

Supplemental Agreement No. 16 to Master Agreement for Architectural Services –

Quattrocchi Kwok Architects

This Supplemental Agreement No. 16 ("Supplement") is an addendum to the Master Agreement for Architectural Services by and between San Rafael City Schools and Quattrocchi Kwok Architects ("Master Agreement") entered by San Rafael City Schools ("District") and Quattrocchi Kwok Architects ("Architect") (together, "Parties") as follows:

RECITALS

WHEREAS, the Parties entered into the Master Agreement effective as of August 22, 2016 for the provision of professional design services in connection with the District's Measure A and Measure B bond program ("Program");

WHEREAS, the Master Agreement provides that the Parties may execute this Supplement to authorize Architect's work on certain Project(s) identified herein;

WHEREAS, the Parties wish to supplement the Master Agreement to assign Architect the Project identified herein and accompanying terms, including but not limited to scope and payment;

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, the Parties agree as follows:

SUPPLEMENTAL AGREEMENT

1. **Effect:** This Supplement is entered into pursuant to the Master Agreement, and, when fully executed, is considered as an integral part of said Master Agreement subject to all the provisions and conditions thereof. The District does hereby authorize Architect to provide professional services on the project identified herein.
2. **Project: Architectural Services for the Design of the Ceramics Studio Kiln Room Addition at Terra Linda High School**, 320 Nova Albion Way, San Rafael, CA 94903
3. **Scope of Services:** Upon final execution of this Supplement, Architect's Services for this assigned Project shall include all phases included in Exhibit "A" to the Master Agreement, applicable to the project scope(s), outlined in **Attachment 1** to this Supplement.
4. **Fee:** The District shall pay Architect for all Services contracted for under this Supplement an amount, not to exceed the following ("Fee"), totaling One Hundred and Seventy-Five Thousand, Eight Hundred and Seventy-Five Dollars (\$175,875).

The Fee shall be paid based on the stipulated fee above and will be invoiced on a monthly basis in proportion to the services provided in the prior month and in accordance with the terms of the Master Agreement, including but not limited to Article 6 of and Exhibit "D" to the Master Agreement.

5. **Staffing:** Services shall be provided in accordance with the terms of the Master Agreement by Quattrocchi Kwok Architects personnel. Architect team for this Supplement will include:
 - a. Civil Engineers
 - b. Mechanical Engineers
 - c. Electrical Engineers
 - d. Landscape Architect

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Services provided by others, including subconsultants providing engineering services, must be approved in advance and in writing by the District.

6. **Schedule:** Services shall be provided in accordance with the terms of the Master Agreement.
7. **Meetings:** Services shall include meetings as set forth in the terms of the Master Agreement.
8. All other provisions of the Master Agreement, including those contained in Exhibits to the Master Agreement, shall remain in full force and effect and are reaffirmed and are fully incorporated into this Supplement by this reference. If there is any conflict between this Supplement and any provision of the Master Agreement relating to the Supplement only, the provisions of this Supplement shall control.

IN WITNESS WHEREOF, the Parties hereto have accepted and agreed to this Supplement on the dates indicated below.

Dated: _____, 2021

San Rafael City Schools

Dated: _____, 2021

Quattrocchi Kwok Architects

By: _____

By: _____

Print Name: _____

Print Name: _____

Print Title: _____

Print Title: _____

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Attachment 1

Project Scope

Project Scope: Architectural Services for the Design of the Ceramics Studio Kiln Room Addition at Terra Linda High School, 320 Nova Albion Way, San Rafael, CA 94903, to include:

The scope is to include providing the schematic design based on the program provided by San Rafael City Schools. QKA ("Architect") shall provide the services required to have the design approved by the required governmental agency(ies) such as the Division of State Architect (DSA) and local fire authorities. Architect services will commence with the Schematic Design phase and progress through the Design Development, Construction Drawings, Governmental Approvals, Bidding and/or Negotiations, Construction Administration and DSA Closeout phases.