



BENICIA UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD

Notice of Regular Meeting  
October 21, 2021 6:00 PM

Benicia Unified School District Board Room 350 East K Street Benicia, CA 94510. This meeting will be in-person and masks are mandatory. For those not in-person, we will continue to Livestream and it will be recorded via the BUSD YouTube channel.

**Attendance Taken at 6:00 PM:**

Present:

Diane Ferrucci  
CeCe Grubbs  
Gethsemane Moss

Absent:

Mark Maselli  
Sheri Zada

**1. CALL TO ORDER - 6:00 p.m.**

Minutes:

Clerk Moss called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Quick Summary:

**4. CLOSED SESSION - 6:00 P.M.**

Minutes:

Clerk Moss adjourned the meeting to closed session at 6:01 p.m.

**4.1. Public Employment/ Action/ Appointment/ Discipline/ Dismissal/  
Evaluation / Release**

Rationale:

Dr. Khushwinder Gill will present the Personnel Action List to the Board.

#### **4.2. Conference with Labor Negotiators**

Rationale:

The Governing Board will conference with Labor Negotiator, Dr. Khushwinder Gill, regarding Employee Organizations BTA, CSEA and unrepresented groups.

#### **4.3. Individual Student Matter(s)/ Student Need(s)**

Rationale:

The Governing Board will discuss student matters in the following three cases #22-002 and #22-003, stipulated expulsion. The Education Code requires Closed Session in these cases to prevent the disclosure of confidential student information.

**Motion Passed:** In the case of student matter #22-002 the board considered and asked for a motion for approval of the Staff recommendation for the Stipulated Expulsion for the 2021-2022 school year Passed with a motion by Diane Ferrucci and a second by CeCe Grubbs.

Yes Diane Ferrucci

Yes CeCe Grubbs

Absent Mark Maselli

Yes Gethsemane Moss

Absent Sheri Zada

**Motion Passed:** In the case of student matter #22-003 the Board considered and asked for a motion for the approval of Staff recommendation for Stipulated Expulsion with the noted recommendations for the 2021-2022 school year Passed with a motion by CeCe Grubbs and a second by Diane Ferrucci.

Yes Diane Ferrucci

Yes CeCe Grubbs

Absent Mark Maselli

Yes Gethsemane Moss

Absent Sheri Zada

### **5. RECONVENE TO OPEN SESSION - 7:00 P.M.**

Minutes:

Clerk Moss reconvened the meeting to open session at 7:04 p.m.

#### **5.1. Report on Closed Session Items**

Minutes:

Action was decided on and vote taken during open session on item 4.3.

Quick Summary:

## **5.2. Announcement**

Quick Summary:

This meeting is recorded for live-streaming and archiving on the District YouTube channel at [youtube.com/c/beniciaunifiedschooldistrict](https://youtube.com/c/beniciaunifiedschooldistrict) for your convenience.

## **6. PLEDGE OF ALLEGIANCE**

Minutes:

The Pledge of Allegiance was led by Trustee Grubbs.

## **7. APPROVAL OF AGENDA**

**Motion Passed:** Approval of the Agenda as presented Passed with a motion by Diane Ferrucci and a second by CeCe Grubbs.

Yes Diane Ferrucci

Yes CeCe Grubbs

Absent Mark Maselli

Yes Gethsemane Moss

Absent Sheri Zada

## **8. REPORTS - (NO ACTION REQUIRED)**

### **8.1. Student Reports**

Minutes:

Alice Wells from Liberty High School and Marie Markus ASB VP from Benicia High School provided tonight's student reports.

### **8.2. Superintendent Report**

Minutes:

Dr. Young welcomed all those present and watching tonight. He continues to express

### **8.3. Board Reports**

Minutes:

Trustee Ferrucci shared that she participated on the last LCapitan meeting with Dr. Beatson.

## 9. COMMENTS FROM MEMBERS OF THE PUBLIC

Minutes:

There was only one public comment from Mr. Andrew Miller this evening.

Quick Summary:

PLEASE NOTE: BUSD has moved to in-person Board meetings. We ask that members of the public, who wish to attend, including those who wish to address the board, wear a mask at all times. COVID Executive Order N-29-20 expired on September 30th. All functions of the Board meeting, including public comments, will be done in person. Members of the public may address the Board at a regular meeting on any item within the Board's jurisdiction. Speaker cards are available at the back table. Please note the item you wish to speak to and submit a card to the Board Secretary. The Board President will call all the "open session" public comments not on the agenda (Gov. Code Section 54954.3) during the public comment item. Comments for items on the agenda will be called during the specific item. Comments are limited to no more than three minutes per speaker or the board may limit the total time to 20 minutes per item. By law, no action may be taken on any item raised during the public comment periods and matters may be referred to staff for placement on a future agenda of the Governing Board. Please be reminded to keep your comments respectful as students may be watching the board meeting, thank you.

## 10. CONSENT CALENDAR - ACTION ITEMS

**Motion Passed:** Approval of the Consent Calendar as presented Passed with a motion by CeCe Grubbs and a second by Diane Ferrucci.

Yes Diane Ferrucci

Yes CeCe Grubbs

AbsentMark Maselli

Yes Gethsemane Moss

AbsentSheri Zada

Quick Summary:

All matters listed under the Consent Calendar are considered by the Board to be routine and will be approved by the Board in one motion. There will be no discussion on these items unless members of the Board, staff or public request specific items to be pulled and discussed.

### 10.1. Minutes for the Meetings of: October 7, 2021

### 10.2. Approval of Personnel Action List

### 10.3. Approval of the Quarterly Report on Williams Uniform Complaints

Rationale:

There were no Williams Uniform Complaints for this period.

## **11. COMMUNICATION/INFORMATIONAL ITEMS**

### **11.1. Measure S Quarterly Bond Update**

#### Rationale:

Roxanne Egan, Bond Director, will provide the Quarterly Update on the Measure S Bond Program. The purpose of this update is to provide information on the school facility projects funded by the Measure S bonds and review items from the quarterly BUSD Citizens' Oversight Committee on the Measure S General Obligation Bonds meeting

#### Minutes:

Roxanne Egan, Bond Director was invited to provide tonight's Measure S Quarterly Bond Update presentation.

### **11.2. NWEA MAP Update**

#### Rationale:

Mrs. Stephanie Rice, Director of Education Services and Mrs. Lisa Golsan, Teacher on Special Assignment will report on the implementation of the NWEA MAP assessment system. The purpose of this report is to inform the Board and public about the purpose and structure of the assessment, what the program is, what type of data can be gleaned and how staff can use the data to inform instruction. Presentation

#### Minutes:

Mrs. Stephanie Rice, Director of Education Services and Mrs. Lisa Golsan. Teacher on Special Assignment provided the NWEA MAP Update this evening.

## **12. NON-CONSENT ACTION ITEMS**

### **12.1. Consideration and Approval of the Certificated Substitute Teachers Pay during the 2021-22 School Year**

#### Rationale:

The Benicia Unified School District (BUSD) recognize that the COVID-19 pandemic has made it difficult to recruit and hire certificated substitute teachers to cover classes during a teacher's absence. Substitute pay was increased in September 2021; however, to stay competitive with our neighboring school districts, staff is requesting for the certificated substitute teachers' pay to be increased again as an incentive to recruit and hire additional employees as explained in the attached document. The Daily and Hourly Rate increase is non-precedent setting on a one-time basis only for the 2021-2022 school year, effective from October 25, 2021-June 30, 2022, due to impacts from COVID-19. On July 1, 2022, the Daily and Hourly Rates will revert back to the previous pay

rates from the 2020-21 school year pay rate. Staff recommends that the Governing Board approve the 'Certificated Substitute Teachers' pay increase for the 2021-22 school only.

Minutes:

Prior to action taking place, Trustee Grubbs expressed her concern about the substitute pay increase being only for one year. She also requested that the increase be brought back in March 2022 to be considered as a permanent increase.

**Motion Passed:** Approval of the recommended 'Certificated Substitute Teachers' pay increase for the 2021-22 school only Passed with a motion by Diane Ferrucci and a second by CeCe Grubbs.

Yes Diane Ferrucci

Yes CeCe Grubbs

Absent Mark Maselli

Yes Gethsemane Moss

Absent Sheri Zada

## **12.2. Consideration and Approval of New Job Description for Senior Accounting and Attendance Analyst**

Rationale:

In order to assist the district in meeting the revised and increased requirements related to student attendance accounting, including but not limited to independent study, and categorical reporting, the district is requesting to change the job title for the Senior Accounting Assistant to SENIOR ACCOUNTING & ATTENDANCE ANALYST, and revise the job description to include the attendance related items.

**Motion Passed:** Approval of the Job Description for Senior Accounting and Attendance Analyst as presented Passed with a motion by CeCe Grubbs and a second by Diane Ferrucci.

Yes Diane Ferrucci

Yes CeCe Grubbs

Absent Mark Maselli

Yes Gethsemane Moss

Absent Sheri Zada

## **12.3. Consideration and Ratification of the revised Classified School Employee Association (CSEA) #1096 Salary Schedule for the 2021-22**

Rationale:

The Maintenance Department and CSEA#1096 is requesting to swap the salary range of the Lead Groundskeeper and the Grounds and Maintenance Technician.

The Lead Groundskeeper oversees maintenance of sports fields, courts and landscaped areas, Integrated Pest Manager, and the Benicia High School Stadium which are performed by the Grounds and Maintenance Technician. Currently, the Grounds and Maintenance Technician position is placed at salary range 43 and the Lead Groundskeeper position is placed at salary range 42. Staff is making a request for the Governing Board to approve the revised CSEA #1096 salary schedule placing the Grounds and Maintenance Technician position at salary range 42 and the Lead Groundskeeper position at salary range 43.

**Motion Passed:** Approval of the revised CSEA#1096 Salary Schedule for the 2021-22 school year as Presented Passed with a motion by Diane Ferrucci and a second by CeCe Grubbs.

Yes Diane Ferrucci

Yes CeCe Grubbs

Absent Mark Maselli

Yes Gethsemane Moss

Absent Sheri Zada

### 13. ADJOURNMENT

Minutes:

Clerk Moss adjourned the meeting at 7:57 p.m.

Quick Summary:

Next Regular Governing Board Meeting is November 4, 2021

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary