



Lisette Estrella-Henderson, Superintendent of Schools  
5100 Business Center Drive, Fairfield, CA 94534-1658  
707.399.4400 ★ www.solanocoe.net

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**Quarterly Report on Williams Uniform  
Complaints 2021-2022 Academic Year**

[Education Code § 35186]

**District:** Benicia Unified School District

**Person completing this form:** Lynn Hannafin **Title:** Program Manager

**Quarterly Report Submission Date:** October 2021 (July-September complaints)

**Date for information to be reported publicly at governing board meeting:** October 21, 2021

**Please check the box that applies:**

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above.  
The attached chart summarizes the nature and resolution of these complaints.

Charles You

Print Name of District Superintendent

*Charles F. Young*

Signature of District Superintendent

*Charles F. Young*

10/13/2021

Date

	Site	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0	0
<b>Facilities Conditions</b>	0	0	0	0
<b>Preschool Health And Safety</b>	0	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

**1. Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)**

- A student, including an English learner, does not have standards-aligned textbooks, instructional materials, state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

**2. Teacher Vacancy or Misassignment: (Education Code §35186; 5 CCR 4682)**

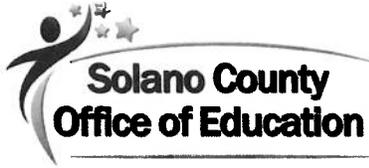
- A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
- A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than twenty percent (20%) English learners in the class.
- A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

**3. Facility Conditions: (Education Code §§17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)**

- A condition exists that poses an emergency or urgent threat to the health or safety of students or staff including: gas leaks; nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other emergency condition deemed appropriate.
- A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school has not kept all restrooms open during school hours when students are not in classes and has not kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when temporarily closing the restroom is necessary for student safety or to make repairs.
- In any school serving any grades 6-12 in which forty percent (40%) or more in the school or school attendance area are from low-income families a complaint may be filed  
alleging noncompliance with the requirement to stock  
at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products.

**4. Preschool Health and Safety: (Education Code §8235.5; Health and Safety Code 1596.7925)**

- The preschool does not have outdoor shade that is safe and in good repair.
- Drinking water is not accessible and/or readily available throughout the day.
- The preschool does not provide safe and sanitary restroom facilities with one toilet and handwashing fixture for every fifteen (15) children.
- Restroom facilities are not available only for preschoolers and kindergartners.
- The preschool program does not provide visual supervision of children at all times.
- Indoor or outdoor space is not properly contained or fenced or does not provide sufficient space for the number of children using the space at any given time.
- Playground equipment is not safe, in good repair, or age appropriate.



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[Education Code § 35186]

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**Person completing this form:** Lynn Hannafin **Title:** Program Manager

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**Date for information to be reported publicly at governing board meeting:** October 21, 2021

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Brianna Kleinschmidt, Principal Benicia High School  
Print Name of Principal

  
Signature of Principal

9/30/2022

	Site	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0	0
<b>Facilities Conditions</b>	0	0	0	0
<b>Preschool Health And Safety</b>	0	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

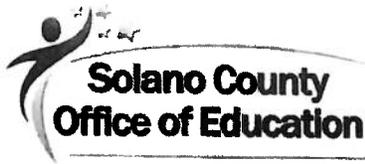
**1. Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)**

- A student, including an English learner, does not have standards-aligned textbooks, instructional materials, state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

**2. Teacher Vacancy or Misassignment: (Education Code §35186; 5 CCR 4682)**

- A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
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**3. Facility Conditions: (Education Code §§17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)**



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Lindsay Dalske  
Print Name of Principal

  
Signature of Principal

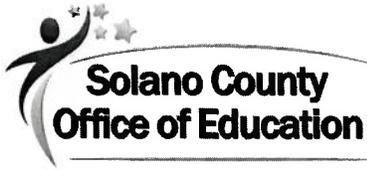
9/30/21  
Date

9/30/2022

	Site	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0	0
<b>Facilities Conditions</b>	0	0	0	0
<b>Preschool Health And Safety</b>	0	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

1. **Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)**
  - A student, including an English learner, does not have standards-aligned textbooks, instructional materials, state-adopted or district-adopted textbooks or other required instructional materials to use in class.
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*Kimberly Lewis*  
Click or tap here to enter text.  
**Print Name of Principal**

*Kimberly Lewis*  
Click or tap here to enter text.  
**Signature of Principal**

*10/7/21*  
Click or tap here to enter text.  
**Date**

	Site	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0	0
<b>Facilities Conditions</b>	0	0	0	0
<b>Preschool Health And Safety</b>	0	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

**1. Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)**

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students or staff including: gas leaks; nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other emergency condition deemed appropriate.

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**4. Preschool Health and Safety: (Education Code §8235.5; Health and Safety Code 1596.7925)**

- The preschool does not have outdoor shade that is safe and in good repair.
- Drinking water is not accessible and/or readily available throughout the day.
- The preschool does not provide safe and sanitary restroom facilities with one toilet and handwashing fixture for every fifteen (15) children.
- Restroom facilities are not available only for preschoolers and kindergartners.
- The preschool program does not provide visual supervision of children at all times.
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- Playground equipment is not safe, in good repair, or age appropriate.



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Click or tap here to enter text.

Print Name of Principal

Stephen Slater

Click or tap here to enter text.

Signature of Principal

Stephen Slater

Click or tap here to enter text.

10/11/21

Date

	Site	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0	0
<b>Facilities Conditions</b>	0	0	0	0
<b>Preschool Health And Safety</b>	0	0	0	0

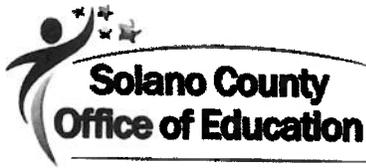
Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

1. **Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)**
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  - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.
  
3. **Facility Conditions: (Education Code §§17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)**

- A condition exists that poses an emergency or urgent threat to the health or safety of students or staff including: gas leaks; nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other emergency condition deemed appropriate.
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  - alleging noncompliance with the requirement to stock at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products.

**4. Preschool Health and Safety: (Education Code §8235.5; Health and Safety Code 1596.7925)**

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Complaints 2021-2022 Academic Year**

[Education Code § 35186]

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**Person completing this form:** Lynn Hannafin Title: Program Manager

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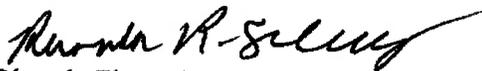
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Rhonda R. Flemming  
Print Name of Principal

  
Rhonda Flemming  
Signature of Principal

Click or tap here to enter text.

Date 10/7/21

	Site	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	MFE	0	0	0
<b>Teacher Vacancy or Misassignment</b>	MFE	0	0	0
<b>Facilities Conditions</b>	MFE	0	0	0
<b>Preschool Health And Safety</b>	0	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

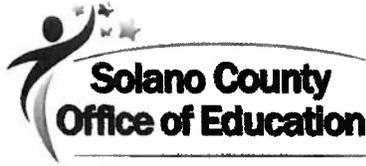
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Melanie Buck  
Print Name of Principal

A handwritten signature in black ink, appearing to read "Melanie Buck", written over a horizontal line.

Signature of Principal

10/1/2021  
Date

	Site	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0	0
<b>Facilities Conditions</b>	0	0	0	0
<b>Preschool Health And Safety</b>	0	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

**1. Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)**

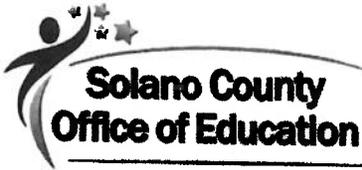
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- A condition exists that poses an emergency or urgent threat to the health or safety of students or staff including: gas leaks; nonfunctioning heating, ventilation, fire



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Complaints were filed with schools in the district during the quarter indicated above.  
The attached chart summarizes the nature and resolution of these complaints.

Christina Moore  
Click or tap here to enter text.

Print Name of Principal

CMoore  
Click or tap here to enter text.  
Signature of Principal

10/13/21  
Click or tap here to enter text.  
Date

	Site	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0	0
<b>Facilities Conditions</b>	0	0	0	0
<b>Preschool Health And Safety</b>	0	0	0	0

Specific Issue(s) of the complaint (Please check all that apply; a complaint may contain more than one allegation.):

1. **Textbooks and Instructional Materials: (Education Code §35186; 5 CCR 4681)**
  - A student, including an English learner, does not have standards-aligned textbooks, instructional materials, state-adopted or district-adopted textbooks or other required instructional materials to use in class.
  - A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
  - Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
  - A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
2. **Teacher Vacancy or Misassignment: (Education Code §35186; 5 CCR 4682)**
  - A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
  - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than twenty percent (20%) English learners in the class.
  - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.
3. **Facility Conditions: (Education Code §§17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)**
  - A condition exists that poses an emergency or urgent threat to the health or safety of

students or staff including: gas leaks; nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other emergency condition deemed appropriate.

- A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school has not kept all restrooms open during school hours when students are not in classes and has not kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when temporarily closing the restroom is necessary for student safety or to make repairs.
- In any school serving any grades 6-12 in which forty percent (40%) or more in the school or school attendance area are from low-income families a complaint may be filed alleging noncompliance with the requirement to stock at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products.

**4. Preschool Health and Safety: (Education Code §8235.5; Health and Safety Code 1596.7925)**

- The preschool does not have outdoor shade that is safe and in good repair.
- Drinking water is not accessible and/or readily available throughout the day.
- The preschool does not provide safe and sanitary restroom facilities with one toilet and handwashing fixture for every fifteen (15) children.
- Restroom facilities are not available only for preschoolers and kindergartners.
- The preschool program does not provide visual supervision of children at all times.
- Indoor or outdoor space is not properly contained or fenced or does not provide sufficient space for the number of children using the space at any given time.
- Playground equipment is not safe, in good repair, or age appropriate.