





CALIFORNIA DEPARTMENT OF EDUCATION  
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
FORM J-13A, REVISED DECEMBER 2017

**SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS**

Not Applicable (Proceed to Section E)

**PART I: PERIOD OF REQUEST** The entire period covered by the lost or destroyed records commences with \_\_\_\_\_ up to and including \_\_\_\_\_.

**PART II: CIRCUMSTANCES** (Describe below circumstances and extent of records lost or destroyed.)

Empty rectangular box for describing circumstances and extent of records lost or destroyed.

**PART III: PROPOSAL** (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

Empty rectangular box for describing the proposal to reconstruct attendance records or estimate attendance in the absence of records.

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**SECTION E: AFFIDAVIT**

**PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS** – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of \_\_\_\_\_, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Mark W. Good

Linda Piceno

Melissa Aguirre

Enrique Diaz

Tuyen Fiack

Michelle Nelson

James E. Pace

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_,

Witness: Dr. Deborah A. Flores (Name) \_\_\_\_\_ (Signature) \_\_\_\_\_ Title: Supt., G.U.S.D. of Santa Clara County, California

**PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER** (Only applicable to charter school requests)

Superintendent (or designee): \_\_\_\_\_ (Name) \_\_\_\_\_ (Signature) Authorizing LEA Name: \_\_\_\_\_

**PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): Dr. Mary Ann Dewan, County Superintendent of Schools (Name) \_\_\_\_\_ (Signature) \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_,

Witness: \_\_\_\_\_ (Name) \_\_\_\_\_ (Signature) \_\_\_\_\_ of \_\_\_\_\_ County, California

COE contact/individual responsible for completing this section: Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_



Alvaro Meza <alvaro.meza@gilroyunified.org>

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**Fw: GavALERT: Gilroy campus is closed due to power outage. Evening classes cancelled. Other locations not affected. Campus will reopen in the morning.**

Flores, Sonia <sflores@gavilan.edu>

Mon, Aug 30, 2021 at 9:21 AM

To: "#C\_alvaro.meza@gilroyunified.org" <alvaro.meza@gilroyunified.org>

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**From:** Bernstein-Chargin, Jan <jbchargin@gavilan.edu>

**Sent:** Monday, August 30, 2021 6:53 AM

**To:** [all@my.gavilan.edu](mailto:all@my.gavilan.edu) <[all@my.gavilan.edu](mailto:all@my.gavilan.edu)>; #DL\_CampusAnnouncements <[campusmsgs@gavilan.edu](mailto:campusmsgs@gavilan.edu)>

**Subject:** GavALERT: Gilroy campus is closed due to power outage. Evening classes cancelled. Other locations not affected. Campus will reopen in the morning.

MONDAY, AUGUST 30

GavALERT: The Gilroy campus is now closed due to a power outage. Evening classes in Gilroy are cancelled. Other locations are not affected. Online operations continue. Campus will reopen tomorrow.

Employees who are able to work remotely are encouraged to do so.





**GILROY UNIFIED SCHOOL DISTRICT  
BUSINESS SERVICES**

7810 Arroyo Circle, Gilroy, California 95020  
Tel. 669-205-4000  
www.gilroyunified.org

**SUPERINTENDENT**  
Dr. Deborah A. Flores, Ph.D.

**BOARD OF EDUCATION**  
Melissa Aguirre Enrique Diaz Tuyen Fiack Mark Good  
Michelle Nelson James E. Pace Linda Piceno

**SUPPLEMENTAL PAGES  
Form J-13A**

**Request for Allowance of Attendance Due to Emergency Conditions**

**Section B: School Closure – Mt. Madonna Continuation High School  
Part I: Nature of Emergency**

Mt. Madonna High School was closed from September 14, 2021, through October 29, 2021 due to an infestation of fleas. Despite the District’s efforts to quickly respond and professionally treat for fleas – eggs kept hatching and stray cats and mammals surrounding the campus were thought to be a part of the problem.

The District hired Advance IPM to spray the exterior of the campus as early as August 21, 2021. The Summary Report (attached) from Advanced IPM points to stray cats around the back of the campus. Stray cats and other mammals (squirrels, gophers) were thought to be carrying fleas onto the campus.

The Governing Board approved Emergency Site Improvements at Mt. Madonna High School to target the areas harvesting fleas for a total cost of \$177,752. Unfortunately, despite the efforts of our contractor, the rains in October did delay the pouring of the concrete and students were back on campus until Monday, November 1, 2021. The District is requesting approval of ADA waiver for the 33 instructional days the campus was closed due to the health and safety of students and staff.

**Chronology of events:**

School started on August 16, 2021.

Evidence of fleas were reported on August 19, 2021.

**Dates of all Advance IPM treatments (table below):**

June 10, 2021	September 11, 2021
August 21, 2021	October 14, 2021
August 28, 2021	October 30, 2021
September 9, 2021	

- September 16, 2021 -GUSD School Board approved Emergency Site Improvements (\$85,376).
- September 23, 2021 -School Board approved additional scope of work to address the front of the campus – fleas still present – (\$92,376)
- November 1, 2021 – students back on campus!



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CAMPUS CLOSED on **September 14, 2021**. The treatments proved to be insufficient as the source harvesting fleas remained. The fleas were taking shelter on 3 wooden sheds, and mammals were living underneath the dirt in the lunch areas, and back perimeter of the school.

**EMERGENCY SITE IMPROVEMENTS**

The District solicited a quote from EF&S Concrete to isolate the areas that are thought to harvest fleas and other insects. The scope of work includes the following:

1. Demolish the three (3) wooden sheds
2. Eliminate about 9,147 square feet of dirt area and replace with concrete.
3. Purchase and install three (3) new metal sheds
4. Lunch area was infested with fleas. This dirt area was converted into concrete as well. Area was approximately 6,747 sq. ft.

The above emergency improvements were aimed at direct removal of flea infested areas, and eliminated the environments that thought to be harvesting fleas. This was an emergency due to the health and safety of our students and staff. Many had reported several flea bites despite the efforts of the District to eradicate the fleas.

**On-going Routine Treatment**

Prior to the students coming back to campus, the District custodial staff monitored flea traps and cleaned daily. Advanced IPM was also hired to do a last application on the new site improvements. Advance IPM also uses the EPA exempt Essentria IC-3 at all of the sites as a regular treatment. The IC-3 has proven to be a safe and effective general insect treatment around our District.

**Feral Cats**

The District will continue to reach out to its animal control consultant to trap and release cats outside the school area.

**Request from the Gilroy Unified School District**

The District is requesting a waiver of ADA for the 33 instructional days Mt. Madonna Continuation High School was closed due to the flea infestation, under conditions described in Education Code 41422.



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**Before Emergency Site Improvements (planters, wooden sheds, dirt were found to harvest fleas)**





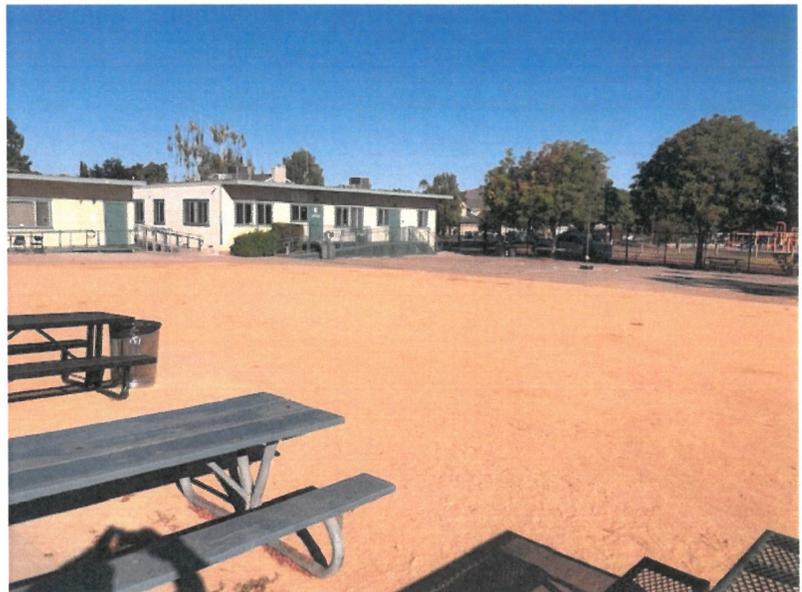
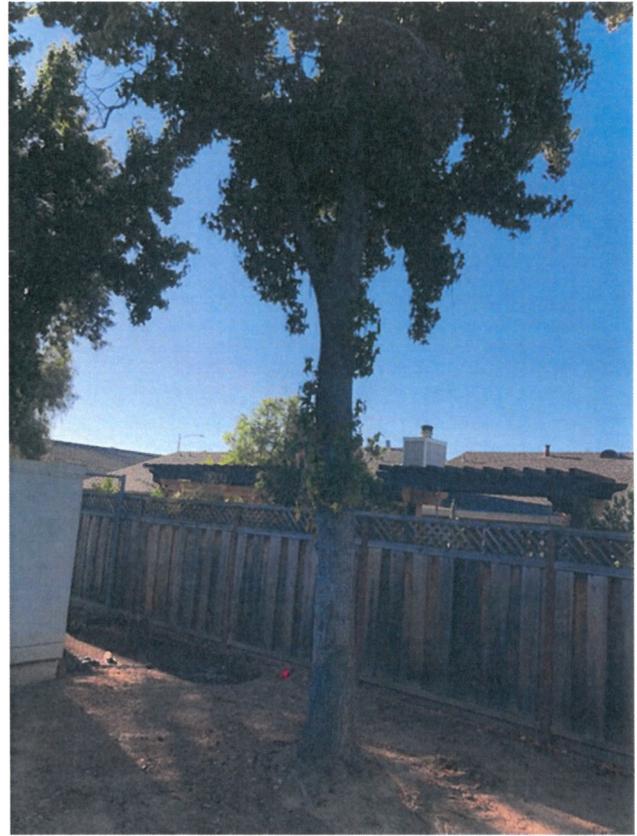
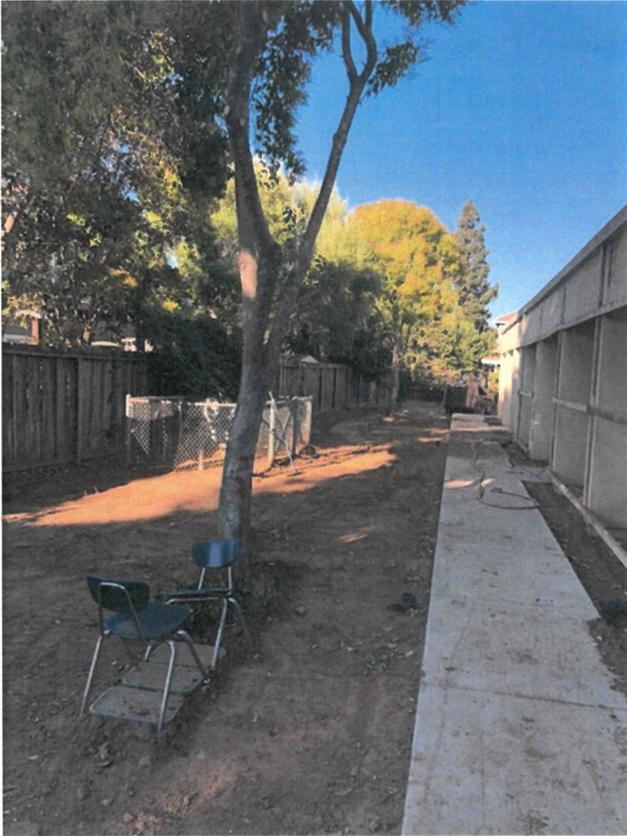
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**Before Emergency Site Improvements**





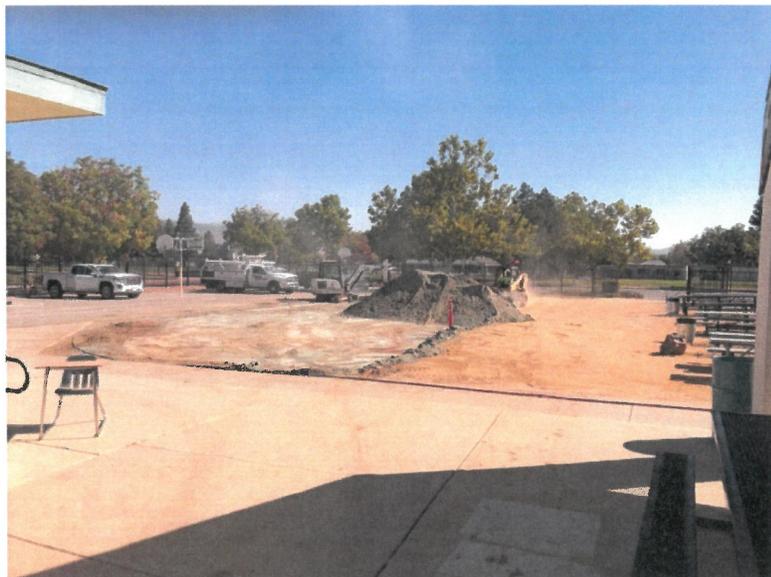
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Mt. Madonna High – work in progress





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Flea free – Completed Emergency Site Improvements.



# Gilroy Unified School District 2021-2022 Instructional Calendar

Mt. Madonna's School Calendar

Wednesday - August 18, 2021 - First Day of Student Instruction

Note : TK - 5th Grades, Wednesdays are Minimum Days for Students

*(Student Instructional School Days are highlighted in "blue")*

September 6, 2021 - No School, Labor Day Holiday

July 2021						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 15, 2021 - End of 1st Quarter, Middle and High School Programs

October 15, 2021 - **NO SCHOOL FOR STUDENTS**

October 26, 27, 28, 2021 - Parent Teacher Conferences for 6th - 8th Grades

(Minimum Days)

October 29, 2021 - End of 1st Trimester, TK - 5th Grade Programs

October 2021						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 11, 2021 - No School, Veterans Day Holiday Observance

November 12, 15, 16, 18, 19 2021 - Parent Teacher Conferences for TK - 5th Grade Programs (Minimum Days)

November 22 - 26, 2021 - No School, Thanksgiving Break

December 15, 16, 17, 2021 - High School Programs, Minimum Days for Final Exams

December 17, 2021 - End of 2nd Quarter (Semester), Middle & High School Programs

December 20, 2021 - January 3, 2022 - No School, Winter Break

October 2021						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 4, 2022 - Teacher Records Day for Middle and High School Programs, No School for 6th - 12th Grade Programs, TK - 5th Grades in Session

January 17, 2022 - No School, Martin Luther King Day Observance

January 21, 2022 - No School for all students (Staff Development Day)

February 11, 2022 - End of 2nd Trimester, TK - 5th Grade Students

February 21 - 25, 2022 - No School, February Break

January 2022						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2022						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March 18, 2022 - End of 3rd Quarter, Middle & High School Programs

April 4 - 8, 2022 - No School, Spring Break

May 27, 2022 - Minimum Day for all Students

May 30, 2022 - No School, Memorial Day Observance

May 31, 2022 - Teacher Records Day for Elementary School Programs, No School for TK - 5th Grade Programs; 6th - 12th Grade Programs In Session

June 8, 9, 10, 2022 - High School Programs, Minimum Days for Final Exams

June 10, 2022 - End of 4th Quarter (Semester), Middle and High School Program

End of Trimester for TK - 5th Grades Programs

June 10, 2022 - Last Day of Student Instruction (Minimum Day)

April 2022						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						16

May 2022						
Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2022						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Adopted by the GUSD Board of Education: 1/28/2021



Advanced IPM  
1110 Melody Lane  
Roseville, CA 95678  
800-655-3993  
www.advancedipm.com

# Service Summary Report

CLIENT: Gilroy Unified School  
District  
7810 Arroyo Circle  
Gilroy, CA 95020

LOCATION: Mt Madonna Continuation High School  
(#160374)  
8750 Hirasaki Court  
Gilroy, CA 95020

TECHNICIAN: Joel Pangilinan

LICENSE #: CA Structural-Field Representative FR25611  
CA Commercial-Qualified Applicator  
License QAL103001  
CA Trapping License D-0033326678-8

ORDER #: W1906969 - Additional

DATE: August 21, 2021

ARRIVAL TIME: 08:48 AM

DEPARTURE 10:01 AM  
TIME:

## Services & Findings

INSPECTED AND TREATED FOR FLEAS IN BAVK AND AROUND EXTERIOR. FOUND STRAY CATS WALKING BACK AREA BEHIND #12. TO TOTALLY ERADICATE FLEA ISSUE, CATS NEED TO BE REMOVED AND TREATED.

GUS LEFT GATE OPEN. I CLOSED THEM WHEN I FINISHED.

THANK YOU FOR CHOOSING ADVANCED IPM.

## Pest Sighting Comments

Fleas - Opened on 08/19/21

Fleas behind administrative building.

**Joel Pangilinan** : ISSUES WITH STRAY CATS

# Applications

Chemical Name / EPA #	Quantity / Active%	Target / Areas	CA Required
Suspend SC Insecticide 432-763	1 Gallons 0.01%	Crawling Insects Exterior	Start Time: 8:52 AM End Time: 9:54 AM Method: General Rate: N/A
Nyguard IGR 1021-1603	12 {Milliliter} 10%	Crawling Insects Exterior	Start Time: 8:54 AM End Time: 9:50 AM Method: {General} Rate: {N/A}

For chemical labels or SDSs, please visit [licensed.com/orgs/advanced/public/chemicals](https://licensed.com/orgs/advanced/public/chemicals), or request a free copy from your technician.



TECH SIGNATURE

Print: Joel Pangilinan

**See Report**

CUSTOMER SIGNATURE

See Report

Advanced IPM

800-655-3993  
[www.advancedipm.com](http://www.advancedipm.com)

Work Order W 1906969  
August 21st 2021