurse. [Special Education]

H. Consideration to renew an Individual Service Agreement (ISA) for two students with Arbor Bay.

I. Consideration to approve the 2020-21 Consolidated Application (ConApp) Summer Submission

J. Consideration to approve MOU between the RCSD and The Boys and Girls Club of the Peninsula (BGCP) governing the use of the After School Education and Safety Program (ASES)

K. Consideration to approve Consultant Agreement with NewVoice Interpreting Services.

L. Consideration to approve the Proposal from Love Educational Services, LLC for the Ravenswood City School District.

M. Consideration to approve the California School Boards Association (CSBA) GAMUT Service Agreement.

N. Consideration to approve an agreement with Ausin Texas Learning Group, LLC (ATX) to establish a bill rate for the candidates referenced in the contract: Aleida Ferrer, Speech Language Pathologist (SLP). [Special Education]

O. Consideration to approve PD with STEM4Real

P. Consideration to approve the Services Agreement with edwell (wellbeing coaching for educators, by educators).

Q. Consideration to Approve Job Description for Teacher on Special Assignment Science, Engineering and Makerspace Specialist.

R. Consideration to approve MOU with Stanford Live

S. Consideration to approve PD with Kendall Hunt

T. Consideration to approve contract with Greenfield Learning for Lexia learning program

U. Consideration to approve MOU with Sequoia Union High School District for the Teacher Induction Partnership for Success (TIPS)

Motion Passed: It is recommended that the board approve the MOU with Sequoia Union High School District.

Roll Call Vote: Trustee Mele Latu, Tamara Sobomehin, Bronwyn Alexander, and Jenny Bloom, Yes.

Motion carried 4-0. Trustee Pulido recuse from voting for this item. Passed with a motion by Bronwyn Alexander and a second by Jenny Bloom.

Yes Bronwyn Alexander

Yes Jenny Bloom

Yes Mele Latu

Recuse Ana Maria Pulido

Yes Tamara Sobomehin

Minutes: Trustee Pulido pulled agenda item 6.U because it would be a conflict of interest as she works for the Sequoia Union High School District so she recuse from this item completely.

V. Consideration to approve contract update with New Teacher Center

W. Consideration to approve membership with Silicon Valley Mathematics Initiative

X. Consideration to approve MOU with Reading Partners

Y. Consideration to approve MOU with All Students Matter

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Z. Consideration to approve renewal for Nearpod
AA. Consideration to approve Master Services Agreement with Ed Theory LLC and Individual Service Agreement for District Nurse.

7. PUBLIC HEARING

Motion Passed: Motion to open the Public Hearing.

Roll Call Vote: Trustee Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and Jenny Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Ana Maria Pulido and a second by Bronwyn Alexander.

Yes Bronwyn Alexander
Yes Jenny Bloom
Yes Mele Latu
Yes Ana Maria Pulido
Yes Tamara Sobomehin

A. Public Hearing on Board Policy Revision, Regulation 6118: Independent Study

Minutes: President Latu opened the Hearing and noted that the Policy Revision Regulation item number was corrected to 6158, Independent Study.

Cynthia Chin, Student Services Director, shared an Independent Study Public Hearing presentation on the changes to the Policy. The presentation covered: Independent Study Background, Independent Study Overview and Key components.

1. Opportunity for members of the public to comment on Public Hearing on Board Policy Revision, Regulation 6118: Independent Study

Minutes: President Latu opened the floor to the public that wish to speak on this item. No speakers for this item.

2. Adjournment

Motion Passed: Motion to close the Public Hearing. Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Ana Maria Pulido and a second by Jenny Bloom.

Yes Bronwyn Alexander
Yes Jenny Bloom
Yes Mele Latu
Yes Ana Maria Pulido
Yes Tamara Sobomehin

8. SUPERINTENDENT'S OFFICE

A. Summer Learning Program Update

Minutes: Superintendent Sudaria, shared the Summer Learning Program presentation and announced the program ended in July. Superintendent Sudaria goes to mention how individual partners contributed: BGCP, Big Lift Kinder, and Teach for America Corps. And reported that about one third of our students participated in the program. The Program was held at Costano, Belle Haven and the middle school, servicing rising Kindergartners - eight grade and the program support students with Special needs through the extended school year program.

Superintendent Sudaria shared students had five weeks of fun, engaging hands-on learning an

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enrichment program while keeping students safe by following the COVID safety Protocols. Superintendent Sudaria went on to share about the planning for next year's summer program.

President Latu, open the floor for comments. Speakers on this item: Trustee Alexander, President Latu, Trustee Pulido

Link to the presentation slides:

<https://drive.google.com/file/d/1bhS24EbLwHyb0OdzPauGzCycLAVdiUL4/view?usp=sharing>

B. COVID-19 Safety Plan for Ravenswood City School District 2021-2022 School Year

Minutes: Superintendent Sudaria gave a presentation on COVID Safety Updates. She mentioned preparing for the fall means we need to ensure we are up to date with current guidance from the California Department of Public Health (CDPH), San Mateo County Health (SMCH), around the safety measures for COVID.

The new K-12 guidance were issued in July. Superintendent Sudaria shared updates on the new guidance, what is similar, and what is new or different. Superintendent Sudaria also shared about volunteer gatherings, transportation services, student quarantine, and domestic and international travel.

Superintendent Sudaria announced that the District will continue to communicate with families in multiple ways and post the updated COVID Safety Plan online. The district will also make a video for our families to go out via ParentSquare and Facebook. Also the District will send a back to school safety message and host a virtual safety forum 8/19.

Cindy Chin, Director of Student services shared the option of traditional Independent Study for students in need to quarantine.

President Latu open the floor for Public comment. Speaker for this item: Ronda White, parent.

Follow this link for the COVID-19 Safety Plan for Ravenswood City School District 2021-2022:
https://drive.google.com/file/d/1dgWO4PY3A0fo_X1h8oOe5txP8DySJcrl/view?usp=sharing

9. HUMAN RESOURCES

A. Consideration to approve the MOU between the Ravenswood City School District ("District") and the Ravenswood Teacher Association ("RTA") regarding compensation for summer professional development, extended day for elementary sites, and additional stipends for the 2021-2022 school year.

Motion Passed: Approve the MOU between the Ravenswood City School District ("District") and the Ravenswood Teacher Association ("RTA") regarding compensation for summer professional development, extended day for elementary sites, and additional stipends for the 2021-2022 school year.

Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Jenny Bloom and a second by Bronwyn Alexander.

Yes Bronwyn Alexander

Yes Jenny Bloom

Yes Mele Latu

Yes Ana Maria Pulido

Yes Tamara Sobomehin

Minutes: Toni Stone, Human Resources Director shared this MOU was created because the parties recognized the need to incentivize unit members for their participation in Summer professional development to offer extended day option to student for this school year and provide additional stipends as compensation for extra duties performed by Unit members.

President Latu open the floor for comments. Speakers for this item, Ronda White, Ravenswood Teachers Association President.

B. Consideration to approve Recommendations of Local Committee on Assignments.

Motion Passed: Approve Recommendations of Local Committee on Assignments.

Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Bronwyn Alexander and a second by Jenny Bloom.

Yes Bronwyn Alexander

Yes Jenny Bloom

Yes Mele Latu

Yes Ana Maria Pulido

Yes Tamara Sobomehin

Minutes: Toni Stone, Human Resources Director shared Education Code 44258.7(c) & (d) allows school districts to establish a Local Committee on Assignments and the committee is composed of two Administrators and two Certificated members chosen by the Unit. The committee essentially makes recommendation to the Local Board for approval of elective courses, courses outside the core subjects. These are recommendations that do not fall within the credentials held by the teacher. Items attached for this item are for the middle school. There are two teachers who we would like to teach departmentalized Social Science and Spanish elective as part of the Dual Immersion strands and the others are for Study Skills, also at the middle school.

C. Consideration to approve the Assignment of Stuart Shiraishi as Vice Principal at Belle Haven Elementary on the Basis of a Credential Waiver, Effective August 2, 2021.

Motion Passed: Approve the Assignment of Stuart Shiraishi as Vice Principal at Belle Haven Elementary on the Basis of a Credential Waiver, Effective August 2, 2021.

Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Bronwyn Alexander and a second by Jenny Bloom.

Yes Bronwyn Alexander

Yes Jenny Bloom

Yes Mele Latu

Yes Ana Maria Pulido

Yes Tamara Sobomehin

Minutes: Toni Stone, Human Resources Director shared this waiver is presented to the Board for approval, in a Public meeting, showing the name of the applicant and specific assignment and the fact that the employment will be based on the credential waiver.

Mr. Shiraishi has served as a Teacher with Ravenswood for eight years and hold a clear multiple subject teaching credential and meets all the requirements to apply and enroll for a preliminary administrative services credential. This waiver will allow him to serve as the Vice Principal at Belle Haven while he concurrently enrolls in a preliminary administrative services credentialing program.

President Latu, open the floor for comment. Speaker for this item, Trustee Pulido, Vice President Sobomehin, President Latu.

D. Consideration to Approve Recommendations of Assignments Pursuant to Education Code 44258.3.

Motion Passed: Approve Recommendations of Assignments Pursuant to Education Code 44258.3.

Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and

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Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Ana Maria Pulido and a second by Jenny Bloom.

Yes Bronwyn Alexander
Yes Jenny Bloom
Yes Mele Latu
Yes Ana Maria Pulido
Yes Tamara Sobomehin

Minutes: Toni Stone, Human Resources Director shared that the Education Code cited allows for the Governing Board to certify that the District has verified the subject matter competence of the Teachers being recommended for assignments that are outside of their credentialing area so in this instance there are two teachers at the middle school that we would like to teach departmentalized Social Studies as part of those dual immersion strands mentioned in previous item.

President Latu, Open the floor for comments. Speaker for this item: Trustee Alexander.

E. Consideration to approve the Assignment of Kendra Gragg as Vice Principal at Cesar Chavez Ravenswood Middle School on the Basis of a Subsequent Credential Waiver, Effective August 2, 2021.

Motion Passed: Approve the Assignment of Kendra Gragg as Vice Principal at Cesar Chavez Ravenswood Middle School on the Basis of a Subsequent Credential Waiver, Effective August 2, 2021.

Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Jenny Bloom and a second by Bronwyn Alexander.

Yes Bronwyn Alexander
Yes Jenny Bloom
Yes Mele Latu
Yes Ana Maria Pulido
Yes Tamara Sobomehin

Minutes:

Toni Stone, Human Resources Director explained, that this is a subsequent waiver for Ms. Gragg as she has completed about half of the program and conclude the program March 2022. This subsequent waiver will cover her employment in the administrative role between now and the end of her program in March.

President Latu, open the floor for comment. No speakers for this item.

F. Consideration to approve Job Description for Chief Academic Officer.

Motion Passed: Staff recommends that the Board of Trustees approve the job description for Chief Academic Officer.

Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Ana Maria Pulido and a second by Jenny Bloom.

Yes Bronwyn Alexander
Yes Jenny Bloom
Yes Mele Latu
Yes Ana Maria Pulido
Yes Tamara Sobomehin

Minutes: Superintendent Sudaria, explained that creating a Chief Academic Officer position will support the re-organizational efforts of our executive team to improve workflow and efficiency of our organization to better identify the development needs of team members while providing opportunities to grow and build skills to improve performance and satisfaction.

Under the direction of the Superintendent the Chief Academic Officer supervises the District's academic division and provides leadership for overall instructional programs. Responsible for the effective and efficient operations of the academic division that includes the following departments: C&I and Special Education and maintain close day-to-day supervision interaction with school Principals and other assigned administrators and no financial impact to approve the Job Description.

President Latu open the floor for public comment. Speaker Trustee Pulido.

G. Consideration to approve the Management Salary Schedule to reflect the addition of the Chief Academic Officer position placed under Certificated Management on Range 10.

Motion Passed: Staff recommends that the Board of Trustees approve the management salary schedule to reflect the addition of the Chief Academic Officer position placed under certificated management on range 10.

Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Bronwyn Alexander and a second by Ana Maria Pulido.

Yes Bronwyn Alexander
Yes Jenny Bloom
Yes Mele Latu
Yes Ana Maria Pulido
Yes Tamara Sobomehin

Minutes: Superintendent Sudaria explained that under the certificated management range 10 on the management salary schedule we would place the Chief Academic Officer position and because the salary schedule would be modified we want to present to the Board for approval.

President Latu open the floor for comments. No speakers for this item.

H. Consideration to approve the appointment of Jennifer Gravem to Chief Academic Officer, effective August 13, 2021.

Motion Passed: Staff recommends that the Board of Trustees approve the appointment of Jennifer Gravem to Chief Academic Officer.

Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Bronwyn Alexander and a second by Ana Maria Pulido.

Yes Bronwyn Alexander
Yes Jenny Bloom
Yes Mele Latu
Yes Ana Maria Pulido
Yes Tamara Sobomehin

Minutes: Superintendent Sudaria stated that per the documents, Jennifer Gravem is currently the Director of Special Education, the appointment would place her in the position of Chief Academic officer and placed on management range 10, step 6 and explained the fiscal impact to the budget.

President Latu open the floor for comment. No speakers for this item.

10. BUSINESS DEPARTMENT

A. Report of the Measure "H" General Obligation Bond Citizens' Oversight Committee Pertaining to the Fiscal Year Ended June 30, 2018

Minutes: William Eger, Chief Business Official introduced Drake Diedrich, member of the General Obligation Bond Citizen's Committee and parent to a student in the District. Drake presented on the

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Annual Report on Measure H. Fiscal Year Ended June 30, 2018. Report covered part of the expenditures from Measure H, this is the first report of the 2017-2018 of the Measure H projects and statement of compliance to Measure H and Measure S. Finding revealed the District is in compliance with requirements and a review of the expenditures breakdown was presented.

President Latu open the floor for comment. Speaker for item, Trustee Pulido.

The Board could not vote on this item as it was not listed as an action item. Board indicated as next steps to add this report to the Consent Agenda on the August 26th Board meeting for approval as the Board has already received the report.

Link to the report by the Citizens' Bond Oversight Committee:

<https://drive.google.com/file/d/1Omb6QiUfKHmtVYckbDnUi1TZbe1LUsep/view?usp=sharing>

B. Consideration to approve Resolution 2021/22 - 01 Exempting Construction Project from City Zoning Requirements

Motion Passed: It is recommended that the board approve this motion.

Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Ana Maria Pulido and a second by Jenny Bloom.

Yes Bronwyn Alexander

Yes Jenny Bloom

Yes Mele Latu

Yes Ana Maria Pulido

Yes Tamara Sobomehin

Minutes: William Eger, Chief Business Official presented resolution 2021-22 - 01 exempting projects from City zoning requirements.

President Latu open the floor for comments. No speakers on this item.

11. BOARD OF TRUSTEES

A. Board Policy Revision, First Reading AR: 1312.3(a), and AR: 1312.3(g), Uniform Complaint Procedures, and AR: 5141.4(c), Child Abuse Prevention and Reporting

Minutes: Superintendent Sudaria, shared this is the first reading and in the next meeting we will present this item for second reading and action.

B. First Reading and Action on Board Policy Revision, Regulation 6118: Independent Study

Motion Passed: Roll Call Vote: Trustees Mele Latu, Tamara Sobomehin, Bronwyn Alexander, Ana Maria Pulido, and Jenny Varghese Bloom, Yes. Motion carried unanimously (5-0). Passed with a motion by Ana Maria Pulido and a second by Jenny Bloom.

Yes Bronwyn Alexander

Yes Jenny Bloom

Yes Mele Latu

Yes Ana Maria Pulido

Yes Tamara Sobomehin

Minutes: President Latu announced the edit to Board Policy Revision Regulation corrected to 6158, Independent Study.

Superintendent Sudaria, explained this was the Board Policy for the Public Hearing that our Director Cindy Chin presented on.

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12. ADJOURNMENT

Minutes: President Latu adjourn the Ravenswood City School District Governing Board meeting of August 12, 2021 at 9:00pm.

September 9, 2021
Date of Approval

Clerk's Signature