

NEXT STEPS/FOLLOW-UP PROCESS

WHEN	WHO	WHAT
September 21, 2016	Assistant to the Superintendent	Distribute the retreat record to all invitees.
Within 48 hours of receipt	All recipients	Read the retreat record.
September 28, 2016	Marketing & Communication Specialist	Post "Accomplishments" on the website.
At the October 6, 2016 School Board meeting	School Board	Present the Strategic Plan to the public.
By October 15, 2016	Leadership Team	Share and discuss the Strategic Plan with all staff.
October 17, 2016	Leadership Team (Superintendent – lead)	Review the "Current Internal Weaknesses" list for possible action items.
Monthly	Leadership Team & School Board	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	Assistant to the Superintendent	Prepare and distribute the updated Strategic Plan Monitoring Matrix to all staff.
March 7, 2017 8:30am – 3:30pm	School Board & Council	Strategic Planning Retreat to: <ul style="list-style-type: none"> - more thoroughly assess progress on the Goals and Strategic Objectives. - develop objectives for the next six months.